Public Safety Committee Meeting

Law Enforcement Agenda

June 23, 2020

1. Personnel

2. Equipment

3. Unity Walk

4. Stats

5. Canine Policy Approval

1. Personnel:

We interviewed and hired a Property Room Specialist. After one week the new employee resigned to take a Civil Service position at the Navy Base.

We presently have seven open LE and one civilian position, three of the LE positions are from the COPs Grant and the remainder are unfilled positions left open to purchase the technology upgrades under the 2019-2020 budget year. We have started the process to fill these positions.

Personnel			
	Present	Vacant	Full Staff
Chief	1	0	1
Captain	1	0	1
Lieutenant	2	0	2
Sergeant	4	0	4
Corporal	3	0	3
Detectives	3	1	4
SRO's	2	0	2
Patrol Officer	16	6	24
Civilian	1	0	2
Total	35	7	43

2. Equipment:

Due to the recent civil unrest occurring across the country and the frequency of these events increasing. I have found the need to request approval to purchase personal protection equipment for department employees should we face similar occurrences. Presently we do not have any such equipment.

The required equipment is attached as a Quote from Galls with an estimated cost of approximately $18,000.00. These funds are available in my 2019-2020 budget.

GALLS

Quote

Customer: (5139766) CITY OF COVINGTON POLICE DEPT
    Date: 06/08/2020
Sales Rep: DAVID LASHBROOK

Page   1   of   1
Quote Number: 15949570
Quote Expiration: 09/06/2020

Sold To:
CITY OF COVINGTON POLICE DEPT
PO BOX 768
COVINGTON, TN 38019-0768
LARRY LINDSEY

Ship To:
COVINGTON POLICE DEPT
211 S MAIN ST
COVINGTON, TN 38019
LARRY LINDSEY

Line	Item	Description	Qty	Retail	Your Price	Ext Total
1	TE548 MD	SURVIVAIR OPTI-FIT TACTICAL GAS MASK	35		175.14	6,129.90
2	TE548 SM	SURVIVAIR OPTI-FIT TACTICAL GAS MASK	5		199.58	997.90
3	TE210	GALLS GAS MASK POUCH	40		38.71	1,548.40
4	TE023 XL BLK	RIOT DUTY HELMET	40		122.31	4,892.40
5	BA118	MODEL 500 HICKORY RIOT BATON 1.25X36IN BEADED HANDLE W/THONG	35		21.11	738.85
6	TE076 POL	RIOT SHIELD	20		136.39	2,727.80

Quote is valid for 90 days

Galls is required to collect sales tax on shipments to certain states. Sales tax will be added where applicable. For tax exempt customers, state laws require us to have signed tax exemption or resale certificates on file at our office. If you are tax exempt, please email or fax this information, (including your Galls account number) to Tax@galls.com or fax 859-268-5946.

Export Restrictions - This may contain commodities restricted in the United States International Trade Regulations.

1340 Russell Cave Rd
Lexington, KY 40505
Tel: 800-876-4242 Fax:877-914-2557

SUBTOTAL: 17,035.25
SHIPPING: 851.76
TAX.....:
TOTAL...:   17,887.01

3. Unity Walk:

   On Sunday, June 14, 2020 the police department assisted with an unpermitted Unity Walk that covered approximately 3.1 mile of the city streets, with roughly half of the route occurring on Hwy 51.
   This event required the full complement of CPD personnel, six THP Troopers and 25 Tipton County Deputies to ensure the safety of those participating in the event and to ensure adequate manpower in the event the walk turned violent.
   It is estimated total cost for personnel and equipment to approximately $10,000.00

4. Statistics

Offense Category	May-20	Apr-20	May-19
Homicide	0	0	0
**Sex Offenses, Forcible	3	0	0
Sex Offenses, Nonforcible	1	0	0
Robbery	2	0	1
Kidnapping/Abduction	1	0	0
Assault	14	6	8
Domestic Offenses	15	5	8
Weapon	3	2	0
Counterfeiting/Forgery	0	0	1
Burglary	8	4	5
Fraud	2	2	4
Motor Vehicle Theft	2	2	4
Larceny/Theft	34	20	22
Shoplifting	*18*	*16*	*18*
Embezzlement	1	0	0
Vandalism	6	4	10
Drug/Narcotic	4	2	13
Miscellaneous Reports	27	15	41
Memo	96	71	60
DUI	6	2	N/A
Arrest Type			
Adult (On-View Arrest)	27	34	18
Adult (Summoned/Cited)	32	27	20
Adult (Taken Into Custody)	24	29	28
Juvenile (Summoned/Cited)	4	11	7
Juvenile (Taken Into Custody)	3	0	0
Traffic Citations	40	14	N/A

** Two of these cases are from a know complaintent that has file multipule unfounded reports over the last several months.

5. **Canine (K-9) Policy Approval:**

   On June 18, 2020, Officer J. Perry and his partner, K-9 Arko completed 10 weeks of Patrol Canine School and is Certifide as a Law Enforcement Patrol and Narcotic canine and Certified by the National Narcotics Dog Association. After a period of six months of service, Office Perry and K-9 Arko will also seek the National Working Dogs of America cerification.
   Do to the completion of training and the lack of a updated Canine Policy, I am presenting Generol Order 3.09 Canine Policy of the Covington Police Department for approval. Attached.

CALL TOTALS FROM JANUARY 2020 TO DECEMBER 2020

Agency	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Actual Annual	Annual Per Day Vol.
Atoka PD	710	816	619	437	643								3225	
Brighton PD	463	361	283	195	357								1659	
Covington PD	990	816	829	668	924								4227	
Mason PD	237	187	167	81	146								818	
Munford PD	894	899	737	364	839								3733	
Tipton County SO	2689	2540	2124	1518	1663								10534	
MONTHLY LE TOTALS	5983	5619	4759	3263	4572	0	0	0	0	0	0	0	24196	
Atoka FD	85	97	94	80	83								439	
Brighton FD	73	75	53	58	53								312	
Charleston FD	2	5	7	9	7								30	
Covington FD	245	203	205	160	217								1030	
Garland FD	12	12	15	15	10								64	
Giltedge FD	37	26	42	33	39								177	
Mason FD	23	19	27	33	21								123	
Munford FD	88	98	88	79	71								424	
Quito FD	79	95	68	83	102								427	
Tipton County FD	51	45	30	42	16								184	
Three Star FD	33	25	17	25	30								130	
MONTHLY FD TOTALS	728	700	646	617	649	0	0	0	0	0	0	0	3340	
Medic One	633	626	606	491	577								2933	
MONTHLY EMS TOTAL	633	626	606	491	577	0	0	0	0	0	0	0	2933	
Percentage *	-	-5.4%	-13.4%	-27.3%	32.6%									

MONTHLY TOTALS														
Law Enforcement	5983	5619	4759	3263	4572	0	0	0	0	0	0	0		
Fire Dept.	728	700	646	617	649	0	0	0	0	0	0	0		
Ambulance	633	626	606	491	577	0	0	0	0	0	0	0		
ALL AGENCIES	7344	6945	6011	4371	5798	0	0	0	0	0	0	0	30469	

COVINGTON POLICE DEPARTMENT
SECTION 3.09
RULES OF CONDUCT

SUBJECT: Canine Policy		
Issue Date: 06/18/2020	**Effective Date: 06/23/2020**	**Review Date:06/23/2021**
Amends/Rescinds GO:		**Distribution:** All Personnel
Per Order of: **Chief Larry Lindsey**		**TCA:** **CALEA:** **TLEA**: 2.4, 2.4-C, 10.13

This General Order is for departmental use only and does not apply in any criminal or civil proceeding. This General Order should not be construed as the creation of a higher legal standard of safety or care in an evidentiary sense with respect to third party claims. Violations of this General Order will only form the basis for departmental administrative sanctions. Violations of law will form the basis for civil and criminal sanctions in a recognized judicial setting.

I. PURPOSE

The purpose of this policy is to establish rules and regulations for the Covington Police Department canine handlers regarding the qualifications, training, and use of a Covington Police Department canine.

II. POLICY

Due to their superior sense of smell and hearing, the Covington Police Department utilizes trained law enforcement canines. These canines are valuable law enforcement tools. Utilization of canines requires strict adherence to procedures that properly control the canines' use of force potential and channels their specialized capabilities into legally accepted crime prevention and control activities. Use of force is only authorized when it is objectively reasonable and for a lawful purpose. The Covington Police Department's policy is to ensure that members of the Canine Unit adhere to the proper rules and procedures for the management of the Department's Canines and utilize the canines in patrol or field operations in accordance with the Department's General Order 3.01, *Use of Force-General* policy.

III. DEFINITIONS

A. <u>Alert</u>: Any movement by a canine that would indicate the presence of the subject, including raising its head, sniffing, pawing, scratching, and barking.

B. <u>Apprehension</u>: The lawful arrest, capture, or taking into physical custody, of a subject. When a canine is involved, or on the scene, apprehension may be described as follows:

1. With contact: Where the Canine physically makes contact with a subject.

2. Without contact: Where articulated facts demonstrate that the presence of the Canine was instrumental in the surrender of the subject.

3. Independent of canine involvement: where the arrest, capture, or custody of the subject is affected by police action without direct involvement of the Canine on the scene. If, however, the Canine was used for tracking or searching for a suspect, that fact should be noted.

C. Area Search: The use of an off-leash canine to locate a hidden suspect.

D. Bite: Physical contact with a subject that results in a skin wound or puncture produced by a canine's teeth.

E. Building Search: The use of a canine to search the interior of a structure.

F. Canine Handlers: Sworn Covington Police Department officers who have been certified by the Canine Training Official as qualified to perform all responsibilities of a Canine Handler.

G. Canine Official: A member of the Canine Unit who is the senior or ranking canine handler or trainer.

H. Canine Team: A canine handler and his or her assigned police canine.

I. Canine Unit: Specialty Unit comprised of those officer(s) and Canine (s) assigned by the Department to perform police/K-9 functions.

J. Contact: Any touching of a person by a canine, including nudging, pawing, seizing of subject's clothing, or biting, which may or may not require medical treatment. For purposes of this General Order, contact does not include playful or non-aggressive behavior.

K. Non-Tactical Use of Canine: The non-aggressive use of a canine to search for evidence or missing persons, to guard buildings or equipment, or to detect human remains.

L. Patrol Route: The use of an on-leash canine to conduct a search for a suspect.

M. Serious Use of Force: Any officer action that involves: 1) the use of deadly force, including all critical firearm discharges; 2) a use of force in which the person suffers serious bodily injury, or requires hospital admission; 3) a canine bite; and 4) the use of chemical spray or Electronic Control Weapon against a restrained person.

N. Tactical Use of Canine: An on-leash track or off-leash search for a suspect conducted by a canine team in an effort to apprehend a suspect. Off-leash canine deployments, searches, and other instances where there is a significant risk of a canine bite to a suspect shall be limited to instances where the suspect is wanted for a serious felony, or is wanted for a misdemeanor and is reasonably suspected to be armed.

O. Tracking: The use of a canine's heightened sense of smell to follow the path of a missing person or fleeing suspect.

IV. PROCEDURES

A. <u>Canine Unit - General</u>

1. The Canine Unit shall be assigned to the Patrol Division and the Patrol Division Supervisor(s) will have direct supervision over the Canine Unit.

2. Personnel assigned to the Canine Unit will be responsible to the Patrol Commander for administrative and training duties.

3. The Canine Unit's duty functions and assignments will be coordinated by the Patrol Division.

4. The handler will coordinate his work schedule with the Patrol Commander. The handler will work __10__ hour shift daily. At a minimum, off-duty care and maintenance of the Canine shall be governed by the Fair Labor Standards Act (FLSA).

B. <u>Utilization of Canines – General</u>

1. Covington Police Department canines are trained for tracking lost persons or fleeing suspects, locating persons concealed in buildings, detecting narcotics.

2. Covington Police Department canines can also be utilized to locate discarded evidence and/or articles along a fleeing subject's route of escape. The use of a Covington Police Department canine along a fleeing subject's route should be limited to an on-leash use.

3. Decisions to deploy a canine shall be based only on the following:

   a. The severity of the crime;

   b. Whether the suspect poses an immediate threat to the safety of the officers or others; and

   c. Whether the suspect is actively resisting or attempting to evade arrest.

4. The most appropriate response choice to a situation often involves de-escalation, disengagement, area containment, surveillance, waiting out a subject, summoning reinforcements, or calling in other specialized commands.

5. All Covington Police Department police canine handlers shall be trained in the proper handling of his or her canine prior to being placed in operational status.

6. Where Covington Police Department policy and present circumstances justifies the tactical deployment of a canine, the tactical measures used shall be at the discretion of the canine handler and must be objectively reasonable.

7. Unless it is necessary to protect the officer or others from an immediate threat of death or serious injury, canine teams should not be used to apprehend anyone

suspected to be under the influence of drugs or alcohol or who is mentally ill, if no other crime is involved.

8. Canine teams should not be used in schools or to apprehend youthful offenders unless it is necessary to protect the officer or others from an immediate threat of death or serious injury.

9. Covington Police Department canines are specifically trained so that only the designated handler can command the animal. Therefore, police canines shall not be handled or given commands by anyone other than the assigned handler. Under no circumstances will any officer of the department, other than the designated handler, be required to handle a police canine. If the handler becomes disabled in such a manner that he cannot control the animal, efforts will be made to safely contain the canine and return it to the canine vehicle until designated personnel can arrive and take custody of the canine.

10. In the event that a canine handler is transferred, retires, or is otherwise separated from the department, the Covington Police Department canine assigned should either be retrained and reassigned to a new handler or adopted to the retiring canine handler or other suitable person at the Chief's discretion. The adopting person will assume responsibility for the care and liability of the canine through a contractual agreement.

11. Officers, who use excessive force, or an unauthorized use of force, shall be subject to discipline, possible criminal prosecution, and/or civil liability. Use of force is only authorized when it is objectively reasonable and for a lawful purpose.

C. Detail Functions

The Canine Unit shall operate as a support tool responsible for providing effective general and specialized law enforcement service to the community by:

1. Maintaining an effective deployment program.

2. Conducting building intrusion searches.

3. Conducting searches for lost or missing persons.

4. Conducting suspect, evidence, or controlled substance searches.

5. Conducting preventative burglary patrols.

6. Providing for timely response to crimes in progress and officer assistance calls.

7. Rendering assistance to outside jurisdictions.

8. Searching disaster scenes for victims.

9. Protecting police officers and citizens from acts of violence.

10. Providing police service at any time officer/dog capabilities can be effectively utilized.

11. Providing for public relations appearances and demonstrations.

12. General police work involving patrol and traffic activities in the enforcement of State and City laws, regulations, and ordinances.

13. Establish and maintain good public relations in promoting public confidence and support.

14. Reduce injuries to police officers resulting from criminal attacks by the timely response to incidents of high police hazard.

15. Reduce manpower and time spent in conducting searches for persons, evidence, and controlled substances.

D. Authorized Uses of Canine Teams

1. Tracking

The canine may be utilized to follow the track of a person from an area in which a known starting point exists. The canine can be utilized to track fleeing suspects of both misdemeanors or felonies, as well as, lost juveniles and adults. When a canine is to be utilized for tracking, the following procedures should be followed.

a. The first responding officer should interview any possible witnesses; determine, if possible, the point the subject was last observed, and the direction of travel of the subject.

b. Determine the nature of the track, e.g.: missing person/fleeing suspects.

c. Determine what, if any, charges are pending against the subject, e.g: misdemeanor/felony.

d. Identification of the subject: name, description of clothing, physical description.

e. Determine whether the subject is armed or known to be dangerous.

f. Back-up officers should set up a perimeter in order to confine the suspect to one area, which increases the probability of locating the subject.

g. The first responding officer shall control the scene and keep the last point the subject was seen clear of civilians and back-up personnel. If this area is contaminated by civilians or officers, it will make it difficult for the canine to distinguish between the different scents and reduce the probability of locating the subject.

h.

2. Evidence Search

The Canine may be utilized to locate any lost or discarded objects/evidence which contains human scent. Areas in which the use of a canine may be particularly effective are: wooded, grassy, and areas of overgrown vegetation. Prior
to conducting the evidence search, the handler should determine the following:

   a. The approximate location of the evidence to be located;

   b. The size and type of evidence;

   c. Whether anything in the search area presents a hazard to the canine or handler; and

   d. The search area should be kept clear of civilians, back up officers, and other animals.

3. Patrol Route

Patrol routes (on leash scouts) may be used in a wide variety of situations that can take advantage of the Canine's heightened sense of smell and hearing. Tactical applications of the patrol route may include the following:

   a. Searching an area for unarmed, non-violent, and misdemeanor subjects.

   b. Searching an area for lost persons or children.

   c. Searching for a subject in hazardous areas such as auto wrecking yards or areas with sudden drop-offs.

   d. Areas where motor vehicle traffic is present.

   e. Perimeter checks on buildings, such as alarms.

4. Building Search

When it is believed that a person hiding is within a building:

   a. The on-duty Canine Unit will advise the Dispatcher that he/she will respond, if needed.

   b. When the Canine Unit arrives, the handler will assess the situation and determine the best way to enter the building and how to deploy the Canine.

   c. Prior to entering the building, the handler will give a series of verbal warnings that a dog is being released inside to search the premises. The verbal warning is intended to afford any suspects hiding within the building an opportunity to surrender. The canine handler shall wait approximately one (1) minute after issuing the last warning before sending the dog into the building.

d. When a search is being conducted of a multi-story building, each floor should be secured, after the search is completed, to prevent any suspects from doubling back and escaping. An additional set of warnings shall be issued upon searching each floor or story.

e. When an area or floor search is completed, the handler will alert back-up officers to seal avenues of escape.

f. The final decision to employ a police canine in a search shall rest with the canine handler.

g. While conducting a building search, the canine handler shall evaluate all the facts and circumstances available to him/her at the time to determine the best tactical approach to secure the building.

h. Before deploying a canine into a building or residence, reasonable steps should be taken to ensure an authorized person, property owner, or loose pets are not present within the structure.

5. Area Search

Utilizing a canine to locate a hidden suspect in a large area has been determined to be both effective and tactically sound. The use of a canine to conduct these searches affords a degree of safety to officers, which is not available when using any other technique. Prior to conducting an area search, the handler shall evaluate the situation and determine the following:

a. That the perimeter of the area to be searched has been controlled and that the area is free of civilians.

b. That the subject being sought is considered violent or has committed a felony.

c. That a series of verbal warnings have been issued and the suspect has been afforded a reasonable opportunity to surrender.

d. That conducting a search of the area without the use of the canine dog would place an undue risk to the officers.

6. Drug Detection

The canine has the ability to quickly and effectively locate a variety of controlled substances that may be hidden from view.

a. A drug detection canine can detect illegal drugs concealed in automobiles, buildings, suitcases, and other areas. Officers should call for a drug detection canine when such use would expedite the search and seizure of illegal drugs, when available. A canine may also be used to detect the odor of drugs on confiscated money.

b. The use of drug detection canines in schools is limited to situations where there is a reasonable suspicion that illegal drugs are being sold, possessed, and/or consumed on the premises or when requested by an authorized school official. The school principal is legally authorized to give the "consent to search" all areas on school property or request random searches for deterrent and detection purposes. For this reason, in every situation where a drug detection canine is to be used on school property, the authorized school official shall give authorization prior to conducting any search.

c. Canine drug searches may be conducted on the exterior of a vehicle during a traffic stop. The time period for the search must be reasonable and not unconstitutionally extend the stop for the purpose of conducting the canine sniff. A police officer needs no suspicion or cause to "run the dog around" a stopped vehicle if he does it contemporaneously with the legitimate activities associated with the traffic violation. An otherwise lawful canine sweep that is ancillary to a legitimate traffic stop may constitute an unlawful search if the suspect is detained beyond the time necessary to complete the traffic stop. Canine drug searches of the interior of motor vehicles may be conducted only when there is probable cause to believe that the vehicle contains illegal drugs or pursuant to a search warrant. State v. Harris, 280 S.W.3d 832 (Tenn. Crim. App. 2008)

d. A positive reaction to the passenger car door by a dog trained to detect drugs does not justify a police officer's search of driver's person, although it creates probable cause to conduct a warrantless search of the car. State v. Harris, 280 S.W.3d 832 (Tenn. Crim. App. 2008)

e. In order to maintain the canine's proficiency and certification in drug detection it will be necessary that the handler have access to real controlled substances for canine training.

f. The Covington Police Department shall maintain licensing from the State of Tennessee, Department of Consumer Protection and the Drug Enforcement Administration

g. The Covington Police Department shall maintain a protocol consistent with the regulations required by the DEA and Office of Consumer Protection regarding the care and handling of narcotics used for canine training.

7. Article Searches

When a suspect is apprehended, and is suspected to have possessed a weapon, money, or other articles during the commission of a crime, and it is believed that these articles may have been discarded along the escape route, a tracking canine may be used in an article search to locate the discarded property.

8. Crowd Control

The Covington Police Department canines are not trained for use as a crowd control method. Therefore, under no circumstances shall a member of the department request or direct a canine team to be utilized in this capacity.

E. Two Handlers to Respond

   1. If two handlers respond to a request for a service, the primary handler shall search with his/her canine and the secondary handler shall act as back-up without his/her canine. If a question arises as to which handler shall be primary, the canine official shall designate the primary handler.

F. Use at Demonstrations Restricted

   1.   Canine teams shall not be used to conduct demonstrations for civic, school, or community events without prior approval of the Chief of Police or his/her designee.

G. Request for Canine Services

   1. The Canine Unit has specially trained canines available to Covington Police Department officers on a 24-hour on-call basis.

   2. An officer may contact the on-duty supervisor to request a canine team whenever an appropriate situation arises. If a canine unit is not on duty, a supervisor shall be asked to come to the scene and may contact dispatch to authorize a canine team's recall. The on-duty supervisor shall be responsible for notifying the appropriate on-call canine team, or the canine team with the appropriately trained dog;

   3. When using canines for tracking suspects, time is extremely important. Therefore, canines should be called to the scene as soon as possible. Care should be taken not to contaminate the trail or any area that has been occupied by a suspect.

   4. On scene officers must advise dispatch of their exact location and secure a perimeter to avoid contaminating the search area with their scent.

H. Warning Announcements

   1. Prior to all canine deployments (both tactical and non-tactical), the canine handler shall execute the following procedures:

      a. Advise the dispatcher that an announcement of intent to search is about to be given. The dispatcher shall announce the time over the radio and request the air be cleared by announcing a signal "Q".

      b. Record the warning announcements by utilizing the Canine Officer's Body Camera system. If the officer is concerned that the warning may not record properly, the officer will utilize the Covington Police Department radio or personal recording device.

      c. Issue a loud and clear announcement prior to deploying the assigned canine: "Police Canine Unit, come out with your hands up or I will release the dog"; or "Police Canine Unit, Stop or I will release the dog."

      d. Repeat the command at least two (2) times before commencing the search.

e. Provide a reasonable amount of time for innocent civilians, other department members, and the suspect to come out before commencing with the search.

f. After a reasonable time has been given, advise the dispatcher that he/she is going to begin the search. The dispatcher shall again announce the time over the radio.

2. Where there is reason to believe that a suspect may speak a foreign language, the handlers shall announce the warning in English and, when practicable, in any other language that may be spoken by the suspect or other persons in the area to be searched.

3. Warnings should be repeated on each level of multi-level structures or dwellings when practical. Subsequent or repeated announcements shall be given during the course of a search when, in the discretion of the handler, such a warning will not jeopardize his or her safety.

4. The warning announcement may be omitted from a search in those exigent circumstances where specifically articulated facts demonstrate the need for complete surprise, or where the announcement may place the handler in imminent danger. When such circumstances exist, the on-scene supervisor must approve the omission.

I. Considerations Before Canines May Be Tactically Deployed

1. In those circumstances where the tactical deployment of a canine is considered, the canine handler shall deploy the canine based on his training, experience, and the nature of the case. Consultation with a supervisor should be done when feasible. The canine handler shall:

   a. Determine the nature and severity of the offense for which a suspect is sought.

   b. Determine the age of the subject, and whether the subject may be armed, if possible.

   c. Ensure that the immediate area to be searched has been vacated by all innocent civilians and police personnel and that a perimeter is established.

   d. Interview the property owner or manager (if available), to determine whether there are any innocent persons or children inside the location to be searched. Additionally, the canine official shall make attempts to determine if any individual inside the location may be hearing-impaired, deaf, speak a foreign language, or have a physical, emotional, or other disability.

   e. If the property owner or manager is not available, the canine official shall attempt to interview surrounding neighbors to ascertain the above listed information.

  f. Attempt to determine if there are any animals inside the premises to be searched.

  g. Make all information known to the responding canine handler.

  h. Advise officers on the perimeter that if they encounter a police canine unit, to stand still and not to run. Running or attempting to flee may cause the canine to key in on the officer.

  i. Ensure that the perimeter is maintained until the canine officer has completed the search, secured his/her canine, and has advised the supervisor of the results of the search.

J. <u>Tactical Use of Canines</u>

 1. Canine handlers shall be responsible for the following when the use of a canine is necessary:

  a. For Tactical use of a canine, the handler shall deploy the canine based on his/her training, experience and the nature of the case. Consultation with a supervisor shall be done when feasible.

  b. Providing a warning announcement in accordance with subsection H ("Warning Announcements".)

  c. Allowing sufficient time for other officers, innocent civilians, and the suspect to come out before deploying the canine.

  d. Using a canine to locate a juvenile suspect ONLY where the juvenile poses a threat of serious bodily injury to the officer or others.

 2. For all tactical uses of a canine to locate a suspect, the canine shall be called off at the instant a suspect no longer poses a threat:

  a. The canine handler shall, when feasible, attempt to maintain a visual of the canine once deployed and, at all times, maintain auditory range during deployments. Any obstruction that interferes with the handler's visual of the canine shall be cleared as safely and quickly as possible, without jeopardizing the handler's safety.

  b. The handler shall ensure that he/she moves to the canine's position as quickly and safely as possible.

  c. In situations where a canine finds and bites a suspect, the canine handler shall determine if the suspect is armed. If the suspect is not armed, the handler shall order the canine to release the bite.

  d. The handler shall call off the canine at the first possible moment that the canine can be safely released. When deciding to call off the canine, particular attention must be given to the perceived threat or actual resistance of the suspect.

e. When making the call-off decision, handlers will factor in the instinct of the average person to struggle if being seized or confronted by a canine. This struggling alone will not be cause for not calling off the canine. A reference to the duration of the canine's contact with a suspect shall be included in the handler's report of the incident.

3. The Chief of Police or they're designee shall be immediately notified by the on-duty supervisor when a canine bites or causes serious injury. The time of notification will be included in the Use of Force Report Form. The notification shall be made whether the officer is on- or off-duty regardless of the location of the incident.

4. The canine handler shall notify a canine official of higher rank (or a field supervisor, if a canine official is not available) when the canine actually or allegedly bites or causes injury to a person. All notifications and reports shall be made in accordance with Section K below.

5. Whenever a canine-related injury occurs, the canine handler shall seek immediate medical treatment for the suspect, either by ambulance, transportation to an emergency room, or admission to a hospital.

6. When the apprehension of a subject occurs without a bite, canine handlers shall:

   a. Voice dispositions of "apprehension with (or without) contact" to the 9-1-1 emergency dispatch personnel;

   b. Notify the Patrol Division Commander of the apprehension; and

   c. Complete the K9 Activity and Use of Force Form prior to the end of the tour of duty, which shall include the disposition each time a suspect is apprehended.

K. Reporting the Tactical Use of a Canine

1. Handler Responsibilities

   a. After the tactical use of a canine, the officer shall notify a supervisor as soon as it is practical to do so.

   b. The Covington Police Department handler's tactical use of a canine shall comply with all reporting and investigation requirements outlined in the Covington Police Department General Order, and the handler shall complete a K9 Activity Report and Use of Force Report Form if applicable.

2. Supervisor Responsibilities

   a. Ensure canine handlers comply with this policy while working;

   b. Immediately respond to any scene in which the canine has been deployed; and

c. Comply with all reporting and investigation requirements outlined in the Covington Police Department General Order involving Use of Force.

L. Investigating the Tactical Use of a Canine

1. Officers shall be guided by the Use of Force Policy as to investigative responsibilities when a tactical use of canine occurs.

    a. The Chief of Police or they're designee shall be responsible for investigating all incidents involving the deployment of a canine that results in a canine bite or causes serious injury.

    c. The Chief of Police or they're designee shall be responsible for investigating the underlying offense leading up to the use of the canine, where applicable

    d. The shift supervisor shall be responsible for reporting and documenting all use of canine incidents not involving a serious use of force.

    e. At the discretion of the Police Chief or his/her designee, any incident that may be investigated by chain of command supervisors may be assigned to his/her designated investigator.

2. In the event that authorization for the use of canine has been given, and the use of the canine has resulted in the apprehension of a person without a canine bite, the following steps shall be taken:

    a. The handler shall immediately notify the on-duty supervisor who authorized the deployment through the dispatcher or is on the scene; and

    b. The on-duty supervisor shall ensure that all applicable information is recorded on the Use of Force Report form.

M. Use of Canines in Another Jurisdiction

Canine teams may be dispatched to another jurisdiction, provided the following has occurred:

1. An official from the law enforcement agency within that jurisdiction must request the use of the Covington Police Department canine.

2. The Police Chief or his/her designee has given approval.

N. Canine Handler Responsibilities

The Handler responsibilities shall include but are not limited to the following:

1. Respond to all radio calls when and where the Canine Unit's presence will further police service objectives.

2. Provide timely back up and assistance to other police units.

3. Maintain required standards of canine proficiency.

4. Care for and maintain assigned canine in their home at City expense, consistent with current practice.

5. Provide for medical care and treatment by transporting assigned canine to the veterinarian at any time such care and treatment is required.

6. Maintain his/her service and training equipment in a clean and orderly manner, and in a manner that conforms to Departmental specifications.

7. Prepare and file all appropriate reports and logs pertinent to his daily, weekly, and monthly activities and submit them to the Patrol Division Commander.

O. Canine Equipment

Canine Handlers will be furnished the following:

1. Leather leash

2. Choke collar

3. Fifteen-foot tracking line

4. Tracking harness

5. Pinch collar

6. Slicker brush and rake comb

7. Water/food bowl

8. Dog Food

9. Other equipment as needed

P. Canine Vehicles

A vehicle equipped with a canine containment system and remote door release will be assigned to the canine officer(s) and shall be used by them only in the performance of their duties or other police related functions, such as training, public relations programs, transportation to the veterinarian, and 24-hour call-outs.

Q. Injured or Ill Canines

1. If a Department canine is unfit for duty because of injury or illness, the Canine Handler will inform the Shift Supervisor in a timely manner. Unless otherwise directed, the officer will report to his respective Shift Supervisor for assignment.

2. In the even that a Department canine become sick or injured to the extent that professional medical attention is required, it shall be the responsibility of the handler to transport the canine to the veterinarian.

3. The officer will submit a memorandum to the Chief of Police indicating all the circumstances surrounding the need for medical attention and the treatment received.

R. Canine Team Members Injuries

1. In the event the Canine Officer is injured and unable to take control of his canine, the first responding officer should take control of the animal by placing him/her on a leash and confining him in the rear of the caged patrol vehicle. Leashes and collars are available in the K-9 vehicle.

2. If available, another Animal Control Officer can be called to assist.

3. After the canine is secured, arrangements shall be made to transport him to the injured officer's home or the designated veterinarian office.

4. In the event the canine is also injured, a supervisor shall contact the veterinarian and advise him/her of the emergency. Arrangements should be made to transport the canine to the veterinary facility.

S. Handler Qualification and Training

1. Applicants for police canine teams must:

   a. Have a minimum of twenty-four (36) months law-enforcement experience, twelve (12) of which are as a member of the Covington Police Department.

   b. Have the willingness (together with other family members) and responsibility to care for, and house, the canine at the officer's residence, and provide a secure outdoor area for the canine.

   c. Be physically fit (sick time, injury on duty time, and past physical record will be considered as selection criteria.)

   d. Be able to work an overlapping or specialty shift and assume "on-call" assignments.

   e. Have a strong desire to work with canines and willingness to care for, and train, the animal.

2. The on-duty supervisor is responsible for bserving the canine under his/her command to ensure that the canine is properly cared for (i.e., properly groomed and free from open sores, etc.).

3. The Covington Police Department Training Officer will maintain records that document the use and the proficiency of individual canines, as well as canine trainer certification. This documentation shall be readily available to canine officers and

other police personnel who may require it when seeking warrants and/or testifying in court.

4. The Canine Handler will maintain a daily activity report of all training and duty activity involving the him/her and their canine that reinforces the performance, training and integrity of the function of the canine and the canine program.

T. <u>Canine Certification and Annual Evaluation</u>

1. The Covington Police Department shall ensure that all canine handler teams meet, pass, and maintain the minimum standards certification of the National Narcotics Detection Dog Association NNDDA, and/or The American Working Dog Association, and including certification within the canine handler teams' perspective specialty; (Explosive Detection, Narcotics Detection, Gun Detection, Cadaver Detection).

2. The canine handler team shall certification yearly as described in T.1.

3. The the canine handler shall maintain a minimum sixteen (16) hour per month scheduled training; document the training, and maintain a record of all training.

4. All Covington Police Department canine certification instruction lesson plans and curriculum must be kept on file in the Covington Police Department Training Officers Files.

5. All Covington Police Department canines must meet established Covington Police Department certification requirements. Untrained canines may not be used for canine duty.

6. New canine handlers must successfully complete a prescribed course on canine training.

7. Canine handlers are required to demonstrate acquired abilities to the on a periodic basis.

8. If during certification, the canine team is found to be performing at less than a proficient level in any skill area, the canine shall not be utilized in that skill area until being re-evaluated and found to be working at a proficient level.

9. If the canine team is evaluated and found to be performing at less than proficient levels in the areas of obedience or apprehension work, the canine team shall not be utilized in any skill area until receiving proficient rating in those skill areas.

U. <u>Rules for Department Personnel</u>

1. Department personnel shall not approach any canine without the consent of the canine handler.

2. Department personnel shall not attempt to feed any canine, issue any canine commands, or attempt to show any canine to a member of the public without the permission of the canine handler.

City of Covington

OFFICE OF THE FIRE CHIEF
P.O. Box 768
Covington, Tennessee 38019

Covington Fire Department

Report for June 23 ,2020

1. Community Events: PCS will conduct a backpack school supply drive August 8, 2020- 9am
2. Volunteer Hours: __190__ hours worked by Volunteers in the month of May.
3. Run Report for May 22nd -June18th attached. Total calls for 2020.
4. County coverage area collections to date:
5. The CFD implemented the online training platform Target Solutions. A catalog of classes added in this report.

6. Firefighter Gardiner, Faulk, and Hadley Completed Rope Operations @Memphis Fire Department.

7. Tipton County Fire Department went in service in the Drummonds area 6/12/2020

8. The CFD was informed that Mason Water Department was awarded a grant to extend a much-needed water line around Grant Lane near Hwy 14. (Map included)

9. OSHA committee met 9:30 6/17/2020, Inspector Jenkins will contact each department to discuss an updated organizational chart and building inspections for all city buildings.

10. Holiday -Inn Express Update.

11. New Ambulance service update. Meet with Regional manager 6/22/2020.

12. Care Report- (Free Smoke Alarms)

You're invited to the PCS

4th Annual

BACK TO
SCHOOL
Supply Drive

Saturday, August 8, 2020
9:00AM
Professional Care Services
1997 Highway 51 South, Covington

Child must be present to receive supplies
Event will end when supplies run out

List of Supplies Needed

- Backpacks for all ages
- Box of Crayons
- Coloring Pencils
- Pencils
- Pens
- Washable Markers
- Highlighters
- Pencil Boxes and Cases
- Erasers
- Glue Sticks and Bottles
- Fiskar Blunt Tip Scissors
- Folders
- 1" or 2" Binders
- Spiral Bound Notebooks
- Composition Notebooks
- Wide Ruled Loose-Leaf Pape

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/22/2020 | End Date: 06/17/2020
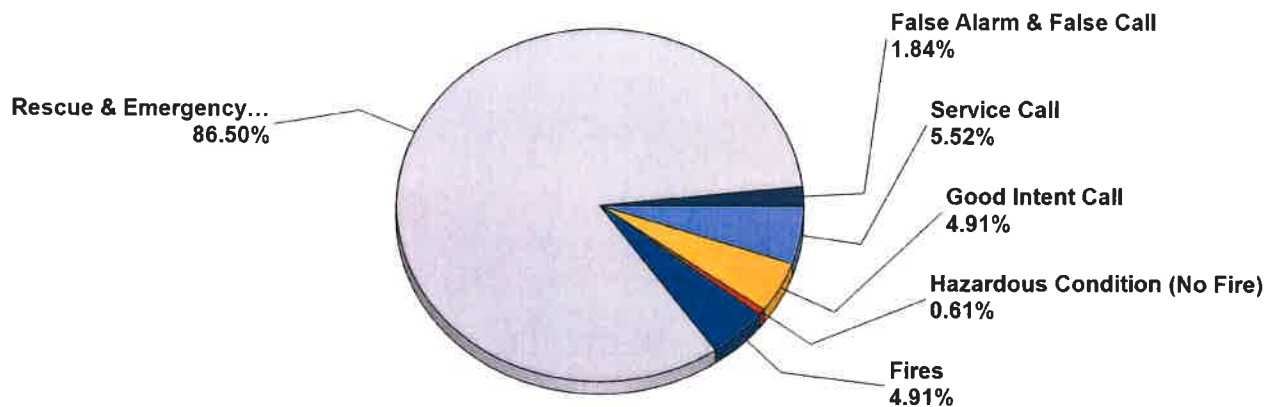
MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	8	4.91%
Rescue & Emergency Medical Service	141	86.50%
Hazardous Condition (No Fire)	1	0.61%
Service Call	9	5.52%
Good Intent Call	8	4.91%
False Alarm & False Call	3	1.84%
TOTAL	170	104.29%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.
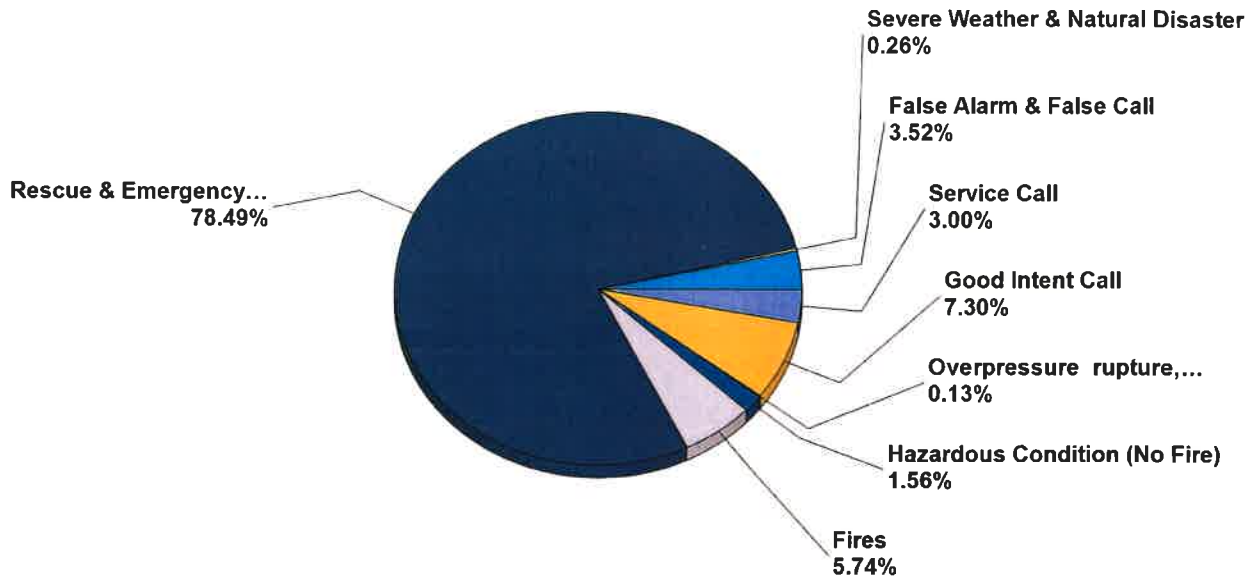
EMERGENCY REPORTING
emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Detailed Breakdown by Incident Type		
INCIDENT TYPE	**# INCIDENTS**	**% of TOTAL**
111 - Building fire	1	0.59%
113 - Cooking fire, confined to container	1	0.59%
131 - Passenger vehicle fire	1	0.59%
142 - Brush or brush-and-grass mixture fire	2	1.18%
143 - Grass fire	3	1.76%
311 - Medical assist, assist EMS crew	37	21.76%
321 - EMS call, excluding vehicle accident with injury	96	56.47%
322 - Motor vehicle accident with injuries	5	2.94%
323 - Motor vehicle/pedestrian accident (MV Ped)	2	1.18%
324 - Motor vehicle accident with no injuries.	1	0.59%
412 - Gas leak (natural gas or LPG)	1	0.59%
510 - Person in distress, other	5	2.94%
551 - Assist police or other governmental agency	3	1.76%
554 - Assist invalid	1	0.59%
611 - Dispatched & cancelled en route	7	4.12%
651 - Smoke scare, odor of smoke	1	0.59%
715 - Local alarm system, malicious false alarm	1	0.59%
743 - Smoke detector activation, no fire - unintentional	2	1.18%
TOTAL INCIDENTS:	**170**	**100.01%**

Covington Fire Department

Covington, TN

This report was generated on 6/18/2020 2:23:35 PM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2020 | End Date: 12/31/2020

Severe Weather & Natural Disaster 0.26%

False Alarm & False Call 3.52%

Service Call 3.00%

Good Intent Call 7.30%

Overpressure rupture,... 0.13%

Hazardous Condition (No Fire) 1.56%

Fires 5.74%

Rescue & Emergency... 78.49%

MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	44	5.74%
Overpressure rupture, explosion, overheat - no fire	1	0.13%
Rescue & Emergency Medical Service	602	78.49%
Hazardous Condition (No Fire)	12	1.56%
Service Call	23	3.00%
Good Intent Call	56	7.30%
False Alarm & False Call	27	3.52%
Severe Weather & Natural Disaster	2	0.26%
TOTAL	767	100.00%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	10	1.30%
113 - Cooking fire, confined to container	6	0.78%
117 - Commercial Compactor fire, confined to rubbish	1	0.13%
118 - Trash or rubbish fire, contained	3	0.39%
131 - Passenger vehicle fire	5	0.65%
132 - Road freight or transport vehicle fire	1	0.13%
140 - Natural vegetation fire, other	1	0.13%
142 - Brush or brush-and-grass mixture fire	4	0.52%
143 - Grass fire	13	1.69%
251 - Excessive heat, scorch burns with no ignition	1	0.13%
300 - Rescue, EMS incident, other	1	0.13%
311 - Medical assist, assist EMS crew	168	21.90%
321 - EMS call, excluding vehicle accident with injury	400	52.15%
322 - Motor vehicle accident with injuries	18	2.35%
323 - Motor vehicle/pedestrian accident (MV Ped)	3	0.39%
324 - Motor vehicle accident with no injuries.	8	1.04%
331 - Lock-in (if lock out , use 511)	1	0.13%
352 - Extrication of victim(s) from vehicle	2	0.26%
357 - Extrication of victim(s) from machinery	1	0.13%
411 - Gasoline or other flammable liquid spill	1	0.13%
412 - Gas leak (natural gas or LPG)	4	0.52%
413 - Oil or other combustible liquid spill	1	0.13%
441 - Heat from short circuit (wiring), defective/worn	1	0.13%
444 - Power line down	1	0.13%
445 - Arcing, shorted electrical equipment	1	0.13%
461 - Building or structure weakened or collapsed	3	0.39%
500 - Service Call, other	1	0.13%
510 - Person in distress, other	12	1.56%
512 - Ring or jewelry removal	1	0.13%
551 - Assist police or other governmental agency	6	0.78%
554 - Assist invalid	2	0.26%
561 - Unauthorized burning	1	0.13%
600 - Good intent call, other	1	0.13%
611 - Dispatched & cancelled en route	47	6.13%
622 - No incident found on arrival at dispatch address	2	0.26%
650 - Steam, other gas mistaken for smoke, other	1	0.13%
651 - Smoke scare, odor of smoke	4	0.52%
671 - HazMat release investigation w/no HazMat	1	0.13%
700 - False alarm or false call, other	5	0.65%
711 - Municipal alarm system, malicious false alarm	1	0.13%
715 - Local alarm system, malicious false alarm	2	0.26%
733 - Smoke detector activation due to malfunction	7	0.91%
734 - Heat detector activation due to malfunction	1	0.13%
735 - Alarm system sounded due to malfunction	3	0.39%
741 - Sprinkler activation, no fire - unintentional	1	0.13%
743 - Smoke detector activation, no fire - unintentional	6	0.78%
745 - Alarm system activation, no fire - unintentional	1	0.13%
813 - Wind storm, tornado/hurricane assessment	2	0.26%
TOTAL INCIDENTS:	767	99.95%

Yearly Totals

Year	Total
2008	$55,600.00
2009	$53,950.00
2010	$52,550.00
2011	$53,900.00
2012	$54,300.00
2013	$55,400.00
2014	$55,550.00
2015	$57,400.00
2016	$84,100.00
2017	$80,295.00
2018	$79,625.00
2019	$80,320.00
2020	$78,820.00
2021	$75.00

Total: $841,885.00

TARGETSOLUTIONS
BY VECTOR SOLUTIONS

FIREFIGHTER TRAINING
ONLINE COURSE CATALOG

TARGETSOLUTIONS

ONLINE COURSE CATALOG :: TABLE OF CONTENTS

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If your team is looking to take its skills to the next level and develop leaders, these courses will come in handy. This catalog features more than 170 training courses on leadership, management skills, strategic thinking, and much more.

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- Art of Communication
- Assertiveness
- Better Business Writing
- Business Communication Fundamentals
- Effective Presentation Skills
- Email Etiquette
- Giving and Receiving Criticism
- Giving Feedback that Gets Results
- Powerful Communication Skills
- Powerful Presentations
- Successful Negotiation
- The Art of Negotiation

Communicating Up
- Communicating to Your Manager
- Your Manager's Communication Style
- Your Path to Communicating Up
- Mastering Communicating Up
- Communicating Up Health Check

CONFLICT RESOLUTION
- Conflict Resolution
- Handling Conflict and Confrontation

Resolving Conflicts
- Characterizing Conflict
- Know Your Conflict Behavior
- Identifying Conflict Behaviors
- Your Path to Resolving Conflicts
- Mastering Resolving Conflicts
- Resolving Conflicts Health Check

GENERAL
- An Entrepreneur's Guide to Networking
- Art of Organization
- Art of Stress Management
- Attitude for Success
- Business Dining Etiquette
- Company Layoffs and Downsizing
- Critical Thinking and Problem Solving
- Delivering Effective Training
- Discrimination Prevention
- Empowerment
- Energy Management: Exercise, and Safety
- Everyone is a Leader

- Facilitating Meetings and Groups
- Get SMARTER with Goals
- Healthy Practices: Nutrition, Exercise, and Safety
- How to De-Junk Your Life
- How to Get Things Done
- Interviewing Skills for Employees
- It's my Job! Career Growth
- Making Humor Work at Work
- Manage Time
- Managing Stress at Work
- Managing Up: Strengthening Relationships
- Meetings That Get Results
- Motivation and Goal Setting
- New Business of Paradigms
- Tactics of Innovation
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- The Power of One - Taking Accountability
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- Wealth Innovation and Diversity
- Work Life Balance
- Working as a Team

Business Execution
- Execution Strategies
- Inspiring Excellence
- Turning Ideas into Actions

Improving Work Habits
- Performance Issue or Poor Work Habit?
- Describing the Work Habit
- Keep Ownership with the Team Member
- Empathizing
- Your Path to Improving Work Habits
- Mastering Improving Work Habits
- Improving Work Habits Health Check

Supporting Change
- The 3 Phases of Change
- Reactions to Change
- Your Path to Supporting Change
- Mastering Supporting Change
- Supporting Change Health Check

LEADERSHIP
- A Leaders Guide to Decision Making
- Advanced Management Skills
- An Effective Leader's Guide to Time Management
- Building Leadership Capability
- Creating a Code of Conduct
- Effective Delegation Overview
- Lead with Strengths
- Leadershift
- Mentoring that Matters
- Negativity in the Workplace
- Transition to Leadership

Basics of Leadership
- Leadership Challenges
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- Elements of Change
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Communication Essentials
- Empowering Leadership
- Craft Clear and Concise Messages
- Team Member Messages
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- Nonverbal Behavior
- Impactful Feedback
- Mastering Essential Skills of Communicating

Effective Delegation
- What to Delegate
- Issues in Delegating
- Your Path to Delegating
- Mastering Delegating
- Delegating Health Check

Leadership Essentials
- The Work of Leaders
- Focus on Behavior
- Enhance Self-Esteem
- Encourage Participation
- Lead Effective Meetings
- Mastering Essential Skills of Leadership
- Essential Skills of Leadership Health Check

MANAGING PEOPLE
- Appraising Performance
- Coaching with Confidence
- Developing Your Leadership Style
- Employee Discipline
- Fundamentals of Business Crisis Management
- Internet and Computer Policy
- Managing Contractors and Temporary Employees
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- Rewarding Peak Performers

Coaching Job Skills
- Determining Training or Coaching
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Developing Performance Goals & Standards
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IT Pro to Manager
- Managing the Development of Technical Professionals
- Successful Communication and Process Management Skills
- Developing Leadership and Transitioning into Management

Management 101
- Introduction to Management
- Leading and Communicating as a Manager
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- Taking Control as a Manager

Managing Complaints
- The Difficulties of Managing Complaints
- Handling Complaints Using Active Listening
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Multigeneration Management
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- Cross-Generational Teams
- Developing Generations

Performance Management
- Preventing Problems
- Identifying Problems and Causes
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Providing Performance Feedback
- The Power of Performance Feedback
- Providing Verbal Performance Feedback
- Providing Written Performance Feedback
- Your Path to Providing Performance Feedback
- Mastering Providing Performance Feedback
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SERVING CUSTOMERS

- Call Center Success
- Calming Upset Customers
- Connecting with Customers Through Customer Service
- Cornerstones of Sales and Customer Service
- Helping Customers through Quality Service
- Power of Telephone Courtesy
- Telephone Collections
- The Rewards of Telephone Courtesy

EMERGENCY MEDICAL SERVICES

TargetSolutions offers a comprehensive catalog of online EMS continuing education courses that are accepted in most states. Our courses allow first responders, EMT-Basics, EMT-Intermediates and EMT-Paramedics to complete their continuing education requirements in an engaging and easy-to-use format.

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- Clinical Decision-Making
- Common Infectious Pathogens
- Communication and Documentation
- Cultural Diversity for EMS Providers
- Diet & Nutrition
- Health & Wellness
- HIPAA Awareness
- Infectious Disease Control
- Medical, Ethical, and Legal Issues
- Protecting Yourself from Influenza
- Therapeutic Communications
- Workplace Stress

AIRWAY
- Advanced Airways: Intubation and Beyond (2 hours)
- Airway Management Advanced (2 hours)
- Airway Management Basic
- Blind Nasotracheal Intubation
- Capnography
- Mechanics of Breathing
- Orotracheal Intubation
- Respiratory System A&P Review
- Suctioning the Patient Airway
- Supplemental Oxygen
- Tracheostomies Advanced

PATIENT ASSESSMENT
- Assessing the Patient with Major Trauma
- Patient Assessment Advanced
- Patient Assessment Basic
- Rapid Secondary Assessment
- Special Challenges in Patient Assessment

MEDICAL
- Acute Respiratory Distress Syndrome Advanced
- Allergies and Anaphylaxis Advanced
- Allergies and Anaphylaxis Basic
- Altered Mental Status Advanced
- Altitude Emergencies
- Aquatic Emergencies
- Asthma Advanced
- Behavioral Emergencies Advanced
- Behavioral Emergencies Basic
- Carbon Monoxide Poisoning

- Cardiac Emergencies Advanced
- Cardiac Emergencies Basic
- Cardiovascular Anatomy & Physiology Review
- Complete Resuscitation: Integrating Post-Care Advanced
- Date Rape Drugs
- Diabetic Ketoacidosis Advanced
- Endocrine System Emergencies Advanced
- Epilepsy
- Fundamentals of 12 Lead ECG Operation and Interpretation
- H1N1 (Swine Flu)
- Heat Illness and Emergencies
- Hematology
- HIV/AIDS Awareness
- Intraosseous Infusion Advanced
- Intro to Arrhythmias: Escape Rhythms and Premature Complexes
- Intro to Arrhythmias: Tachy-arrhythmias and Fibrillation
- Managing Cardiac Arrest: During and After Resuscitation
- Medication Errors
- Methamphetamine
- MRSA Infections
- Non-Traumatic Abdominal Injuries
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- Obsterical Emergencies Advanced (2 hours)
- Operating an AED
- Pharmacology Advanced
- Pharmacology Basic
- Poisoning and Overdose
- Prehospital Pulmonary Embolism Care
- Renal Failure Advanced
- Respiratory Emergencies Advanced
- Respiratory Emergencies Basic
- Toxicology and Substance Abuse Advanced
- Understanding the Basics of ECGs

TRAUMA
- Abdominal Trauma Advanced
- Abdominal Trauma Basic
- Amputation Injuries Advanced
- Bleeding and Shock Advanced
- Bleeding and Shock Basic
- Bomb Blast Injuries Advanced
- Burn Management Advanced
- Burn Management Basic
- CNS Injuries Advanced
- CNS Injuries Basic
- Environmental Emergencies Advanced
- Environmental Emergencies Basic
- Femur Fractures
- Gunshot Wounds
- Head and Facial Injuries Advanced
- Injuries and Infections of the Eye
- Kinematics of Trauma
- Musculoskeletal Injuries Advanced
- Musculoskeletal Injuries Basic
- Pelvic Fractures Advanced
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- ■ Thoracic Emergencies Advanced
- ■ Thoracic Emergencies Basic
- ■ Traumatic Head and Brain Injuries Advanced
- ■ Traumatic Injury During Pregnancy

SPECIAL CONSIDERATIONS
- ■ Bariatric Patients
- ■ Geriatric Behavioral Emergencies
- ■ Geriatric Emergencies Advanced
- ■ Geriatric Emergencies Basic
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- ■ Managing Chronic Care Patients
- ■ Neonatology Advanced
- ■ Obstetrical Emergencies Advanced (2 hour)
- ■ Obstetrical Emergencies Basic
- ■ Patient Abuse and Assault
- ■ Patients with Special Challenges
- ■ Pediatric Airway Management Advanced
- ■ Pediatric Assessment
- ■ Pediatric Burns Advanced
- ■ Pediatric Cardiac Arrest Advanced
- ■ Pediatric Emergencies Advanced
- ■ Pediatric Emergencies Basic
- ■ Pediatric Shock Advanced (2 hours)
- ■ Pediatric Trauma Advanced
- ■ Sudden Infant Death Syndrome (SIDS)

OPERATIONS
- ■ Back Injury Prevention
- ■ Confined-Space Entry
- ■ Crime Scene Awareness
- ■ Driving Safety
- ■ Emergency Response to Terrorism (Modules 1–4)
- ■ Fire & EMS Grant Writing
- ■ First Responder Operations Level Refresher
(Modules 1–4)
- ■ Incident Command
- ■ Introduction to Hazardous Materials
- ■ Managing Multiple Casualty Incidents
- ■ Medical Extrication & Rescue
- ■ Right to Know (Hazard Communication)

EMERGENCY VEHICLE OPERATIONS

TargetSolutions' course catalog features Emergency Vehicle Operator courses that offer departments a convenient, easy-to-use, and time-saving solution to reduce motor vehicle losses, one of the costliest but least addressed losses in the workplace.

- Accidents & Emergencies for Emergency Vehicle Operators
- Adjusting to Changing Conditions for Emergency Vehicle Operators
- Dangers of Speeding for Emergency Vehicle Operators
- Defensive Driving Strategies for Emergency Vehicle Operators
- Distracted Driving for Emergency Vehicle Operators
- Driver Safety Orientation for Emergency Vehicle Operators
- Emergency Vehicle Characteristics
- Emergency Vehicle Operations
- Impaired Driving for Emergency Vehicle Operators
- Intersection Safety for Emergency Vehicle Operators
- Legal Considerations for Emergency Vehicle Operators
- Safe Backing for Emergency Vehicle Operators
- Seat Belt & Airbag Safety for Emergency Vehicle Operators
- Securing Materials for Transportation for Emergency Vehicle Operators
- Vehicle Inspection and Maintenance for Emergency Vehicle Operators
- Fleet Program Vehicle Safety and Security for Emergency Vehicle Operators

FIRE

TargetSolutions' course catalog delivers more than 250 hours of recertification courses for emergency responders. Courses based on the NFPA codes and standards, including NFPA 1001, 1021 and the 1500 Series. Courses also cover wildland fire, response to terrorism and much more.

NFPA 1001 SERIES | FIREFIGHTER I & II

TargetSolutions has a complete library of Firefighter I & II awareness and refresher level courses based on NFPA codes and standards.

- Building Construction
- Fire Behavior
- Fire Control
- Fire Department Communications
- Fire Detection, Alarm & Suppression Systems
- Fire Hose
- Fire Prevention and Public Education
- Fire Streams
- Firefighter Orientation and Safety
- Firefighter Personal Protective Equipment
- Firefighting Foams
- Forcible Entry into a Structure
- Ground Ladders
- Loss Control
- Portable Extinguishers
- Protection of Evidence of Fire Origin & Cause
- Rescue and Extrication
- Self-Contained Breathing Apparatus
- Vehicle Extrication
- Ventilation
- Water Supply

NFPA 1021 SERIES | COMPANY OFFICER

TargetSolutions has developed a complete line of company officer awareness and refresher level courses based on NFPA codes and standards.

- Action Plan Implementation
- Assuming the Role of Company Officer
- Budgeting
- Community Awareness
- Company-Level Training
- Elements of Supervision and Management
- Fire and Life Safety Inspections
- Fire Department Communications
- Fire Department Structure
- Fire Investigation
- Firefighter Safety and Health
- Government Structure
- Incident Response Safety
- Incident Scene Communications
- Incident Scene Management
- Information Management
- Labor Relations

- Leadership as a Group Influence
- Legal Responsibilities and Liabilities
- Pre-Incident Planning
- Professional Ethics
- Public Education Programs

NFPA 1410 SERIES

TargetSolutions' NFPA 1410 training series illustrates the most commonly practiced fireground evolutions. These video-based courses are written to the NFPA firefighter training standard.

- Evolution 1
- Evolution 2
- Evolution 3
- Evolution 4
- Evolution 5
- Evolution 6
- Evolution 7
- Evolution 8
- Evolution 9
- Evolution 10
- Evolution 11
- Evolution 12
- Evolution 13
- Evolution 14

NFPA 1500 SERIES

This series of courses is designed specifically for the fire industry and meets the NFPA 1500 code requirements. These courses were developed in conjunction with the NFPA, and specific content experts at the NFPA participated in their creation.

- Advanced HAZWOPER Awareness (Modules 1–4)
- Bloodborne Pathogens Safety
- Combustible & Flammable Liquids
- Compressed Gas Safety
- Confined Space Entry
- CPR Academic
- Driving Safety
- HAZMAT Spill Prevention & Control
- HAZMAT Transportation
- Laboratory Safety
- Materials Handling, Storage, Use & Disposal
- Personal Protective Equipment
- Respiratory Protection
- Hazard Communication
- Welding Safety

GENERAL

- Customer Service for Fire Department Personnel
- Emergency Response to Terrorism (Modules 1–4)
- Fire & EMS Grant Writing
- Fire Industry Driver Intersection Safety
- Fire Industry Driver Operator
- Fire Industry Introduction to Wildland Fire Behavior

- First Responder Hybrid Vehicle Incidents
- First Responder Operations Level Refresher
(Modules 1-4) *2 each*
- Firefighter Rehabilitation (Modules 1 and 2) *(2 + 2)*
- Fire Service: Health & Safety (Parts 1 and 2)
- NFPA 1041 Instructors Training (Parts 1-3) *2 (2)*
- NFPA 1403 Live Fire Training Evolutions

2 ■ NFPA 1584 Firefighter Rehabilitation

WILDLAND FIREFIGHTING
- RT-130 Annual Wildland Fire Safety Refresher
(Modules 1-4)
- S-190 Introduction to Wildland Fire Behavior
(Modules 1-4)

ARFF TRAINING
TargetSolutions is pleased to offer valuable training for airport firefighters. The 17-course bundle delivers 13 hours of training featuring video- and scenario-based lessons.

- Adapting and Using Structural Equipment
- Aircraft Cargo Hazards (Parts 1-2)
- Aircraft Familiarization
- Aircraft Rescue - Emergency Communications
- Airport Rescue And Firefighting Ops
- Application of Extinguishing Agents (Parts 1-4)
- Aviation Incident Response/Crash Rescue Management
- Command and Control of Aircraft Incidents
- Emergency Aircraft Evacuation
- Out of the Blue
- Personnel Safety
- Vehicle Rescue
- Water Rescue

HUMAN RESOURCES

TargetSolutions' Human Resources courses are designed to supplement the course catalog by providing training that is relevant and essential to all employees. Courses covering Employment Practices for Supervisors cover issues encountered in the workplace for individuals tasked with making employment decisions, including issues of harassment, hiring and termination, discrimination, evaluation and documentation.

HUMAN RESOURCES
- Alcohol-Free Workplace
- Business Ethics: Quick Refresh
- Computer Security Awareness
- Customer Service
- Drug-Free Workplace
- Ethics in the Workplace
- General HIPAA Awareness
- General Office Ergonomics
- Health & Wellness
- Office Safety
- Red Flag Rules (Identity Theft Protection)
- Sexual Harassment Awareness
- Workplace Diversity
- Workplace Stress
- Workplace Violence

EMPLOYMENT PRACTICES FOR SUPERVISORS
- Anger, Violence, and Conflict in the Workplace
- Dealing with Issues of Alcohol and Substance Abuse
- Discipline and Termination
- Employment Practices Overview
- Hiring Practices
- Interviewing and Hiring
- Interviewing Skills for Managers: Conducting an Interview
- Performance Management
- Preventing Discrimination in the Workplace
- Reasonable Suspicion of Alcohol for Supervisors
- Reasonable Suspicion of Drugs for Supervisors
- Understanding Employee Leave
- Motor Vehicle Incident Investigation for Supervisors
- Motor Vehicle Personnel Selection for Supervisors
- Motor Vehicle Safety Overview for Supervisors
- Sexual Harassment Awareness for Supervisors
- Successful Hiring
- Successful Termination

CALIFORNIA STATE MANDATED TRAINING
- CA Local Agency Ethics (AB 1234)
- Cal/OSHA Log 300
- Sexual Harassment Prevention for Supervisors
(California AB 1825)

MOTOR VEHICLE SAFETY

TargetSolutions' Online Driver Training & Compliance Program offers organizations a solution to reduce motor vehicle losses. Driver curriculum is designed to change unsafe driving behavior and reinforce critical safe-driving concepts. Courses have been tailored to meet the varied needs of drivers of automobiles, large trucks and passenger vans. Supervisor curriculum is designed to provide supervisors with the training necessary to maintain a staff of safe and capable drivers. Driver training courses and curriculum for supervisors are available.

DRIVER TRAINING

- Accidents and Emergencies
- Adjusting to Changing Conditions
- Aggressive Driving
- Dangers of Speeding
- Defensive Driving Strategies
- Distracted Driving
- Driver Safety Orientation
- Expressway and Highway Driving
- Impaired Driving
- Intersection Safety
- Passenger Van Safety
- Safe Backing
- Seat Belt & Airbag Safety
- Securing Materials for Transportation
- Sharing the Road
- Vehicle Inspection and Maintenance
- Vehicle Safety and Security

LARGE VEHICLE DRIVER TRAINING

- Accidents & Emergencies for Large Vehicle Operators
- Adjusting to Changing Conditions for Large Vehicle Operators
- Aggressive Driving for Large Vehicle Drivers
- Dangers of Speeding for Large Vehicle Drivers
- Defensive Driving Strategies for Large Vehicle Drivers
- Distracted Driving for Large Vehicle Drivers
- Driver Safety Orientation for Large Vehicle Drivers
- Impaired Driving for Large Vehicle Drivers
- Intersection Safety for Large Vehicle Drivers
- Large Vehicle Characteristics
- Safe Backing for Large Vehicle Drivers
- Seat Belt & Airbag Safety for Large Vehicle Drivers
- Securing Materials for Transportation for Large Vehicle Drivers
- Sharing the Road for Large Vehicle Drivers
- Vehicle Inspection and Maintenance for Large Vehicle Drivers
- Vehicle Safety and Security for Large Vehicle Driver

SUPERVISOR TRAINING

- Motor Vehicle Incident Investigation for Supervisors
- Motor Vehicle Safety Overview for Supervisors
- Motor Vehicle Personnel Selection for Supervisors

OFFICE PRODUCTIVITY

TargetSolutions aims to provide in-depth training that helps employees excel in the workplace. With 80 new, dynamic Office Productivity training courses, you can boost employees' knowledge, skills and abilities in the workplace.

ADOBE
Acrobat 9 Pro
■ Introduction, Navigation, Acrobat Distiller and Creating PDFs
■ PDF Maker, Links, Bookmarks, Acrobat Features and Managing PDFs

GOOGLE
Docs
■ Getting Started, Fundamentals, Formatting & Customization
■ Working with Tables, Proofing, Navigation Techniques & Distribution

Presentations
■ Getting Started, Fundamentals, Formatting Text & Drawing Options
■ Media and Tables, Animating Slides, Collaboration and Distribution

Spreadsheets
■ Getting Started, Fundamentals and Beyond the Basics
■ Enhancing, Organization, Optimization & Distribution

INTUIT
Quickbooks 2011
■ Setup, General Product Knowledge, Customization and List Management
■ Working with Items, Sales, Purchases and Inventory
■ Sales Tax, Reconciliation, Tracking Time and Payroll
■ Reports, Basic Accounting, Saving Time and Shortcuts
■ An Overview of Quickbooks 2011

MICROSOFT
Access 2007
■ Navigating, Database Design, & Working with Tables
■ Field Properties, Relationships, Subdatasheets, & Filters
■ Queries & Concatenation
■ Importing and Exporting Data, Mail Merge, Forms, & Reports
■ Data Entry, Automation, Security, & Sharing Information

Access 2010
■ Navigating and Customization
■ Database Management and Table Design
■ Building and Customizing Forms
■ Building Queries
■ Building Reports

Access 2013
■ Working with Databases
■ Creating, Modifying, and Managing Tables
■ Working with Forms

■ Working with Queries
■ Sharing and Protecting Your Data

Excel 2007
■ Manipulating Data, Worksheets, Data Integrity, Modifying Cell Content
■ Formatting Data, Numbers, Text and Tables, Modifying Formulas
■ Referencing Formulas, Ranges, Subtotals, Lookups and Conditional Logic
■ Financial Formulas, Text Formulas, Charts, Conditional Formatting
■ Outlining, Sorting, Filtering, PivotTables, Protecting Data, Collaboration

Excel 2010
■ Navigating and Managing Worksheets
■ Formatting
■ Using Formulas and Functions

Excel 2013
■ Navigating and Managing
■ Formatting Data, Text & Tables
■ VLOOKUP, Formulas & Conditional Logic
■ Financial Formulas, What-If Scenarios, Charts & Graphs
■ Advanced Operations, Conditional Formatting, Macros & Printing

Office 2007
■ Formatting Text, Lists, Tabs, AutoCorrect and Web Features
■ Proofing, Cut, Copy, Paste, Backgrounds, Graphics, Collaboration Tools

Outlook 2007
■ Navigating, Configuring Accounts, Creating and Securing Emails
■ Working Offline, Changing Views, Organization, Rules, & Alerts
■ Archiving, Contacts, Calendar, Meetings, Tasks, & Journal

Outlook 2010
■ Navigating and Formatting
■ Email Management and Settings
■ Contact and Calendar Management

Outlook 2013
■ Getting Started
■ Message and Contact Management
■ Time and Task Management

PowerPoint 2007
■ Introduction, Navigation, Themes, Text, Slide Masters
■ Charts, Tables, Shapes, Tools, SmartArt, Photos, Backgrounds
■ Multimedia, Animation, Delivery Formats, Proofing, Protecting

PowerPoint 2010
- Creating Presentations and Using Templates
- Customizing Presentations
- Multimedia and Delivery Formats

PowerPoint 2013
- The Basics of Word
- Creating On-Screen Elements
- Customizing Presentations

Project 2007
- Overview, Getting Started, Managing Calendars, Task Durations
- Importing and Exporting, Tasks, Resources and Resource Assignments
- Baselines, Progress, Optimizing, Views, Reports, & Multiple Projects

Project 2010
- Introduction, Navigation, Managing Tasks, Deadlines and Constraints
- Resources, Assigning Costs, Tracking and Analyzing, Comparing Progress
- Custom Fields, Views, Manipulating Data, Communicating & Collaborating

Publisher 2007
- An Overview of Publisher 2007

Windows 7
- Introduction, Navigation, Managing Files and Folders and Personalizing
- System Settings, Control Panel, Network Connections, & Updates

Windows 8
- An Introduction to Windows 8

Word 2007
- Navigation, Text, Themes, Templates, Quick Parts and Printing
- Characters, Formatting, Tabs, Columns, Charts, Links, Headers & Footers
- Mail Merge, Content, Reviewing, and Protecting and Sharing Documents

Word 2010
- Navigating and Printing
- Templates and Formatting
- Customizing Documents

Word 2013
- The Basics
- Formatting
- Advanced Options

OSHA & COMPLIANCE

TargetSolutions' online courses can be used to help comply with OSHA and other federal and state regulatory agency training mandates.

OCCUPATIONAL HEALTH & SAFETY

- Advanced Construction Safety (Modules 1–4)
- Advanced HAZWOPER Awareness (Modules 1–4)
- Aerosol Transmissible Diseases
- Alcohol-Free Workplace
- Asbestos Awareness
- Back Injury Prevention
- Bloodborne Pathogens Safety
- Building Evacuation and Emergencies
- Combustible & Flammable Liquids
- Compressed Gas Safety
- Confined-Space Entry
- CPR Academic
- Diet & Nutrition
- Disaster Preparedness
- Driving Safety
- Drug-Free Workplace
- Electrical Safety
- Emergency Action Plans
- Ergonomics in the Workplace
- Eye Safety
- Fall Protection
- Fire Extinguisher Safety
- Fire Prevention Safety
- First Responder Operations Level Refresher (1–4)
- Forklift Safety
- General Construction Safety
- General First Aid Part 1
- General First Aid Part 2
- General Office Ergonomics
- Hand & Power Tool Safety
- Hazard Communication
- Hazardous Materials
- HAZMAT Spill Prevention & Control
- HAZMAT Transportation
- Health & Wellness
- Hearing Conservation
- HIV/AIDS Awareness
- Incident Investigation
- Indoor Air Quality
- Industrial Ergonomics
- Introduction to Industrial Hygiene
- Introduction to OSHA
- Laboratory Safety
- Ladder & Scaffolding Safety
- Laser Safety
- Lead Awareness

- Lock-Out / Tag-Out
- Machine Guarding
- Office Safety
- Personal Protective Equipment
- Radiation Safety
- Respiratory Protection
- RedVector – Confined Spaces
- RedVector – Fall Protection
- RedVector – Hazard Communication
- RedVector – Hearing Conservation
- RedVector – Walking and Working Surfaces
- RedVector – Ladder Safety
- RedVector – Lead Safety Awareness
- RedVector – Legionella Prevention and Control
- RedVector – Incident Reporting and Investigation
- RedVector – Crystalline Silica: Understadning the Hazards
- RedVector – Eye and Face Protection
- RedVector – Powered Industrial Trucks
- RedVector – EHS Regulatory Overview
- RedVector – Hand Safety
- RedVector – Lockout/Tagout
- RedVector – Electrical and Arc Flash Hazards
- RedVector – Hazmat Transportation Safety Awareness
- RedVector – Triethylaluminium Safety Awareness
- RedVector – Hydrogen Sulfide Safety
- RedVector – Ethylene Oxide Safety
- RedVector – Combustible Dust - Things That Go Boom
- RedVector – Arc Flash Hazard Analysis
- RedVector – Exit Routes, Emergency Action Plans & Fire Prevention Plans
- RedVector – Personal Protective Equipment Selection and Proper Usage
- RedVector – Flammable and Combustible Liquids
- RedVector – Safety: Basics
- RedVector – Bloodborne Pathogens
- RedVector – General Recording Criteria
- RedVector – Introduction to Powered Industrial Trucks
- RedVector – Stairways and Ladders
- RedVector – Back Safety: Protection and Treatment Basics
- RedVector – Personal Protective Equipment
- RedVector – Fatal Accidents & Prevention
- RedVector – Preventing and Investigating Accidents
- Risk Assessment Analysis
- Safety and Health Programs
- Slips, Trips, & Falls Prevention
- Trenching & Shoring
- Welding Safety
- Working in Extreme Temperatures
- Workplace Stress
- Workplace Violence

COMPLIANCE

- ADA Compliance in Business
- Cal/OSHA Log 300
- Federal Acquisition Regulation Overview 3.10
- General HIPAA Awareness
- Sexual Harassment Awareness
- Sexual Harassment Prevention: Quick Refresh
- Workplace Diversity

PROJECT MANAGEMENT

TargetSolutions is pleased to offer more than 50 titles aimed at helping public entities develop project managers who are equipped to achieve organizational goals.

AGILE

- Series Overview
- Traditional vs. Agile Project Management
- Manifesto Principles 1 - 6
- Manifesto Principles 7-12
- Scrum and XP Methods
- Other Agile Methods
- Value Driven Development
- Prioritization and Risk Management
- Planning Agile Projects
- Estimation
- Managing Projects
- Adaptive Planning and Design
- Soft Skills and Leadership
- Team Formation and Boosting Team Performance
- Stakeholder Engagement
- Communication in Projects
- Problem Detection, Metrics, and Resolution
- Quality and Earned Value Management
- Continual Improvement
- PMI Code of Conduct
- PMI Agile Certified Practitioner (PMI-ACP)® Exam Prep
- Test Me - PMI Agile Certified Practitioner Exam (PMI-ACP)®

TRADITIONAL

- Project Management Overview
- Managing Projects within Organizations
- Process Groups
- Execution, Monitoring and Controlling
- Project Change Control and Closure
- Initiation Basics, Developing a Project Charter and Plan
- Collecting Requirements and Defining Scope
- Monitor and Control Project Scope
- Defining and Sequencing Project Activities
- Developing and Controlling the Project Schedule
- Estimating Activity Resources and Durations
- Controlling Costs
- Estimating & Budgeting Project Costs
- Project Quality Planning

- Quality Assurance and Cost Control
- Managing Projects for Human Resources
- Planning Projects for Human Resources
- Processes for Managing Project Communications
- Stakeholders and the Communication Management Plan
- Identifying Project Risks
- Performing Risk Analysis
- Risk Management Planning
- Risk Response, Monitor and Control
- Managing Procurement During Your Project
- Planning Procurement for Your Project
- Stakeholder Identification and Planning
- Project Stakeholder Engagement and Communication
- PMI® Certification Requirements
- Test Me - Project Management Professional (PMP)®
- Project Management Professional (PMP)® 2016 Exam Updates

SPANISH

TargetSolutions offers online training courses in Spanish. Courses cover the following categories: Driver Training, Environmental Awareness, General Safety, Human Resources and Occupational Health. If you would like more information about TargetSolutions' Spanish library, please contact us today.

DRIVER TRAINING
- Accidents & Emergencies
- Adjusting to Changing Conditions
- Aggressive Driving
- Dangers of Speeding
- Defensive Driving Strategies
- Distracted Driving
- Driving Safety
- Expressway and Highway Driving
- Impaired Driving
- Incident Investigation for Supervisors
- Intersection Safety
- Large Vehicle Characteristics
- Incident Investigation for Supervisors
- Safe Backing
- Seat Belt & Airbag Safety
- Securing Materials for Transportation
- Sharing the Road
- Vehicle Inspection and Maintenance
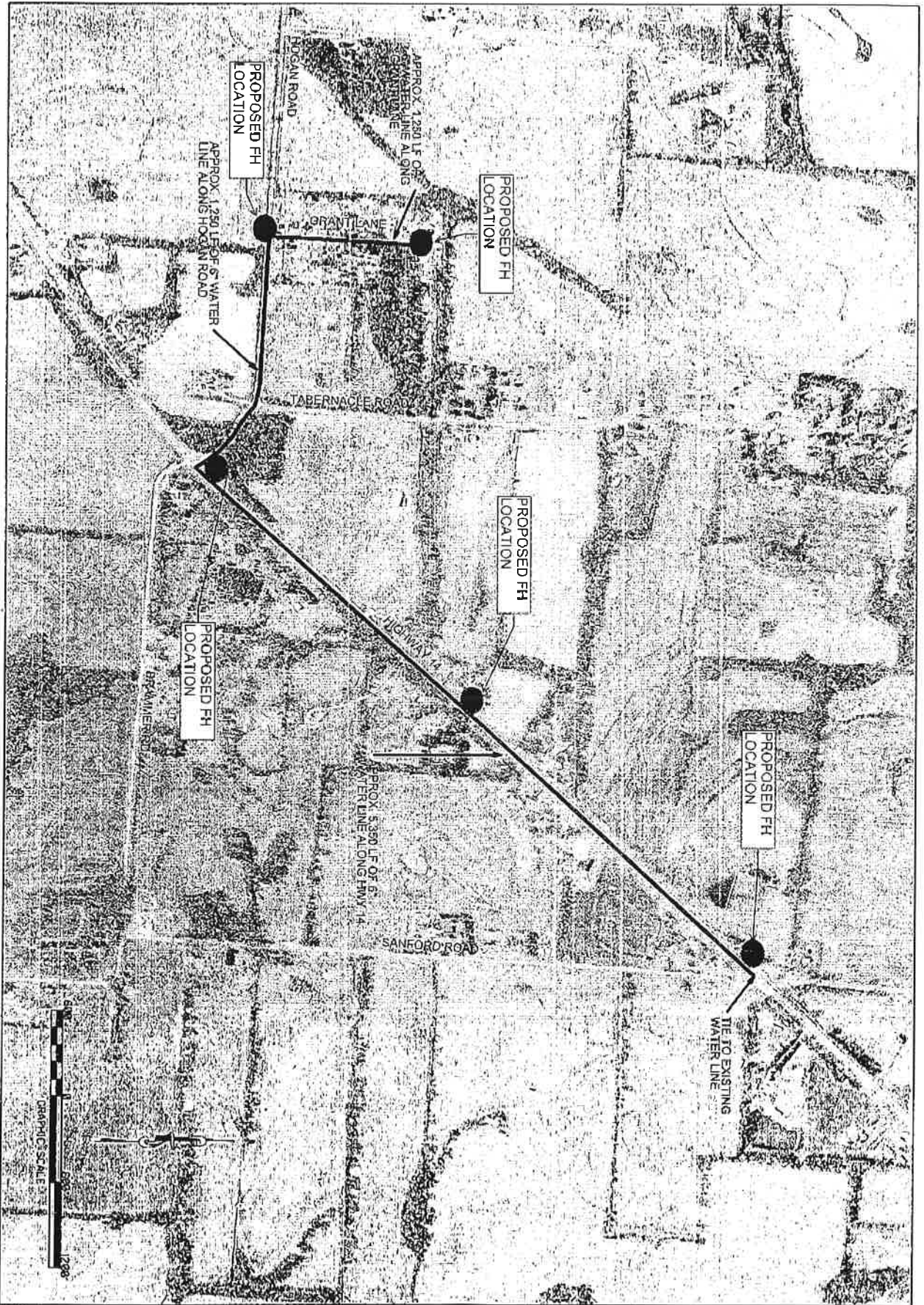- Vehicle Safety and Security

OCCUPATIONAL HEALTH & SAFETY
- Advanced HAZWOPER Awareness (Modules 1-4)
- Asbestos Awareness
- Back Injury Prevention
- Bloodborne Pathogens Safety
- Combustible & Flammable Liquids
- Compressed Gas Safety
- Confined-Space Entry
- CPR Academic
- Diet & Nutrition
- Disaster Preparedness
- Driving Safety
- Electrical Safety
- Eye Safety
- Fall Protection
- Fall Protection
- Fire Extinguisher Safety
- Fire Prevention Safety
- Forklift Safety
- General Construction Safety
- General First Aid
- General Office Ergonomics
- Hand & Power Tool Safety
- Hazard Communication
- Hazmat Spill Prevention & Control
- Hazmat Transportation
- Health & Wellness

- Hearing Conservation
- Indoor Air Quality
- Industrial Ergonomics
- Laboratory Safety
- Ladder & Scaffolding Safety
- Laser Safety
- Lead Awareness
- Lock-Out / Tag-Out
- Machine Guarding
- Materials Handling, Storage, Use, & Disposal
- Office Safety
- Personal Protective Equipment
- Radiation Safety
- Respiratory Protection
- Risk Assessment Analysis
- Slips, Trips, & Falls Prevention
- Trenching & Shoring
- Welding Safety
- Working in Extreme Temperatures
- Workplace Stress
- Workplace Violence

HUMAN RESOURCES
- Alcohol-Free Workplace
- Drug-Free Workplace
- General Office Ergonomics
- Incident Investigation
- Sexual Harassment Awareness
- Workplace Diversity

PROJECT LOCATION MAP

WATER LINE EXTENSION

MASON, TN

HETHCOAT DAVIS

FIG. 1

Covington Fire Dept. CARE/911 Alternative Program

Monthly Report – June, 2020

- General Office Duties
- Attended Command Staff meeting for updated information for our Fire Department as we move forward
- June monthly Inspection of Fire equipment – Medical – my Infection Control Officer Duties, all equipment passed
- Installed Thirty smoke Alarms
- Completed CPR INSTRCTOR RENEWEL class
- Approximately Forty welfare checks
- Delivered at this time approximately 1700 masks from the Tipton County Health Department to Churches and various citizens -Per Shenika Bonds
- Attended one Rotary Community civic meeting by Zoom
- Assisted on two EMS call one, a possible electrocution
- Transported one possible COVID 19 party to Baptist Tipton Emergency Department
- Attended two via Zoom meetings with Anti-Drug Coalition