

FIRE CHIEF
RICHARD GRIGGS



Phone:(901) 476-2578

CITY OF COVINGTON

OFFICE OF THE FIRE CHIEF

P.O. Box 768
COVINGTON, TENNESSEE 38019

MAYOR
JAN WADE HENSLEY



Fax: (901) 476-9800

Covington Fire Department

Report for August 27th, 2024

1. Community Events: Volunteer firefighter recruitment agilities test was successful. Had eight new candidates that passed the agilities test with five new applicants that will be scheduled ASAP. The CFD attended several events including Church Under a Tree and Isaac Hayes Day cooling the children and adults with cool water on these hot summer days. Book reading at the Tipton County Library. Also attended a welcome back to school day @Charger Academy.
2. Volunteer Hours: 16 hours worked by Volunteers in July.
3. Call volume report for July 18th – August 22nd, 2024, and a total call volume report.
4. County coverage area collections 2024: \$78,600.00
5. Station Update: Renovations are moving along doors installed, electrical work, next steps are doors casings finished, paint, cabinets, and flooring.
6. The music festival has moved to September 7th @civic center as an indoor venue and an outdoor venue @ Cobb Parr Park on September 8th.
7. Severe Weather Sirens: All are operational currently.
8. Fire Inspection report—See report.
9. Land Clearing for contractors and open burning inside city limits.
10. Proposed fire protection fees:
11. Chief Channell is now a certified drone pilot. With hopes to develop a similar program to CPD.
12. Firefighter positions: Interviewing in progress.

13. Proposed changes in Holiday pay and weekly firefighter pay.
14. New Captains positions filled by Lt. Dan Ruffin and Lt. Ed Moss. These positions to ensure consistency across the three shifts as the shift supervisors.
15. Tipton County Dispatch went live with EMD- Emergency Medical Dispatch on 8-20-2024. This is a powerful addition to our emergency response system here in Tipton County. In most cases treatment could be delivered to the sick or injured immediately by a family member or bystander.
16. Volunteer Recruitment agreement with Tennessee Fire Chiefs Association to continue to phase three of the recruitment and retention grant.
17. Fire Apparatus Committee met on three different days to evaluate the possibilities of fire apparatus that would suite our needs and operations for the Citizens of the City of Covington. The committee met with representatives from E-One, Sutphen, and Pierce. These are the three manufacturers that we are familiar with in our area and all three gave us expected delivery dates within the next 12-48 months. We visited Jackson Fire Department, Henderson Fire Department, Brighton Fire Department and Fairhaven Fire Department all of whom had recent deliveries of E-One and Pierce apparatus. Committee convened and selected Pierce as the one to pursue for the City of Covington. Factors are price, location of service center and delivery time. Pierce offers a stock unit that can be customized for our needs with a delivery set for January 2026. We are awaiting a rendered drawing and price to be delivered.
18. Free Smoke Alarms Please Call (901)-476-2578 to schedule an appointment.

Respectfully submitted.

Fire Chief, Richard Griggs

JULY 2024

EMP #	NAME	CALL IN HOURS	SHIFT TRAINING HOURS	TOTAL	TOTAL AFTER -24 HOURS
1349	DUVALE DEAN	0	0	0	0
1012	CODY FAULK	4	12	16	0
623	BAKER MCCOOL	0	0	0	0
			TOTAL	16	0

CERTIFIED PAYROLL SIGNATURE: _____

DATE: _____

Covington Fire Department

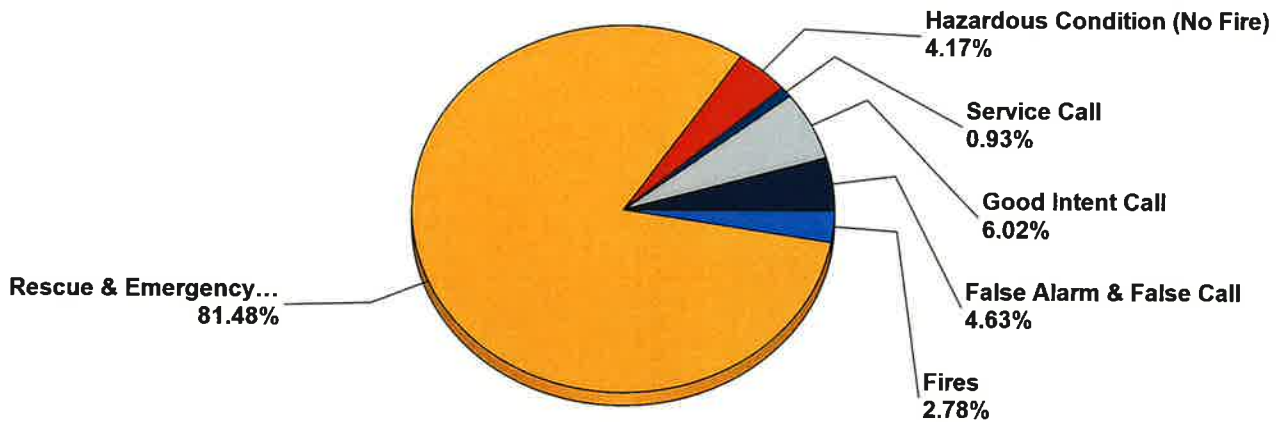
Covington, TN

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/18/2024 | End Date: 08/22/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	2.78%
Rescue & Emergency Medical Service	176	81.48%
Hazardous Condition (No Fire)	9	4.17%
Service Call	2	0.93%
Good Intent Call	13	6.02%
False Alarm & False Call	10	4.63%
TOTAL	216	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	0.93%
118 - Trash or rubbish fire, contained	2	0.93%
143 - Grass fire	1	0.46%
151 - Outside rubbish, trash or waste fire	1	0.46%
311 - Medical assist, assist EMS crew	9	4.17%
321 - EMS call, excluding vehicle accident with injury	154	71.3%
322 - Motor vehicle accident with injuries	6	2.78%
324 - Motor vehicle accident with no injuries.	3	1.39%
331 - Lock-in (if lock out , use 511)	3	1.39%
351 - Extrication of victim(s) from building/structure	1	0.46%
412 - Gas leak (natural gas or LPG)	3	1.39%
424 - Carbon monoxide incident	1	0.46%
441 - Heat from short circuit (wiring), defective/worn	1	0.46%
442 - Overheated motor	1	0.46%
444 - Power line down	1	0.46%
445 - Arcing, shorted electrical equipment	2	0.93%
552 - Police matter	1	0.46%
561 - Unauthorized burning	1	0.46%
611 - Dispatched & cancelled en route	8	3.7%
622 - No incident found on arrival at dispatch address	2	0.93%
631 - Authorized controlled burning	1	0.46%
651 - Smoke scare, odor of smoke	2	0.93%
730 - System malfunction, other	1	0.46%
745 - Alarm system activation, no fire - unintentional	9	4.17%
TOTAL INCIDENTS:	216	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Covington Fire Department

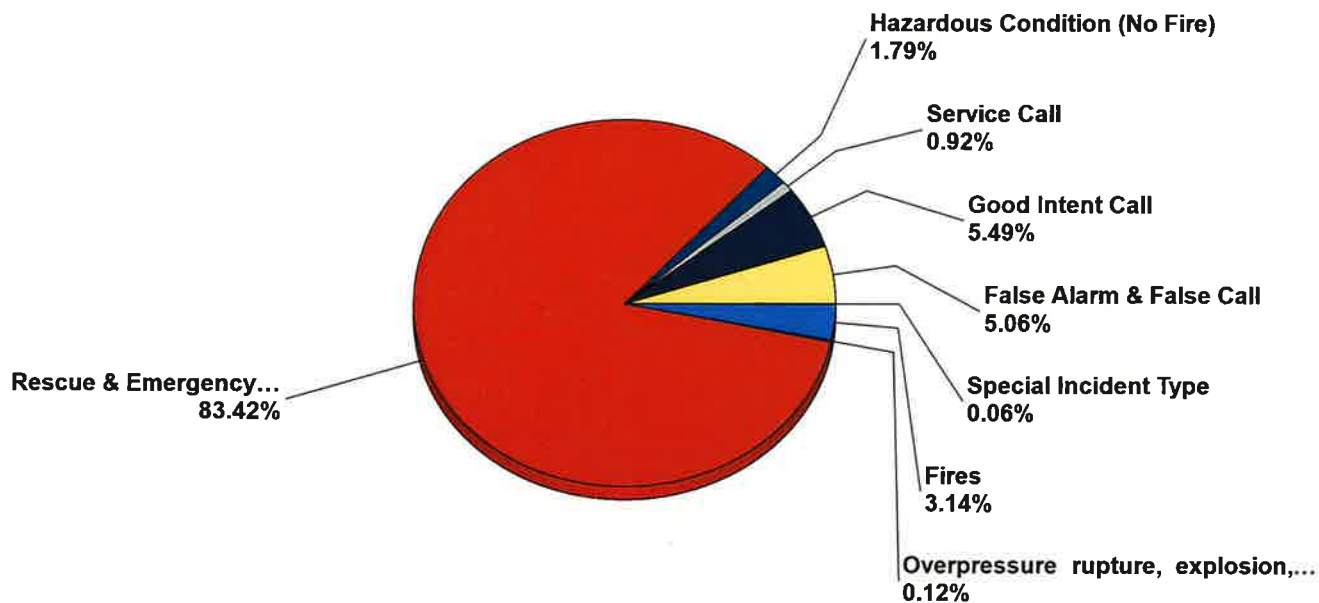
Covington, TN

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 12/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	51	3.14%
Overpressure rupture, explosion, overheating - no fire	2	0.12%
Rescue & Emergency Medical Service	1353	83.42%
Hazardous Condition (No Fire)	29	1.79%
Service Call	15	0.92%
Good Intent Call	89	5.49%
False Alarm & False Call	82	5.06%
Special Incident Type	1	0.06%
TOTAL	1622	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.06%
111 - Building fire	18	1.11%
113 - Cooking fire, confined to container	2	0.12%
118 - Trash or rubbish fire, contained	8	0.49%
131 - Passenger vehicle fire	7	0.43%
132 - Road freight or transport vehicle fire	1	0.06%
142 - Brush or brush-and-grass mixture fire	1	0.06%
143 - Grass fire	9	0.55%
151 - Outside rubbish, trash or waste fire	1	0.06%
160 - Special outside fire, other	1	0.06%
161 - Outside storage fire	1	0.06%
170 - Cultivated vegetation, crop fire, other	1	0.06%
243 - Fireworks explosion (no fire)	1	0.06%
251 - Excessive heat, scorch burns with no ignition	1	0.06%
311 - Medical assist, assist EMS crew	106	6.54%
321 - EMS call, excluding vehicle accident with injury	1151	70.96%
322 - Motor vehicle accident with injuries	68	4.19%
324 - Motor vehicle accident with no injuries.	20	1.23%
331 - Lock-in (if lock out , use 511)	5	0.31%
341 - Search for person on land	1	0.06%
351 - Extrication of victim(s) from building/structure	1	0.06%
365 - Watercraft rescue	1	0.06%
411 - Gasoline or other flammable liquid spill	2	0.12%
412 - Gas leak (natural gas or LPG)	11	0.68%
413 - Oil or other combustible liquid spill	2	0.12%
422 - Chemical spill or leak	2	0.12%
424 - Carbon monoxide incident	2	0.12%
441 - Heat from short circuit (wiring), defective/worn	2	0.12%
442 - Overheated motor	1	0.06%
444 - Power line down	1	0.06%
445 - Arcing, shorted electrical equipment	5	0.31%
461 - Building or structure weakened or collapsed	1	0.06%
500 - Service Call, other	4	0.25%
511 - Lock-out	1	0.06%
522 - Water or steam leak	1	0.06%
531 - Smoke or odor removal	1	0.06%
552 - Police matter	2	0.12%
553 - Public service	2	0.12%
561 - Unauthorized burning	4	0.25%
600 - Good intent call, other	4	0.25%
611 - Dispatched & cancelled en route	70	4.32%
622 - No incident found on arrival at dispatch address	4	0.25%
631 - Authorized controlled burning	1	0.06%
651 - Smoke scare, odor of smoke	9	0.55%
661 - EMS call, party transported by non-fire agency	1	0.06%
700 - False alarm or false call, other	5	0.31%
710 - Malicious, mischievous false call, other	1	0.06%
730 - System malfunction, other	1	0.06%
732 - Extinguishing system activation due to malfunction	1	0.06%
733 - Smoke detector activation due to malfunction	2	0.12%
745 - Alarm system activation, no fire - unintentional	72	4.44%
900 - Special type of incident, other	1	0.06%
TOTAL INCIDENTS:	1622	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Yearly Totals

Year	Total
2008	\$55,600.00
2009	\$53,950.00
2010	\$52,550.00
2011	\$53,900.00
2012	\$54,300.00
2013	\$55,400.00
2014	\$55,550.00
2015	\$57,400.00
2016	\$84,100.00
2017	\$80,295.00
2018	\$79,625.00
2019	\$80,320.00
2020	\$79,870.00
2021	\$82,840.00
2022	\$82,255.00
2023	\$80,925.00
2024	\$78,600.00

Total: \$1,167,480.00



This report outlines the activities and contributions of the Fire Inspector for the time frame of July 22-August 23, highlighting key inspections and assistance provided to ensure public safety and regulatory compliance.

Fire Inspections:

- Conducted 18 annual fire inspections across various properties. These inspections are crucial for identifying fire hazards, ensuring fire safety measures are in place, and promoting compliance with fire safety regulations.

Business Final Inspections for Certificate of Occupancy:

- Completed 3 business final inspections aimed at obtaining certificates of occupancy. These inspections ensure that businesses meet all safety requirements before occupancy, including fire safety measures and building code compliance.

Fire Alarm Inspections:

- Conducted 3 inspections focused on fire alarm systems. These inspections are critical for ensuring that commercial fire alarm systems have effective activation, are appropriately placed and/or properly maintained to reduce fire risks. This inspection was also conducted to ensure radio coverage in the buildings.

Business/Manufacturing Pre-Plan Visit:

- Conducted 4 pre-plan visit for a business/manufacturing facility. Pre-plan visits involve assessing the layout, risks, and potential hazards of a facility to develop effective emergency response plans.

Plans Review

- Initial Plan Review for Covington Country Club.
- Initial Plan Review for Covington Village Apartments.
- Initial Plan Review for Tipton Village Apartments.
- Initial Plan Review for the warehouse addition to Charms.
- Initial Plan Review/meeting with GC of the new Elementary and Middle Schools.
- Initial Plan Review for Pizza Hut.
- Fire Sprinkler Plan Review for Stockdale's.
- Fire Sprinkler Plan Review for Sprick's Cabinet Shop.
- Fire Sprinkler/Alarm System for Mueller Brass- Temporary Certificate of Occupancy.

Knox Box Education/Request

- Auto Zone
- Beall's
- VF Image Workwear
- Kingdom Hall of Jehovah's Witness

Emergency Calls/Operations

- Made 1 Emergency call Mt. Carmel- Grain bin rescue.
- Contact at 150 Witherington, seed company fire extinguishment consultation.
- Verified Open Burning Policy for Oak Row- Enforcement/Compliance

Meetings

- Special Called Special Events meeting for Music Fest.
- Finance Committee meeting for Fire Protection Fee Ordinance.
- Review Covington Civic Center Safety plan for Music Fest.
- Meeting for Address/Apt. Numbering at Oak Row

Education/Administration

- Tested and Obtained Fire Instructor II Certification (IFSAC and ProBoard).
- Assisted State Proctor with Psychomotor Test Evaluations for IFSAC Certifications (Bolivar, TN)
- Produced/Finalized the Fire Protection Fee Ordinance for vote.

Conclusion: I attest that my efforts have significantly contributed to public safety by conducting essential fire inspections, ensuring compliance with fire safety regulations during business inspections, and assisting in various critical inspections related to building codes enforcement. These activities are crucial for safeguarding lives, protecting property, and promoting a safe environment within the community

Russell Thigpen
Fire Inspector/OSHA Compliance



Covington Fire Department



Chief Richard Griggs

TO: LAND CLEARING CONTRACTORS & PROSPECTIVE OPEN BURNERS

FROM: COVINGTON FIRE DEPARTMENT

RE: STANDARD OPERATING PROCEDURES FOR ISSUANCE OF AN OPEN BURNING PERMIT IN COVINGTON AND THE COVINGTON FIRE DISTRICT

Open burning in The City of Covington and the Covington Fire District is prohibited. Exceptions can be granted under specific conditions which do not interfere with the maintenance of acceptable air quality or create a public nuisance. At land clearing sites, temporary permits for the controlled burning of waste trees and brush can be issued. Burning this material is environmentally and economically preferred over disposal by landfilling. The Covington Fire Department is concerned with preventing the spread of fire and potential fire hazards to nearby citizens and minimizing the amount of smoke and fly ash released into the air, which also impacts nearby residents.

1) PERMITS

Burning in Covington City Limits and outside incorporated areas, in the CFD response district, requires a minimum 24-hour advance notice. To burn, two (2) permits are required. First, obtain a burn permit from the Covington Codes Enforcement Office at 200 W. Washington St. Covington, TN 38109 (901) 476-7191, the permit fee is fifty dollars (\$50.00). Please make check or money order payable to "**The City of Covington**". Cash may be accepted at the discretion of the Codes Officer.

Once this permit is obtained, The City of Covington will schedule a burn site inspection with Covington Fire Department. The permit holder will be issued a burn permit from the Covington Fire Dept. following that site inspection. Information regarding nearby streets, cross streets, direction, and distance will help determine the exact location of the burn site. If the location is remote and cannot be adequately identified or located on our maps, the clearing contractor will be asked to meet the inspector at a nearby location, such as an identified cross street, and the inspector will accompany the contractor to the site. The burn permit is valid for thirty (30) days following the inspection. If weather conditions prohibit burning for a significant period during those thirty (30) days, a short extension may be granted, if requested, before the permit expires. Only trees and brush from the burn site may be burned. Material may not be hauled in from other sites. **Other materials including**



Covington Fire Department



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buildings, construction debris, furniture, plastic, tires, and roofing material must not be burned.

(2) BURN PIT SPECIFICATIONS

There must be a serviceable road to the burn pit, for apparatus access. The Air Curtain Destructor (blower) blows a sheet of air across the top of the pit to increase burning efficiency, reduce smoke, and fly ash emissions. The air curtain's nozzles are slanted so they impact about three (3) feet below the surface on the side opposite the blower. The air curtain does not blow directly down into the fire. In a properly operating pit, the air current rolls under and oxygenates the fire for more complete combustion (see Figure 1). The pit walls must be vertical (not sloped or slanted). The pit must be no more than twelve (12) feet wide because the air stream must reach the far side. A pit width of less than twelve (12) feet should be used for smaller air blowers. The pit length is determined by the length of the air curtain plenum (blower manifold). The plenum should be centered on the pit and the pit length can extend up to a maximum of five (5) feet beyond each end of the plenum. The pit must be at least ten (10) feet deep. Pit depth is determined by available digging equipment and the water table. A pit cannot be permitted where groundwater is encountered during the construction. Deeper pits usually burn better.

(3) PROCEDURE FOR THE SCHEDULED INSPECTION DAY

Prior to the scheduled inspection, construct a pit according to the permit requirements. The pit must be partially filled with trees and brush. Do not overfill. An overfilled pit has material above the sheet of air which results in blockage of the air flow and excessive smoke emissions. After the inspector approves the pit's dimensions and position, diesel fuel may be used to ignite the contents. The equipment's ability to control smoke is observed before the permit is issued.

(4) PROCEDURE FOR DAYS YOU BURN

During the permit period, the Covington Fire Department must be notified each day before burning begins and again when burning ends for the day. The Fire Department telephone number is written at the bottom of the permit. Each day before burning, the permit holder must ensure weather forecast and air index quality. Burning normally takes place during daylight hours for fire safety and to protect the workers charging the burn pit. Someone



Covington Fire Department



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must be at the site to monitor the pit when burning is taking place. The blower should continue until the fire has burned down and a fence or barrier should be placed around the burn pit, or it is filled with dirt before leaving the site. A metal fence is required to prevent mishaps like falling into unfilled pits. A wooden fence is unacceptable.

(5) PROBLEMS SOMETIMES ENCOUNTERED WITH BURN PITS

A permit is issued for a particular pit. If a pit is moved, another inspection, permit, and fee are required for the new pit, even if both pits are on the same construction site. A pit too long for the air curtain or wider than the permit specifications will have to be filled and replaced with another pit. Burning must take place below the air curtain. Overfilled pits tend to smoke and release fly ash which are the most common citizen complaints. Additional restrictions, such as limited burning hours and days or the presence of a water truck on-site may be imposed based on the site's location and distance to the nearest water hydrant. Wind speed and direction limitations may also be imposed, either when the permit is issued or due to citizen complaints. Weather conditions are available from the National Weather Service at (901) 203-5491. Occasionally, a permit cannot be issued because of the small size of the site or the site's proximity to occupied residences, schools, nursing homes, hospitals, airports, or major roadways. Overhanging trees or other nearby flammable material may also prevent a permit. No standing timber or overhead electrical lines are permitted within one hundred (100) feet of the burn pit. Ideal locations for pits are at least: » five hundred (500) feet away from any primary or secondary highway » one thousand (1,000) feet from any school or residence not on the same property as the pit, or » One half (1/2) mile from any airport, nursing home or hospital. Burning is to be conducted when ambient conditions ensure maximum dispersion of smoke. Burning should not be conducted during any declared air pollution episode in the burn area. Permits are also occasionally revoked because of substantiated complaints regarding excessive smoke or fly ash due to improper burn pit operation. Use of common sense will help avoid most of the problems and complaints associated with burn pit operation. Please direct any questions to the Covington Codes Enforcement Office or Covington Fire Department.



Covington Fire Department

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Open Burning / Land Clearing Contractors

Open burning in the City of Covington, TN is prohibited. Exceptions can be granted under specific conditions that do not interface with the maintenance of acceptable air quality or create a public nuisance.

At land clearing sites, temporary permits for the controlled burning of waste trees and brush can be issued. Grinding or chipping is the preferred method of disposal, however, permitted open burning of these materials with proper emission control is acceptable.

The Fire Departments are concerned with preventing the spread of fire and potential fire hazards to nearby citizens. The Health Department is interested in minimizing the amount of smoke, fly ash released into the air, and the air quality index that also impacts nearby residents.

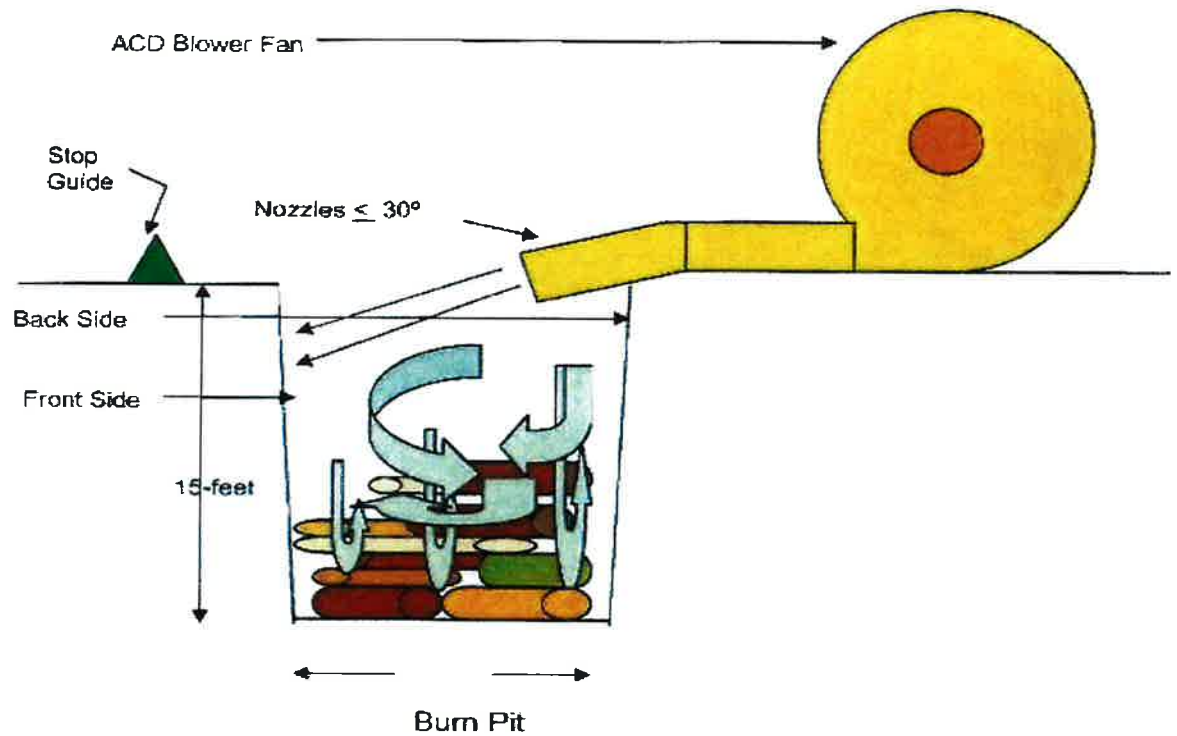
Burning is to be conducted when ambient conditions ensure maximum dispersion of smoke. Burning is not allowed when the air quality index for the **Covington/Tipton County** area is in the "unhealthful" (code orange) or higher ranges (code red or code purple). **Burn permit holders are not allowed to burn when projected weather conditions and pollution modeling indicates a code orange or higher condition is expected.** To determine if burning has been restricted, you must look up the Air Quality Index (AQI) each day at [Air Quality Monitoring & Forecasting](https://www.tn.gov/environment/air/monitoring-forecasting.html) (tn.gov).

<https://www.tn.gov/environment/air/monitoring-forecasting.html>



Covington Fire Department

Chief Richard Griggs



ORDINANCE NO. 1781

AN ORDINANCE TO ESTABLISH THE TEXT OF THE COVINGTON MUNICIPAL CODE, (FIRE PROTECTION FEE) TITLE 7, CHAPTER 5.

WHEREAS, the Board of Mayor and Alderman has deemed it necessary, for the purpose of promoting the health, safety, prosperity, morals, and general welfare of the City, to establish the following Fire Protection Fee.

WHEREAS, the Board of Mayor and Alderman have discussed and reviewed the above stated proposed addition and,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMAN OF THE CITY OF COVINGTON:

Section 1. That the following attached Title 7, Chapter 5 be added.

Section 2. BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after the third and final reading, this ordinance shall take effect from and after its passage, the welfare of the City requiring it.

Passed First Reading _____

Mayor

Passed Second Reading _____

Passed Public Hearing _____

Recorder-Treasurer

Passed Third Reading _____

Chapter 5

FIRE PROTECTION FEE

SECTION

7-501. Short title.

7-502. Purpose and findings.

7-503. Definitions.

7-504. Issuance of building permit and certification of occupancy.

7-505. Collection of fire fee.

7-506. Computation of the amount of fire fee.

7-507. Use of funds.

7-508. Amendments.

7-509. Exemptions.

7-510. Appeals and protests.

7-511. Severability.

7-501. Short title. This chapter shall be known and cited as the City of Covington Fire Protection Fees Ordinance.

7-502. Purpose and findings. The Board of Mayor and Alderman (the "board") finds that:

- (1) The fire protection systems of the City of Covington (the "city") needs expansion, repair, and constant maintenance, to provide adequate protection for persons and property.
- (2) A fire protection fee is required to provide a capital improvement plan (CIP) needed to aid in maintaining and expanding fire protection and emergency services throughout the city's fire district; and
- (3) The fee established by this chapter will be imposed and collected for the purpose of providing additional funds necessary to ensure the city's ability to maintain and expand fire protection and emergency services in accordance with its current standards.

7-503. Definitions. Definitions are extracted from (1) IFC (2018), (2) IBC (2018) and (3) NFPA 101, (2018) as used in this chapter, unless the context otherwise requires:

- (1) "Building," means a structure utilized or intended for supporting or sheltering any occupancy.
- (2) "Building permit" means a permit issued by the city building official authorizing the construction or placement of a building or structure within the city municipal limits.
- (3) "Certificate of occupancy" means a license for occupancy of a building or structure after the building or structure has been inspected to determine the construction has been undertaken in compliance with the building permit application in conformity with the zoning ordinance and other pertinent ordinances and codes adopted by the city.
- (4) "Change of occupancy," means a change in the use of a building or a portion of a building which results in one of the following:
 - A. A change of occupancy classification.
 - B. A change from one group to another group within an occupancy classification.
 - C. A change in use within a group for which there is a change in application of the requirements of the 2018 IFC.

- (5) "Emergency Services" for the purpose of this chapter means emergency response that threatens the safety and well-being of people in their area.
- (6) "Feepayer" is a person who applies to the city for a permit of any new residential, commercial or industrial structures or change of occupancy in existing buildings.
- (7) "Fire protection" for the purpose of this chapter means the prevention and extinguishment of fires, the protection of life and property from fire, and the enforcement of federal, state, and municipal fire codes.
- (8) "Governing body" means the Board of Mayor and Alderman.
- (9) "Gross Floor Area" means the floor area within the inside perimeter of the outside walls of the building under consideration for hallways, stairs, closets, thickness of interior walls, columns, elevator and building service shafts, or other feature, but excluding floor openings associated with atriums and communicating spaces.
- (10) "IBC" means International Building Code (2018).
- (11) "IFC" means International Fire Code (2018).
- (12) "NFPA" means National Fire Protection Association- 101 Life Safety Code (2018).
- (13) "Person" means an individual, heirs, executors, administrators, assigns, and also includes a firm, partnership or corporation, its or their successors or assigns, or the agent of any of the aforesaid. the plural as well as the singular number.
- (14) "Public building" for the purpose of this chapter, means a building owned by the State of Tennessee or any agency thereof, a political subdivision of the State of Tennessee, including but not necessarily limited to the counties, cities, towns, school districts and special districts, or the federal government or any agency thereof.
- (15) "Occupancy Classification" for the purpose of this chapter means the Fire Code Official's interpretation, in good faith, of the terms which defines certain occupancies and their groups, per the IBC (2018):
- A. "Commercial= Business/Mercantile/Assembly" means the use of a building or structure, or a portion thereof, for office, professional or service-type transactions, including storage of records and accounts- Group B; or for the display and sale of merchandise, and involves stocks of goods, wares or merchandise incidental to such purposes and accessible to the public- Group M; or the use for gathering of persons for purposes such as civic, social or religious functions; recreation, food or drink consumption, or awaiting transportation- Group A.
 - B. "Industrial= Factory/Industrial/Storage" means the use of a building or structure, or portion thereof, for assembling, disassembling, fabrication, finishing, manufacturing, packaging, repair or processing operations and/or storage of any products- Group H, F, or S.
 - C. "Residential" means the use of a building or structure, or portions thereof, for sleeping purposes when not classified as Institutional Group I or when not regulated by the *International Residential Code* in accordance with Section 101.2 of the *International Building Code (2018 IBC 101.2 Scope)* -Group R.

7-504. Issuance of building permit and certificate of occupancy.

No building permit for new residential, commercial, or industrial building(s) or certificate of occupancy for a change of occupancy in commercial and industrial building(s), within the

city, shall be issued until the fire protection fee has been paid in full by the person engaging in such building or change.

7-505. Collection of fire protection fee. (1) Each applicant/feepayer seeking a building permit for new residential, commercial, or industrial structure(s), or for a change of occupancy, must declare the total gross square footage of the structure(s) on a form provided by the building or fire official.

(2) The building official shall calculate the fee due on the permit and collect such fee, prior to issuance of the building permit.

(3) In the event that a new building permit or a change of occupancy permit is not obtained for any structure(s), the applicant/feepayer for a certificate of occupancy shall state the amount of gross square footage contained in the project subject to application. The building official shall calculate the fee due on the project and collect the appropriate fee, prior to issuance of the certificate of occupancy.

(4) No building permit or certificate of occupancy shall be issued until the fee required has been paid.

7-506. Computation of the amount of fire protection fees. (1) The fee schedule shall be as currently adopted in the Administrative Ordinance for all new structures or change of occupancy in existing commercial or industrial buildings.

(2) All funds collected pursuant to this chapter shall be identified as fire protection fee and transferred for deposit into the appropriate fire protection fee fund.

(3) These fire protection fees shall be used solely for the purposes specified herein.

7-507. Use of funds. (1) Funds collected from fire protection fees shall be used for the purposes of maintaining and expanding fire protection and emergency services.

(2) Each fiscal year the Fire Chief shall present to the Board of Mayor and Aldermen, a proposed CIP for the fire department. Monies including any accrued interest, not obligated in any fiscal year, shall be retained in the same fire protection fee fund until the next fiscal year.

7-508. Amendments. The Board of Mayor and Alderman may, from time to time, amend this chapter and the fee, based upon adoption of a revised capital improvements program for fire services, which identifies new capital improvements and costs reasonably attributed to new residential, commercial or industrial structures or change of occupancy.

7-509. Exemptions. No fee shall be assessed or collected for the new construction or change of occupancy of: (1) Buildings used for agricultural purposes.

(2) Public buildings or public tenant spaces. (3) Fully sprinkled buildings or tenant space(s) of less than four thousand five hundred square feet (4,500 sq. ft.) in accordance with NFPA standards. (4) Uninhabited residential accessory structures.

7-510. Appeals. Any person aggrieved by the calculation or assessment of the fee authorized by this chapter may appeal such assessment pursuant to the laws of the State of Tennessee.

7-511. Severability. If any of the provisions of this chapter, or the application thereof to any person or circumstance, is held invalid, such invalidity shall not affect other provisions or applications of this chapter which can be given effect without the invalid provision or application, and to that end the provisions of this chapter are declared to be severable.

Administrative Ordinance Change

7-507. Computation of the amount of fire protection fee.

- 1) The fee schedule for the purpose of this chapter, shall be calculated at twelve cents (\$0.12) per square foot of enclosed floor area for all new or change of use on Residential structures.
- 2) The fee schedule for the purpose of this chapter, shall be calculated at eighteen cents (\$0.18) per square foot of enclosed floor area for all new or change of use on Commercial structures.
- 3) The fee schedule for the purpose of this chapter, shall be calculated at twenty-four cents (\$0.24) per square foot of enclosed floor area for all new or change of use on Industrial structures.



TennesseeFire ChiefsAssociation



Can your volunteer or combination fire department use assistance with its recruitment and retention efforts?

Take advantage of a proven program that has added thousands of new volunteer firefighters to participating departments.

The Tennessee Fire Chiefs Association (TFCA) is selecting fire departments or county department groups to participate in Phase III of the Tennessee Fire Chiefs Association program, which provides research on your jurisdiction, combined with turnkey marketing solutions, to enhance volunteer fire department staffing.

Some of the benefits for your fire departments include:

- Free proven turn-key recruitment and retention programs for your department
- Customized recruitment strategies based on the characteristics of your community
- Free advertising and marketing materials customized for your department
- Free volunteer and combination officer leadership and recruitment and retention training
- Free recruitment and retention coordinator certification training
- Free multimedia and advertising support
- Free scholarships available to national fire service leadership conferences
- Eligible tuition reimbursement for continued education opportunities

Visit www.tnfirechiefs.com to apply by downloading fillable application on website or print the application attached below. Please submit completed application to tnsafergrant@gmail.com by July 31, 2024.

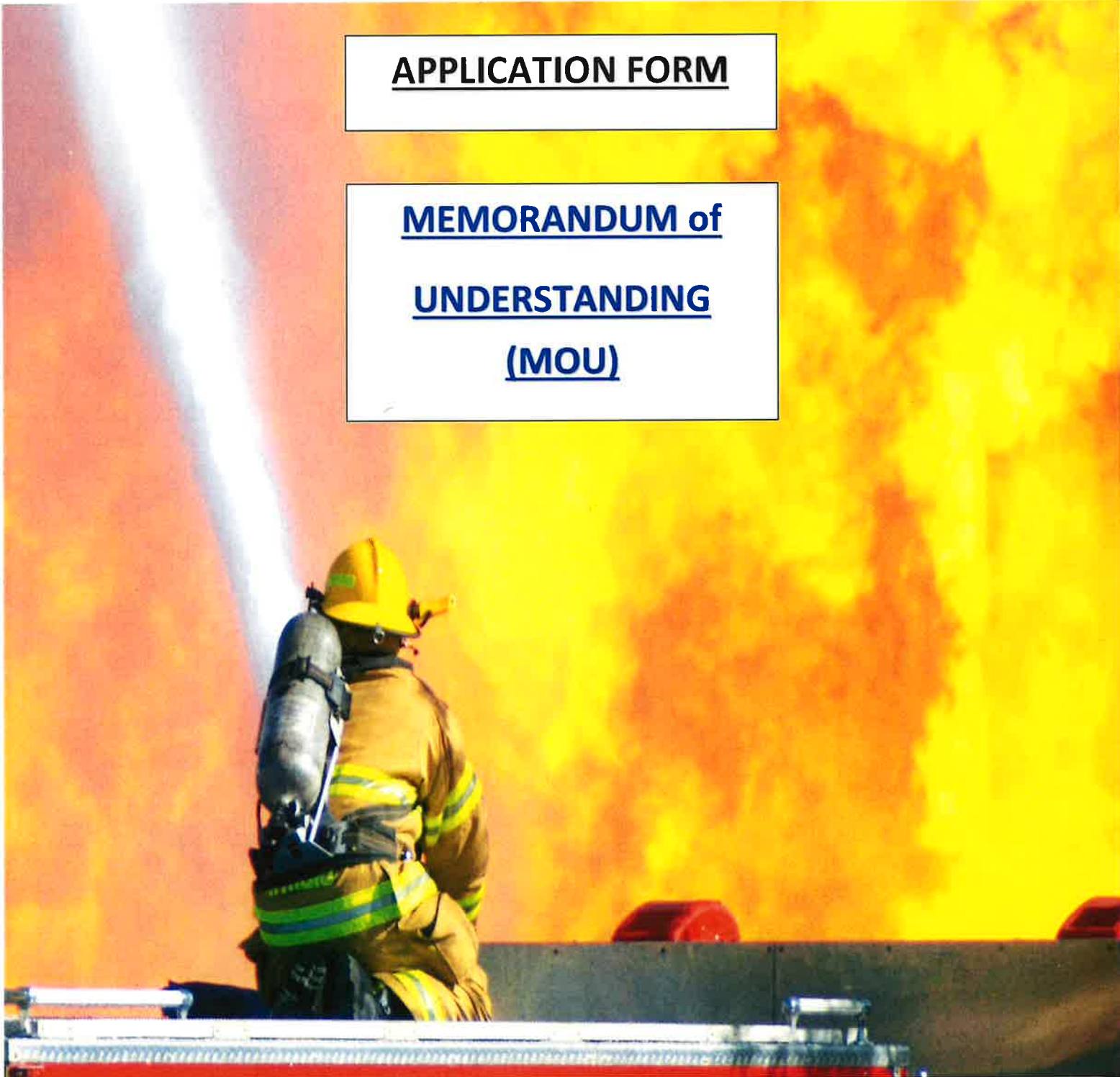
For more information about the program, contact Chief Eddie Phillips at 423-802-7794 or phillips801@gmail.com, Chief James Fountain at jamesf@cityofmilan.com or 731-414-8870, or Tori Pritchett with Creative Design, at tnsafergrant@gmail.com or 931-244-5206. Please visit the website at www.VolunteerFireTN.org.



Applications are due **Wednesday, July 31, 2024.**

APPLICATION FORM

MEMORANDUM of
UNDERSTANDING
(MOU)





TENNESSEE FIRE CHIEFS ASSOCIATION (TFCA)
Statewide SAFER Volunteer Recruitment and Retention Grant
Application Form - Tennessee

FIRE DEPARTMENT OR COUNTY GROUP DEPARTMENTS INFORMATION

Department or County Name: COVINGTON

Grand Division of the State: (Check one) ☐ East ☐ Middle ☒ West

If County Group: Number of departments participating in the grant:

List of all participating departments and chiefs (under this county group) Provide on this fillable form or attach separate list
Covington Fire

Type of Organization (Check one) ☐ Volunteer ☒ Combination

Provide the total numbers below for all participating departments if a county group:

of Volunteers: 3 # of Career: 27 # of Administrative Staff: 4
of Auxiliary: 0 # of Fire Stations: 2 Population Served: 15,000
Square Miles Served: 99

Website: Facebook Page:

PRIMARY DEPARTMENT OR COUNTY GROUP CONTACT INFORMATION

Contact Name: ED MOSS Title: CAPTAIN

Contact Street Address: 101 Tennessee Ave

City: Covington ZIP Code: 38019

Phone: 901 476-2578 Cell Phone: Fax:

Direct E-mail: Emoss@Covingtontn.com

Are you willing to brief your County Mayor/administrator about the program?

(Check appropriate box) ☒ Yes ☐ No

PRIMARY CITY OR COUNTY ADMINISTRATION CONTACT INFORMATION

City or County Mayor/Administrator Name (City/County): JAN HENSLEY Title: MAYOR

Contact Street Address: 100 W. Washington

City: Covington ZIP Code: 38019

Phone: 901 476-9613 Cell Phone: Fax:

Direct E-mail: jhensley@Covingtontn.com



TENNESSEE FIRE CHIEFS ASSOCIATION (TFCA)
Statewide SAFER Volunteer Recruitment and Retention Grant
Application Form - Tennessee

BACKGROUND INFORMATION

How will this program assist in your department's need to adequately comply with NFPA 1710 or NFPA 1720?

This program allows for recruitment & retention of Volunteer Firefighters and help track the ones that apply and become career firefighters. This system helps use currently in complying with just that.

Describe your need for this program and how it will benefit your department.

Advertisement & Tracking of Applicants

Do you have a formal or informal recruitment and retention program? If so, please explain.

Currently USE this system

Do you have a designated volunteer coordinator/recruiter?



Yes



No

How do you track potential new members and where they currently are in the new member process (medical completed, application, background check, etc.)?

Use current System

How will you ensure that recruitment and retention data is submitted to VWS staff on a monthly basis?

Will all of your participating county group departments be willing to commit to the requirements as stated in the

VWS Memorandum of Understanding?



Yes



No



TENNESSEE FIRE CHIEFS ASSOCIATION (TFCA)
Statewide SAFER Volunteer Recruitment and Retention Grant
Application Form - Tennessee

Are you a Tennessee Fire Chiefs Association member? (This is not a requirement.) ☒ Yes ☐ No
If so, who is the contact for your membership?

Do you currently have a FEMA SAFER award for recruitment and retention? ☐ Yes ☒ No
If yes, please explain what the award entails.

Additional Comments (optional/feel free to attach additional pages if needed):

Please return form to tnsafergrant@gmail.com.

Due Wednesday, July 31, 2024

Thanks for your interest in the program.

www.tnfirechiefs.com



Memorandum of Understanding (MOU)

This MOU is between the Tennessee Fire Chiefs Association (TFCA) and City of Covington

The Tennessee Fire Chiefs Association Program Team will assist your fire department or county group of departments with recruitment and retention efforts by providing you with a GIS Tapestry Report that identifies your target audience and includes recruitment strategy ideas. You will also be given customized marketing materials to use for your recruitment campaign. The TFCA Program will provide opportunities for you to network with others and attend leadership and recruitment trainings. In addition, you will be given access to an online recruitment and retention data collection system as well as other tools and templates to use for recruitment and retention purposes.

As a department or county group, you fully understand and are committed to actively participating in the program and will work together with the Tennessee Fire Chiefs Association to improve your department's recruitment and retention efforts.

You understand and are committed to fulfilling the participant obligations as listed below:

- Participate in the TFCA Program for two years.
- Identify a program leader or volunteer coordinator within the department or county group of departments who will manage and oversee the responsibilities associated with the TFCA program. You may also select coordinators at the department/company level, if applicable.
- Key staff must attend and fully participate in the Tennessee Fire Chiefs Association Orientation Webinar and Kick-Off meetings. Key staff includes: fire chief(s), chief officers, program leader, and volunteer coordinator. The Orientation Webinar will be August 24 and the Kick-Off in-person meeting will be September 28.
- Submit home addresses of all members (career and volunteer if combination department) in order to produce a customized GIS Tapestry Report. Names are not needed and all addresses will remain confidential and proprietary information.
- Provide images/logos and contact information for marketing materials.
- Create and submit a list and timeline/12-month plan of recruitment/retention activities that will be carried out during the program.
- Monitor, track, evaluate and provide data related to the results of the recruitment campaign to the TFCA Program Team.
- Submit monthly tracking forms and fill out all required information, including recruitment and retention data.
- Respond to email, phone and written inquiries from the TFCA Program Team in a prompt manner.
- Attend and participate in meetings and/or phone calls with the TFCA Program Team.

- Stakeholders on all levels (county/city/town managers/mayor, and county/city/town/department fire chiefs/board chairmen, etc., must agree and adhere to the terms outlined in this MOU.

Department Name & Chief's Signature: Richard Griggs Date: 7/31/2024

Printed Name: Richard Griggs Email: rgriggs@covingtontn.com

**** All city/county departments in the county group that will be involved must have a Chief, Board Chairman, or designated representative sign this MOU. Additional signatures can be provided by attaching another sheet or simply signing on the back of this MOU.****

City Name & Manager/Mayor Signature: City of Carington, Jan W. Hensley Date: 8-9-24

Printed Name: City of Carington, Jan W. Hensley Email: j.hensley@covingtontn.com

**** All city departments participating must have either their City Manager or Mayor sign this MOU. Additional signatures can be provided by attaching another sheet or signing on back of this MOU ****

County Mayor Signature: _____ Date: _____

Printed Name: _____ Email: _____

Please sign and return to tnsafergrant@gmail.com

If you have any specific questions about this MOU, please do not hesitate to contact Chief Eddie Phillips directly at ephillips801@gmail.com or at 423-802-7794, Chief James Fountain at jamesf@cityofmilan.com or at 731-414-8870, or Tori Pritchett at tnsafergrant@gmail.com or at 931-244-5206.



Tennessee Fire Chiefs Association

P.O. BOX 25052, NASHVILLE, TN 37202
WWW.TNFIRECHIEFS.COM

Congratulations! Your department and/or county group of departments has been selected to participate in the Tennessee Fire Chiefs Association's statewide volunteer recruitment and retention grant SAFER 3.

We are very excited about the opportunity to work with you. This is a proven program that has recruited hundreds of new volunteer firefighters statewide....It is now YOUR grant, and you will find that if you will work and take advantage of the activities and training you will see great results.

IMPORTANT:

- We will have an in-person kick off meeting on Saturday, September 28th at 9 AM CST at the Embassy Suites Cool Springs in Franklin, TN. Please plan to send several people from your agency or county group but especially the folks who will be responsible for overseeing your program and reporting your activity and results on a monthly basis. (If you are coming from East or West TN and need a hotel room for Friday night September 27th please let us know ASAP.
- We need a high-resolution department logo to be used on marketing materials ASAP. Please send to tnsafergrant@gmail.com

Thank you for your dedication and desire to increase recruitment and retention in your department.

See you on Saturday September 28th at Embassy Suites in Franklin.

Your TFCA SAFER 3 Team,

Chief James Fountain
Chief Eddie Phillips
Vickie Pritchett
Tori Pritchett

BODY

CHASSIS

AXLE, FRONT, CUSTOM
22 H00 1b 74K-0 4x16

AXLE, REAR
27,000 lb. Max. 1st Axle

ENGINE
510 HP Paccor-MX13 Engine

TRANSMISSION
Allison 6th Gen, 4000 EVS P

BUMPER
19" Extended Painted Steel

CAB
2016 Encore Cab

WATER TANK

COMPT, PUMPER, REAR
37.75" FF RollUp Rear Compl

152" Rollup Full Height Front & Rear FDLER

COMPT, PUMPER, RIGHT SIDE
152" RollUp Full Height Front & Rear FOLDER

PUMPHOUSE

45 Control Zone Mount

PUMP

1500 GPM Horizontal CSU

CROSSLAYS: 1.50" H

(1) 1.50" Standard Capacity

CROSSLAYS: 2.50" H

(1) 2.50" Standard Capacity

SPEEDLAYS

Speedlays Not Required

GENERATOR

Generator Not Required

Foam System


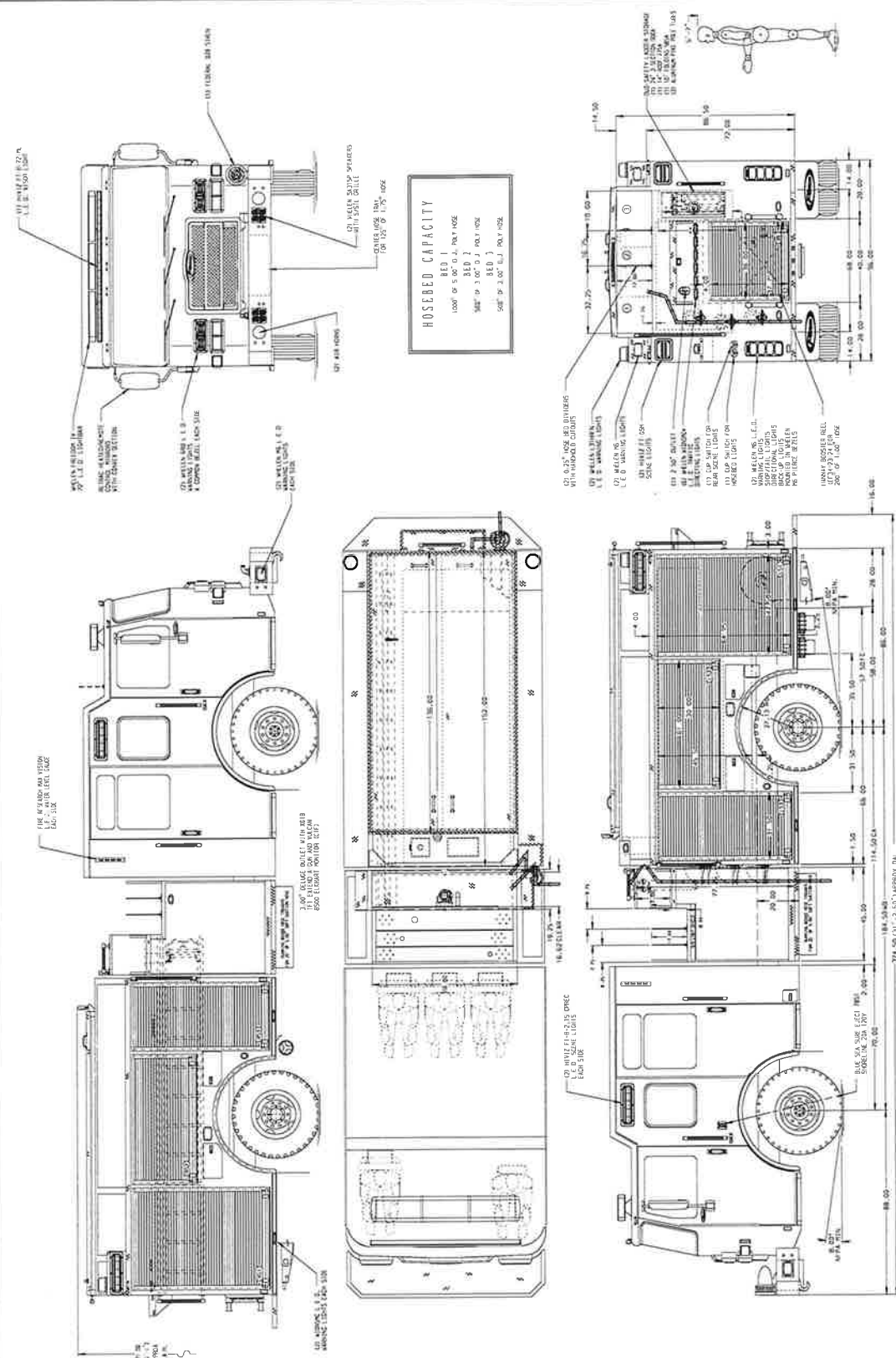
FoamPro 1600

Foam Cell

20 Gall Cell Not Required

Side Roll) and Frontal Impact Protection

NOTE:
DIMENSIONS SHOWN ARE APPROXIMATE
AND ARE SUBJECT TO MINOR DEVIATIONS
AS MAY OCCUR OR BE NECESSARY IN
CONSTRUCTION.
MINOR DETAILS NOT SHOWN.



MANUFACTURING INC.

Pierce Pumper Approval Drawing

40112

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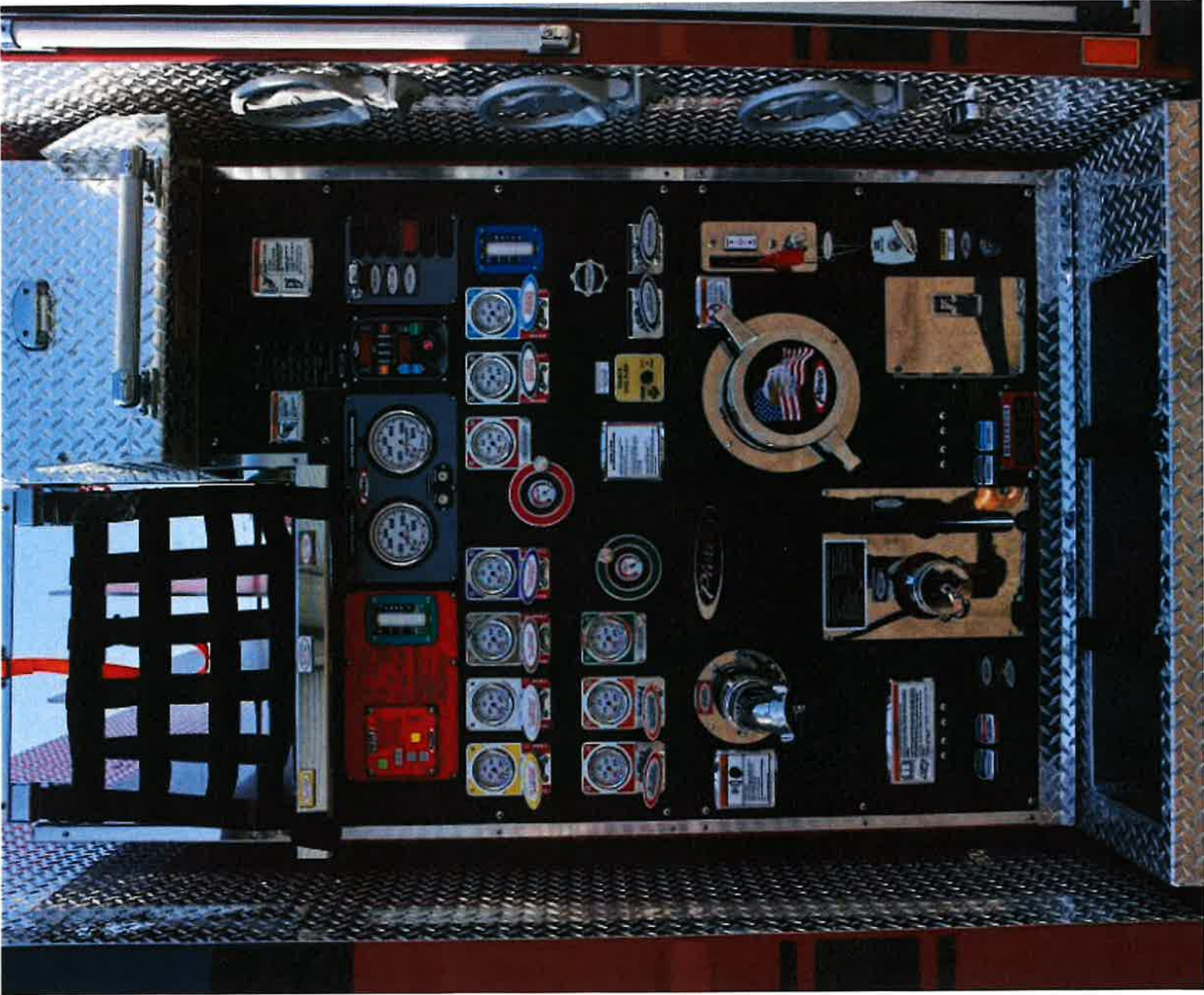
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Siddons Martin Emergency Group, LLC
892 Kansas St.
Memphis, TN 38106
DEALER # 21916



August 22, 2024

Richard Griggs, Fire Chief
COVINGTON FIRE DEPARTMENT
101 TENNESSEE AVE
COVINGTON, TN 38019

Proposal For: Covington Tn. F.D.

Siddons-Martin Emergency Group, LLC is pleased to provide the following proposal to COVINGTON FIRE DEPARTMENT. Unit will comply with all specifications attached and made a part of this proposal. Total price includes delivery FOB COVINGTON FIRE DEPARTMENT and training on operation and use of the apparatus.

Description	Amount
Qty. 1 - 1159 - Pierce-Custom Enforcer Pumper, 2nd Gen	
(Unit Price - \$888,800.00)	
Delivery within 16-17 months of order date	
QUOTE # - SMEG-0008147-0	
	Vehicle Price \$888,800.00
	Full Prepay Discount (\$33,300.00)
	1159 - UNIT TOTAL \$855,500.00
	SUB TOTAL \$855,500.00
	HGAC FS12-23 (FIRE) \$2,000.00
	TOTAL \$857,500.00

Price guaranteed until 9/9/2024

Additional: NOTE: This unit is a Stock Unit and is available for immediate purchase and is on a first order received basis.

NOTE: The above price is for apparatus only. Any changes to the above unit must be completed no later than 30 days from this proposal. Any changes or equipment added must be noted on a separate change order. This Price includes a 4 person Firecom Headset and window tint. Please see attachment for included loose equipment.

Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.

Persistent Inflationary Environment Notification: If the Producer Price Index of Components for Manufacturing [www.bls.gov Series ID: WPUID6112] (the "PPI") has increased at a compounded annual growth rate greater than 5.0% from the date of acceptance of this proposal letter (the "Order Month") and 14 months prior to the anticipated Ready for Pickup Date (the

"Evaluation Month"), then the proposal price may be increased by an amount equal to any increase exceeding 5.0% for the time period between the Order Month and the Evaluation Month. Siddons Martin and Pierce will provide documentation of such increase and the updated price for the customer's approval before proceeding with completion of the order along with an option to cancel the order.'

Taxes: Tax is not included in this proposal. In the event that the purchasing organization is not exempt from sales tax or any other applicable taxes and/or the proposed apparatus does not qualify for exempt status, it is the duty of the purchasing organization to pay any and all taxes due. Balance of sale price is due upon acceptance of the apparatus at the factory.

Late Fee: A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first 30 days. The late fee increases to .044% per day until the payment is received. In the event a prepayment is received after the due date, the discount will be reduced by the same percentages above increasing the cost of the apparatus.

Cancellation: In the event this proposal is accepted and a purchase order is issued then cancelled or terminated by Customer before completion, Siddons-Martin Emergency Group may charge a cancellation fee. The following charge schedule based on costs incurred may be applied:

- (A) 10% of the Purchase Price after order is accepted and entered by Manufacturer;
- (B) 20% of the Purchase Price after completion of the approval drawings;
- (C) 30% of the Purchase Price upon any material requisition.

The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Siddons-Martin Emergency Group endeavors to mitigate any such costs through the sale of such product to another purchaser; however, the customer shall remain liable for the difference between the purchase price and, if applicable, the sale price obtained by Siddons-Martin Emergency Group upon sale of the product to another purchaser, plus any costs incurred by Siddons-Martin to conduct such sale.

Acceptance: In an effort to ensure the above stated terms and conditions are understood and adhered to, Siddons-Martin Emergency Group, LLC requires an authorized individual from the purchasing organization sign and date this proposal and include it with any purchase order. Upon signing of this proposal, the terms and conditions stated herein will be considered binding and accepted by the Customer. The terms and acceptance of this proposal will be governed by the laws of the state of Tennessee. No additional terms or conditions will be binding upon Siddons-Martin Emergency Group, LLC unless agreed to in writing and signed by a duly authorized officer of Siddons-Martin Emergency Group, LLC.

Sincerely,

Bob Dudley

I, _____, the authorized representative of COVINGTON FIRE DEPARTMENT, agree to purchase the proposed and agree to the terms of this proposal and the specifications attached hereto.

Signature & Date



Donna Turner
Chief of Police

Covington Police Department

211 South Main Street Covington, TN 38019

Telephone (901) 475-1261

(c) 901- 444-1047

Fax (901) 313-9359

dturner@covingtontn.com

28 August 2024

Public Safety Committee Meeting Law Enforcement Agenda

July 2024

- **Personnel**
- **Training**
- **Monthly Activity**
- **July Press Releases**
- **July Major Expenses**
- **Total Calls for Service**
- **Traffic Stops Totals**
- **K9 Statistics**
- **July 2023 Statistics**

Personnel

The CPD currently has seven (7) vacant positions. July – August 2024 staffing changes:

Command Staff and Analyst conducting backgrounds on **2 candidates** (6 interviewed by panel)

Intel Analyst **Katherine Ferrell** resignation – Relocating to Nashville with family / job.

Executive Assistant to the Chief **Keyoeacha Boyle** transferred to Evidence Technician / Records Clerk.

Evidence Technician / Records Clerk **Jennifer Stubblefield** transferred to Executive Assistant to the Chief.

Officer Barnes, Officer Olive, and Officer Dowell will be attending TLETA training in September.

“Serving – Protecting- Caring”

Training

07/15: Lt McCurry, Cpl Robertson, Ofc Smith, Officer C. Taylor attended a Enhancing School Safety Threats Seminar hosted by the US Secret Service in Millington, TN.

07/16-07/18: K9 Officer Gill attended Criminal/Drug Interdiction in Gallatin, TN. The course gave an understanding of the current patterns and trends of contraband smugglers, how to make the initial traffic stop and then into criminal interdiction arrest. Learned how and when search techniques should be escalated, etc.

07/22-07/26: Sgt. Jermale Taylor attended FAA Part 107 – Certified Remote Pilot in Millington, TN. This five-day course is designed to equip attendees with knowledge needed to obtain a drone certification.

07/25: Officer Brooke Moore attended a Safety Awareness Training in Jackson, TN. This course illustrates providing law enforcement with perspective for a safer tomorrow.

07/19: Sgt. Templeton attended Sovereign Citizen Training Course hosted by the Madison County Sheriff's Office in Jackson, TN. This course is designed to provide attendees with a comprehensive understanding of Sovereign Citizen. Their history, ideology, tactics, and investigative techniques.

Monthly Activity

07/02 – Covington Police Department and Tipton County Sheriff's Office staff met with employees of Sonic Drive-In. Appreciation certificates presented to staff.

07/04 – 06 - Patrol Division performed a THSO traffic enforcement saturation across the city.

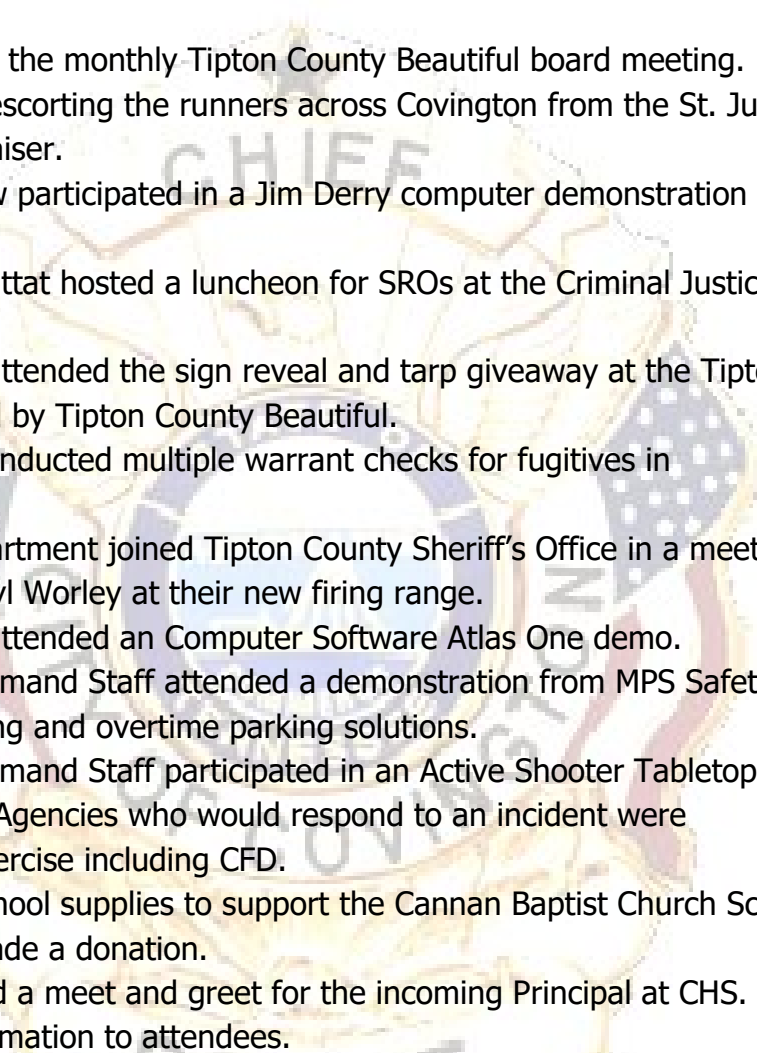
07/05 – CPD command staff attended Waffle House soft opening.

07/08 – Chief Turner and command staff attended Waffle House ribbon cutting.

07/10 – Command Staff attended a RMS Watson Computer Update meeting at hosted by the Atoka Police Department.

07/11 – Chief Turner attended Drug Free Tipton planning meeting hosted by BMH Tipton.

07/11 – Covington Police Department Command Staff attended a webinar with Andrew Weiman for updated K9 Unit software.

- 
- 07/11 – Chief Turner and Command Staff attended a virtual demo from City Guard Demo with Bill Sweeney.
 - 07/11 – Chief Turner and SRO staff attended the Tipton County School Board meeting where the SROs were recognized for their service.
 - 07/12 – CPD staff presented materials at a booth at the Broadmeadows Summerfest Event.
 - 07/15 – Lt Avery presented information regarding Identity Theft to the staff at TCAT in Covington.
 - 07/16 – Chief Turner attended the monthly Tipton County Beautiful board meeting.
 - 07/17 – CPD staff assisted in escorting the runners across Covington from the St. Jude to Peoria, ILL Fund Raiser.
 - 07/17 – CPD staff and IT Shaw participated in a Jim Derry computer demonstration for in car computers.
 - 07/19 – Juvenile Court YSO Pattat hosted a luncheon for SROs at the Criminal Justice Complex.
 - 07/20 – CPD Command Staff attended the sign reveal and tarp giveaway at the Tipton County Landfill hosted by Tipton County Beautiful.
 - 07/20 – Violent Crimes Unit conducted multiple warrant checks for fugitives in Covington.
 - 07/22 – Covington Police Department joined Tipton County Sheriff's Office in a meet and greet with Singer Daryl Worley at their new firing range.
 - 07/23 – CPD Command Staff attended an Computer Software Atlas One demo.
 - 07/25 – Chief Turner and Command Staff attended a demonstration from MPS Safety Sticks for illegal parking and overtime parking solutions.
 - 07/25 – Chief Turner and Command Staff participated in an Active Shooter Tabletop Exercise at TCSO. All Agencies who would respond to an incident were represented at the exercise including CFD.
 - 07/26 – CPD staff collected school supplies to support the Cannan Baptist Church School Supplies Drive and made a donation.
 - 07/30 – Lt Dillingham attended a meet and greet for the incoming Principal at CHS. She presented safety information to attendees.

Monthly Press Releases:

- 07/05 - Fourth of July celebrations lead to the tragic loss of a home and narrow escape by family.
- 07/05 - Arrest made in Motel 6 vehicle theft and Bradford Pharmacy burglary in Covington.

07/16 - CPD "Baits" July 4th "Catfishing" Scheme Suspect in the Sunrise Apartments.
07/26 – Public relations video release of new headgear (Cowboy hats) for Class B Uniforms. The hats were donated by Mike Moore, owner, of the Buckaroo Hatters on the Square in Covington.

July 2024 Major Expenses:

110-42100-946 | Yearly Maintenance/Contract: **\$28,869.00**

- Renewing yearly contracts with the new fiscal year beginning.

July Statistical Graphs and Totals:

- **July 2024 / Total calls for service – 1551**
- **July 2024 / Traffic stops – 123**
- **July 2024 / Statistics Patrol including and CID.**
- **July 2024 – Social Media Outreach – 57,172**

Vendor presentation:

MPS Safety Stick staff will present a demonstration of parking violation solutions as discussed in previous meetings.

Grant status:

The 2024 OJJDP Byrne Discretionary Community Project Grant has been approved for spending of 100,000.00 in the Frazier Park Community and Boys and Girls Club areas. The grant includes cameras, lighting, and landscaping improvements to increase security within the community.

The 2025 OJJDP Byrne Discretionary Community Project Grant (\$100,000.00) has been applied for and pending approval. The grant includes cameras, lighting, and landscaping improvements to increase security within the community.

The 2025 State of Tennessee School Resource Officer (SRO) Retention Grant has been applied for and pending approval. This grant provides \$75,000.00 for salary and benefits

for each SRO. We currently have 4 assigned as SROs. The cost to CPD is \$86,000.00 per officer. Total grant monies – \$300,000.00.

The State of Tennessee Violent Crime Intervention Fund (VCIF) Formula Grant is beginning year 2 of \$156,000.00. Purchase of 12 license plate readers (LPRs) is budgeted.

The State of Tennessee Violent Crime Intervention Fund (VCIF) Collaborative Grant is beginning year 2 of \$1,400,000.00. We partnered with the Tipton County Sheriff's Office in launching a Violent Crimes Unit. The grant includes salaries and equipment. Purchase of additional license plate readers (LPRs) is budgeted.

The Ballistic Vest Reimbursement Grant is pending approval. The grant is a 50 / 50 match to purchase ballistic equipment for CPD.

The 2025 application has been submitted for the Tennessee Highway Safety Office (THSO) grant. The grant is for \$30,000.00 in overtime for traffic enforcement and impaired driving.

Traffic Trailer surveys:

Turner Lane at Tennessee Avenue
Highway 179 at Hwy 141 (Cotton Top)

New Building Project:

The FEMA/TEMA Saferoom Grant Proposal has previously been reapplied for with updated costs and percentages reducing the original estimated cost from the **75%/25%** to **90%/10%** (5% TEMA and 5% City of Covington) The timeline was established through TEMA that it would be 2 years instead of 3 years. The total amount for the grant is **\$4,991,441.96**, TEMA cost is \$249,572.11. The City of Covington projected cost is **\$249,572.11**. A virtual meeting was attended on 19 August 2024 as requested by FEMA/TEMA. The meeting was to review our documents and answer questions as the process is moving forward. Photographs were submitted of the current status of the building for their historical assessment and reporting for the required regulations.



Donna Turner
Chief of Police

Covington Police Department

211 South Main Street Covington, TN 38019

Telephone (901) 475-1261

(c) 901- 444-1047

Fax (901) 313-9359

dturner@covingtontn.com

PRESS RELEASE

16 July 2024

For Immediate Release

CPD "Baits" July 4th "Catfishing" Scheme Suspect in the Sunrise Apartments.

On 04 July 2024 at approximately 11:00 PM, Covington Police Department officers were flagged down at Save-A-Lot located at 843 Hwy 51 in Covington. While on the scene, officers spoke to the victim that stated he was involved in a relationship with a female he met on "Facebook". According to the victim, he was in Covington for a planned date with a person that used the Facebook profile name of "Ariel".

The victim was supposed to pick up his date at the Sunrise apartment located at 1150 Simonton St. in Covington and celebrate the night enjoying the 4th of July festivities. Once the victim advised Ariel that he was in the apartment complex, a male subject wearing all black with a black hoodie, jumped into the victim's vehicle and displayed a gun. The male subject advised the victim to send him \$500.00 to his "Apple Pay", and the victim complied with request. The male subject then ran away from the car in an unknown direction.

To make matters worse, after the incident, the male subject continued to text the victim and advised the victim to send \$500.00 every day via Apple Pay. The subject even sent pictures of the victim's home and advised he would seriously hurt the victim if the victim did not comply with his wishes. Covington Police Department detectives and crime analysts were able to use special technology to identify the suspect and pinpoint his location.

On 12 July 2024, Covington Police detectives made contact with the alleged suspect, Demario Howard of 27 of Covington, Tennessee on Shelton St. While speaking to Howard, detectives called the number from the incident and Howard's phone rang. Howard was then transported to the Covington Police Department's Criminal Investigation Division. Howard denied being a part of the scheme; however, the investigation revealed a different story.

Howard was formally charged by detectives with Aggravated Robbery, Theft under \$1,000.00, and Aggravated Assault with no injury. Howard was transported to the Tipton County Jail with a bond of \$150,000.00. Howard is slated to appear in Court before General Sessions Court Judge M.O. Eckel, III on 06 August 2024.

"Serving – Protecting- Caring"

"This scam did not work out for the suspects involved in this violent incident. The victim did the right thing and immediately notified the authorities. This quick notification provided a chance for detectives to identify this coward hiding behind a false identity and robbing our victim. We are thankful our victim was not injured in the incident." said Chief Donna Turner "We continue to caution people who agree to meet someone in unfamiliar areas under nontraditional conditions. Meet new friends and people in public places or safe spaces where the chances of becoming a victim are reduced to help ensure everyone's safety."

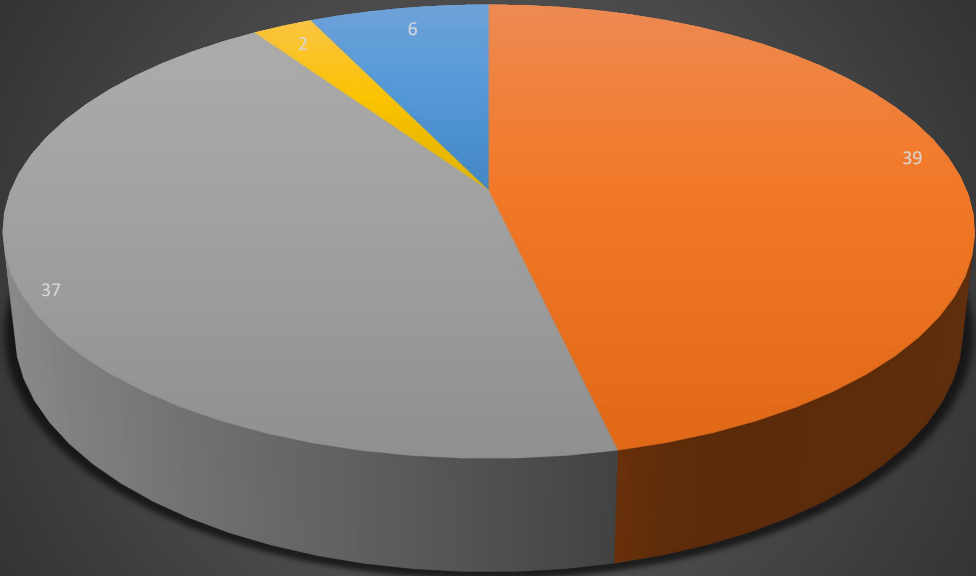
If anyone has information in this investigation or thinks they are a victim of a scheme or fraud, please contact the CPD Criminal Investigations Division at 901-475-1261. Tips can be sent in through Facebook messenger Covington Police Department or the City of Covington website.



"Serving – Protecting- Caring"

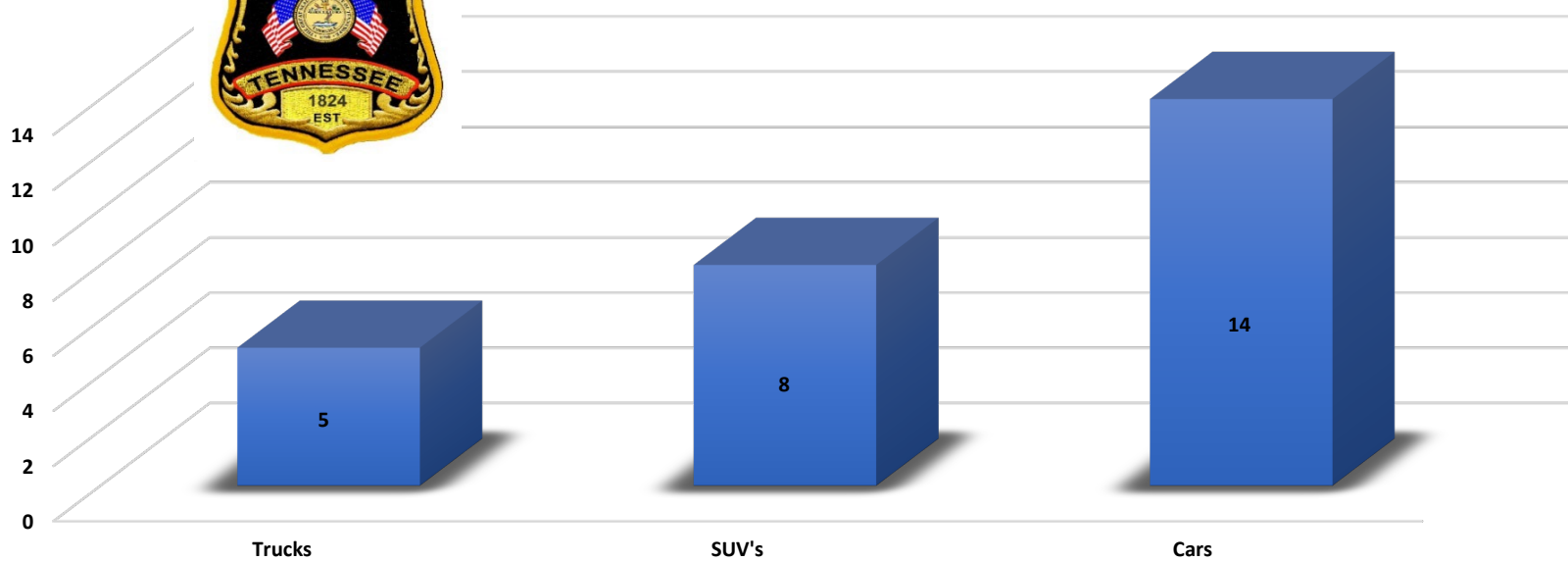
Personnel

- Personnel
- Positions
- Sworn
- Not Sworn
- Openings

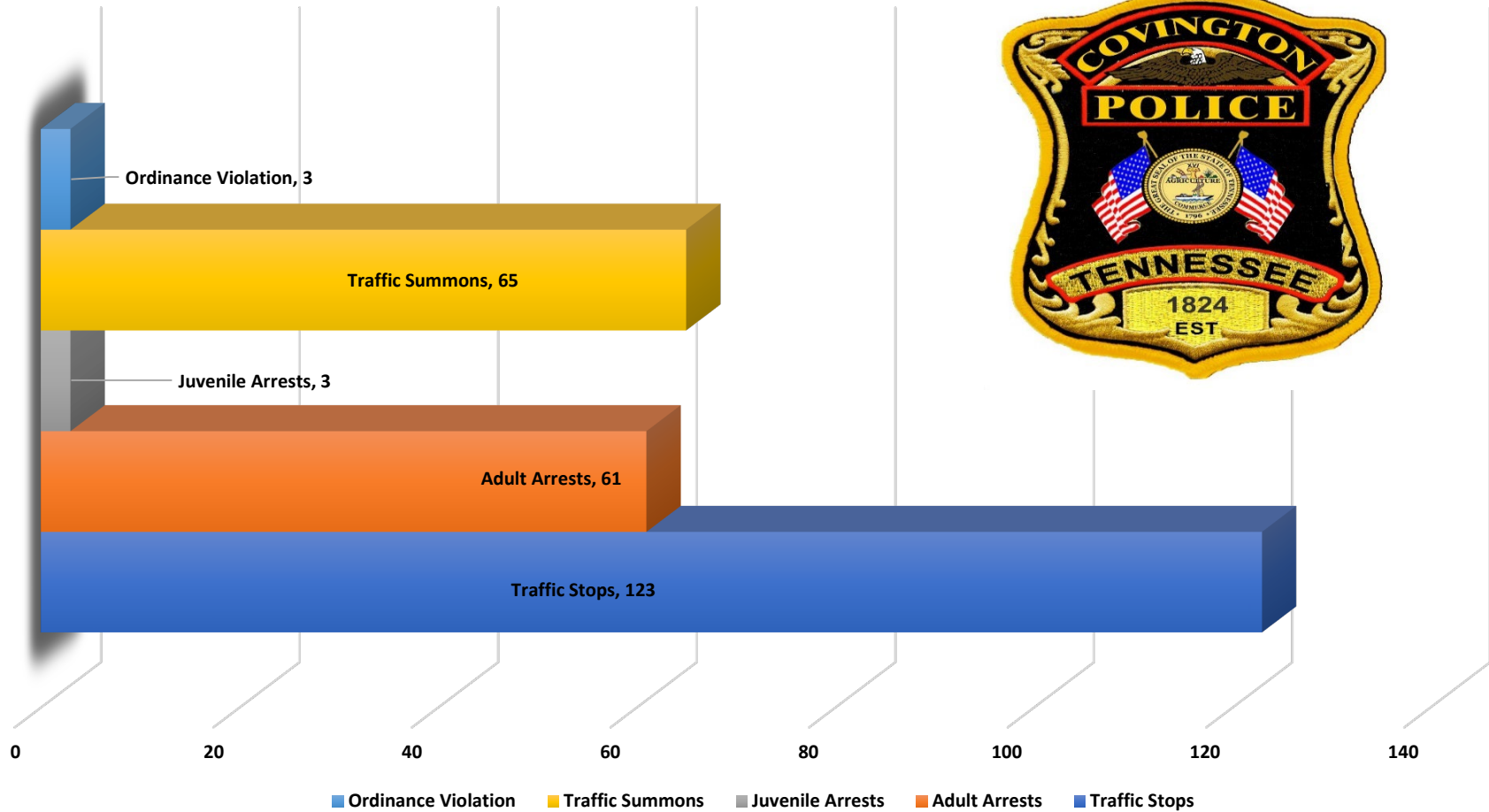




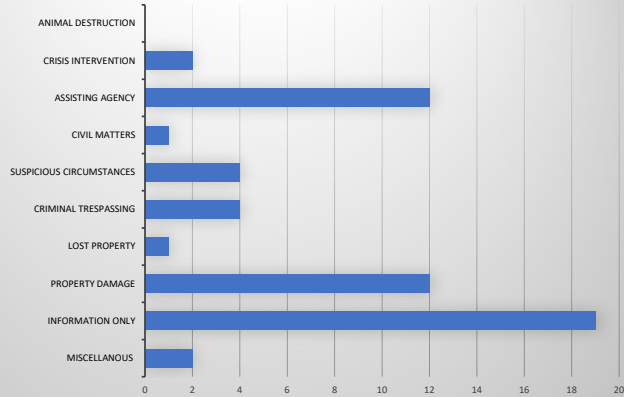
Fleet



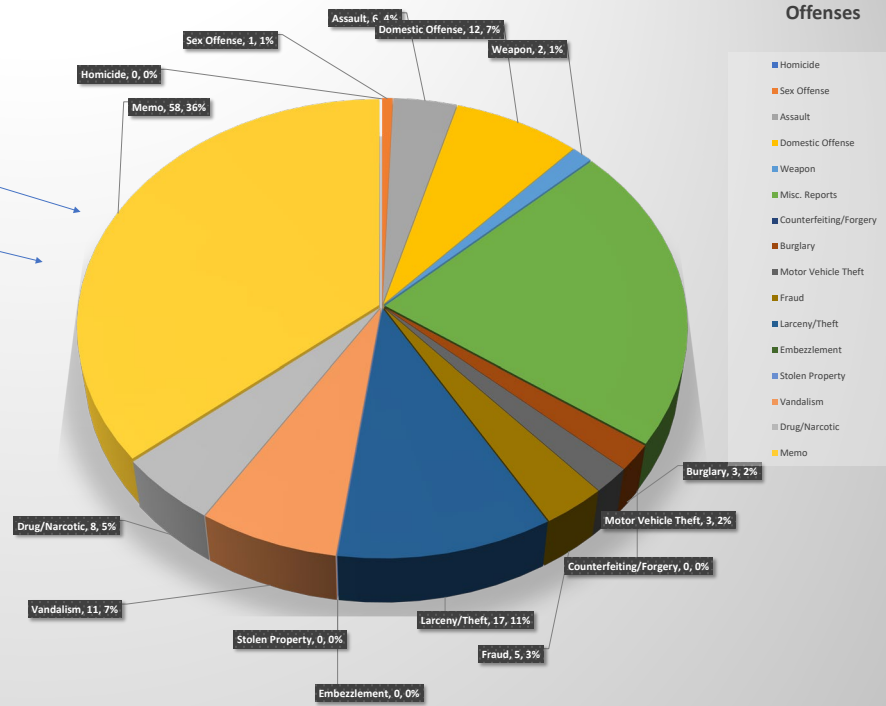
Statistics



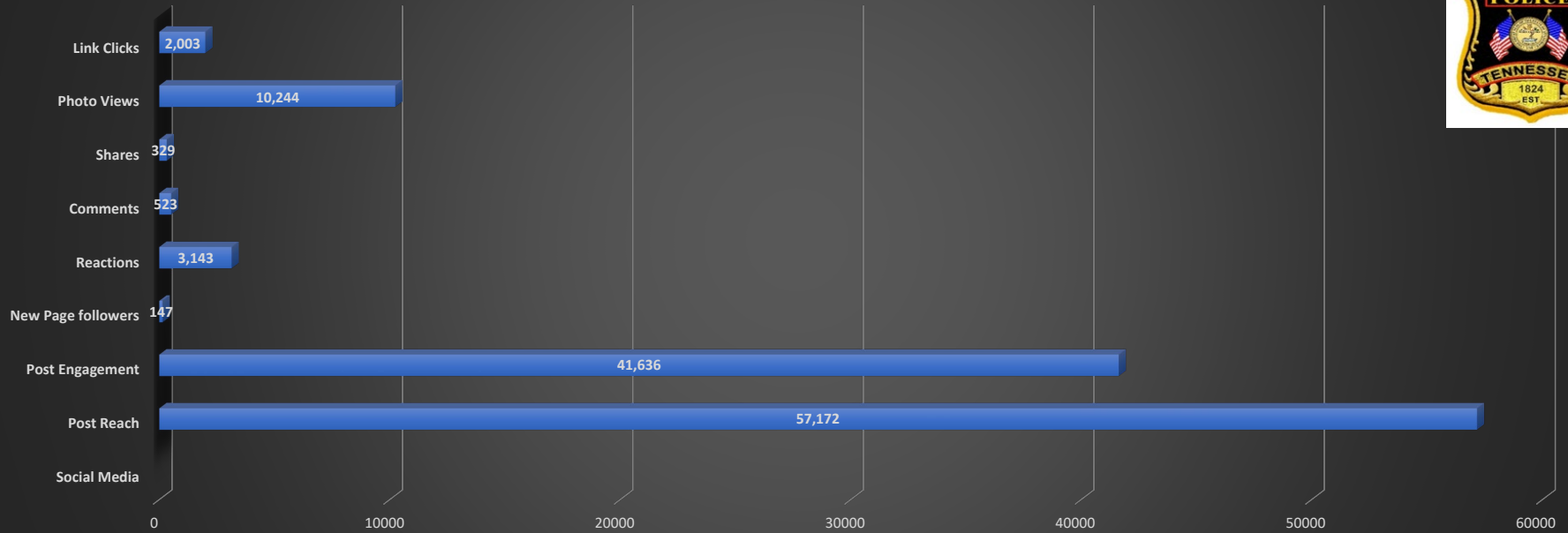
Memos



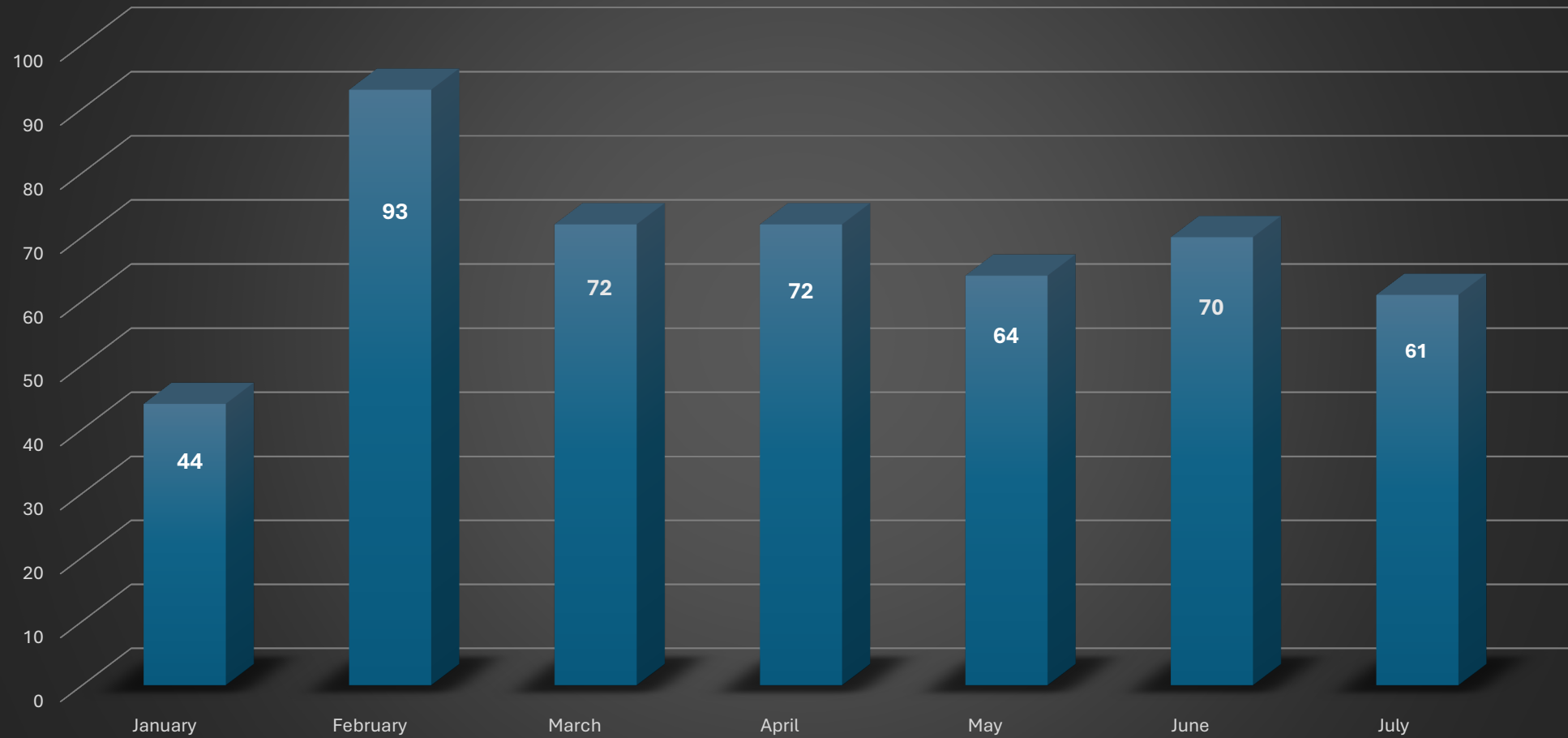
Offenses



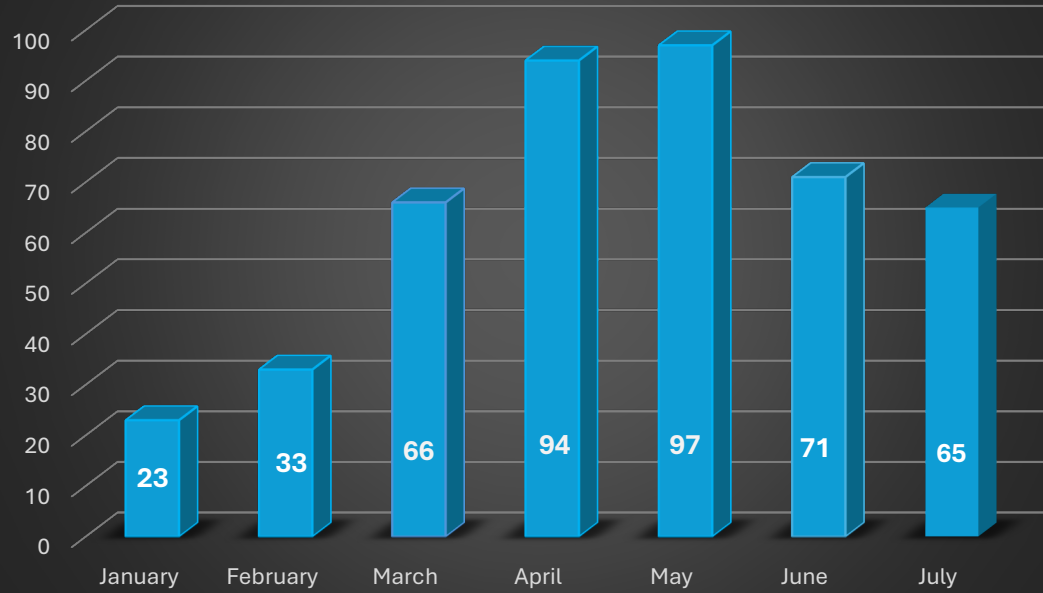
CPD Social Media Engagements



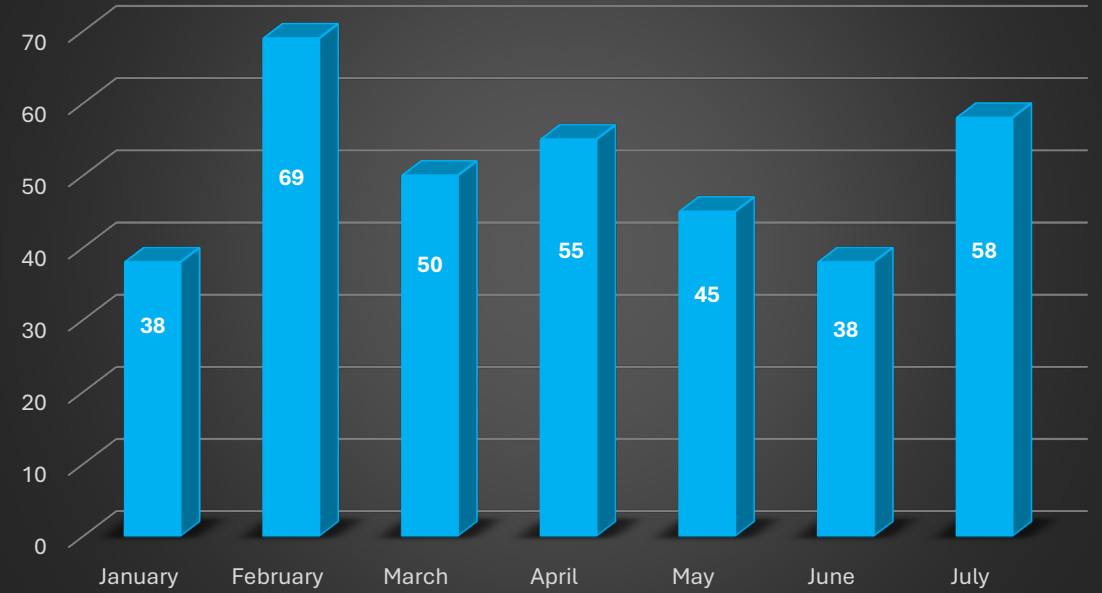
Number of Arrests



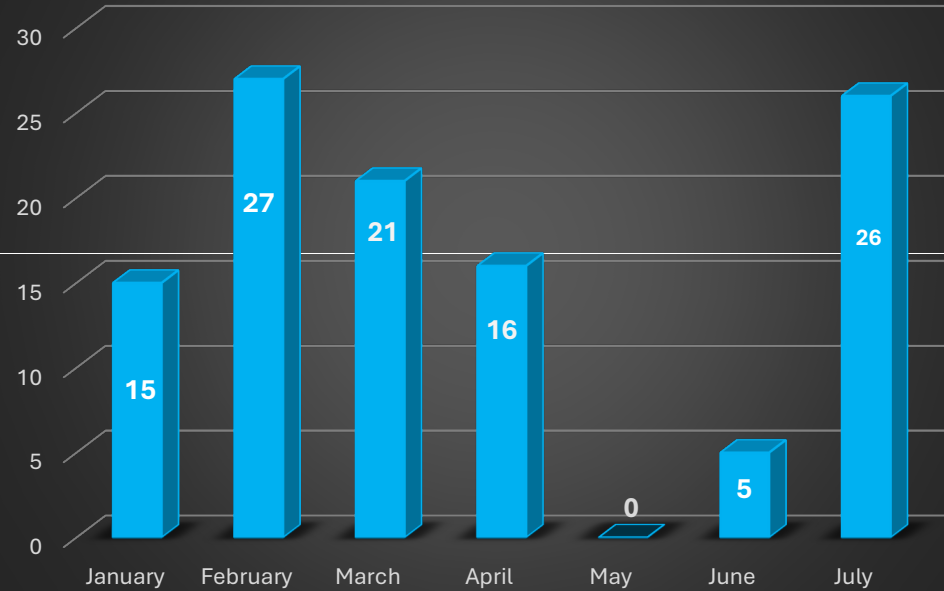
Traffic Citations



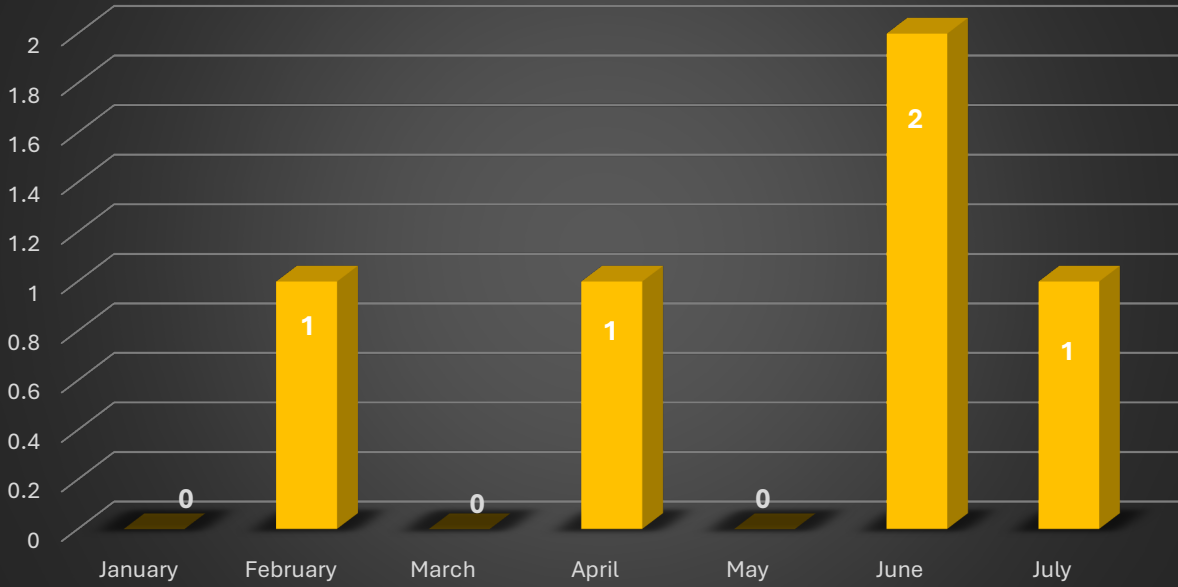
Traffic Warnings



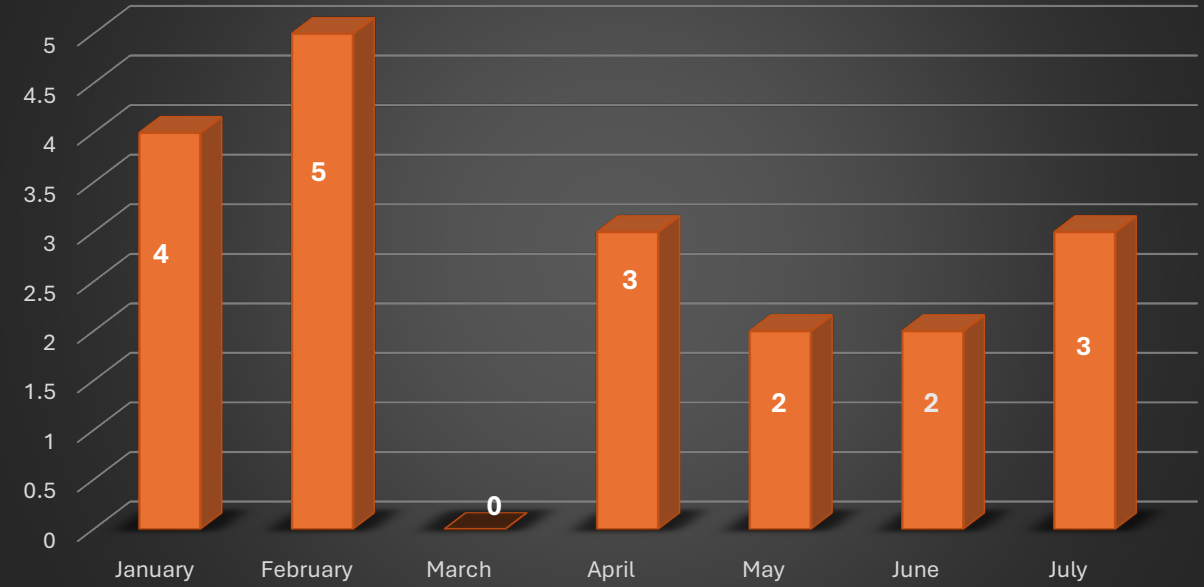
Parking Tickets



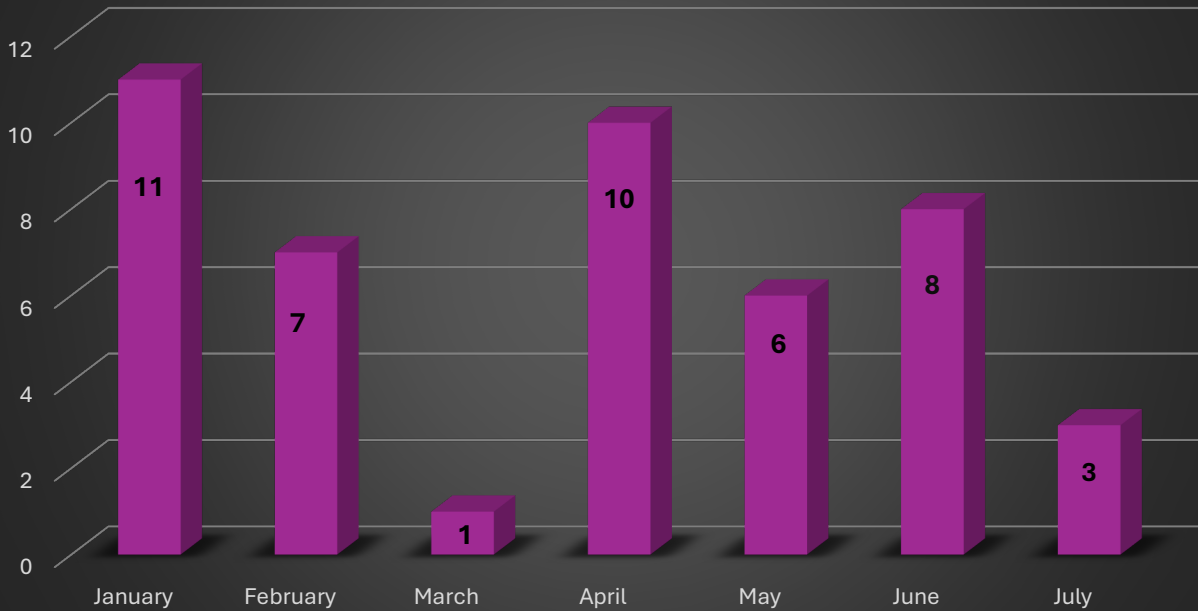
Robbery



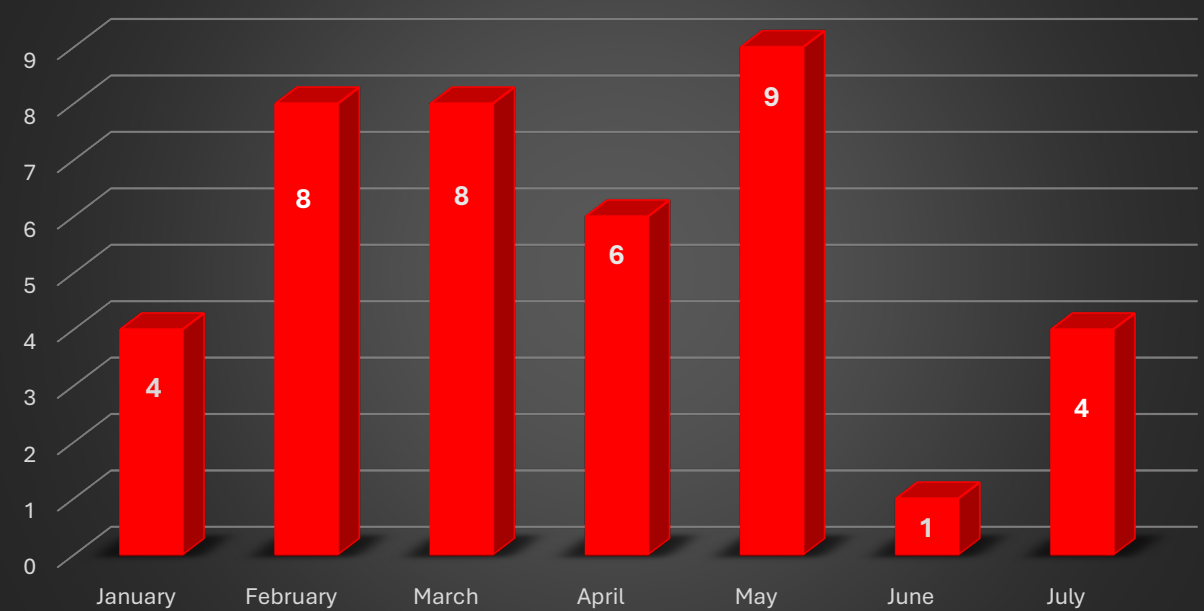
Burglary



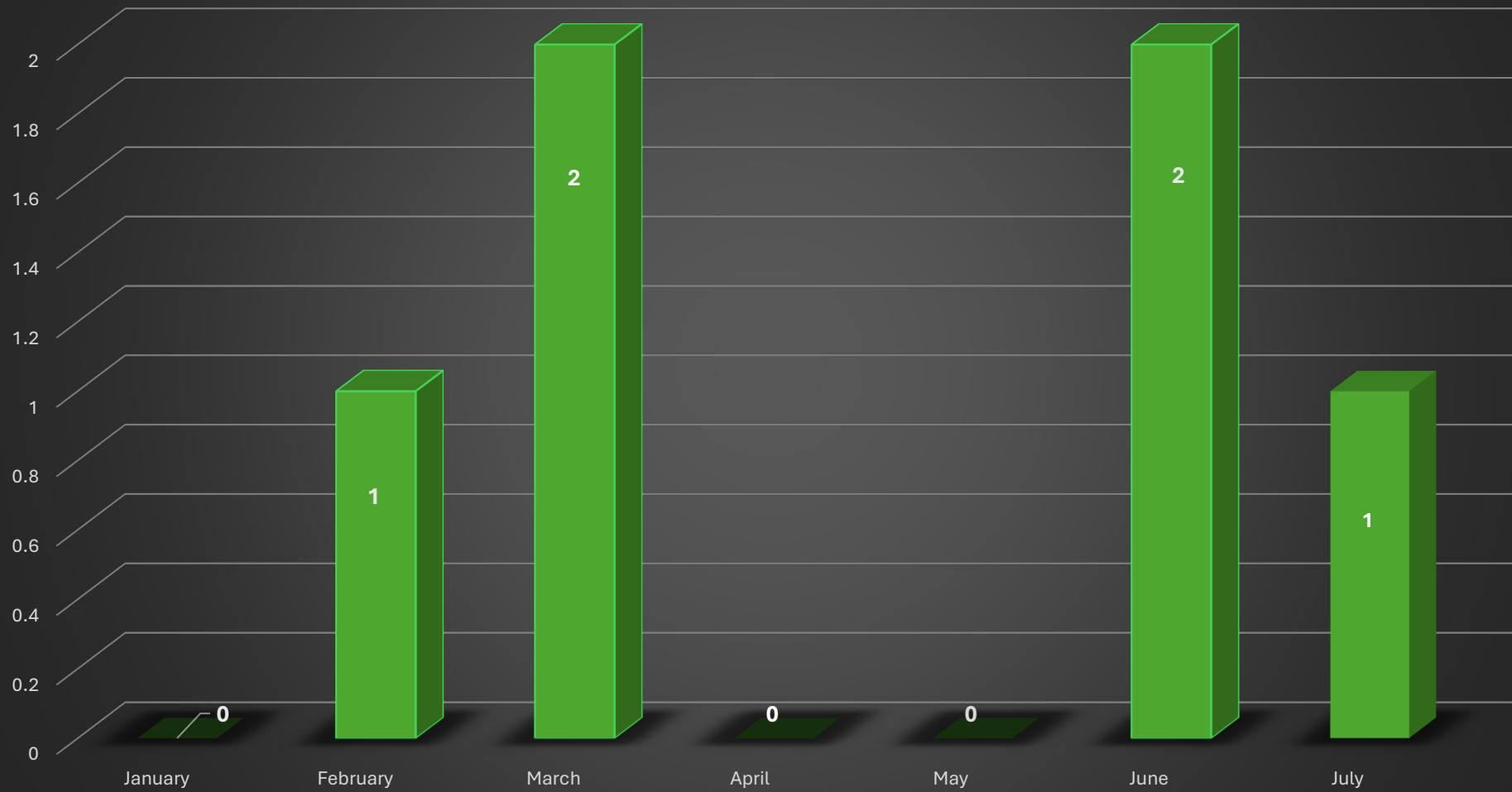
Assaults



Agg Assaults



Poss. of a Firearm



Covington Police Department

Criminal Investigations Division

Monthly Statistics	
	Acc. After Fact
	Accidental/ overdose
	Agency Assist
	Agg. Assault
	Burglary
	Child Abuse
	Child Sex Abuse
	Credit Card Fraud
	DOA/ Natural
	DOA - O.D./Accident
	DOA/Suicide
	Drug/Narc.
	Elder Abuse
	Embezzlement
	Fraud/Counterfeit
	Homicide
	Missing Person
	Murder/Attempt
	MV7/Pass. Vehicle
	Natural
	Other Investigations
	Rape
	Robbery
	Shoplifting
	Simple Assault
	Forcible Fondling
	Statutory Rape
	Stolen Property
	Sucide
	Theft Over \$1,000
	Theft Under \$1,000
	Theft From Vehicle
	Vandalism
	Vehicle theft
	Warrants PU'd
	Total Warrants
	Total Arrests
	Callouts
	Training Hours
	Days Worked
	Indictments

Jun-24

Lt. Avery

Assigned												1	1													1	1					6
Active												1																				
Closed												1	1														1	1				
Solved												1	1														1	1				6

Det. Isbell

[illegible]

	<u>Det. Doss</u>
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[illegible]

Det. Norwood

[illegible]

<u>Evidence</u>	Totals
Etrace Weapons	7
Evidence Processed	103
Lab Trips	2

	Total
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10

1

4

	10
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0

0

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3

	7
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	2
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	2
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Donna Turner
Chief of Police

Covington Police Department

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dturner@covingtontn.com

PRESS RELEASE

05 July 2024

For Immediate Release

Fourth of July celebrations lead to the tragic loss of a home and narrow escape by family.

On 04 July 2024 at approximately 11:30 pm, CPD officers, Covington Fire Department, Garland Fire Department, Brighton Fire Department, and Baptist Priority Ambulance responded to 711 Best Street, Covington, TN regarding a house fire. Officers and Firefighters were advised that a person was potentially trapped inside the home during this time. Upon arrival, the home was engulfed with heavy fire and smoke. All first responders were able to confirm that the residents exited the home safely.

CPD officers spoke with the residents who advised they were in bed and heard fireworks. Upon looking outside of the home, they observed smoke. CPD officers, detectives, and CFD retrieved witness statements from occupants in the area who advised that fireworks started the fire. Officers were notified that a red vehicle had been in the area and the occupants were shooting fireworks from the vehicle. CPD detectives and CFD Arson Investigators are currently working to identify the vehicle and occupants involved in this case. This is an ongoing investigation. The residents of the home were transported to Baptist Tipton Memorial Hospital for further evaluation due to heavy smoke inhalation. At this time, the home has been deemed a total loss.

Officers will strictly be enforcing the curfew for the remainder of the holiday weekend and summer. Our curfew is for anyone under the age of 18 years of age not accompanied by a parent or guardian after 10 pm during the week and 11 pm on the weekend. The curfew for each age group is attached below. The violators will be cited into Tipton County Juvenile Court and parents will be notified where to pick up their children.

"This is a tragic reminder of why we have an ordinance prohibiting the shooting of fireworks in Covington without a permit. This reckless incident resulted in an innocent family being injured and losing their home and the contents. CFD Arson Investigators and CPD Detectives are continuing to follow up on leads in the case to identify who was responsible for shooting the fireworks. CPD will continue to be aggressive for those who are recklessly shooting fireworks

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from vehicles and in our community,” said Chief Donna Turner “I want to commend all of the first responders who responded from the County and City to control this scene. Our thoughts and prayers continue to go out to the family involved as they begin to rebuild their lives and recover medically. The family is working with the American Red Cross for services and housing during this time.”

If anyone has any information on the suspects involved, please call the Covington Police Department’s Criminal Investigation Division at 901-475-1261 or tips can be sent through the Covington Police Department’s Facebook messenger.



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Covington Police Department

Criminal Investigation Division -
Official Publication of the Covington Police Department
Donna L. Turner, Chief of Police

Attempting to Identify Arson Suspect(s)



The Covington Police Department is requesting assistance from the public in identifying the suspect(s) involved in this case. CPD Detectives are working to identify the suspect(s) regarding an arson that occurred at a local residence located at 711 Best Street, Covington, TN. Detectives are jointly investigating this case with the Covington Fire Department and TBI Bomb and Arson Unit.

If anyone knows the identity of the suspect(s), they are asked to contact the Covington Police Department's Criminal Investigation Division at 901-475-1261 or the TBI Tip Line at 1-800-762-3017. Callers can remain anonymous. A reward up to \$5000 can be earned for tips resulting in the arrest of suspects in this case.

Address: 711 Best Street, Covington, TN

Date: July 4th, 2024

Time: 11:30 pm

Tips can also be sent through the Covington Police Department's Facebook Messenger.



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PRESS RELEASE

05 July 2024

For Immediate Release

Arrest made in Motel 6 vehicle theft and Bradford Pharmacy burglary in Covington.

On 01 July 2024 at 12:05 AM, Covington Police Department officers responded to Motel 6 located at 901 Hwy 51 N in Covington in reference to a stolen vehicle complaint. While on the scene, officers spoke to the victim who stated her black 2016 Nissan Maxima had been stolen. The vehicle's tag number was broadcasted by Covington Police officers to surrounding agencies.

Later on that morning, at approximately 4:52 AM, Covington Police officers were dispatched to Bradford's Pharmacy located at 1500 Hwy 51 S where officers upon arrival observed the window on the front west facing side of the building had been broken out as well as the interior door. Covington Police officers cleared the building and found no one inside but knew a business check had recently been conducted while patrolling. Officers began checking the area for vehicles which may still be in the area.

Thankfully, both the Motel 6 and Bradford's Pharmacy had functioning surveillance cameras and responded to assist in identifying the suspects. CPD detectives responded to assist officers, process the crime scenes, and were able to view video surveillance at both locations and link the stolen vehicle to the pharmacy break-in. Detectives determined the specific items which included controlled narcotic medicines stolen during the break-in from the pharmacy during the burglary.

During the investigation CPD detectives were able to identify one suspect as Troy Stephens, 40 years old, of Memphis, Tennessee, formerly of Munford, Tennessee, and another male subject, whom has not been identified, allegedly steal the black Nissan Maxima from the Motel 6 and later burglarize Bradford's Pharmacy.

CPD Detectives executed a search warrant at a residence that was occupied by Stephens in Memphis, Tennessee on 03 July 2024. Covington Detectives were able to locate the clothes and shoes Stephens was allegedly wearing during the crime spree. Also, on 03 July 2024 CPD

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detectives provided information resulting in the stolen Nissan Maxima being recovered by the Memphis Police Department in its jurisdiction.

On 05 July 2024, Covington Police detectives conducted an interview with Troy Stephens at the Covington Police Department's Criminal Investigation Division. Stephens denied being the suspect in the investigations but changed his story multiple times. Stephens was formally charged with Burglary, Vandalism, and Theft of a Motor Vehicle. Stephens is slated to appear in Tipton County General Session's Court before Judge M.O. Eckel, III on 26 July 2024 and is currently being housed at the Tipton County Jail on a \$150,000.00 bond.

Stephens is no stranger to the criminal justice system in Shelby County. Detectives confirmed at the time of his arrest he is on Federal Probation for eight (👁️ attempted murder convictions. Detectives are seeking revocation of his probation with Federal Authorities. This is still an active police investigation, and additional charges are expected.

"This is an example of the proactive investigations our detectives are continuing to conduct and locating the suspects quickly who think they can come in, make quick hit, and get away. The suspects are not stopping at the County lines and we are not stopping either. I appreciate the assistance the Shelby County authorities gave our detectives." said Chief Donna Turner "The use of technology partnered with the businesses having good surveillance cameras proved to be the break we needed. I commend our CPD team who are sending the message – not in Covington!!"

If anyone has information in this investigation, please contact the CPD Criminal Investigations Division at 901-475-1261. Tips can be sent in through Facebook messenger Covington Police Department or the City of Covington website.



"Serving – Protecting- Caring"



Covington Police Department

Criminal Investigation Division -
Official Publication of the Covington Police Department
Donna L. Turner, Chief of Police

Attempting to Identify Bradford Family Pharmacy Burglary



The Covington Police Department is requesting assistance from the public in identifying the suspect in the above photo. CPD is working to identify the suspect regarding a burglary that occurred at Bradford Family Pharmacy located at 1500 U.S. 51 South, Covington, Tn. The suspect left Bradford Family Pharmacy in a dark colored sedan. Detectives are trying to locate the suspect regarding the investigation. If anyone knows the identity of the suspect, they are asked to contact the Covington Police Department's Criminal Investigation Division at 901-475-1261. Callers can remain anonymous.

Location: Bradford Family Pharmacy

Address: 1500 U.S. 51 South , Covington, Tn

Date: July 1st, 2024

Time: 4:30am - 5:00am

Tips can also be sent through the Covington Police Department's Facebook Messenger.