

JAN WADE HENSLEY
Mayor



TINA DUNN
Recorder-Treasurer

City of Covington

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON JANUARY 23, 2024 AT 5:30 P.M.

1. Meeting to be called to order by Mayor Jan Hensley.
2. Invocation to be given by Alderman Danny Wallace.
3. Pledge of Allegiance to the Flag to be led by Alderman C H Sullivan.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
 - Minutes of the General Welfare – Public Relations Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Jan Hensley:
 - Updates
9. Report from Recorder-Treasurer Tina Dunn:
10. Report from City Attorney Rachel Witherington.
11. Old Business:
12. New Business:
 - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on January 9, 2024, at 5:30 p.m. with the following members present: Mayor Jan Hensley, Aldermen: C.H. Sullivan, Jeff Morris, Chris Richardson, and Jean Johnson. Also present were Parks and Recreation Director Molly Glass, Public Works Director David Gray, Police Chief Donna Turner, Fire Chief Richard Griggs, Building Official Lessie Fisher, Human Resource Director Cody Bumpus, City Attorney Rachel Witherington, Downtown Director Stephanie Pugh, Assistant to the Mayor Jason Fleming, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Jan Hensley.

Invocation was given by Alderman C H Sullivan

Pledge of Allegiance to the Flag was led by Alderman C H Sullivan.

Motion was made by Alderman Sullivan and seconded by Alderman Richardson that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).
Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderman Richardson that the Minutes of the Special Called Board Meeting be approved as distributed to the Board (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderwoman Johnson that the Minutes of the General Welfare – Public Relations be approved (See Attached).
Motion passed.

Motion was made by Alderwoman Johnson and seconded by Alderman Richardson that the Minutes of the Finance and Administration Committee Meeting be approved (See Attached).
Motion passed.

Mayor Hensley reported the sale of the land located on Hope Street to Charms Company has been completed and the proceeds from this sale will be received this week.

Recorder-Treasurer Tina Dunn reported the sales tax collections received for the month of October were \$396,000.00 which is an increase of \$11,000.00. Year to date collections are \$1,527,000.00 which is a decrease of \$34,000.00 (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Morris to accept the sales tax report from Recorder-Treasurer Dunn.

The following bills over/under \$1000.00 were presented for approval:

MUNICIPAL EMERGENCY	FIRE	EXTRACTOR / TWO GEAR DRYER /USDA	\$ 13,207.00
OWEN & WITHERINGTON	ATTORNEY	PROFESSIONAL SERVICES	\$ 1,437.50
POLYDYNE INC	WWTP	CHEMICALS	\$ 6,148.08
RADFORD PLANNING SOL	CODES	PLANNING SERVICES / JAN-MARCH 24	\$ 2,382.00
RICHARD GRIGGS	FIRE	REIMBURSEMENT - TUITION	\$ 729.00
SAFE INDUSTRIES	FIRE	SCBA MAINTENANCE	\$ 1,351.28

The General Welfare – Public Relations Committee met at City of Covington on January 9, 2024, at 4:00 p.m. with the following members present: Mayor Jan Hensley, Alderman Danny Wallace, and Alderman Jeff Morris. Also, present were Alderman C H Sullivan, Alderwoman Jean Johnson, Alderman Chris Richardson, Airport Director Robin Anderson, Parks and Recreation Director Molly Glass, Museum Director Katherine Markley, Police Chief Donna Turner, Fire Chief Richard Griggs, Building Official Lessie Fisher, Public Works Director David Gray, Assistant to the Mayor Jason Fleming, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Hensley.

Motion was made by Alderman Morris and seconded by Alderman Wallace for Mayor Hensley to chair the committee due to the absence of Chairman Alderman Edwards.

Airport Director Anderson reported the total fuel sales of 2,578 gallons for the month of December. There were total fuel sales of 101,948 gallons for the 2023 calendar year. Mayor Hensley recognized Director Anderson will be retiring in April. Mayor Hensley would like to develop a citizens advisor committee for input on the airport.

Motion was made by Alderman Morris and seconded by Alderman Wallace to accept the airport report.

Motion passed.

Museum Director Katherine Markley reported the Veteran of the Month for January is Bill Sexton and will be recognized on January 9, 2024 at 6:30 p.m. The Festival of Trees raised \$2,079.00 which will be reserved for the expansion of the museum. The museum had 315 visitors for the month. The TV Shows Trivia Night will be January 19, 2024. The Garden Series will be in the month of February.

Motion was made by Alderman Morris and seconded by Alderman Wallace to accept the museum report from Director Markley.

Motion passed.

Parks and Recreation Director Glass reported volleyball ended on 12/18/2023. Basketball season began on January 6, 2024. Softball, baseball, developmental ball, and soccer signups are open now. The cost for baseball and softball is \$85.00. The cost for soccer and developmental league is \$65.00. These sports will begin the first week of April. Basketball camp was a success with fifteen kids per day. The lights for the Mueller Brass Complex will be delivered in the middle of February. The Special Events Committee Meeting Minutes were presented for review.

Alderman Wallace requested Director Glass get an approximate cost to repair the roof at the vacant building (grammar school) located at 401 S. College Street. Mayor Hensley reported this property is being discussed to be the used for the new police building due to a fema grant. This grant requires a 25% match in which the cost of the demolition can serve as the city's match. Schaus Company is continuing to work to get this grant approved. Once approval is received, Mayor Hensley will report to the Committee.

Motion was made by Alderman Morris and seconded by Alderman Wallace to accept the park and recreation report from Director Glass.

Motion passed.

There being no further business, the meeting adjourned at 4:24 p.m.

A2H	STREET	PROFESSIONAL SERVICES	3,215.00
A2H	STREET	PROFESSIONAL SERVICES	1,705.00
A2H	STREET	PROFESSIONAL SERVICES	13,655.00
A2H	STREET	PROFESSIONAL SERVICES	27,130.00
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	3,773.32
CITY OF COVINGTON	ALL	UTILITIES	11,071.53
COVINGTON ELECTRIC SYSTEM	ALL	ELECTRIC SERVICE	35,436.76
COVINGTON ELECTRIC SYSTEM	ALL	ELECTRIC SERVICE	5,727.82
COVINGTON ELECTRIC SYSTEM	STREET	STREET LIGHT FIXTURES	10,120.00
DURAWEAR	CIVIL DEFENSE	MULTIGAS DETECTORS (3)	2,643.00
FEDELITY SEARCH ENTERPRISES	GENERAL	DRUG / ALCOHOL TESTING	1,590.00
FIDELITY SEARCH ENTERPRISES	GENERAL	DRUG SCREENS	1,179.00
FLOCK SAFETY	POLICE	FLOCK SAFETY FALCON CAMERAS (5)	12,500.00
HC3	VARIOUS	UTILITY BILLING / SUPPLIES	1,222.91
JAN WADE HENSLEY	MAYOR	TRAVEL EXPENSE	67.00
KRISTIE GLASS MAXWELL	GENERAL	JAN 2024 MIXED DRINK TAX	1,745.00
MEAC	GAS	PURCHASED NATURAL GAS	\$ 42,036.00
MY BENEFITS CHANNEL	DATA PROCESS	SUBSCRIPTION FEE	1,070.09
NAFECO	FIRE	TURN OUT GLOVES	1,758.91
NAIFEH CASH SAVER	VARIOUS	MISCELLANEOUS/CHRISTMAS LUNCHEONS	3,334.22
NATIONAL WATER SERVICES	WATER	PUMP REMOVAL / EVALUATION	14,725.00
OUTDOOR LINK	PARKS/REC	COMMERCIAL ANNUAL FEE	1,026.60
POLYDYNE INC	WWTP	CHEMICALS	3,074.04
POLYDYNE INC	WWTP	CHEMICALS	3,074.04
PUBLIC ENTITY PARTNERS	ATTORNEY	DEANDRE MCBEE EEOC LAWSUIT DEDUCTIBLE	5,000.00
SCHAUS PROFESSIONAL SERVICE	SANITATION	GRANT CONSULTING	3,420.00
TK ELEVATOR CORP	CIVIC CENTER	MAINTENANCE	1,694.39
TN COMPTROLLER OF THE TREASURY	RECORDER	POSTAGE/MAILING 2023 TAX NOTICES	1,219.00
WALKERS COMMERCIAL CUT & GRIND	STREET	REMOVE 7 TREES & GRIND STUMPS	2,500.00
WASCON INC	SEWER	EXTREME E/ONE AMGP PUMP	2,087.90
WHITEHORN TANKERSLEY DAVIS	ALL	PROFESSIONAL SERVICES	3,475.00
WOOTEN OIL CO	ST/SA/SW/GAS	FUEL	1,544.66
		TOTAL	\$ 223,821.19