

JAN WADE HENSLEY
Mayor



TINA DUNN
Recorder-Treasurer

City of Covington

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON JANUARY 10, 2022, AT 5:30 P.M.

1. Meeting to be called to order by Mayor Jan Hensley.
2. Invocation to be given by Alderman Jeff Morris.
3. Pledge of Allegiance to the Flag to be led by Alderman Chris Richardson.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
 - Minutes of the Beer Board
 - Minutes of the Finance & Administration Committee Meeting
 - Minutes of the Public Works Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Jan Hensley:
 - Updates
9. Report from Recorder-Treasurer Tina Dunn
10. Report from City Attorney Rachel Witherington.
11. Old Business:
12. New Business:
 - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on December 13, 2022 at 5:35 p.m. with the following members present: Mayor Jan Hensley, Aldermen: Jeff Morris, C H Sullivan, Danny Wallace, Jean Johnson, Chris Richardson, and John Edwards. Also, present were Building Official Lessie Fisher, Public Works Director David Gray, Personnel Director Eboni Eaton, Parks and Recreation Director Molly Glass, Police Chief Donna Turner, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

The meeting was called to order by Mayor Jan Hensley.

Invocation was given by Alderman C H Sullivan

Pledge of Allegiance to the Flag was led by Alderman Danny Wallace.

Motion was made by Alderman Sullivan and seconded by Alderman Morris that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).

Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderman Edwards that the Minutes of General Welfare – Public Safety Meeting be approved (See Attached).

Motion passed.

Mayor Jan Hensley recommended the following appointments and committees:

Covington Municipal Regional Planning Commission – Sue Rose, Mayor’s Representative
Covington Board of Public Utilities, Covington Electric Board – C H Sullivan Board Designee
Planning Commission Liaison – C H Sullivan

Public Works Committee – Danny Wallace (Chair), Jeff Morris, Jean Johnson

General Welfare/Public Relations – John Edwards (Chair), Danny Wallace, Jeff Morris

Finance & Administration – C H Sullivan (Chair), John Edwards, Jean Johnson, Jeff Morris, Chris Richardson, & Danny Wallace

General Welfare/Public Safety – Chris Richardson (Chair), John Edwards, C H Sullivan

City Judge- Reappoint Judge Barney Witherington

City Attorney – Reappoint Rachel Witherington.

Motion was made by Alderman Morris and seconded by Alderman Richardson to approve the recommendations by Mayor Hensley as listed above for the committees and appointments.

Motion passed with Alderman Edwards abstaining.

Mayor Hensley reported the General Welfare-Public Safety Committee Meeting, and the Board of Mayor and Alderman Meeting will be cancelled on December 27, 2022.

City Attorney Witherington reported there is an amendment for the closing date for the property located at 133 East Pleasant. The new closing date will be December 30, 2022.

Motion was made by Alderman Sullivan and seconded by Alderman Morris to approve the amendment for the sale of the property at 133 East Pleasant (See Attached).

Motion passed.

Attorney Witherington began discussion on the usage of the building where the Boys and Girls Club and Children & Family Services are located. The attorney was contacted about a third party, Seedco, being an occupant of the building. Ms. Mary Jones reported Seedco does not lease space at the building. Further discussion will be brought before the Finance & Administration Committee Meeting on December 20, 2022.

Mayor Hensley presented the Resolution authorizing the City of Covington to participate in the Driver Training Matching Grant Program. This grant will be used for back-up cameras for the fire vehicles that do not have at the present time. This requires a 50% match.

Motion was made by Alderman Edwards and seconded by Alderman Sullivan to approve the Resolution authorizing the City of Covington to participate in the Driver Training Matching Grant Program.

Motion passed.

The following bills over/under \$1,000.00 were presented for approval:

A2H	STREET	VARIOUS STREET RPROJECTS	\$ 1,687.84
BARGE DESIGN SOLUTIONS	AIRPORT	INVOICE # 2 - SECURITY FENCING	\$ 9,018.00
BARGE DESIGN SOLUTIONS	AIRPORT	AIRPORT PROJECT	\$ 14,746.60
BARGE DESIGN SOLUTIONS	AIRPORT	AIRPORT PROJECT	\$ 21,510.00
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	\$ 4,601.52
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	\$ 3,501.35
BNY MELLON	BIOMASS	INTEREST PYMT ON BOND	\$ 4,423.11
BOUNDTREE	FIRE	MEDICAL SUPPLIES	\$ 1,135.98
CADENCE BANK	VARIOUS	MISCELLANEOUS	\$ 2,566.55
CALVIN JOHNSON	WATER	TRAINING	\$ 138.00
CHAMPION ROOFING	POLICE	REPAIRS	\$ 9,200.00
COVINGTON ELECTRIC SYSTEM	VARIOUS	ELECTRIC SERVICE	\$ 38,557.34
DE LAGE LANDEN PUBLIC FINANCE	GROUNDS	CHEVY SILVEADO - PMT	\$ 10,655.28
FIRST NET	POLICE	TELEPHONE SERVICE	\$ 2,194.57
FIRST NET	VARIOUS	TELEPHONE SERVICE	\$ 2,310.47
G & C SUPPY CO INC	STREET	MATERIALS	\$ 1,201.18
G & C SUPPY CO INC	WATER	MATERIALS	\$ 2,078.47
G & C SUPPY CO INC	GAS	MATERIALS	\$ 1,268.70
HARCROSS	WTP	CHEMICALS	\$ 3,932.55
JAMES MASON	WWTP	TRAINING	\$ 138.00
JUST N CASE SECURITY	CC	SECURITY SYSTEM	\$ 5,793.00
LEE WALLACE	FIRE	TRAVEL	\$ 401.75
MAXWELL'S PAINTING	CIVIC CTR	WINDOW REPLACEMENT	\$ 20,000.00
MCKEE CONSTRUCTION	AIRPORT	REPAIRS	\$ 1,720.00
PENGUIN MANAGEMENT	FIRE	PHONE DATA PLANS (ANNUAL)	\$ 1,680.00
RAMM FENCING	SEWER	FENCE - CRESTVIEW LIFT STATION	\$ 4,700.00
RELENTLESS DBA DESERT SNOW	POLICE	INTERDICTION WORKSHOP	\$ 1,298.00

The Beer Board of the City of Covington, Tennessee met at City Hall on December 13, 2022 at 5:30 p.m. with the following members present: Mayor Jan Hensley, Aldermen: Chris Richardson, C H Sullivan, John Edwards, Danny Wallace, Jean Johnson, and Jeff Morris. Also present were Public Works Director David Gray, Police Chief Donna Turner, Park and Recreation Director Molly Glass, Personnel Director Eboni Eaton, Building Official Lessie Fisher, Attorney Rachel Witherington, Katherine Fontenot, and Recorder-Treasurer Tina Dunn.

The meeting was called to order by Mayor Jan Hensley.

Public Hearing regarding the consideration of a beer permit for Family Dollar Stores of Tennessee, LLC dba Family Dollar Store #22748 located at 605 Hwy 51 North for off premise consumption was called to order.

Motion was made by Alderman John Edwards and seconded by Alderman C H Sullivan to approve the beer permit for Family Dollar Stores of Tennessee, LLC dba Family Dollar Store #22748 located at 605 Hwy 51 North for off premise consumption.

Motion passed.

David Gwinn presented the beer ordinance and a list of beer permit holders. The annual inspections will begin in January. Once the establishment passes inspection, the annual fee will be paid. Attorney Witherington will follow up with the procedure to follow if the annual fee is not paid by the establishment.

There being no further business, the meeting adjourned at 5:35 p.m.

The Finance and Administration Committee met at City of Covington on November 15, 2022 at 4:00 p.m. with the following members present: Chairman Alderman C H Sullivan, Mayor Hensley, Aldermen: Jeff Morris, Chris Richardson, Danny Wallace, Jean Johnson, and John Edwards. Also, present were: Public Works Director David Gray, Fire Chief Richard Griggs, Building Official Lessie Fisher, Police Chief Donna Turner, Personnel Director Eboni Eaton, Park and Recreation Director Molly Glass, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Alderman Sullivan called meeting to order.

Director Glass presented the bids for the Frazier Basketball Court Fence. There were two bids received and opened on November 22, 2022. Westenn Fence Company, Inc. was the lower bid at \$14,560.00.

Motion was made by Alderman Wallace and seconded by Alderman Morris to accept the bid from Westenn Fence Company, Inc. in the amount of \$14,560.00.

Motion passed.

Police Chief Turner reported she has located 4 tahoes for the police department. At the present time, automobiles are a year out to be delivered. There are three vehicles in the 2022-23 budget. A grant has been approved in the amount of \$156,646.00 that will cover the cost of the additional vehicle.

Motion was made by Alderman Sullivan and seconded by Alderman Richardson to amend the budget to include the purchase of the additional vehicle and the equipment for the vehicle. This will be reimbursed through the grant.

Motion passed.

Alderman Sullivan began discussion on the building use at Children & Family Services. In the current lease, neither party, Boys & Girls Club and Children & Family Services, can license to a third party without consent of the board. Seedco is an unregistered tenant at 412 Alston in the common space. Attorney Witherington will send a letter to Seedco and request the key to the building be returned.

Attorney Witherington began discussion on the pilots for Glendale and Fox Hollow. These are two housing developments located on Mueller Brass Rd. and are exempt from property tax by state law. Mayor Hensley requested to gather information and discuss the pilots with County Mayor Huffman. This pilot will be shared between the city and county. Fox Hollow has not paid the pilot since 2010. Glendale has not paid any pilot.

Motion was made by Alderman Wallace and seconded by Alderman Morris to have Mayor Hensley discuss with the County Mayor and negotiate the amount for the pilot with both establishments for back taxes and future agreements.

Motion passed.

Director Fisher presented Title 8 (Alcoholic/Intoxicating Liquors) for review. Discussion will be at the Finance & Administration Committee Meeting in January.

There being no further business, the meeting adjourned at 4:55 p.m.

The Public Works Committee met at City Hall on January 3, 2023, at 4:00 p.m. with the following members present: Chairman Alderman Danny Wallace, Alderman Jeff Morris and Alderwoman Jean Johnson and Mayor Jan Hensley. Also present were Aldermen: John Edwards, Chris Richardson and C.H. Sullivan, Public Works Director David Gray, Building Official Lessie Fisher, Senior Accountant Kristin Mathis, Utilities Manager Calvin Johnson, Police Chief Donna Turner, Assistant to the Mayor Jason Fleming.

Meeting was called to order by Chairman Alderman Danny Wallace.

Public Works Director David Gray provided online utility training opportunities that are mandatory for newly elected officials. They must attend 12 hours of utility board training and renew the training every 3 years. He gave updates on the December 5th surplus property auction. Director Gray provided a copy of the Street Lighting Policy that went into effect in November of 2000 for review and there was a discussion about the newly implemented LED Lighting project. There was also a discussion of the results from the extreme cold weather that occurred between December 22nd through December 26th. He informed the committee that Chris Taylor has passed his grade four Wastewater Treatment exam.

A motion was made by Alderman Morris and seconded by Alderman Wallace to approve Director Gray's report as presented. Motion passed.

Building Official Lessie Fisher gave an update on and discussed the Blight Eradication Program.

A motion was made by Alderman Morris and seconded by Mayor Hensley to approve the Code Compliance Department report as presented. Motion passed.

There being no further business, the meeting adjourned at 4:32 p.m.

MEAC	GAS	PURCHASED NATURAL GAS	\$ 77,760.00
A T & T	VARIOUS	TELEPHONE BILLS	2,184.17
A t & T	VARIOUS	PHONE SERVICE	2,023.39
A T & T	VARIOUS	PHONE SERVICE	1,282.43
ANDRITZ	WTP	FIELD SERVICE	5,093.71
AREA WIDE COMMUNICATION	CIVIL DEFENSE	REPAIRS - LOON LANE SIREN	7,860.67
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	3,691.41
CADENCE BANK	VARIOUS	MISCELLANEOUS	3,162.91
CANON	PARKS & REC	CONTRACT	2,143.04
CHRISTIAN GEARY ELECTRIC	SEWER	SEWER HOOKUPS (6)	1,800.00
CITY OF COVINGTON	ALL	WATER / GAS / SEWER / SANITATION	8,941.83
CJAMPION ROOFING & CONST	PARKS & REC	ROOF - CHILDRENS & FAMILY SERVICE BLDG	24,700.00
COMCAST	POLICE	PHONE SERVICE	1,003.60
COTTRELL ELECTRIC INC	WWTP	SERVICE CALL - REPLACED FLOAT	1,080.00
COVINGTON ELECTRIC	VARIOUS	ELECTRIC SERVICE	5,316.43
CUMMINS SALES & SERVICE	FIRE	GENERATOR REPAIR - SOUTH STATION	2,942.73
DIEBOLD	GENERAL	MAINTENANCE PLAN - SAFE / VAULT	2,421.80
DTN, INC	AIRPORT	WEATHER STATION SERIVCE - 2023	3,900.00
FIRE DEPT TRAINING NETWORK	FIRE	LIVE FIRE TRAINING CAMP / MEMBERSHIP	3,900.00
FIRST NET	POLICE	PHONE SERVICE	2,406.14
G & C SUPPLY CO INC	WATER	MATERIALS	3,213.70
G & C SUPPLY CO INC	SEWER	VALVES	2,129.40
GREENPOINT AG	STREET	UREA - 50 LB BAG	1,200.00
HARCROS CHEMICALS	WWTP	CHEMICALS	1,977.34
HARCROS CHEMICALS	WWTP	CHEMICALS	5,952.02
HOME DEPOT	VARIOUS	MISCELLANEOUS	1,520.41
HOWARDS WINDOW TINT	REC-TREAS	WINDOW FILM - MAYOR'S OFFICE	1,440.00
JAY'S PAINT & BODY, LLC	POLICE	REPAIRS - WRECKED EXPLORER	9,857.50
JEREMY CHANNEL	FIRE	TRAVEL EXPENSE	93.00
KRISTIE GLASS MXWELL-TRUST	GENERAL	DEC 2022 MIX DRINK	2,102.50
MEAC	GAS	PURCHASED NATURAL GAS	\$ 77,760.00
MOLLY GLASS	PARKS & REC	TRAVEL EXPENSE	642.25
MUNICIPAL EMERGENCY SERVI	FIRE	LEATHER RECESSED LETTERS	1,280.00
OWEN & WITHERINGTON	ATTORNEY	PROFESSIONAL SERVICES	5,425.00
PATH COMPANY	SSA	INSTALLATION AGREEMENT / PAY APP #4	246,499.00
PUBLIC ENTITY PARTNERS	ALL	AUDIT	21,372.00
SANORBIX	REC-TREAS	ANNUAL RENEWAL - MY BENEFITS CHANNEL	1,070.99
SHELBY ELECTRIC	STREET	REPLACEMENT-PED POLE/BASE/SIGNAL HEAD	3,768.50
SOUTHWEST TN EMC	VARIOUS	ELECTRIC SERVICE	1,570.82
STITCH-N-TIME EMBROIDERY	PARKS & REC	BASKETBALL JERSEYS	2,560.00
STURGIS	DATA PROCESS	WEBSITE HOSTING	1,050.00
SYMMETRY	GAS	PURCHASED NATURAL GAS	\$ 141,901.63
TIPTON CO BOARD OF ED	PARKS & REC	SPORTSPLEX UTILITIES 07/21 - 06/22	17,500.10
TIPTON CO EMERGENCY COMM	POLICE	QUARTERLY USER FEE	40,681.77
TN DEPT ENV & CONSERVATION	WWTP	MUNICIPAL PRETREATMENT PROGRAMS	1,380.00
TN FIRE SERVICES / CODES	FIRE	EMERGENCY EGRESS BAILOUT	1,500.00
TRI STATE METER & REGULATO	GAS	GAS METERS	4,399.20

1-10-23

TRI STATE METER & REGULATO	GAS	MATERIALS	1,214.37
USA BLUE BOOK	WWTP	SUPPLIES	1,133.94
UTILITY SERVICE CO INC	WWTP	METER MAINTENANCE PROGRAM	138,022.00
UTILITY SERVICE CO INC	WATER	LED LIGHTING - DOWNTOWN TANK	9,662.00
VM WARE	VARIOUS	ANNUAL SUBSCRIPTION RENEWAL	2,184.00
WALMART - CAPITAL ONE	VARIOUS	MISCELLANEOUS	2,242.11
WHITNEY WALLACE	PARKS & REC	TRAVEL EXPENSE	146.00
WOOTEN OIL CO	ST/SSA/GAS	FUEL	1,334.98
WOOTEN OIL CO	INVENTORY	LOAD OF DIESEL	1,967.34
ZEBRA MARKETING	FIRE	DALMATION JUNIOR FIRE HATS	1,334.08
		TOTAL	\$ 922,702.21