

FIRE CHIEF
RICHARD GRIGGS



Phone: (901) 476-2578

CITY OF COVINGTON

OFFICE OF THE FIRE CHIEF

P.O. Box 768

COVINGTON, TENNESSEE 38019

MAYOR
JAN WADE HENSLEY



Fax: (901) 476-9800

Covington Fire Department

Report for February 25th, 2025

1. Community Events: Pathway to Possibilities March 5-6th, 2025 Ripley Tn. Ford Community Meeting luncheon. Attended Tennessee Fire Chiefs meeting. Cancelled training w/ Unilever. I attended ISO lunch and learn zoom meeting.
2. Volunteer Hours: 0 hours worked by Volunteers in January. Completed a CPR class for new volunteers.
3. Call volume report for January 23, 2025-February 20, 2025- 207. 2025 total=359
4. County coverage area collections for 2025: \$60,525.00
5. 2024/2025 Budget expenditures to date:
6. Station Update: Renovations at the station – MPC started the floor painting at station two. The floor and weather proved to be a challenge. They will continue the painting once the weather rises to 40 degrees.
7. Severe Weather Sirens: All are operational
8. Fire Inspection report—See report
9. Tennessee Rescue Squad grant application.
10. MOU for the use of the Millington Fire Department Training facility.
11. Professional credentialing completion for CFO.
12. The Tipton County water rescue team was deployed to Rives Tn. On Sunday Feb. 16th to assist with the rescue of multiple families due to Obion River levee breach. Firefighter/Paramedic Andrew Owen was deployed from our department.
13. OSHA – Training Inspector Thigpen.
14. Drivers Training grant award.
15. EMS Inservice training completed Feb. 10th-14th
16. Free Smoke Alarms Please Call (901)-476-2578 to schedule an appointment.

JANUARY 2025

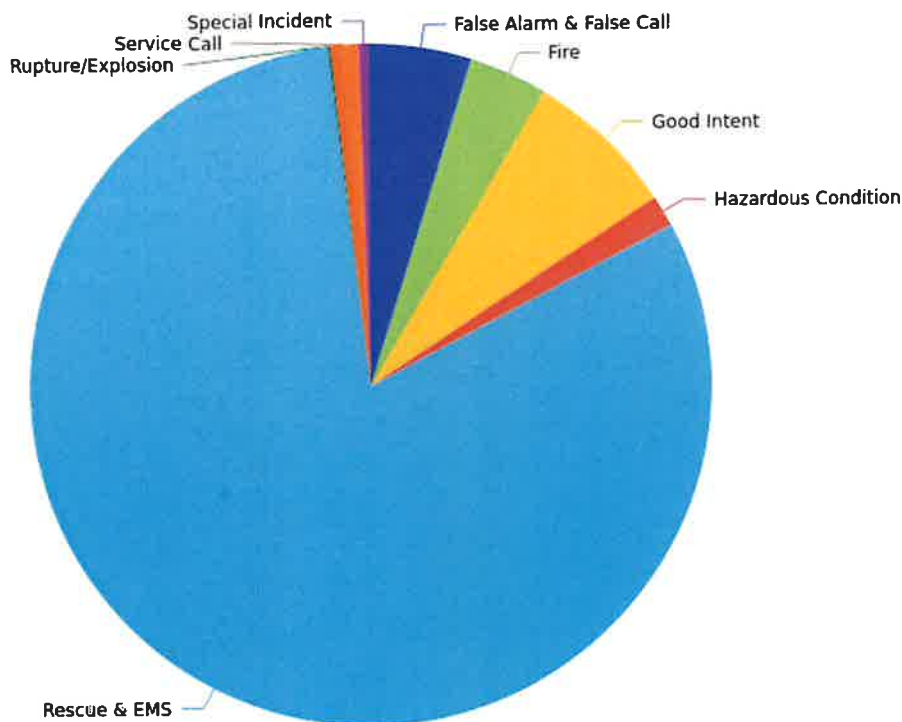
EMP #	NAME	CALL IN HOURS	SHIFT TRAINING HOURS	TOTAL	TOTAL AFTER -24 HOURS
1349	DUVALE DEAN	0	0	0	0
1012	CODY FAULK	0	0	0	0
			TOTAL	0	0

CERTIFIED PAYROLL SIGNATURE: _____

DATE: _____



Incidents Statics Summary



RESPONSE ZONE	INCIDENT TYPE SERIES NAME	NUMBER OF INCIDENTS	% OF THE TOAL CALLS
District 1	Fire	1	0.48%
District 1	Good Intent	2	0.97%
District 1	Rescue & EMS	18	8.70%
District 1	Rupture/Explosion	1	0.48%
District 2	False Alarm & False Call	1	0.48%
District 2	Fire	1	0.48%
District 2	Good Intent	4	1.93%
District 2	Rescue & EMS	37	17.87%
District 2	Service Call	1	0.48%
District 3	False Alarm & False Call	2	0.97%
District 3	Fire	1	0.48%
District 3	Rescue & EMS	15	7.25%

Incidents Statics Summary

Covington Fire Department
Address: 101 Tennessee Ave, Covington, TN, 38019

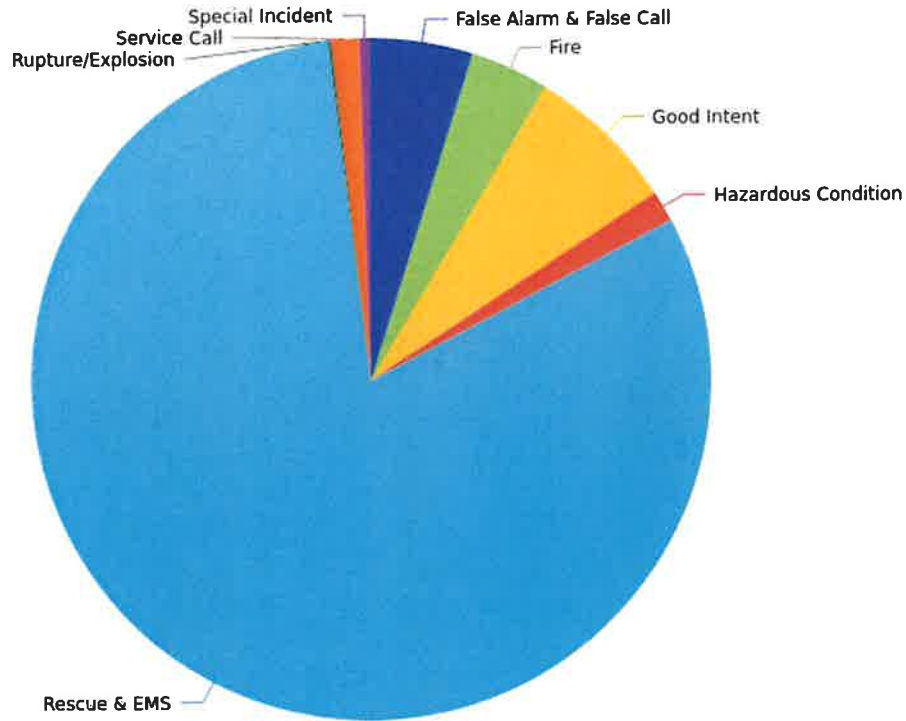


RESPONSE ZONE	INCIDENT TYPE SERIES NAME	NUMBER OF INCIDENTS	% OF THE TOAL CALLS
District 3	Special Incident	1	0.48%
District 4	False Alarm & False Call	3	1.45%
District 4	Fire	1	0.48%
District 4	Good Intent	1	0.48%
District 4	Rescue & EMS	17	8.21%
District 4	Service Call	2	0.97%
District 4	Special Incident	1	0.48%
District 5	Good Intent	3	1.45%
District 5	Rescue & EMS	15	7.25%
District 5	Special Incident	2	0.97%
District 6	False Alarm & False Call	3	1.45%
District 6	Good Intent	8	3.86%
District 6	Hazardous Condition	1	0.48%
District 6	Rescue & EMS	42	20.29%
District 6	Service Call	2	0.97%
District 6	Special Incident	3	1.45%
District 7 - CFD County Coverage Area	Fire	4	1.93%
District 7 - CFD County Coverage Area	Good Intent	4	1.93%
District 7 - CFD County Coverage Area	Rescue & EMS	2	0.97%
District 7 - CFD County Coverage Area	Service Call	1	0.48%
ESN 403 Gilt Edge	Fire	1	0.48%
ESN 407 Brighton Outside City	Fire	2	0.97%
ESN 407 Brighton Outside City	Good Intent	2	0.97%
ESN 410 Mason Outside City	Fire	1	0.48%
ESN 412 Charleston	Good Intent	1	0.48%
Total		207	100.00%

Description: A report of all calls by type



Incidents Statics Summary



RESPONSE ZONE	INCIDENT TYPE SERIES NAME	NUMBER OF INCIDENTS	% OF THE TOAL CALLS
District 1	Fire	1	0.28%
District 1	Good Intent	2	0.56%
District 1	Rescue & EMS	29	8.08%
District 1	Rupture/Explosion	1	0.28%
District 2	False Alarm & False Call	4	1.11%
District 2	Fire	1	0.28%
District 2	Good Intent	6	1.67%
District 2	Rescue & EMS	67	18.66%
District 2	Service Call	1	0.28%
District 3	False Alarm & False Call	2	0.56%
District 3	Fire	1	0.28%
District 3	Rescue & EMS	23	6.41%

Incidents Statics Summary

Covington Fire Department
Address: 101 Tennessee Ave, Covington, TN,
38019



RESPONSE ZONE	INCIDENT TYPE SERIES NAME	NUMBER OF INCIDENTS	% OF THE TOAL CALLS
District 3	Service Call	1	0.28%
District 3	Special Incident	1	0.28%
District 4	False Alarm & False Call	5	1.39%
District 4	Fire	1	0.28%
District 4	Good Intent	1	0.28%
District 4	Rescue & EMS	38	10.58%
District 4	Service Call	2	0.56%
District 4	Special Incident	1	0.28%
District 5	False Alarm & False Call	1	0.28%
District 5	Good Intent	4	1.11%
District 5	Hazardous Condition	1	0.28%
District 5	Rescue & EMS	31	8.64%
District 5	Special Incident	2	0.56%
District 6	False Alarm & False Call	6	1.67%
District 6	Fire	1	0.28%
District 6	Good Intent	9	2.51%
District 6	Hazardous Condition	3	0.84%
District 6	Rescue & EMS	71	19.78%
District 6	Service Call	2	0.56%
District 6	Special Incident	3	0.84%
District 7 - CFD County Coverage Area	Fire	12	3.34%
District 7 - CFD County Coverage Area	Good Intent	7	1.95%
District 7 - CFD County Coverage Area	Hazardous Condition	2	0.56%
District 7 - CFD County Coverage Area	Rescue & EMS	6	1.67%
District 7 - CFD County Coverage Area	Service Call	1	0.28%
ESN 403 Gilt Edge	Fire	1	0.28%
ESN 407 Brighton Outside City	Fire	3	0.84%
ESN 407 Brighton Outside City	Good Intent	3	0.84%
ESN 410 Mason Outside City	Fire	1	0.28%
ESN 412 Charleston	Good Intent	1	0.28%

Incidents Statics Summary

Covington Fire Department
Address: 101 Tennessee Ave, Covington, TN 38019



RESPONSE ZONE	INCIDENT TYPE SERIES NAME	NUMBER OF INCIDENTS	% OF THE TOAL CALLS
Total		359	100.00%

Description: A report of all calls by type

Yearly Totals

Year	Total
2008	\$55,600.00
2009	\$53,950.00
2010	\$52,550.00
2011	\$53,900.00
2012	\$54,300.00
2013	\$55,400.00
2014	\$55,550.00
2015	\$57,400.00
2016	\$84,100.00
2017	\$80,295.00
2018	\$79,625.00
2019	\$80,320.00
2020	\$79,870.00
2021	\$82,840.00
2022	\$82,255.00
2023	\$80,925.00
2024	\$79,125.00
2025	\$60,525.00

Total: \$1,228,530.00

City Of Covington
Statement of Expenditures and Encumbrances
January 2025

Template Name: Standard Expenditure
Created by: LGC

58.33%

Monthly Comparative:

Obj	CC	Sub Obj	Adjusted Budget	MTD	YTD	Outstanding Encumbrances	Uncumbered Bal	% Used
				Expenditures	Expenditures			
Total For Fund: 110			(2,233,730.00)	230,048.89	2,199,293.63	0.00	(34,436.37)	98.46%

Template Name: Standard Expenditur
Created by: LGC

City Of Covington
Statement of Expenditures and Encumbrances
January 2025

User: Lisa Elam
Date/Time: 2/20/2025 12:08 PM
Page 1 of 1

Fund : 110 Monthly Comparative: 58.33%

Obj	CC	Sub Obj	Adjusted Budget	MTD Expenditures	YTD Expenditures	Outstanding Encumbrances	Unencumbered Bal	% Used
42220		Outside Fire Expenditures						
111		Salaries Outside Fire	(40,000.00)	0.00	7,902.23	0.00	(32,097.77)	19.76%
132		In Service Training	(6,000.00)	0.00	0.00	0.00	(6,000.00)	0.00%
148		Employee Education & Training	(10,000.00)	0.00	0.00	0.00	(10,000.00)	0.00%
162		Volunteer Fireman Outside Fire	(3,000.00)	0.00	36.80	0.00	(2,963.20)	1.23%
261		Repair & Maintenance - Vehicle	(17,000.00)	0.00	21,850.80	0.00	4,850.80	128.53%
327		Turnout Gear	(12,000.00)	0.00	0.00	0.00	(12,000.00)	0.00%
329		Other Operating Supplies	(5,000.00)	100.00	2,359.81	0.00	(2,640.19)	47.20%
331		Gas,Oil,Fuel, Etc Outside Fire	(10,000.00)	840.09	3,705.36	0.00	(6,294.64)	37.05%
944		Transportation Equipment	(14,675.00)	0.00	15,269.26	0.00	594.26	104.05%
949		Other Machinery & Equipment	(12,000.00)	0.00	4,820.80	0.00	(7,179.20)	40.17%
Total 42220 Outside Fire Expenditures			(129,675.00)	940.09	55,945.06	0.00	(73,729.94)	43.14%
Total For Fund: 110			(129,675.00)	940.09	55,945.06	0.00	(73,729.94)	43.14%



This Fire Inspector report outlines the activities and contributions of the Fire Inspector for the time frame of (Jan. 24, 2025 – Feb. 18, 2025) highlighting key inspections and assistance provided to ensure public safety and regulatory compliance.

Fire Inspections:

- Conducted 9 Annual Fire Inspections, Re-inspections or Fire & Life Safety inspections across various properties. These inspections are crucial for identifying fire hazards, ensuring fire safety measures are in place, and promoting compliance with fire safety regulations.

Annual Fire Inspection Schools and Fire Drills:

- 1 School Fire inspection was conducted with Deputy State Fire Marshal Tommy Smith.

Plans Review:

- Performed 7 Plan Review/ Inspections for new construction and/or renovations. This process verifies construction documents complying with fire, life safety and building codes.

Emergency Calls/Operations:

- Performed/attended 3 emergency calls for assistance, complaints and/or Knox box calls.

Meetings/Education/Certification:

- NAFCO Conference
- AEMT Refresher (3-Days)
- Application for TOSHA Conference
- Application for the West Tn. Fire Inspectors Conference
- Compiled Materials for TOSHA Workbook
- TOSHA Emergency Action Plans for all City Owned Buildings.
- Met with Local Fire Inspectors on Back-up Generator documentation records.
- 3 Chemical Verifications for local industries.
- Compliance Engine- 5 Year Fire Sprinkler Inspections- Past Due
- Off for President's Day

Application ID

2025-2461

Application Type

Rescue Squad

Acknowledgement

Solicitation Document: [85113_FY25_Rescue_Squads_Grant_Program_DGA.pdf](#)

Solicitation Name: FY25 Rescue Squad Grant

Brief Description: In 2022, Governor Bill Lee and the General Assembly approved the funding of this program for the purchase of lifesaving equipment by Tennessee rescue squads. The Program provides for three million dollars (\$3,000,000) to be disbursed to applicant rescue squads across the three (3) Grand Divisions.

Program Purpose: The Rescue Squads Grant Program establishes a \$3 million fund for Rescue Squads and creates a state grant program awarding funds to Rescue Squads for equipment to better protect first responders and the communities they serve.

Released On: January 21, 2025

Completed Application February 21, 2025 12:00:00

Due By:

I attest that this application was created and written by a human and that this applicant has the capacity to fulfill and/or provide the project described in this application.

Organization Information Acknowledgement

Click on the link below to view your organization profile. Please ensure that your organization profile is up-to-date before submitting this application.

[Organization Profile](#)

I attest that my organization profile is up-to-date.

Qualification Criteria

Instructions

- Completing this checklist will help you prepare your Rescue Squads Grant Program application.
- Prior to turning in your application, ensure that you've completed or meet the following:

Criteria List

Verified active Charter registration with the Secretary of State's Office

Recognized by a local government in Tennessee to provide rescue services

Verified that my rescue squad has obtained Edison Supplier ID or provided completed W-9 form

General Information

Organization Information: City of Covington
101 Tennessee Ave 101 Tennessee Ave.
Covington Tn., Tennessee, 38019
Phone: 901-476-2578

Applicant meets all minimum applicable training requirements for their incident response types

Yes

Rescue Squad Statistics

Did your Rescue Squad receive funds from the Rescue Squad Grant Program last year?

Yes

How Much

\$25,888

Does your Rescue Squad work mutual aid with all first responder agencies within the county?

Yes

Does your Rescue Squad provide rescue services 100% within Tennessee?

Yes

Please check the type(s) of rescue services provided by your rescue squad

EMS, SAR, Extrication, Rope Rescue, Water Recovery, Trench Rescue, Structural Collapse, Farm Machinery/Grain Bin Rescue

Category 1 Type Missions/Incidents reported to TARS or TFIRS

Number of category 1 type missions/incidents reported to TARS or TFIRS last year

2080

Number of category 1 type missions/incidents reported to TARS or TFIRS the year prior

2469

Number of category 1 type missions/incidents reported to TARS or TFIRS 2 years prior

2616

Total Reported

Click on the **Save Draft** button to calculate the total.

7,165

Expenditures

Budget numbers are the numbers for your department only. For non-profits, it would be the entire budget. For departments that are a part of city or county government, please include **ONLY** the budget for your department **NOT** the entire budget for the city/county.

Expenditures reported last year

\$2,203,200

Expenditures reported the year prior

\$2,134,900

Expenditures reported 2 years prior

\$2,138,425

Total Expenditures

Click on the **Save Draft** button to calculate the total.

\$6,476,525

Scope of Service

Application

What items are you requesting for in this application? How will this grant funding assist your department in improving firefighter/rescue squad safety and protecting lives and property in your jurisdiction?

Note: This narrative will be redacted of any information that can identify your Volunteer Fire Department/Rescue Squad prior to presentation to the Selection Committee.

If awarded my department would be replacing a front line 30-year-old set of low-pressure hydraulic tools to include: (cutter, ram, and spreader) with a battery-operated replacement. This much needed replacement will be replacing a front-line trio and allow our department to effectively mitigate vehicle extrication in our county. Also, we have a new mission of rope rescue and need to add harnesses to our tool inventory to be compliant and actually fulfill our obligations for rope rescue.

Budget

Click the "+" button which will open a new window, enter the details of your request and make sure to click "Create Budget Items" to save when finished.

Application Request Amount

How much total funding are you requesting?

\$48,045.00

Budget Summary

All items requested must meet the most current applicable standard.

Item Description	Priority	Number of Items in Current Inventory	Number of Items Requested for Replacement	Avg Age of Items Requested for Replacement (In Years)	Number of New Items Requested	Total Number of Items Requested (Replacement and New)	Item Price (per unit)	Total Cost
PPE - Rescue Gear (Complete Set)	High							
PPE - Coats	High							
PPE - Pants	High							
PPE - Gloves	High							
PPE - Helmets	High							
PPE - Boots	High							

PPE - Lifejackets (PFD)	High							
PPE - Rope Harness	High	0	0	0	8	8	\$530.00	\$4,240.00
PPE - Gear Bags	High							
Rope - Hardware Carabiners	Normal							
Rope - Hardware Descenders	Normal							
Rope - Hardware Anchors	Normal							
Rope - Hardware Pickets	Normal							
Rope - Hardware Pulleys	Normal							
Rope - Hardware Multi-Function Device	Normal							
Rope - Software - Rope (Sold by the foot) 7/16"	Normal							
Rope - Software - Prusiks (Sold by the foot) 8mm	Normal							
Rope - Software - Straps (Anchor Straps, 10')	Normal							
Rope - Software - Webbing	Normal							
Rope - Tripods	Normal							
Rope - Rope Bags	Normal							
Rope - Equipment Packs	Normal							
Water - Wet Suits	Normal							
Water - Dry Suits (Including Base Layer) (Swiftwater)	Normal							
Water - Dry Suits (Including Base Layer) (Dive)	Normal							
Water - Buoyancy Control Device	Normal							
Water - Mask	Normal							
Water - Fins	Normal							
Water - Comms System	Normal							
Water - Water Helmets	Normal							
Water - Weights	Normal							
Water - Boots	Normal							
Water - Throw Bags	Normal							
Water - Whistles	Normal							
Water - Raft/Inflatables	Normal							
Water - Paddles	Normal							
Water - Gear Bags	Normal							
Water - Lights/Strobes	Normal							
Extrication Tools - Spreader	Normal	2	1	30	0	1	\$17,060.00	\$17,060.00
Extrication Tools - Cutter	Normal	2	1	30	0	1	\$14,990.00	\$14,990.00
Extrication Tools - Ram	Normal	2	1	30	0	1	\$11,755.00	\$11,755.00
Extrication Tools - Combi Tool	Normal							

Extrication Tools - Strut Kit	Normal
Extrication Tools - Cribbing	Normal
Extrication Tools - Windshield Saw/Cutter	Normal
Drone - Plane	Normal
Drone - Kit	Normal
Comms - Radio	Normal
Comms - Pager	Normal
Grain Rescue Equipment/Farm - Grain Auger	Normal
Grain Rescue Equipment/Farm - Cofferdam (GSI Tube, Great Wall, Etc.)	Normal
Grain Rescue Equipment/Farm - Turtle Tubes	Normal
Hand Tools (General) - Axe - Fire Hooks FA-8	Normal
Hand Tools (General) - Pike Pole - Leatherhead 8' Pole with Butt End	Normal
Hand Tools (General) - Haligan - Fire Hooks PB-30	Normal
Hand Tools (General) - Drill	Normal
Hand Tools (General) - Sawzall	Normal
Hand Tools (General) - Leaf Blower	Normal
Flashlights - Handheld - Stream light E-Flood Litebox 45811	Normal
Flashlights - Headlamp	Normal
Other	
TOTAL AMOUNT REQUESTED	

\$48,045.00

Roster

Instructions

1. Click on the **Open** button below to open your roster information.
2. You are required to keep your roster information up-to-date.

Roster

Roster Information Acknowledgement

I attest that my roster information is up-to-date.

Supporting Documentation

W9

2025-W-9.pdf
141.5 KB - 02/03/2025 1:31 PM

Total Files: 1

Letter of Support from a Local Government to Provide Rescue Services

Hensley_Letter.pdf
32.8 KB - 02/10/2025 10:51 AM

Total Files: 1

I certified that I have attached all
required/requested documents listed above.

Additional Documents

Estimate709626_Covington_genesis.pdf
359.7 KB - 02/03/2025 1:29 PM

harness_quote.pdf
48.5 KB - 02/07/2025 1:14 PM

Total Files: 2

Organization Contacts

Assign Authorized Richard Griggs
Official:

By signing below, I affirm that the information contained herein is accurate, and I understand that by making a false statement in this application, I am subject to the penalties of perjury pursuant to Tenn. Code Ann. § 39-16-702(a)(4).

FIRE TRAINING FACILITY USE AGREEMENT

THIS FIRE TRAINING FACILITY USE AGREEMENT (the "Agreement") is entered into this _____ day of _____, 2024, between Millington Fire Department and COVINGTON FIRE DEPARTMENT ("Agency").

I. RECITALS

WHEREAS, the City of Millington and Millington Fire Department is the owner of a fire training facility (the "Facility") on 5596 Dakkar, Millington, Tennessee; and

WHEREAS, Agency desires to utilize the Facility for training purposes for its personnel.

II. TERMS AND CONDITIONS

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

- 1. Training.** Agency will be permitted to use the Facility on a non-exclusive basis for training purposes.
- 2. Scheduling.** Agency recognizes that the Facility will be used by the Millington Fire Department and by other Agencies for training purposes. Agency shall schedule its training exercises with the Millington Fire Department with as much advance notice as possible to ensure that the Facility is available for its desired Training Sessions. The Millington Fire Department shall use its best efforts to make the Facility available to Agency at Agency's requested Training Sessions, but Agency's requested Training Sessions cannot be guaranteed.
- 3. Facility Fee.** The Millington Fire Department does not impose a fee for the use of the facility. The Agency however shall be responsible for replacing propane used in Live Fire training exercise to full capacity. Each Agency shall also be responsible for supplying or replacing any disposal items used for training purposes.
- 4. Term of Agreement.** The term of this Agreement shall commence upon execution by the parties and shall continue in effect for a period of one (1) year. This Agreement shall automatically renew each year thereafter for an additional one (3) year term; provided, however, that either party may terminate the Agreement by providing notice to the other of its intention not to renew this Agreement at least ninety-days (90) prior to expiration of any term.

5. **Facility Neat and Clean.** Agency agrees to keep the Facility in a neat and clean condition as reasonably can be expected during its use of the Facility. At the end of each training session or use, Agency agrees to return the Facility to the Millington Fire Department in as good a condition as received. Agency further agrees that it will clean the Facility after each use to a condition reasonably acceptable to the Millington Fire Department.
6. **Instructors.** In the event Agency desires to utilize its own instructors, the instructors maybe required to go through an orientation session.
7. **Safety Officers.** Agency shall adhere to NFPA Code 1403, which requires the presence of a safety officer/operator during use of the live fire training prop, and another safety officer for every five (5) firefighter trainees.
8. **Liability.** Agency has inspected the Facility and finds it acceptable for its intended uses. Agency is not relying upon any representations or warranties concerning the Facility except those that may be set forth herein. Agency accepts sole responsibility for all accidents, damages, bodily injury or damage to personal property occurring during Agency's use of the Facility. To the extent applicable by law, and pursuant to the terms of any other agreement between the parties.
9. **No City or Fire Department Liability For Agency's Property Damage:** Agency waives any and all claims, suits and causes of action against the City of Millington and the Millington Fire Department (including its employees, commissioners, officers or agents) for any property loss or damage done to Agency's property, whether real, personal or mixed, occasioned by Agency's activities on the Facility. It shall be the Agency's responsibility to provide its own protection against casualty losses of whatsoever kind or nature, regardless of whether or not such loss is occasioned by the acts or omissions of the City of Millington and Millington Fire Department, the Agency, third party, or act of nature.
10. **Millington Fire Department Property Damage:** Agency shall compensate the City of Millington and Fire Department, for any and all damages to the Facility and the City property occasioned by or arising from the use of the Facility by the or arising from the use of the Facility by the Agency or anyone at the Facility (or other Fire Department property as a result of the Agency's activities on the Facility) in connection with Agency's use of the Facility, ordinary wear and tear excepted.
11. **Indemnity and Hold Harmless:** Agency agrees that it will protect, save, defend, hold harmless and indemnify the City of Millington and Millington Fire Department, its employees, volunteers, officers and agents from any and all demands, claims, judgments, or liability for loss or damage arising as a result of accidents, injuries, or other occurrences, (except for losses or injuries occurring as the result of the sole negligence of the City of Millington or Millington Fire Department.), regardless of who the injury party may be. This

section is expressly agreed to as a condition of using the facility.

12. Insurance. Agency shall provide a certificate of insurance to the City of Millington prior to utilizing the Facility, and obtain a rider to its insurance policy naming the City of Millington as an "also insured" for claims arising as a result of this Agreement. Such certificate shall provide that the rider may not be canceled without thirty (30) days' written notice to the City of Millington.

13. Assignment or Subletting: Agency is prohibited from either assigning or subletting all or any portion of the Facility during its use of the Facility.

14. Litigation. In the event any party hereto finds it necessary to bring an action against the other party to enforce any of the terms, covenants or conditions hereof, the party prevailing in any such action or proceeding shall be paid all costs and attorneys' fees incurred by the other party.

15. Notices. Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other party shall be in writing addressed to the other party at the addresses as follows:

TO FIRE DEPARTMENT: MILLINGTON FIRE DEPARTMENT
7930 Nelson Ave.
Millington, TN 38053

AGENCY: COVINGTON FIRE DEPARTMENT

101 Tennessee Ave.

Covington, TN 38019

16. Amendment. No modification, termination or amendment of this Agreement may be made except by written agreement signed by both parties hereto.

17. Captions. The captions of this Agreement are for convenience and reference only and in no way define, limit or describe the scope or intent of this Agreement.

18. Severability. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

19. Counterparts. This Agreement may be executed in any number of counterparts, and each counterpart hereof shall be deemed to be an original instrument, but all such counterparts together shall constitute but one agreement.

20. Additional Acts. Except as otherwise provided herein, in addition to the acts and deeds recited herein and contemplated to be performed, executed and/or delivered by any party hereto, the parties hereto agree to perform, execute and/or deliver, or cause to be performed, executed and/or delivered, any and all such further acts, deeds and assurances, which may reasonably be required to effect the purposes of this Agreement.

21. Neutral Authorship. Each of the provisions of this Agreement has been reviewed and negotiated, and represents the combined work product of all parties hereto. No presumption or other rules of construction which would interpret the provisions of this Agreement in favor of or against the party preparing the same shall be applicable in connection with the construction or interpretation of the provisions of this Agreement.

22. Governing Law. This Agreement and the rights of the parties hereto shall be governed by and construed in accordance with the laws of the State of Tennessee, and the parties agree that in any such action venue shall lie exclusively in Shelby County, Tennessee.

23. Entire Agreement. The entire agreement between the parties hereto is contained in this Agreement and the exhibits hereto, and this Agreement supersedes all of their previous understandings and agreements, written and oral, with respect to this transaction. This Agreement may be amended only by written instrument executed by the parties subsequent to the date hereof.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

MILLINGTON FIRE DEPARTMENT

AGENCY

Print Name

Print Name

Signature

Signature

Title

Title



Center for
Public Safety
Excellence

News

FOR IMMEDIATE RELEASE

2-7-2025

www.cpse.org

Media Contact:

Mike Higgins, CPC Program Manager

703.691.4620

mhiggins@cpse.org

***Richard Griggs* Completes International Professional Designation Process**

Richard Griggs has successfully completed the process that awards the professional designation of "Chief Fire Officer" (CFO). The Commission on Professional Credentialing® (CPC®) met on **2/7/25** to confer the designation. **He** becomes one of only **2030** CFOs worldwide.

The Designation program is a voluntary program designed to recognize individuals who demonstrate their excellence in seven measured components including experience, education, professional development, professional contributions, association membership, community involvement, and technical competence. In addition, all applicants are required to identify a future professional development plan.

The CFO designation program uses a comprehensive peer review model to evaluate candidates seeking the credential. The Commission on Professional Credentialing awards the designation only after an individual successfully meets all the organization's stringent criteria.

Achieving this designation signifies ***Richard Griggs*** career commitment to the fire and emergency services.

This professional designation is valid for three years. Maintaining the designation requires recipients to show continued growth in the areas of professional development, professional contributions, active association membership, and community involvement as well as adhere to a strict code of professional conduct

The Commission on Professional Credentialing, an entity of the Center for Public Safety Excellence®, Inc., (CPSE®) administers the Designation Program. The CPC consists of individuals from academia, federal and local government, and the fire and emergency medical services profession. To learn more about CPC, visit www.cpse.org/credentialing.

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THE COMMISSION ON
PROFESSIONAL CREDENTIALING



has conferred upon

RICHARD GRIGGS, CFO

Issued: February 7, 2025

Expires: February 7, 2028

the designation of

CHIEF FIRE OFFICER (CFO)

for demonstrating a high level of competence, as witnessed by your peers, by documenting professional, educational, technical, and community service achievements and fulfilling prescribed standards of performance, ethics, and conduct required for CFO.




President, CPSE Board of Directors


Chair, Commission on Professional Credentialing

ORDINANCE NUMBER -1770

ORDINANCE TO ESTABLISH AN UPDATED OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN, DEVISE RULES AND REGULATIONS, AND TO PROVIDE FOR A SAFETY DIRECTOR AND THE IMPLEMENTATION OF SUCH PROGRAM PLAN

WHEREAS, in compliance with Public Chapter 561 of the General Assembly of the State of Tennessee for the year 1972, the City of Covington hereby updates the Occupational Safety and Health Program Plan for our employees.

WHEREAS, due to various changes in subsequent years, it has become necessary to amend the program plan to comply with more recent state requirements.

NOW, THEREFORE,

SECTION 1. BE IT ORDAINED BY THE CITY OF COVINGTON that there be and is hereby amended as follows:

TITLE:

This section shall be known as "The Occupational Safety and Health Program Plan" for the employees of the City of Covington.

PURPOSE:

The City of Covington in electing to update the established Program Plan will maintain an effective and comprehensive Occupational Safety and Health Program Plan for its employees and shall:

- 1) Provide a safe and healthful place and condition of employment that includes:
 - a) Top Management Commitment and Employee Involvement.
 - b) Continually analyze the worksite to identify all hazards and potential hazards.
 - c) Develop and maintain methods for preventing or controlling the existing or potential hazards; and
 - d) Train managers, supervisors, and employees to understand and deal with worksite hazards.
- 2) Acquire, maintain, and require the use of safety equipment, personal protective equipment, and devices reasonably necessary to protect employees.
- 3) Record, keep, preserve, and make available to the Commissioner of Labor and Workforce Development, or persons within the Department of Labor and Workforce Development to whom such responsibilities have been delegated, adequate records of all occupational accidents and illnesses and personal injuries for proper evaluation and necessary corrective action as required.
- 4) Consult with the Commissioner of Labor and Workforce Development regarding the adequacy of the form and content of records.
- 5) Consult with the Commissioner of Labor and Workforce Development, as appropriate, regarding safety and health problems which are considered to be unusual or peculiar and are such that they cannot be achieved under a standard promulgated by the State.
- 6) Provide reasonable opportunity for the participation of employees in the effectuation of the objectives of this Program Plan, including the opportunity to make anonymous complaints concerning conditions or practices injurious to employee safety and health.

7) Provide education and training of personnel for the fair and efficient administration of occupational safety and health standards and provide for education and notification of all employees of the existence of this Program Plan.

COVERAGE:

The provisions of the Occupational Safety and Health Program Plan for the employees of The City of Covington shall apply to all employees of each administrative department, commission, board, division, or other agency whether part-time or full-time, seasonal, or permanent.

STANDARDS AUTHORIZED:

The Occupational Safety and Health standards adopted by The City of Covington are the same as, but not limited to, the State of Tennessee Occupational Safety and Health Standards promulgated, or which may be promulgated, in accordance with Section 6 of the Tennessee Occupational Safety and Health Act of 1972 (T.C.A. Title 50, Chapter 3).

VARIANCES FROM STANDARDS AUTHORIZED:

Upon written application to the Commissioner of Labor and Workforce Development of the State of Tennessee, we may request an order granting a temporary variance from any approved standards. Applications for variances shall be in accordance with Rules of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, VARIANCES FROM OCCUPATIONAL SAFETY AND HEALTH STANDARDS, CHAPTER 0800-01-02, as authorized by T.C.A., Title 50. Prior to requesting such temporary variance, we will notify or serve notice to our employees, their designated representatives, or interested parties and present them with an opportunity for a hearing. The posting of notice on the main bulletin board shall be deemed sufficient notice to employees.

ADMINISTRATION:

For the purposes of this ordinance, Rusty Thigpen, Fire Inspector for the City of Covington is designated as the Safety Director of Occupational Safety and Health to perform duties and to exercise powers assigned to plan, develop, and administer this Program Plan. The Safety Director shall develop a plan of operation for the Program Plan in accordance with Rules of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, SAFETY AND HEALTH PROVISIONS FOR THE PUBLIC SECTOR, CHAPTER 0800-01-05, as authorized by T.C.A., Title 50.

FUNDING THE PROGRAM PLAN:

Sufficient funds for administering and staffing the Program Plan pursuant to this ordinance shall be made available as authorized by The City of Covington.

SEVERABILITY:

SECTION 2. BE IT FURTHER ORDAINED that if any section, sub-section, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

AMENDMENTS, ETC:

SECTION 3. BE IT FURTHER ORDAINED that this ordinance shall take effect from and after the date it shall have been passed, properly signed, certified, and has met all other legal requirements, and as otherwise provided by law, the general welfare of The City of Covington requiring it.

Jan W. Hensley, Mayor April 9, 2024
(Executive) (Date)
Ara C Durr (Passed First Reading)

Jan W. Hensley, Mayor April 23, 2024
(Executive) (Date)
Ara C Durr (Passed Second Reading)

Jan W. Hensley, Mayor May 14, 2024
(Executive) (Date)
Ara C Durr (Public Hearing)

Jan W. Hensley, Mayor May 14, 2024
(Executive) (Date)
Ara C Durr (Passed Third Reading)



AUTHORIZATION FOR TRAVEL



CITY OF COVINGTON

I hereby request authority for travel on official City business to the destination on the dates and for the purpose indicated below

DATE	CITY & STATE	HOTEL ADDRESS	PURPOSE OF TRIP
4-5-2025 to 4-9-2025	NASHVILLE, TN	GAYLORD OPRYLAND RESORT & CONVENTION CENTER 2800 OPRYLAND DR. NASHVILLE, TN 37214	TN SAFETY CONGRESS 2025 ANNUAL MEETING

Accompanied By: _____

Applicant: RUSTY THIGPEN Department Account #: 110-42200-148

Signature: [Signature]

Total Estimated Cost of Travel: \$ 2,300.00

SPECIAL FUNDING REQUESTS (Select items requested)

- ☐ Registration Prepayment
☐ Prepaid Airline Tickets
☐ Travel Advance of \$ _____

REGISTRATION 610.00
MOTEL 1,280.24 (-tax)
FUEL 75.00 (ESTIMATE)
MEALS 319.00 (ON BACK)
2,284.24

APPROVAL (Please note Approval of travel requests by the signatory below indicates that adequate funding is provided in appropriations to cover the estimated costs of this travel)

Signature _____

[Signature]
FIRE CHIEF

Signature _____

Chief Administrative Officer

Richard Griggs

From: Tahtia Mitchell <TMitchell@PEpartners.org>
Sent: Wednesday, February 12, 2025 4:01 PM
To: Richard Griggs
Subject: APPROVAL NOTIFICATION - DRIVER GRANT



2/12/2025

City of Covington
Richard L. Griggs
P.O. Box 768
Covington Tn., TN 38019

Subject: DRIVER GRANT PROGRAM - APPROVED

Congratulations! This letter serves as official notification to the City of Covington that you have been **approved** for the 2024-2025 James L. Richardson Driver Matching Grant Program, for which you applied.

A Grant in the amount of \$4,000.00 was approved for your requested items. The PAID receipts for the approved items along with the invoices for the approved items must amount to at least \$8,000.00 to be eligible to receive the full reimbursement of \$4,000.00. Your 2024-2025 Priority Classification Rating is Class I.

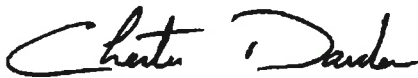
Important! The deadline for all reimbursement receipts is April 1, 2025. If you have already sent us **proof of payment** for approved purchases, you will be receiving your Grant check shortly. If you have not sent this information, please do so by **April 1, 2025**, along with a copy of this notification. Please keep in mind that if we do not receive reimbursement items in a timely manner you may jeopardize your eligibility to receive funding the following fiscal year. If proof of payment is not received by this date, your reimbursement dollars may be reappropriated. Your check will not be processed until we have verification of payment. Please see list of mandatory items needed for reimbursement below.

GRANT REIMBURSEMENT CHECKLIST:

1. "Notification of Approval" letter
2. Signed Resolution/Motion
3. Cover sheet listing description of items purchased, quantities, and grand total of all purchases. All receipts must follow in order of cover sheet.
4. Two proofs of payment which must include the following:
 - A. CANCELLED check/bank statement OR credit card receipt/credit card statement OR Automated Clearing House (ACH) OR Automated Funds Transfer (AFT)
 - B. Copy of invoice OR purchase order (serving as the backup to the cancelled check or credit card receipt). Submitting invoices alone will not be accepted.

Forward all receipts/documentation to:
Tahtia Mitchell
Grant & Scholarship Program
Email: Tmitchell@PEpartners.org or Fax: 615-371-9212

Best Regards,



Chester Darden
Director of Loss Control



Donna Turner
Chief of Police

Covington Police Department

211 South Main Street Covington, TN 38019

Telephone (901) 475-1261

(c) 901- 444-1047

Fax (901) 313-9359

dturner@covingtontn.com

25 February 2025

Public Safety Committee Meeting Law Enforcement Agenda

January 2025

- **Personnel**
- **Training**
- **Monthly Activity**
- **Press Releases**
- **Major Expenses**
- **Statistical Graphs and Totals**
- **Seizure Updates**
- **Policy Review and Approval**
- **Traffic Surveys**

Personnel

December-January staffing changes:

The CPD currently has one (1) vacant position:

New employees hired: **Analyst Johna Rogers, Officer Beverley Bearden, and Officer Jeremy Avant.**

Officer Dowell and **Officer Hayes** are attending TLETA 12-week basic training academy from January 05 – March 28, 2025.

Officer Hammond, Officer Johnson, and Officer Prater have been accepted to the July Basic Certification Class at TLETA.

“Serving – Protecting- Caring”

Officer Avant has been submitted to attend the September Basic Certification Class at TLETA.

A Corporal/Sergeant Promotional Assessment is being scheduled for March 2025.

Corporal Hunt and Corporal Muex were promoted to Sergeant in the Patrol Division. **Corporal Westbrook** was promoted to Acting Sergeant.

Training

- 01/27 – 03/28 – **K-9 Officer Joseph Woodard** is attending the 10-week K-9 Handler Certification Training, hosted by Olive Branch, MS Police Department.
- 01/09 – **Sgt Templeton and Analyst Magee** attended TIBRS required virtual training hosted by the State of Tennessee Auditor and TBI.
- 01/15 – **Analyst Magee and Evidence Custodian Boyle** attended a THSO Webinar. The Webinar assisted in submitting, processing, and understanding the grant.
- 01/16 – CPD Staff attended Speed Trailer Training by the CPD Training Unit
- 01/16 – CPD Staff attended Traffic Enforcement Updated Processes Training by the CPD Training Unit.
- 01/29 – CPD Staff attended legal process training presented by District Attorney's Office staff.

Monthly Activity

- 01/02 - Applicant backgrounds completed for recommendations for candidate hiring.
- 01/03 – A Utility Terrain Vehicle (UTV) was incorporated into our fleet.
- 01/06 – Chief Turner and staff attended Trooper Jenks Sea of Blue hosted by TCSO.
- 01/07 – Chief Turner attended the TVA Connected Communities Initiative Kickoff at Covington Electric System.
- 01/08 – Chief Turner attended the virtual TACP Legislative Discussion for SRO Retention Grant monies.
- 01/08 – Chief Turner and CPD staff attended the New Year Celebration for City Employees at the Civic Center.
- 01/08 – Chief Turner attended the Sea of Blue for JPD Sgt Warren Olden in Jackson, TN
- 01/09 – Chief Turner attended an inclement weather meeting at City Hall
- 01/09 – CPD Command Staff attended a virtual organizational meeting with City Guard.



01/09 – Chief coordinated a briefing with City and County Officials related to inclement weather responses and recommendations from the National Weather Service.

01/09 – Lt Dillingham attended the Special Events Committee Meeting.

01/09 – Officer Woodard attended a hands-on introduction with K-9 Gino

01/13 – Officer Moore attended a hands-on introduction with K-9 Gino

01/14 – Chief Turner hosted a nuisance ordinance meeting at CID with Director Fisher, CFD Assistant Chief Jeremy Channel, Fire Inspector Thigpen, and CID staff.

01/15 – Chief Turner attended the Regional Law Enforcement Agency Roundtable in Memphis.

01/15 – CPD Staff attended a virtual TACP meeting regarding updates to procedures for youth being charged as adult offenders.

01/16 – Lt Avery attended the UASI meeting in Memphis, TN

01/16 – Assistant Stubblefield attended the Tipton Prevents meeting and Baptist-Tipton Hospital.

01/17 – Chief Turner and CPD Officers participated in the Career Fair at TCA's upper School.

01/17 – Chief Turner, Lt Dillingham, and Sgt Templeton attended a virtual meeting with Axon Tasers.

01/17 – Officer Woodard was announced as the new K-9 Officer for Gino.

01/19 – The Patrol Division conducted THSO traffic enforcement saturations in Covington.

01/21 – The SRO and Patrol applicants completed a physical and agility test at the Sportsplex.

01/21 – Chief Turner attended the Keep Tipton County Beautiful Board Meeting

01/23 – Analyst Magee attended a VCIF Conference call

01/23 – CPD staff attended a FOP Informational Meeting at CID.

01/23 – Chief Turner and assistant Stubblefield attended the Ford Community Relations meeting at the Boys and Girls Club in Brownsville, TN.

01/27 – Analyst Johna Rogers first day – Welcome!!

01/29 – Chief Turner held a Supervisors Meeting.

01/29 – CPD staff attended FOP Informational Meeting at CID

01/30 - The Patrol Division conducted THSO traffic enforcement saturations in Covington.

Monthly Press Releases:

01/07 – New Years Resolution Press Release

01/08 – Mapco Teens Press Release

01/30 – Co-Op Bandits Press Release

January THSO alert and safety messages – 3

January Public Safety Alert bulletins – 3

January Traffic Alert bulletins - 1

January 2025 Major Expenses:

110-42100-945 | Yearly Maintenance/Contracts

\$25,000.00 Renewal of Flock Contract.

Statistical Graphs and Totals:

- **Total calls for service (1364)**
- **Traffic statistics (360)**
- **LPR alerts and hits**
- **Social Media Outreach (505,800 views)**
- **Statistics Patrol including K9, SRO, and CID**

January Seizure Updates:

Awarded vehicles:

-2005 Buick Lesabre

Seized vehicles/assets:

-2007 Chevy Trailblazer DUI seizure

\$839 Cash Awarded

Policy Review and Approval

Proposed Smoke Vape Shops Resolution discussion

Traffic survey:

The traffic trailer was positioned on Old Brighton Road, and at Peeler Street and Spring Creek Drive.



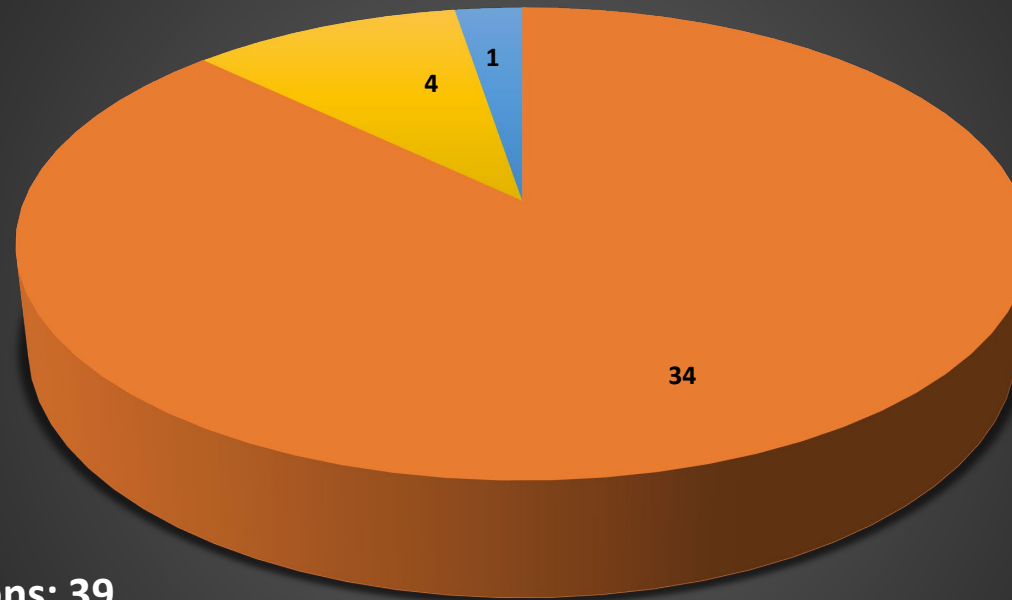
“Serving – Protecting- Caring”

Personnel

■ Sworn

■ Not Sworn

■ Openings



Total Positions: 39

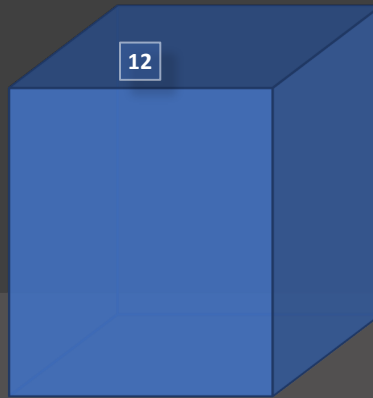




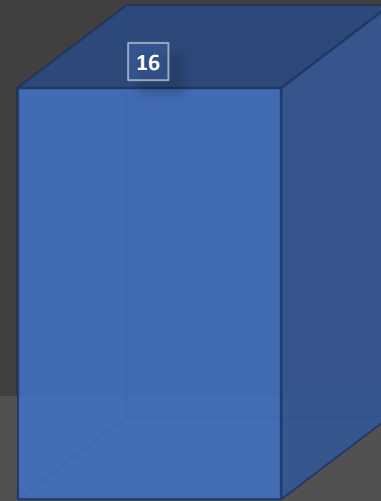
FLEET



Trucks



SUV's

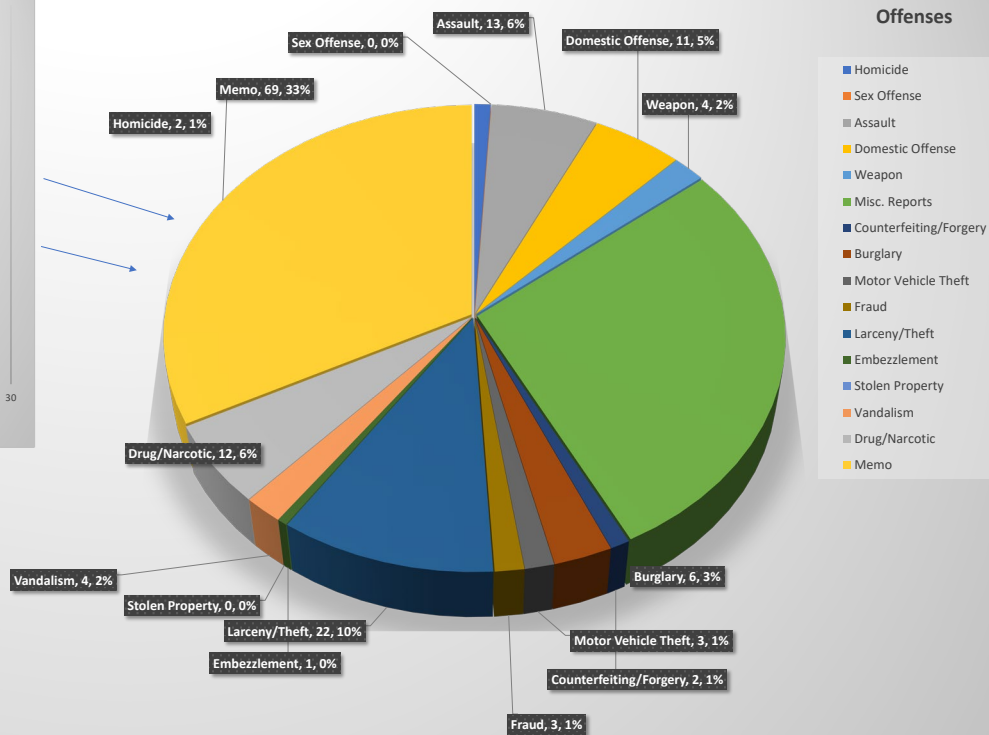
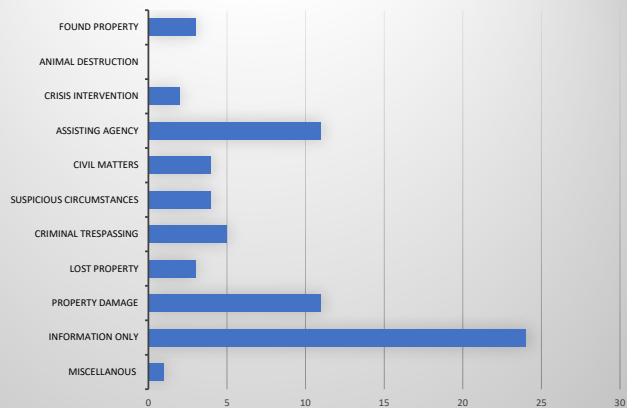


Cars

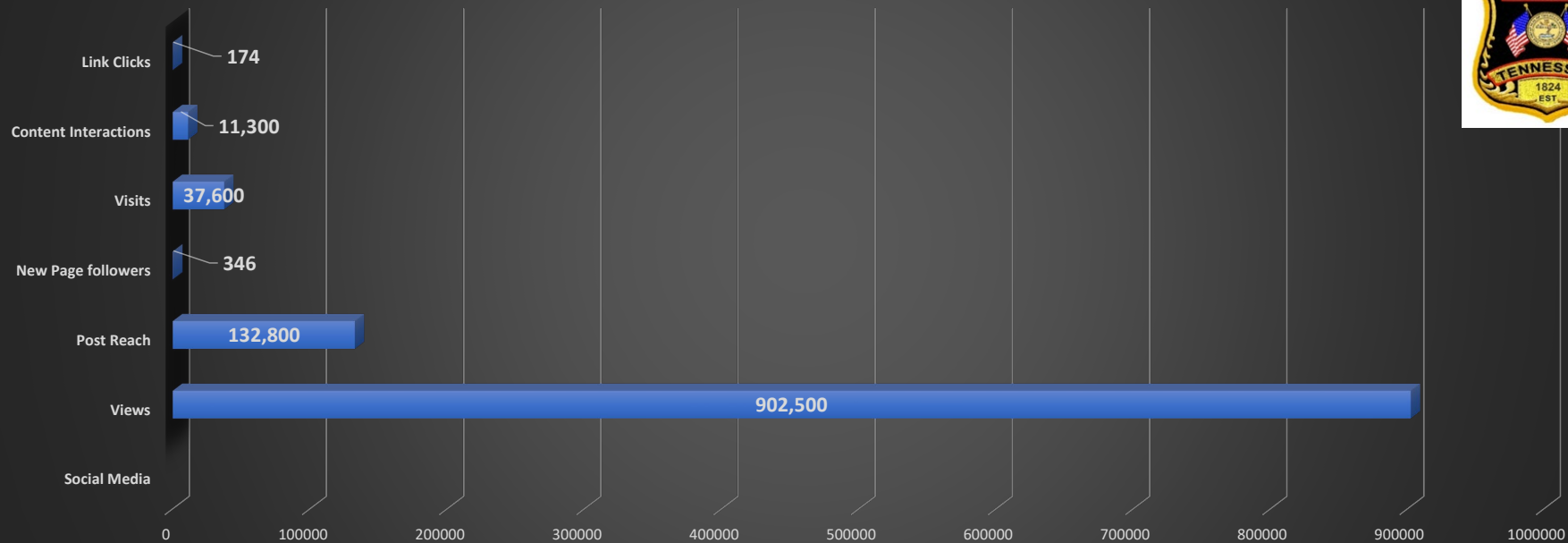
Statistics



Memos



CPD Social Media Engagements



CALL TOTALS FROM JANUARY 2025 TO DECEMBER 2025

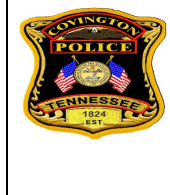
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Covington Police Department

Criminal Investigations Division


Monthly Statistics		Acc. After Fact	Accidental / overdose	Agency Assist	Agg. Assault	Burglary	Child Abuse	Child Sex Abuse	Credit Card Fraud	DOA / Natural	DOA- O.D./Accident	DOA/Suicide	Drug/Narc.	Elder Abuse	Embezzlement	Fraud/Counterfeit	Homicide	Missing Person	Murder/Attempt	MVT/Pass. Vehicle	Natural	Other Investigations	Rape	Robbery	Shoplifting	Simple Assault	Forcible Fondling	Statutory Rape	Stolen Property	Suicide	Theft Over \$1,000	Theft Under \$1,000	Theft From Vehicle	Vandalism	Vehicle theft	Warrants PU'd	
		Dec-24																																			
Lt. Avery																																					
Assigned											1																								1		
Active																																					
Closed																																			1		
Solved											1																								1		
Det. Isbell																																					
Assigned							1																								1						
Active							1																														
Closed																																1					
Solved																															1						
Det. Doss																																					
Assigned															1																1						
Active																															1						
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Solved															1																1						
Det. Norwood																																					
Assigned																								1													
Active																								1													
Closed																																					
Solved																																					
Evidence		Totals																																			
Etrace Weapons		8																																			
Evidence Processed		86																																			
Lab Trips		2																																			

Covington Police Department Patrol Division - Monthly Statistics									
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Covington Police Department School Resource Officer - Monthly Statistics
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	Community Events																					Days Worked	Details	Extra Patrol	Training Hrs.	Volunteer Hrs.
	Programs Assisted																									
	Incident Reports																									
	Juvenile Arrests																									
	Adult Arrests																									
	Searches Conducted																									
	Weapons Recovered																									
	Drug/ Alcohol/ Tobacco Viol.																									
	Bus Drop-off/ pick up																									
	Safety Drills																									
	Student Transports																									
	Traffic Duties																									
	Presentations																									
	After School Events																									
	K-9 Searches/ Assists																									
	Fighting/ Bullying Incidents																									
	Theft Incidents																									
	Administrative Meetings																									
	Threats of Mass Violence																									
Medical Emergency																										
Property Damage																										
Fraud																										
INTRUDER Drill																										