

JUSTIN HANSON
Mayor



TINA DUNN
Recorder-Treasurer

City of Covington

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF
COVINGTON, TENNESSEE ON JULY 26, 2022, AT 5:30 P.M.

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderman C H Sullivan.
3. Pledge of Allegiance to the Flag to be led by Alderman Chris Richardson.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
 - Minutes of the General Welfare - Public Relations Committee Meeting
 - Minutes of the Finance & Administration Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson:
 - Updates
9. Report from Recorder-Treasurer Tina Dunn
 - Sales Tax Report
10. Report from City Attorney Rachel Witherington.
11. Old Business:
 - Ordinance 1745 (Purchasing)(Public Hearing) ready for approval on third and final reading.
 - Ordinance 1752 (Beer)(Public Hearing) ready for approval on third and final reading.
12. New Business:
 - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on July 12, 2022 at 5:30 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Jeff Morris, C H Sullivan, Danny Wallace, Chris Richardson, Johnetta Yarbrough, and John Edwards. Also, present were Fire Chief Richard Griggs, Police Chief Donna Turner, Building Official Lessie Fisher, Parks and Recreation Director Molly Glass, Personnel Director Eboni Eaton, Public Works Director David Gray, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderman Danny Wallace.

Pledge of Allegiance to the Flag was led by Alderman C H Sullivan.

Motion was made by Alderman Sullivan and seconded by Alderman Richardson that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).

Motion passed.

Motion was made by Alderman Edwards and seconded by Alderman Sullivan that the Minutes of the Beer Board be approved (See Attached).

Motion passed.

Motion was made by Alderwoman Yarbrough and seconded by Alderman Wallace that the Minutes of the General Welfare – Public Safety be approved (See Attached).

Motion passed.

Mayor Hanson presented the gas main purchase and service area agreement between First Utility District and the City of Covington for approval. This allows the city to purchase a section of the District's gas main at 1045 Holly Grove Road to become the gas provider for all property immediately adjacent to the section of the gas main, either north of south side of Holly Grove Road.

Motion was made by Alderman Sullivan and seconded by Alderman Wallace to approve the agreement with First Utility District.

Motion passed.

Public Hearing for Ordinance 1751 (Salary of Mayor) for third and final reading was called to order. There being no public comments, the public hearing was closed (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Morris to approve Ordinance 1751 (Salary of Mayor) on third and final reading.

Voting Aye: Wallace, Richardson, Morris, Sullivan, Yarbrough

Voting Nay: Edwards

Motion passed.

The General Welfare – Public Relations Committee met at City of Covington on July 12, 2022 at 4:00 p.m. with the following members present: Chairman Alderman Jeff Morris, Mayor Justin Hanson, and Alderman C H Sullivan. Also, present were Alderwoman Johnetta Yarbrough, Alderman Danny Wallace, Alderman Chris Richardson, Parks and Recreation Director Molly Glass, Museum Director Katherine Markley, Airport Manager Robin Anderson, Personnel Director Eboni Eaton, Police Chief Donna Turner, Public Works Director David Gray, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Morris called meeting to order.

Airport Manager Anderson reported June fuel sales totaling 7,923 gallons. A report showing project updates was presented. The airport farmland rental lease will expire this year. The bid for this lease will be in October. Director Anderson will contact Barge Design concerning any updates to the airport layout plan due to Blue Oval City.

Motion was made by Alderman Sullivan and seconded by Mayor Hanson to accept the airport report.

Motion passed.

Museum Director Markley reported the veteran of the month for July is John Carl Mattox Jr. and will be recognized on July 12, 2022. The museum had 373 visitors for the month. The Munford Band Boosters donated 14 banners that will be used in exhibits. Trivia night will be on July 22nd starting at 7:00 p.m. Cars & Coffee will be on July 30th beginning at 7:30 a.m. Art classes will resume in August.

Motion was made by Mayor Hanson and seconded by Alderman Sullivan to accept the museum report.

Motion passed.

Parks and Recreation Director Glass reported the baseball tournament was held for the 6U teams at Cobb Parr Park from June 23rd to June 25th. Upcoming summer camps are baseball and soccer. Food Truck Fridays have been extended to August 5th. There will be a pickleball camp on July 25th for ages over 13. Movie night at the Aquatic Center will be on July 29th. The special events committee meeting minutes were presented. The Chamber of Commerce will attend the Finance & Administration Committee Meeting to request the removal of fees for the Heritage Day Festival.

Motion was made by Alderman Sullivan and seconded by Mayor Hanson to accept the park and recreation report.

Motion passed.

There being no further business, the meeting adjourned at 4:31 p.m.

The Finance and Administration Committee met at City of Covington on July 19, 2022 at 4:00 p.m. with the following members present: Chairman Alderman C H Sullivan, Mayor Justin Hanson, Aldermen: Johnetta Yarbrough, Jeff Morris, Danny Wallace, and Chris Richardson. Also, present were: Public Works Director David Gray, Fire Chief Richard Griggs, Building Official Lessie Fisher, Park and Recreation Director Molly Glass, Police Chief Donna Turner, Personnel Director Eboni Eaton, and Recorder-Treasurer Tina Dunn.

Alderman Sullivan called meeting to order.

Director Eaton reported the labor attorney has reviewed the personnel handbook and it will be presented to the committee by August 5th. Further discussion will be at the Finance & Administration Committee Meeting on August 16th. The changes for the new personnel handbook will need to be passed by Ordinance. This ordinance will be ready for first reading on August 23rd.

Chamber Director Fletcher requested the fees to be waived for the Heritage Festival. At the special events committee, it was determined the event is considered a mixed partnership event. Since this is the case, the committee is allowed to waive fees as stated in the Administrative Ordinance. The total fees for this event are \$2,064.00.

Motion was made by Alderman Sullivan and seconded by Mayor Hanson to waive all fees for the Heritage Festival.

Motion passed

There being no further discussion, the meeting adjourned at 4:12 p.m.

MONTH TO DATE (2.75%)

REC/SALE	ACTUAL 2020-21	ACTUAL 2021-22	MONTH INC/(DEC)	MONTH INC/DEC %
SEPT/JUL	\$ 363,501	\$ 364,011	\$ 510	0.1
OCT/AUG	\$ 343,254	\$ 338,938	\$ (4,316)	-1.3
NOV/SEP	\$ 334,410	\$ 355,452	\$ 21,042	6.3
DEC/OCT	\$ 357,781	\$ 361,711	\$ 3,930	1.1
JAN/NOV	\$ 347,045	\$ 382,511	\$ 35,466	10.2
FEB/DEC	\$ 426,869	\$ 442,266	\$ 15,397	3.6
MAR/JAN	\$ 351,934	\$ 340,498	\$ (11,436)	-3.2
APRIL/FEB	\$ 293,353	\$ 340,374	\$ 47,021	16.0
MAY/MAR	\$ 448,032	\$ 406,623	\$ (41,409)	-9.2
JUNE/APR	\$ 412,918	\$ 401,528	\$ (11,390)	-2.8
JULY/MAY	\$ 387,279	\$ 488,078	\$ 100,799	26.0
AUG/JUNE	\$ 367,614			

TOTAL

YEAR TO DATE (2.75%)

REC/SALE	ACTUAL 2020-21	ACTUAL 2021-22	MONTH INC/(DEC)	MONTH INC/DEC %
SEPT/JUL	\$ 363,501	\$ 364,011	\$ 510	0.1
OCT/AUG	\$ 706,755	\$ 702,949	\$ (3,806)	-0.5
NOV/SEP	\$ 1,041,165	\$ 1,058,401	\$ 17,236	1.7
DEC/OCT	\$ 1,398,946	\$ 1,420,112	\$ 21,166	1.5
JAN/NOV	\$ 1,745,991	\$ 1,802,623	\$ 56,632	3.2
FEB/DEC	\$ 2,172,860	\$ 2,244,889	\$ 72,029	3.3
MAR/JAN	\$ 2,524,794	\$ 2,585,387	\$ 60,593	2.4
APRIL/FEB	\$ 2,818,147	\$ 2,925,761	\$ 107,614	3.8
MAY/MAR	\$ 3,266,179	\$ 3,332,384	\$ 66,205	2.0
JUNE/APR	\$ 3,679,097	\$ 3,733,912	\$ 54,815	1.5
JULY/MAY	\$ 4,066,376	\$ 4,221,990	\$ 155,614	3.8
AUG/JUNE	\$ 4,433,990			

Mayor Justin Hanson presented Ordinance 1745 (Purchasing) for approval on second reading (See Attached).

Motion was made by Alderman Edwards and seconded by Alderman Morris to approve Ordinance 1745 (Purchasing) on second reading.
Motion passed.

Mayor Justin Hanson presented Ordinance 1752 (Beer Ordinance) for approval on second reading (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Morris to approve Ordinance 1752 (Beer Ordinance) on second reading.
Motion passed.

The following bills over/under \$1,000.00 were presented for approval:

BNY MELLON	BIOMASS	INTEREST PYMT ON BOND	2,672.03
BANCORP SOUTH	VARIOUS	MISCELLANEOUS	6,250.42
BOB AUSTILL CONCRETE	STREET	SIDEWALK REPAIR	4,200.00
BREAD OF LIFE	GENERAL	ROUND UP PROGRAM JANUARY ~ MAY	5,054.70
COVINGTON ELECTRIC	ALL	ELECTRIC BILLS	51,088.44
DONNA TURNER	POLICE	MOVING EXPENSE	7,925.23
GREG TEMPLETON	POLICE	TRAVEL	117.02
JAMIESON & FISHER INC	GENERAL	CRIME BOND	3,292.00
JIM'S TOWING	FIRE	TOWING FEE	1,200.00
JOHN DEERE FINANCIAL	STREET	EQUIPMENT PAYMENT	21,119.02
JOHN DEERE FINANCIAL	STREET	EQUIPMENT PAYMENT	28,377.86
LOCAL GOVERNMENT COR	DATA PROCESS	ANNUAL SUPPORT PAYMENT	65,945.00
PATH	SSA	PMT APPLICATION #2 - LED INSTALL	105,642.00
REBEL TOOL SERVICE	AIRPORT	PARTS - LABOR - REPAIR	1,993.51
REPUBLIC SERVICES	SANITATION	CONTRACTED SERVICES	100,905.46
RUSS JONES	PARKS / REC	BALL FIELD MAINTENANCE	1,428.00
SULLIVAN NATURAL GAS	GAS	DATA LINK CHARGES - SCADA SYSTEM	2,425.00
SULLIVAN NATURAL GAS	GAS	ODORANT INJECTION SYSTEM	23,800.00
SULLIVAN NATURAL GAS	GAS	REGULATOR SSTATION	38,700.00
TAG TRUCK CENTER	FIRE	TANKER 1 REPAIR	1,477.37
TAG TRUCK CENTER	FIRE	REPAIR REAR BRAKES ON E-4	3,321.35
THOMPSON MACHINERY	GAS	A/C COMPRESSOR	1,170.02
TIPTON CO E-911	POLICE/FIRE	1ST QUARTER USER FEES	40,681.81
TITAN AVIATION FUELS	AIRPORT	JET A FUEL	36,077.84
TN ASSOC OF UTILITY DIST	GAS	ANNUAL DUES	2,439.84
TRI STATE METER	VARIOUS	OPERATOR QUALIFICATION	5,100.00
UNION CITY PAVING	PUBLIC WORK	FINAL PAYMENT - USDA PAVING	72,901.45
VECTOR SOLUTIONS	FIRE	TS PREMIER - MAINTENANCE FEES	3,597.88

WALMART	VARIOUS	MISCELLANEOUS	4,216.26
WATERSERV	WTP	INSTALL PSV VALVE	3,900.00
WAYPOINT ANALYTICAL	WWTP	BIOASSAY	1,200.00
WILLIAM NELSON	POLICE	TRAVEL	102.00
WOOTEN OIL CO INC	FIRE	FUEL	1,477.05
WOOTEN OIL CO INC	VARIOUS	FUEL	2,825.27
WOOTEN OIL CO INC	INVENTORY	LOAD OF DIESEL	4,428.06
		TOTAL	657,051.89

Motion was made by Alderman Wallace and seconded by Alderman Richardson that the preceding bills over/under \$1000.00 be paid when properly approved.

Motion passed.

There being no further business, the meeting adjourned at 5:44 p.m.

Attest:

Recorder-Treasurer

Mayor

ORDINANCE 1745

AN ORDINANCE TO AMEND THE "COVINGTON MUNICIPAL CODE" BY DELETING, TITLE 5 CHAPTER 5, PURCHASING.

BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMAN OF THE CITY OF COVINGTON, TENNESSEE, THAT:

Section 1. That Title 5 Chapter 5, Purchasing, Sections 5-501 through 5-510 be deleted in its entirety and replaced with:

CHAPTER 5

PURCHASING

SECTION

- 5-501. Purchasing Director.
- 5-502. General powers and duties.
- 5-503. Purchasing procedures.
- 5-504. Award of bid or contract.
- 5-505. Performance bonds.
- 5-506. Surplus supplies materials and equipment.
- 5-507. Cooperative purchasing.
- 5-508. Emergency purchases.
- 5-509. Blanket purchase orders.

5-501. Purchasing officer. The purchasing director is designated by the mayor with consent of the board. (Ord. #1149, Nov. 1983, modified)

5-502. General powers and duties. The general powers and duties of the purchasing director shall be:

- (1) Procure for the city the highest quality in supplies, materials, equipment, and contractual services at the least expense. He/She shall keep informed of current developments in the field of purchasing, prices, market conditions and new products, and secure for the city the benefits of research done in the field of purchasing by other governmental jurisdictions, national technical societies, trade associations having national recognitions, and by private businesses and organizations.
- (2) Discourage uniform bidding and endeavor to obtain as full and open competition as possible on all purchases and sales.
- ~~(3) Exploit the possibilities of bulk and seasonal buying.~~
- (4) Adopt as standards the minimum number of qualities, sizes, and varieties of supplies consistent with the successful operation of the city government. Such standards shall be

developed in cooperation with the directors of using departments.

(5) Prepare and adopt written specifications for supplies, materials, equipment and services, as may be required. Specifications shall be developed with information available through governmental and private sources and in cooperation with the using departments.

(6) Prescribe and maintain such forms as may be reasonable and necessary to the operation of these rules and the purchasing ordinance.

(7) Prepare, adopt, and maintain such files as may be necessary to the operation of these rules and the purchasing ordinance. To notify the board of mayor and aldermen of the vendors who default on their quotations, irresponsible bidders and to recommend their disqualification from receiving any business from the municipality for a stated period of time.

(8) Obtain all federal and state tax exemptions to which the city is entitled.

(9) In the purchasing of supplies, materials and equipment for the city's requirements, preference shall be given to those dealers within the City of Covington--price, quality, delivery and service being equal.

(10) Purchases for the city shall be distributed or rotated among the various merchants regularly handling or stocking such merchandise--price, quality, delivery and service being equal.

(11) Upon the advice and consent of the board of mayor and aldermen shall dispose of supplies, materials, and equipment by sale or otherwise. Surplus, unuseable, or obsolete supplies, materials, and equipment shall be sold in accordance with the provisions of the purchasing ordinance and the resolution regarding surplus property approved June 22, 2021. (Ord. #1149, Nov. 1983)

(12) Develop and maintain an inventory control system on all supplies, materials and equipment of the city. (Ord. #1149, Nov. 1983)

5-503. Purchasing procedures. (1) Authorized employees making purchases of nine hundred ninety-nine dollars and ninety-nine cents (\$999.99) or less:

- A. Such purchases must be authorized by the department director.
- B. Each purchase shall require a bill or invoice from the place of business, showing the date of purchase, item purchased, and sales price.
- C. The employee making such purchases shall sign the bill or invoice. The department director, or designee, shall also be required to sign the bill or invoice and see that it is delivered to the accounts payable department.

(2) Purchases of one thousand dollars (\$1,000.00) to nine thousand nine hundred ninety-nine dollars and ninety-nine cents (\$9,999.99), the following shall apply:

- A. The department director shall get quotations by personal contact, phone, letter, email or catalog price from two suppliers, if possible. If there is only one supplier,

a quote will still be required. This information shall be reflected on the requisition with a listing of the goods or services to be purchased.

- B. The requisition shall be forwarded to the accounts payable department and signed by the department director.
- C. The department director, after consulting with the accounts payable department, shall verify funds are available for such purchases.
- D. The accounts payable department shall issue a purchase order to the vendor with the lowest and best quotation. If the accounts payable department deems it necessary, he/she may secure additional quotations. The City of Covington reserves the right to accept and/or reject any or all or any portion of any quotation and to waive any informality.
- E. The department director shall not "split-up" purchases to circumvent this limit.

(3) Bids are required for all materials, equipment, supplies and contractual services, when the estimated cost thereof shall exceed ten thousand dollars (\$10,000.00) and shall be purchased by formal written contract from the lowest and best bidder, and after due notice inviting proposals. Purchases shall not be "split-up" to circumvent this limit. The sale and disposal of property determined to be surplus to the City's needs should follow the currently adopted resolution known as the "Covington Surplus Property Policy."

- A. The purchasing director in conjunction with the department director, mayor, and regular committee with an appropriate relationship to the specific purchase shall obtain authorization from the board of mayor and aldermen to develop plans and/or bid specifications.
- B. Upon approval of the board of mayor and aldermen, the purchasing director, in conjunction with the department director, mayor and regular committee with an appropriate functional relationship to the specific purchase, shall develop bid specifications and submit them to the board of mayor and aldermen for approval and for authorization to advertise for bids.
- C. Upon approval of the board of mayor and aldermen, the purchasing director shall publish notices inviting bids once in at least one official newspaper in the city at least fifteen (15) days preceding the last day for receipt of proposals. The newspaper notice, when it is used, shall include a general description of the articles to be purchased or sold, shall state where bid blanks and specifications may be secured, and the time and place for opening bids. In all cases a notice inviting bids will be posted in an appropriate place in the city hall at least ten (10) days preceding the last day for the receipt of bids. The purchasing director may solicit bids from all prospective vendors and contractors by mailing or emailing them copies of the bids with the necessary specifications, and any other information which will acquaint them with the proposed purchases.

- D. When deemed necessary by the purchasing director and/or board of mayor and aldermen, bid deposits shall be prescribed in the public notices inviting bids. The amounts of such deposits shall be at least five percent (5%) of the bids and shall be in the form of a bond or certified check. Bonds and certified checks shall be returned to the unsuccessful bidders within five (5) days after the awarding of the contracts. The successful bidder shall forfeit any deposit required upon failure on his part to enter into a contract within fifteen (15) days after the award.
- E. Bids shall be sealed, shall be identified on the envelope, shall be submitted at the place and no later than the time stated in the public notice inviting bids and shall be opened at a public meeting at the time and place stated in the public notice. The purchasing director shall tabulate all bids and submit the results (along with recommendations and verification that money is available) to the regular committee with an appropriate relationship to the specific purchase, who shall submit a committee recommendation at the next meeting of the board of mayor and aldermen. (Ord. #1149, Nov. 1983, as amended by Ord. #1516, July 2003)

5-504. Award of bid or contract. The board of mayor and aldermen shall award all bids for purchases exceeding ten thousand dollars (\$10,000.00) and award all formal contracts, the dollar limits of this chapter notwithstanding.

5-505. Performance bonds. To protect the interest of the city, a performance bond in the amount of one hundred percent (100%) of the proposed contract shall be required from the successful bidder before entering into the contract. If such bond is not provided within fifteen (15) days of the award of such bid, the award shall be void. The contractor shall furnish such other bonds or insurances as may be required by law, the city, or specifications. The amounts and types of these bonds and insurances shall be set forth in the bid specifications. (Ord. #1149, Nov. 1983)

5-506. Surplus supplies, materials and equipment. Surplus, unuseable, or obsolete supplies, materials, and equipment shall be sold in accordance with the provisions of the purchasing ordinance and the resolution regarding surplus property approved June 22, 2021. (Ord. #1149, Nov. 1983)

5-507. Cooperative purchasing. The purchasing director shall have the authority to join with other units of government in cooperation purchasing plans so that the best interest of the city shall be served thereby. (Ord. #1149, Nov. 1983)

5-508. Emergency purchases. An emergency purchase is any purchase of supplies, materials, equipment or services whose immediate procurement is essential to prevent delays of the department which may vitally affect the life, health, or convenience of the citizens. The purchasing director, in conjunction with the department director, shall submit

to the board of mayor and aldermen a record of the emergency purchasing together with a report of the circumstances of the emergency. (Ord. #1149, Nov. 1983, modified)

5-509. Blanket purchase orders. The department directors at their discretion may issue blanket purchase orders for those merchants from whom repeated purchases are made as supplies are required. One (1) purchase order shall be issued for a specified time period not to exceed one (1) year. (Ord. #1149, Nov. 1983)

Section 2. If any provision of this Ordinance, or any policy or order thereafter, or the application of any provision to any person or circumstances is held invalid, the remainder of this title, and the application of the provision of this title, or the policy or order to persons or circumstances other than those to which it is held invalid, shall not be affected thereby.

Section 3. This ordinance shall take effect from and after its passage, the welfare of the public requiring it.

Passed by the Board of Mayor and Alderman of the City of Covington, Tennessee, this _____ day of _____, 2022.

Passed on 1st reading: _____

Passed on 2nd reading: _____

Public Hearing: _____

Passed on 3rd reading: _____

ATTEST: _____

Recorder-Treasurer

Mayor

ORDINANCE NO. 1752

AN ORDINANCE TO AMEND TITLE 8, SECTION 2 OF THE COVINGTON MUNICIPAL CODE RELATIVE TO BEER.

WHEREAS, the Finance and Administration Committee voted on May 17, 2022 to make certain amendments to Title 8, Section 2 of the City of Covington Municipal Code; and

WHEREAS, the Board of Mayor and Aldermen find that the health, safety and welfare of the citizens of the City of Covington is best served by making the following amendments.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMAN OF THE CITY OF COVINGTON:

Section 1. Section 8-210 Classes of Permits, Section (5) Temporary Permits is hereby repealed in its entirety and replaced with the following:

(5) Temporary permits. In addition to the permanent permits provided for in this section, the Beer board shall have the authority to issue temporary permits to bona fide charitable, nonprofit or political organizations upon the same terms and conditions governing permanent permits, including limitations on the hours of sale. Temporary permits shall be issued as one (1) of two (2) types:

- (1) A Single Event Permit. A single event permit shall be valid for a maximum period of 3 days, with the actual number of days to be determined by the Beer Board.
- (2) A Multiple Event Permit. A multiple event permit may be issued for a fixed number of events during a calendar year, not to exceed six events per calendar year. The exact dates, time and location of each individual event must be approved by the Beer Board at the time of the issuance of the permit. If exact dates are not known at the time of the permit issuance, subsequent approval at a future Beer Board meeting must be obtained prior to the event.

- (i) For purposes of this section only, an event occurring on one day and up to three (3) consecutive days shall be considered one (1) "event."

- (a) Temporary permits do not permit the seller to sell beer anywhere within the city limits of their choosing but are specific to the location wherein the event is being held. If the seller is found to be selling beer anywhere other than the location where the event is being held that is specified on the permit it will be considered a violation of their permit.

- (b) No organization possessing a temporary permit shall purchase, for sale or distribution, beer from any source not properly licensed by state law.
- (c) Failure of a temporary permittee to abide by the conditions of the permit and all laws of the State of Tennessee and the City of Covington will result in a denial of a temporary beer permit for the sale of beer for a period of one year.
- (d) For purposes of this section:
 - (i) Bone fide charitable or nonprofit organization means any entity which has been recognized as exempt from federal taxes under § 501(c) of the Internal Revenue Code (26 U.S.C. § 501(c)) or any organization having been in existence for at least two (2) consecutive years which expends at least sixty (60%) of its gross revenue exclusively for religious, education or charitable purposes.
 - (ii) Bona fide political organization means any political campaign committee as defined in Tennessee Code Annotated § 2-10-102 or any political party as defined in Tennessee Code Annotated § 2-13-101.
- (e) The application for a temporary permit shall set forth the following information:
 - (i) The name, address and telephone number of the chairperson of the charitable, nonprofit or political organization seeking a temporary permit.
 - (ii) The name, address and telephone number of the person responsible for sales under the permit.
 - (iii) The date, time and location when the event(s) will be held.
 - (iv) If the event requested to be covered by the temporary permit will be held on land or premises not owned by the applicant, a written statement of approval from the owner of the premises must accompany the application.
 - (v) The hours which beer sales will be conducted during the event(s).
 - (vi) The anticipated number of persons attending the event(s).
 - (vii) If beer is to be sold outside of a structure, the specific parameters of the special event area.
 - (viii) Plans for security and policing the event, including how the permittee will check identification and ensure beer is not sold to minors.
- (f) A temporary beer permit shall state on its face the name of the permit holder, the specific location, times and dates where they are permitted to sell beer under the permit. A copy of the temporary beer permit must be displayed at the location where the beer is being sold. Further, the permit holder must be on the premises at all times beer is being sold.
- (g) All beer must be removed from the premises where it is to be sold between events, as defined in this section, if there is any intervening event, assembly, or public gathering of any type.

- (h) Temporary permit holders shall be liable for the acts of all persons serving beer under any temporary permit issued to them.
- (i) The number of temporary permits issued to any specific bonafide charitable, nonprofit or political organization shall be limited to two (2) per calendar year.
- (j) The Beer Board may impose additional requirements, conditions and/or restrictions on temporary beer permits or permittees as the Board finds to be necessary for the health, safety, welfare and security of the citizens of the City of Covington.

Section 2. The following subsections are added to Section 8-212 Conditions:

(16) Beer permit holders must, at all times, have a valid business license issued by the City of Covington and Tipton County and provide proof of the same before a beer permit will be issued initially or renewed annually.

Section 3. BE IT FURTHER ORDAINED This ordinance shall take effect immediately after its passage, the public welfare requiring it.

Passed First Reading _____

Mayor

Passed Second Reading _____

Public Hearing _____

Passed Third Reading _____

Recorder-Treasurer

