



Jack Howell
Interim Chief

Covington Police Department

Public Safety Committee Meeting Law Enforcement Agenda

- **Personnel**
- **Training**
- **Promotions/Transfers**
- **New duty Weapons**
- **Total Calls for Service**
- **Traffic Stops**
- **January 2022 Stats**

Personnel

The CPD is currently down one officer and have started the application process and we will be seeking a certified officer.

Training

- Officer D. Carter is currently at TLETA. Seeking his basic LE certification
- Jan. 25-Jan.28, Lt. Bauguess attended training sponsored by the Tennessee Dangerous Drugs Task Force, which was a Drug Related Death Investigation Course. This training is critical as overdoses continue to rise in the State of Tennessee, and proper avenues are determined to assist in bringing justice for those who are killed by illicit substances. The Drug Related Death Investigations courses are designed to provide Law Enforcement with the knowledge and skills to investigate suspected drug-related deaths and prosecute those responsible.

Promotions/Transfers

“Serving – Protecting- Caring”

Effective date February 5, 2022

- Sgt. S. Dillingham will be transferring from the Patrol Division to the Criminal Investigative Division, as a Detective
- Officer B. Stanifer will be promoted to Sgt. Assignment Patrol Division Delta Shift
- Officer J. Taylor will be promoted to Sgt. Assignment Patrol Division Bravo Shift

New duty Weapons

- The Glock 45 has finally arrived, and we will start the transitioning process in early Feb.

Calls For Service - 936

Traffic Stops – 535

Stats

Offense Category	<u>Dec.</u> <u>Qty.</u>
Homicide	0
Sex Offense	2
Assault	8
Domestic Offenses	8
Weapon	4
Misc. Reports	43
Counterfeiting/Forgery	1
Burglary	5

Arrest	Dec. Qty.
Adult	66
Juvenile	13

Tickets	Dec. Qty.
Traffic Summons	152
Ordinance Violation	2

Motor Vehicle Theft	0
Fraud	1
Larceny/ Theft	12
Embezzlement	1
Stolen Property	0
Vandalism	4
Drug/Narcotic	12
Memo	107



“Serving – Protecting- Caring”

Fire Chief
Richard Griggs



Phone:(901) 476-2578

City of Covington

OFFICE OF THE FIRE CHIEF

P.O. Box 768

Covington, Tennessee 38019

Mayor
Justin Hanson



Fax: (901) 476-9800

Covington Fire Department

Report for February 22 ,2022

1. Community Events/Meetings: Tennessee Fire Chiefs Meeting Did not attend due to winter weather, EMAT (Emergency Management Association of Tennessee Conference)- Cool Springs, April 19-21, 2022. The CFD will partner with The State Fire Marshalls Office, and American Red Cross on May 14th, 2022, from 9am-1:00 pm to canvass a certain area in our City TBD.
2. Volunteer Hours: 0 hours worked by Volunteers in the January 2022.
3. Run Report for January 20 ,2022 February 17th ,2022 attached. Total calls for 2022.
4. County coverage area collections to date -\$70,255.00
5. Inservice /Training: The 2021 in-service was submitted to The Tennessee Fire Commission for approval of payment. Expected to be paid by April 2022.
6. Rescue one will be out of service for an unknown time, Rear main seal is leaking oil.
7. Letter of explanation to Environmental Protection Agency for Unilever explaining our training schedule interruptions for the 2020 calendar year.
8. Care Report- see attached (Free Smoke Alarms) call (901)-476-2578 to schedule.
9. Fire Inspection Report: Inspector Jason Jenkins
10. Volunteer Firefighter Update: See attached new volunteer rules, and LOSAP Proposal 2022 Budget. Recruitment and Retention grant was awarded to the Fire Chiefs Association.

Covington Fire Department

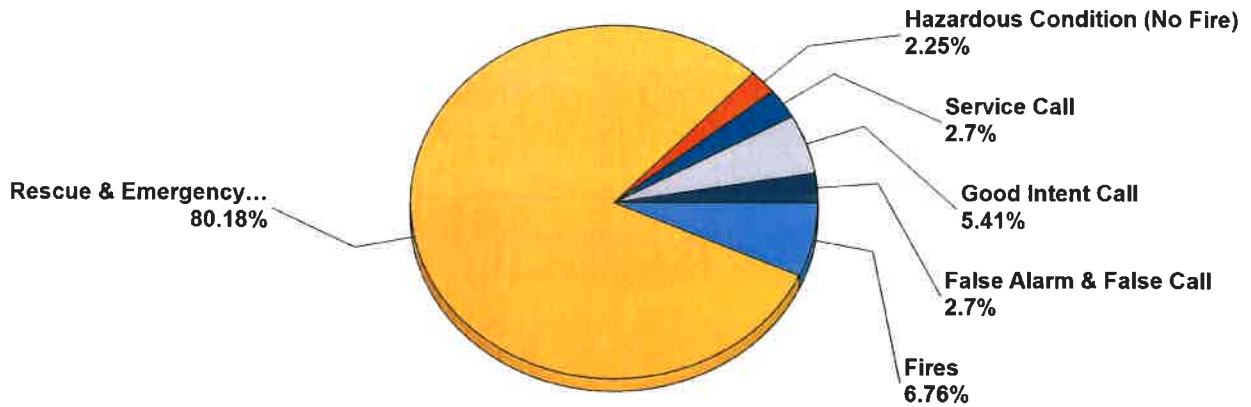
Covington, TN

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/20/2022 | End Date: 02/17/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	15	6.76%
Rescue & Emergency Medical Service	178	80.18%
Hazardous Condition (No Fire)	5	2.25%
Service Call	6	2.7%
Good Intent Call	12	5.41%
False Alarm & False Call	6	2.7%
TOTAL	222	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	0.9%
131 - Passenger vehicle fire	2	0.9%
142 - Brush or brush-and-grass mixture fire	4	1.8%
143 - Grass fire	5	2.25%
151 - Outside rubbish, trash or waste fire	1	0.45%
153 - Construction or demolition landfill fire	1	0.45%
311 - Medical assist, assist EMS crew	7	3.15%
321 - EMS call, excluding vehicle accident with injury	156	70.27%
322 - Motor vehicle accident with injuries	8	3.6%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.45%
324 - Motor vehicle accident with no injuries.	3	1.35%
331 - Lock-in (if lock out , use 511)	1	0.45%
351 - Extrication of victim(s) from building/structure	1	0.45%
370 - Electrical rescue, other	1	0.45%
400 - Hazardous condition, other	1	0.45%
412 - Gas leak (natural gas or LPG)	3	1.35%
444 - Power line down	1	0.45%
500 - Service Call, other	1	0.45%
510 - Person in distress, other	3	1.35%
553 - Public service	1	0.45%
561 - Unauthorized burning	1	0.45%
600 - Good intent call, other	1	0.45%
611 - Dispatched & cancelled en route	9	4.05%
631 - Authorized controlled burning	1	0.45%
651 - Smoke scare, odor of smoke	1	0.45%
700 - False alarm or false call, other	1	0.45%
721 - Bomb scare - no bomb	1	0.45%
731 - Sprinkler activation due to malfunction	1	0.45%
733 - Smoke detector activation due to malfunction	2	0.9%
743 - Smoke detector activation, no fire - unintentional	1	0.45%
TOTAL INCIDENTS:	222	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Covington Fire Department

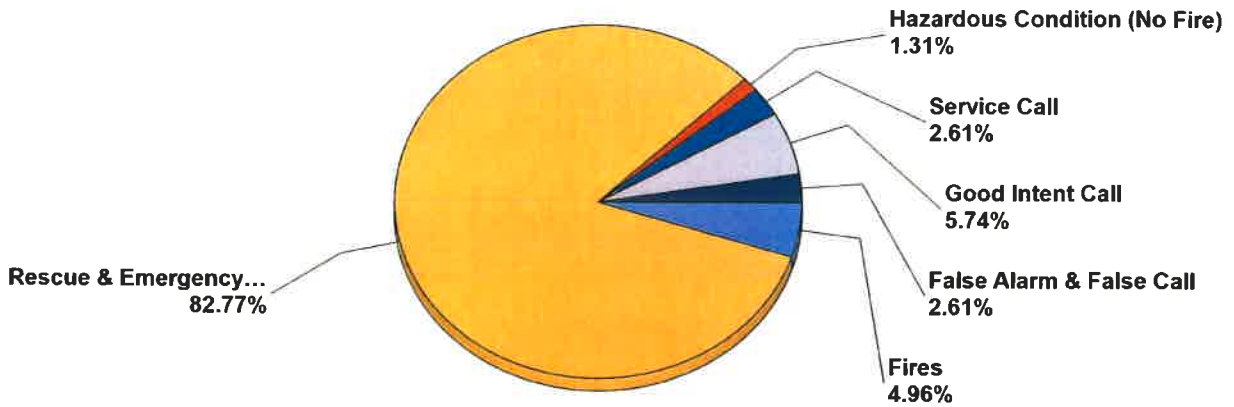
Covington, TN

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 02/17/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	19	4.96%
Rescue & Emergency Medical Service	317	82.77%
Hazardous Condition (No Fire)	5	1.31%
Service Call	10	2.61%
Good Intent Call	22	5.74%
False Alarm & False Call	10	2.61%
TOTAL	383	100%

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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	4	1.04%
130 - Mobile property (vehicle) fire, other	1	0.26%
131 - Passenger vehicle fire	2	0.52%
132 - Road freight or transport vehicle fire	1	0.26%
142 - Brush or brush-and-grass mixture fire	4	1.04%
143 - Grass fire	5	1.31%
151 - Outside rubbish, trash or waste fire	1	0.26%
153 - Construction or demolition landfill fire	1	0.26%
311 - Medical assist, assist EMS crew	15	3.92%
320 - Emergency medical service, other	1	0.26%
321 - EMS call, excluding vehicle accident with injury	281	73.37%
322 - Motor vehicle accident with injuries	11	2.87%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.26%
324 - Motor vehicle accident with no injuries.	5	1.31%
331 - Lock-in (if lock out , use 511)	1	0.26%
351 - Extrication of victim(s) from building/structure	1	0.26%
370 - Electrical rescue, other	1	0.26%
400 - Hazardous condition, other	1	0.26%
412 - Gas leak (natural gas or LPG)	3	0.78%
444 - Power line down	1	0.26%
500 - Service Call, other	1	0.26%
510 - Person in distress, other	7	1.83%
553 - Public service	1	0.26%
561 - Unauthorized burning	1	0.26%
600 - Good intent call, other	1	0.26%
611 - Dispatched & cancelled en route	19	4.96%
631 - Authorized controlled burning	1	0.26%
651 - Smoke scare, odor of smoke	1	0.26%
700 - False alarm or false call, other	3	0.78%
721 - Bomb scare - no bomb	1	0.26%
731 - Sprinkler activation due to malfunction	1	0.26%
733 - Smoke detector activation due to malfunction	2	0.52%
740 - Unintentional transmission of alarm, other	1	0.26%
741 - Sprinkler activation, no fire - unintentional	1	0.26%
743 - Smoke detector activation, no fire - unintentional	1	0.26%
TOTAL INCIDENTS:	383	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Yearly Totals

Year	Total
2008	\$55,600.00
2009	\$53,950.00
2010	\$52,550.00
2011	\$53,900.00
2012	\$54,300.00
2013	\$55,400.00
2014	\$55,550.00
2015	\$57,400.00
2016	\$84,100.00
2017	\$80,295.00
2018	\$79,625.00
2019	\$80,320.00
2020	\$79,870.00
2021	\$82,840.00
2022	\$70,255.00

Total: \$995,955.00

Covington Fire Dept. CARE/911 Alternative Program

Monthly Report – February 2022

- General Office Duties
- Follow-up on approximately Thirty – six Fall and Covid 19 related calls, at this time it appears to be declining
- Installed Thirty - Four smoke alarms
- Attended Zoom meeting UTM West Star African American Leadership meeting
- Thirty welfare checks
- Attended UTM West Star Session II in Covington. Fundamentals of Economic Vitality
- Completed three AHA BLS recertification classes
- Completed two Heart saver 1st Aid CPR AED recertification classes
- Attended EMR INSTRUCTOR ANNUAL UPDATE Madison Co Fire Station – 2432 Technology Center Jackson TN. 38301
- Attended Two Rotary Civic events
- Received information - VOLUNTEER VERIFICATION FOR TITLE VI ORIENTATION - DRUG FREE Tipton

FIRE CHIEF
RICHARD GRIGGS



Phone: (901) 476-2578

CITY OF COVINGTON

OFFICE OF THE FIRE CHIEF
P.O. Box 768
COVINGTON, TENNESSEE 38019

MAYOR
JUSTIN HANSON



Fax: (901) 476-9800

From,
Fire Chief Richard Griggs,
Covington Fire Department

Date: 1/31/2022

Subject: Training Exception for FY2020

To: Jason Dressler, Bethany Terpin, Jordan Noles-EPA

Dear Sir or Ma'am,

I want to put this letter as an explanation for the lack of documented training in the calendar year 2020 with the Unilever Manufacturing Facility in Covington, TN. As of the first quarter of the year 2020 our local area was hit with the national pandemic known as COVID-19. With the uncertainty of the effect of the virus, all outside non-emergent contact was suspended by our department during this time frame for the wellbeing of all parties involved.

The working relationship between the City of Covington Public Safety departments (Fire and Police) and the Unilever Manufacturing Facility located at 2000 Highway 51 N, Covington, TN 38019, have been superb. Regularly scheduled training events have occurred in the past. As soon as conditions were favorable for the participants, a tabletop exercise was conducted in January of 2021. The pandemic has been challenging with local, state, and federal mandates and executive orders.

We look forward to the continued environment of cooperation between the City of Covington and Unilever Corporation at the Covington facility. This relationship has been good for our citizens, visitors, and the industry itself.

Thanking you.

Sincerely,

A handwritten signature in black ink that reads "Richard Griggs". The signature is written in a cursive style with a large, looping "R" and "G".

Richard Griggs

COVINGTON VOLUNTEER FIREFIGHTERS

MISSION: To provide trained supplemental personnel as needed as emergency services to protect life and property of the citizens of Covington. To assist and provide public fire and life safety education. To assist in and conduct public relations projects.

COMMUNITY SERVICE WORK: The Covington Volunteer Firefighters perform various community service activities and participate in charity fund raising. The activities are in addition to the service requirements for reserve firefighters.

ORGANIZATION: The Covington Volunteer Firefighters is an organization of trained firefighters that supplement personnel requirements for the Covington Fire Department. This group of firefighters is a chartered non-profit Tennessee corporation approved by the Mayor and Board of Alderman.

RESPONSIBILITY:

1. It shall be the responsibility of the Training Officer, Command Staff or their designee to direct a training and educational program for each reserve.
2. It shall be the responsibility of the Shift Officers to monitor the technical skill development and educational progress of each reserve.
3. It shall be the responsibility of the Shift officers to quarterly evaluate the job performance of each reserve under their supervision, during the probationary period, and annually thereafter and recommend that he/ she continue in the program. This shall be done by department approved written evaluations.
4. It shall be the responsibility of the volunteer firefighter to familiarize and adhere to the rules, regulations, policies and procedures of the Covington Fire Department and the City of Covington policies and procedures where applicable.

VOLUNTEER FIREFIGHTER DUTIES:

1. Performs fire suppression, salvage and overhaul activities as needed to minimize the loss of life and property damage.
2. Performs rescue operations and emergency medical care
3. Performs maintenance and station duties as required
4. Performs public education in fire and life safety
5. Maintains a working knowledge of fire inspection procedures, streets, and buildings in jurisdiction
6. Conducts home safety inspections
7. Other duties not listed above as related to Fire Department operations

COVINGTON VOLUNTEER FIREFIGHTERS

QUALIFICATIONS:

Training and Experience

High school graduation or GED

Knowledge and abilities

Ability to read and understand technical material relating to firefighting prevention and departmental regulations; ability to apply elementary principles of chemistry and physics to firefighting problems; ability to understand and follow written and oral directions under stress and pressure; ability to work effectively under emergency conditions and to use sound judgment under hazardous circumstances; ability to work in a team and independently to maintain cooperative working relations; ability to deal effectively and courteously with the public; physical endurance and agility; ability to write simple reports.

Physical condition

Must possess the ability, endurance, and strength necessary to perform firefighting task.

Medical

Required to pass a City of Covington drug screen, and medical physical as the final step after the individual is approved by the Fire Chief and Personal Department .

License

Possession of a valid Tennessee motor vehicle operator's license

Character

A background check will be conducted on prospective applicants.

Age

Minimum of 18 years

Residential Requirements

Required to live in Tipton County and within 12 minutes from the Covington Fire Department.

Attendance

Must attend three-hour training session once a month held on the first or third Thursdays of each month. To be announced.

Reserve firefighters will be required to work 12 hours per month after all training requirements are met. This time will be no less than four hours per shift.



Covington Fire Department

Volunteer Division

Once a volunteer is on probation, they have 90 days to become current in all performance requirements. If, at the end of this 90-day period, the firefighter has not become current in good standing, the volunteer firefighter shall be sent a certified letter placing them on termination notice at the end of 30 days. If the volunteer firefighter does not become in good standing with the department within this final 30-day period, the volunteer firefighter will be removed from the department at the end of the 30 days and must turn in all gear and equipment belonging to the fire department. Should the volunteer firefighter resign at any time during this process, before the last day of the final 30-day period, they will be considered to have resigned in good standing with the department.

A volunteer firefighter in good standing with the fire department as certified by the fire chief or the volunteer coordinator as appointed by the fire chief will receive the following monthly incentives.

Monthly allowances for volunteer firefighters are not compensation for the work that they perform. The financial incentives provided to the volunteers encourage them to donate their time to the fire department and to compensate them for the out-of-pocket expenses that they incur in responding to alarms, attending training, and other activities in which they may engage on behalf of the city and the fire department. The financial incentives provided to the volunteers are nominal in relation to the service that they provide and do not in any way to reflect the actual value of the time or service provided by these individuals. Monthly allowances to each volunteer are provided in the table below.

Volunteer Position	Number of Budgeted Positions	Monthly Incentive Pay (Paid Semi-annually)	Months Per Year	Annual Cost
Probationary Firefighter	*	\$0	12	0
Volunteer Firefighter	8	\$125.00	12	\$12,000
Master Volunteer Firefighter	2	\$175.00	12	\$4,200
Total Positions	10	Total Volunteer Incentive Pay		\$16,200

Disbursements will occur semi-annually on June 1st and December 1st of each year.



Covington Fire Department

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Covington Fire Department

Volunteer Division

Volunteer Rank Structure and qualifications for Promotion

Entry Level:

Probationary Volunteer Firefighter (PVF) – once the fire chief has approved an application, the applicant becomes a probationary firefighter. The applicant shall remain a probationary firefighter for no less than 12 months. During this time, the PF shall perform only those duties for which they have been trained and approved by their training officer or other authority. The probationary firefighter will wear a helmet that clearly distinguishes them from any other member of the fire department.

Promotions:

Volunteer Firefighter (VFF) – When a probationary firefighter is approved by the fire chief to be removed from probationary status after serving their 12 months on probation **and**, completing all training required by the fire department, they automatically become a Volunteer Firefighter.

Master Volunteer Firefighter (MVF) - Applicants for promotion in the fire service to the classification level of Master Volunteer Firefighter must have all the entry-level requirements and have three (3) years of experience in the fire fighting service. Applicants must also possess a valid Tennessee Operator's License, which has not been revoked or suspended within the last 36 months. The applicant must possess the qualifications for certification as outlined in NFPA 1002 for Fire Department Vehicle Driver/Operators.

LENGTH OF SERVICE AWARD PROGRAM

The State of Tennessee Length of Service Award Program for Volunteers

The Tennessee Department of Treasury was authorized by the 112th General Assembly to establish a length of service award program (LOSAP). A length of service award program allows participating local governments and tax-exempt organizations to provide financial rewards to volunteers performing firefighting and prevention, emergency medical, and ambulance services. LOSAPs are designed to recruit, retain, and reward volunteers for their commitment to the community.

Participating entities may designate an annual contribution to be made to a volunteer's account per year of service. These contributions are invested on behalf of the volunteer to provide a future monetary benefit.

Eligibility

To be eligible to receive benefits from a LOSAP, an individual must be a bona fide volunteer who receives no compensation for the services and instead receives only reasonable reimbursement or nominal stipends. It is the responsibility of the participating entity to determine who qualifies as a bona fide volunteer and to develop a criteria for awarding LOSAP contributions.



Budgeting

Local governments and tax-exempt organizations electing to participate will be assessed a one-time fee of \$500 to establish a LOSAP and a \$250 annual maintenance fee.

The participating entity may specify an annual contribution amount between \$200 and \$6,000 per eligible volunteer.

Investing

Investments for the State of Tennessee LOSAP will be overseen by the Tennessee Department of Treasury. This experienced team monitors the performance of the investment options through a quarterly review process. The TN Stable Value Fund has been selected as the default investment option. The primary objective of this fund is to seek to provide safety of principal while earning a competitive credited interest rate. Participants may also elect to invest contributions in the Fidelity Puritan Fund.

LENGTH OF SERVICE AWARD PROGRAM

Benefits

LOSAP contributions, and any associated investment earnings, may be distributed to volunteers upon attainment of age 45 and completion of five years of eligible volunteer service.

Tax Treatment

The contributions made to a volunteer's LOSAP account are not considered wages and, therefore, are not subject to FICA taxes or other payroll taxes. When a volunteer reaches entitlement age and receives a distribution of their account, the benefit payment is subject to ordinary income tax.

About the Tennessee Department of Treasury

The Tennessee Department of Treasury is responsible for many of the financial operations of state government, including managing and overseeing more than \$99.2 billion in assets through its various investment programs. Treasury administers the State's retirement program, RetireReadyTN, which combines the state pension plan, Tennessee Consolidated Retirement System, and the State's deferred compensation plans.

About the State of Tennessee LOSAP

During the 2021 legislative session, the 112th General Assembly authorized the State Treasurer to inquire with local governments and volunteer fire departments about establishing a length of service award program (LOSAP) pursuant to Section 457 of the Internal Revenue Code. Based on the results of the inquiry, the Treasurer was authorized to establish a LOSAP to be administered by the Tennessee Department of Treasury. The legislation, SB0655/HB0612, championed by Senator Janice Bowling of Tullahoma and Representative Ron Gant of Rossville, was signed into law by Governor Lee on May 27, 2021 after receiving unanimous approval by both the House and Senate.

For more information contact:

Drew Freeman
Director of Treasury Outreach
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Justin Ball
East TN
423-356-1518
Justin.Ball@tn.gov

2022 LOSAP Proposal:

110-42200-162 Fire Protection and Control Volunteer Firefighters --20,000 to 21,700 to include the administration fee of 500.00 and a LOSAP deposit of 500.00 on behalf of 10 active Volunteer Firefighters.

This would be a 1700.00 increase in our next year's budget.