

JAN WADE HENSLEY
Mayor



TINA DUNN
Recorder-Treasurer

City of Covington

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON APRIL 11, 2023, AT 5:30 P.M.

1. Meeting to be called to order by Mayor Jan Hensley.
2. Invocation to be given by Alderman Jeff Morris.
3. Pledge of Allegiance to the Flag to be led by Alderman Chris Richardson.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
 - Minutes of the General Welfare – Public Safety Committee Meeting
 - Minutes of the Public Works Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Jan Hensley:
 - Emergency Contact – Debris Removal/Monitoring
 - Mutual Use Agreement City/County Land Use
 - Updates
9. Report from Recorder-Treasurer Tina Dunn:
10. Report from City Attorney Rachel Witherington.
11. Old Business:
12. New Business:
 - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on March 28, 2023 at 5:30 p.m. with the following members present: Mayor Jan Hensley, Aldermen: Jeff Morris, Danny Wallace, C H Sullivan, Chris Richardson, Jean Johnson, and John Edwards. Also, present were Building Official Lessie Fisher, Public Works Director David Gray, Personnel Director Eboni Eaton, Parks and Recreation Director Molly Glass, Police Chief Donna Turner, Fire Chief Richard Griggs, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

The meeting was called to order by Mayor Jan Hensley.

Invocation was given by Alderman C H Sullivan.

Pledge of Allegiance to the Flag was led by Alderman Danny Wallace.

Motion was made by Alderman Sullivan and seconded by Alderwoman Johnson that the Minutes of the Preceding Meeting be approved as distributed to the Board with the correction on the motion to change to approve .049 acres vs. .49 (See Attached).

Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderman Morris that the Minutes of the General Welfare – Public Relations Committee Meeting be approved (See Attached).

Motion passed.

Motion was made by Alderman Edwards and seconded by Alderman Sullivan that the Minutes of the Finance & Administration Committee Meeting be approved (See Attached).

Motion passed.

Mayor Hensley reported he has contacted the I.D. Board and discussed the transfer of 31 acres of land located on Hope Street to the I.D. Board so they can handle the transactions for the sale of the land offering any incentives that may be available.

Motion was made by Mayor Hensley and seconded by Alderman Sullivan to transfer the 31 acres to the ID Board, so they are able to handle transactions to sell this property.

Motion passed with Alderman Edwards abstaining from the vote.

Recorder-Treasurer Tina Dunn presented the sales tax report for collections in January, 2023 in the amount of \$373,000.00 which is an increase of \$32,000 (See Attached).

Motion was made by Alderman Edwards and seconded by Alderman Morris to approve the report from Recorder-Treasurer Dunn.

Motion passed.

The following bills over/under \$1,000.00 were presented for approval:

A JASON FLEMING	GENERAL	TRAVEL EXPENSE	120.00
A T & T	ALL	PHONE SERVICE	2,003.51
A T & T	ALL	PHONE SERVICE	2,401.95
BENCHMARK MEDICAL SERVICE	FIRE	EMS REFRESHER COURSES	4,375.00

C & C EQUIPMENT RENTAL	SEWER	MINI EXCAVATOR RENTAL	1,549.13
CITY OF COVINGTON	ALL	UTILITIES	10,190.85
COVINGTON ELECTRIC	ALL	ELECTRIC	5,822.56
CROMWELL & SCOTT LLC	FIRE	FLOORING / BASEBOARDS – N STATION	9,570.06
DEALERS TRUCK EQUIPMENT	WATER	UTILITY BED - PURCHASE / INSTALLATION	14,940.00
HC3	FIRE	ANNUAL FIRE FEE - SECOND NOTICES	1,165.91
HARCROS CHEMICALS INC	WWTP	CHEMICALS	7,939.84
HOME DEPOT	VARIOUS	MISCELLANEOUS	2,197.96
HOWARD FERTILIZER & CHEM	STREET	CHEMICALS	6,316.64
HUB CITY TIRE CO INC	STREET	TIRES / PROCESSING FEE / DISPOSAL FEE	1,572.90
HUB CITY TIRE CO INC	STREET	TIRES (2)	1,337.32
INTRENSIC	POLICE	ANN RENEWAL-BODY WORK CAMERA	16,314.00
JAN WADE HENSLEY	GENERAL	TRAVEL EXPENSE	350.56
JAY'S PAINT & BODY	POLICE	DODGE CHARGER REPAIR-WRECK CLAIM	11,717.34
KRISTEE GLASS MAXWELL	GENERAL	MARCH 23 MIXED DRINK TAX	1,576.50
MEAC	GAS	NATURAL GAS PURCHASE	43,848.00
NAFECO	FIRE	THERMAL IMAGING CAMERAS / CHARGE	14,930.00
NAFECO	FIRE	MEDICAL MATERIALS / SUPPLIES	1,006.48
NATIONAL WATER SERVICES	WATER	REPAIR - PUMPING UNIT #7	59,672.00
PURCHASE POWER	GENERAL	POSTAGE	1,005.00
ROBIN ANDERSON	AIRPORT	TRAVEL EXPENSE	1,022.05
SKEETER KELL SPORTING	PARKS & REC	BASEBALL SUPPLIES	1,768.00
SOUTHWEST TN EMC	AIRPORT	ELECTRIC	1,680.13
STITCH - N - TIME EMBROID	PARKS & REC	BASEBALL JERSEYS / SOCKS / HATS	4,340.00
STITCH - N - TIME EMBROID	PARKS & REC	SOFTBALL JERSEYS / SOCKS	1,889.00
STITCH - N - TIME EMBROID	PARKS & REC	DEVELOPMENTAL BALL	1,059.00
STITCH - N - TIME EMBROID	PARKS & REC	SOCCER	1,380.00
SYMMETRY	GAS	NATURAL GAS PURCHASE	206,191.57
TACH'D OUT DIESEL REPAIR	STREET	DIAGNOSE / REPAIR PUMP	2,000.00
TN PUBLIC UTILITY COMMISS	GAS	UD-2023 INSPECTION FEE	2,083.40
UTILITY SERVICE CO INC	WTP	LOGO INSTALLATION - HOSPITAL TANK	7,797.00
WOOTEN OIL CO	DIESEL INV	LOAD OF DIESEL	1,576.50
WOOTEN OIL CO	GAS INV	LOAD OF GAS	19,760.16
		TOTAL	474,470.32

Motion was made by Alderman Wallace and seconded by Alderman Morris that the preceding bills over/under \$1000.00 be paid when properly approved.

Motion passed.

There being no further business, the meeting adjourned at 5:45 p.m.

Attest: _____
Recorder-Treasurer Mayor

The General Welfare – Public Safety Committee met at City of Covington on March 28, 2023 at 4:00 p.m. with the following members present: Mayor Jan Hensley, Alderman Chris Richardson, Alderman John Edwards, and Alderman C H Sullivan. Also, present were Police Chief Donna Turner, Fire Chief Richard Griggs, Public Works Director David Gray, Building Official Lessie Fisher, Alderman Jeff Morris, Alderwoman Jean Johnson, Alderman Danny Wallace, Assistant to the Mayor Jason Fleming, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Chairman Alderman Chris Richardson.

Fire Chief Griggs reported he will attend the Tennessee Fire Chiefs meeting April 10th-14th. The department attended the Pathways to Possibilities career expo in Ripley on March 8th-9th. There were 37 hours worked by the volunteers in March, 2023. The run report was presented showing 188 calls from February 23, 2023 to March 23, 2023. The county coverage area collections are \$76,575.00 for 2023. The invoice for the oil spill cleanup was presented in the amount of \$677.95. This invoice was sent to Reedy and Company Realtors. The floor and repairs are complete. The Hall Street warning siren will be repaired. The care and fire inspection reports were presented for review. The department has been approved for the Public Entity Safety Partners Grant in the amount of \$3,000.00 which will be used to purchase turnout gear. The Drivers Safety Grant in the amount of \$869.99 was received for the purchase of the cameras.

Motion was made by Alderman Edwards and seconded by Alderman Sullivan to approve the fire department report.

Motion passed.

Chief Turner reported there are seven vacant positions. Chief Turner joined the Legislative Committee for the State. All staff attended mandatory Crowd Control Training at the National Guard Armory. The CPD has crowd control equipment but had not received training to utilize it properly. The monthly activity report was presented. The statistics for the month were presented showing 1,338 calls for the month and 150 traffic stops. Chief Turner presented a K9 Activity Log for review. Officer Merkle will be graduating from Tennessee Law Enforcement Training Academy on Friday, March 31, 2023.

Motion was made by Alderman Edwards and seconded by Alderman Sullivan to approve the police department report.

Motion passed.

There being no further business, the meeting adjourned at 4:19 p.m.

The Public Works Committee met at City of Covington on April 4, 2023 at 4:00 p.m. with the following members present: Chairman Alderman Danny Wallace, Alderman Jeff Morris, and Mayor Jan Hensley. Also present were Public Works Director David Gray, Alderman C H Sullivan, Alderman Chris Richardson, Utilities Manager Calvin Johnson, Assistant to the Mayor Jason Fleming, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Wallace called meeting to order.

Mayor Hensley gave an update on the disaster recovery efforts. Research is being conducted on having an outside company remove and haul debris. Also, due to the damages to Crestview Elementary School and Middle School, a plan to place a temporary building at Baltzer Field is being researched. This building will be provided by Blue Oval City.

Public Works Director Gray reported he attended the TDOT Pre-Construction meeting for safety improvements on S.R. 59. The projected start date for these improvements begin on April 17th. The project will include upgrades to guard rails, signage, and striving. There is a preliminary design for a roundabout, but this is not included in this project. The West Tennessee Regionalization Opportunity Assessment was presented for the committee to review. This study was to address regional wastewater needs in Tipton, Fayette, and Haywood Counties through 2043. There are four viable alternatives that were developed as potential solutions for how cities, counties, and utility districts can meet future wastewater demand. The cost for these alternatives ranges from \$350,000.00 to 1,385,000.00. There was a meeting held by FEMA/TEMA to brief applicants for severe weather events. The ARP non-competitive grants have started to be awarded to organizations. Other applicants for these non-competitive grants should be notified within the next ten days. There are webinars becoming available for the ARP Competitive Grants for three different types of projects. These projects are regionalization, water reuse, and resource protection. A webinar on April 11, 2023 will provide more information. The generator for the Wastewater Treatment Plant has been ordered. The old generator has been repaired and will be used until the new generator arrives. The application for the 2023 Multimodal Grant is available. Director Gray requested to apply for sidewalks on Mueller Brass Road connecting the Fox Hollow, Cottonwood, and Glendale communities to the South Fire Station.

Motion was made by Mayor Hensley and seconded by Alderman Morris to approve the report from Public Works Director David Gray.

Motion passed.

There being no further business, the meeting adjourned at 4:50 p.m.

