

JUSTIN HANSON  
Mayor



TINA DUNN  
Recorder-Treasurer

# *City of Covington*

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON AUGUST 9, 2022, AT 5:30 P.M.

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderman Jeff Morris.
3. Pledge of Allegiance to the Flag to be led by Alderman Danny Wallace.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
  - Minutes of the General Welfare - Public Safety Committee Meeting
  - Minutes of the Public Works Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson:
  - Updates
9. Report from Recorder-Treasurer Tina Dunn
10. Report from City Attorney Rachel Witherington.
11. Old Business:
12. New Business:
  - Resolution – Designated Officials Authority to Issue Ordinance Summons
  - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on July 26, 2022 at 5:30 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Jeff Morris, C H Sullivan, Danny Wallace, Chris Richardson, and Johnetta Yarbrough. Also, present were Police Chief Donna Turner, Building Official Lessie Fisher, Parks and Recreation Director Molly Glass, Personnel Director Eboni Eaton, Public Works Director David Gray, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderman C H Sullivan.

Pledge of Allegiance to the Flag was led by Alderman Chris Richardson.

Motion was made by Alderwoman Yarbrough and seconded by Alderman Morris that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached). Motion passed.

Motion was made by Alderman Morris and seconded by Alderwoman Yarbrough that the Minutes of the General Welfare – Public Relations Meeting be approved (See Attached). Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderman Wallace that the Minutes of the Finance & Administration Committee Meeting be approved. Motion passed.

Chelsea Griffin approached the committee voicing concern for the annexation of property connected to Countrywood subdivision. The citizens are concerned that with this annexation the subdivision will have a thru street versus the current dead end.

Mayor Hanson presented the request to annex property at the end of Bert Johnston Ave. The timeline was presented for this annexation process. Discussion for this annexation will begin at the Finance and Administration Committee meeting on August 16, 2022.

Recorder-Treasurer Tina Dunn presented the sales tax report for collections received in July showing an increase of 26% for month to date collections and an increase of 3.8% for year-to-date collections (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Richardson to approve the report from Recorder-Treasurer Dunn. Motion passed.

Public Hearing for Ordinance 1745 (Purchasing) for third and final reading was called to order. There being no public comments, the public hearing was closed (See Attached).

Motion was made by Alderman Morris and seconded by Alderman Sullivan to approve Ordinance 1745 (Purchasing) on third and final reading.

Voting Aye: Wallace, Richardson, Morris, Sullivan, Yarbrough  
 Motion passed.

Public Hearing for Ordinance 1752 (Beer) for third and final reading was called to order. There being no public comments, the public hearing was closed (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough to approve Ordinance 1752 (Beer) on third and final reading.

Voting Aye: Wallace, Richardson, Yarbrough, Morris, Sullivan  
 Motion passed.

The following bills over/under \$1,000.00 were presented for approval:

A T & T	VARIOUS	TELEPHONE BILLS	2,203.76
A T & T	POLICE	TELEPHONE BILLS	2,204.54
A2H	CODES	TN ON CALL PLANS - CHURCH - TOTAL FIT	1,732.50
A2H	FIRE	SOUTH FIRE STATION BLDG	15,830.00
A2H	STREET	STBG - VARIOUS STREETS	8,250.00
AXON ENTERPRISE	POLICE	DYNAMIC BUNDLE	7,650.00
BRENNTAG	WWTP	CHEMICALS	4,065.00
BRENNTAG MIDSOUTH	WWTP	CHEMICALS	3,250.60
BRENNTAG MIDSOUTH	WTP	CHEMICALS	2,409.00
CENTRAL ALABAMA TRAIN	FIRE	COMPRESSOR SERVICE	1,850.00
CITY OF COVINGTON	GENERAL	FLAT IRON LAWSUIT PAYMENT	146,666.66
CITY OF COVINGTON	VARIOUS	UTILITY BILLS	6,138.64
COMM DEVELOPMENT PART	THDA	COVINGTON HOME 18 PROJECT	5,181.00
COMSERV WIRELESS	POLICE	EQUIPMENT / INSTALL - NEW CHARGER	8,187.95
COVINGTON ELECTRIC	VARIOUS	ELECTRIC BILLS	7,312.48
C-TON TIPTON CO CHAMBER	GENERAL	HERITAGE FESTIVAL CONTRIBUTION	2,000.00
C-TON TIPTON EMERGENCY	CIVIL DEF	EXPENSE REIMBURSEMENT - 3RD QTR	11,585.59
ESO	FIRE	FIRE PACKAGE	5,478.60
FIDELITY SEARCH ENTER	HR	DRIVING / DRUG TESTS	1,040.00
HARCROS CHEMICALS	WTP	CHEMICALS	3,604.70
HEARN TRAFFIC LIGHT SERV	SSA	TRAFFIC SIGNAL SERVICE AGREEMENT	1,800.00
HIGH TECH RESCUE	FIRE	BATTERIES	1,435.00
KRISTIE GLASS MAXWELL	GENERAL	JULY 2022 MIXED DRINK TAX	2,469.01
MEAC	GAS	PURCHASED NATURAL GAS	149,040.00
MEMPHIS SOUND LAB	CC	SCREEN / LABOR - DEPOSIT	2,274.23
NATIONAL WATER SERVICE	WTP	PREVENTATIVE MAINTENANCE - TESTING	3,410.00
POWER DMS	POLICE	PDMS PRO SUITE	6,274.49
PUBLIC ENTITY PARTNERS	ALL	RENEWAL	187,597.00
PUBLIC ENTITY PARTNERS	VARIOUS	RENEWAL	159,426.00
PUBLIC ENTITY PARTNERS	VARIOUS	RENEWAL	215,599.00
QTPOD	AIRPORT	NETWORK ACCESS / CELL PLAN	1,425.00



The General Welfare – Public Safety Committee met at City of Covington on July 26, 2022 at 4:00 p.m. with the following members present: Chairman Alderwoman Johnetta Yarbrough, Mayor Justin Hanson, Alderman C H Sullivan, and Alderman Chris Richardson. Also, present were Police Chief Donna Turner, Lt. Ed Moss, Alderman Danny Wallace, Alderman Jeff Morris, Public Works Director David Gray, Personnel Director Eboni Eaton, Parks and Recreation Director Molly Glass, and Recorder-Treasurer Tina Dunn.

Alderwoman Yarbrough called meeting to order.

Police Chief Donna Turner reported background investigations are being conducted for five of the applicants for the vacant positions. Lt. McCurry and Lt. Baugues attended the Elderly Abuse Conference at the University of Tennessee at Martin. The monthly activities were presented for review. The statistics for the month was presented showing 1312 calls for the month and 305 traffic stops. The roof and wall repairs are estimated to begin in August.

Motion was made by Alderman Sullivan and seconded by Alderman Richardson to approve the police department report.

Motion passed.

Lt. Moss reported Chief Griggs and Asst. Chief Channel are attending the annual Fire Chiefs Conference from July 23<sup>rd</sup> – July 27<sup>th</sup>. There were 16 hours worked by the volunteers in May. The run report was presented showing 212 calls from June 23<sup>rd</sup> to July 21<sup>st</sup>. There has been a total of 1520 calls for the year. The rope operations class was cancelled by the State Fire Academy due to extreme heat. Andrew Owen and Zac Cook will attend the October class. A2H will include the door repair in the station renovation project. The care and fire inspection reports were presented for review. The department is at full staff.

Motion was made by Alderman Sullivan and seconded by Alderman Richardson to approve the fire department report.

Motion passed.

Alderman Richardson inquired about the code regulations for parking on city streets. At this time, it is allowed for a vehicle to be parked 72 hours on city streets. Currently the codes are being updated. Proposed changes can be submitted, and this information will be reviewed at the Finance & Administration Committee Meeting.

There being no further business, the meeting adjourned at 4:22 p.m.

The Public Works Committee met at City Hall on August 2, 2022, at 4:00 p.m. with the following members present: Chairman Alderman Danny Wallace, Aldermen: Jeff Morris and Johnetta Yarbrough and Mayor Justin Hanson. Also present were Aldermen C.H. Sullivan and Chris Richardson, Public Works Director David Gray, Building Official Lessie Fisher, Senior Accountant Kristin Mathis, Street / Sanitation Manager James Dowell, Utilities Manager Calvin Johnson, and Police Chief Donna Turner.

Meeting was called to order by Chairman Alderman Danny Wallace.

Public Works Director David Gray gave an update and discussed the new AMI system which has resulted in a 10% increase in revenue. Director Gray stated natural gas prices are extremely high and the commodity prices for September of 2022 opened at \$8.28 per 1000 cubic feet. The heating season runs from October through March. Therefore, he has hedged 30% of our natural gas for each, the 2023 heating season at \$5.37 and the 2024 heating season at \$4.50 stating this will help protect our customers from the rising gas prices. He gave an update on the LED Lighting project that is 46% complete and projected to be finished by the end of August. Director Gray presented for approval a Resolution designating officials authorized to issue ordinance summons for sanitation, litter control, and animal control.

A motion was made by Mayor Hanson and seconded by Chairman Alderman Wallace to approve the Resolution and present to the Board of Mayor and Aldermen for adoption. Motion passed.

Director Gray gave an update on the 2021 Invest Prep Grant and discussed recent TDOT training attended by his assistant and himself. He presented issues regarding the 24-year-old recessed Crestview lift station which is in dire need of repair. He is concerned of the danger it presents to our utility workers as they must climb into the well to make repairs. He has received quotes from two contractors for the repair work. There was a discussion of the quotes, one for \$91,660 from Gulf States Engineering and the other for \$31,986.54 from Rose Construction.

A motion was made by Mayor Hanson and seconded by Alderman Morris pending the comptroller's approval to consider this an emergency purchase and move forward with the recommendation for Rose Construction to perform the work. Motion passed.

Building Official Lessie Fisher presented the monthly code compliance report for review. She also discussed property maintenance citations, solar farms and RV trailer parks, training, and annexation.

A motion was made by Mayor Hanson and seconded by Alderman Morris to approve the Code Compliance Department report as presented. Motion passed.

There being no further business, the meeting adjourned at 4:55 p.m.

**A RESOLUTION OF THE CITY OF COVINGTON, TENNESSEE, ON  
DESIGNATED OFFICIALS AUTHORIZED TO ISSUE ORDINANCE SUMMONS**

WHEREAS, as authorized by *Tennessee Code Annotated* § 7-63-201 *et seq.* the City of Covington adopted Municipal Ordinance 3-305 which authorizes the Board of Mayor and Aldermen to designate certain city enforcement officers the authority to issue ordinance summons in the areas of sanitation, litter control and animal control.

WHEREAS, in the City of Covington Municipal Code Section 3-305 the Board designated the building official or his authorized representative in the planning and building department, also referred to as the "Codes Department," to issue summons in those areas.

WHEREAS, City of Covington Municipal Ordinance 1676 adopted certain rules and regulations for trash, refuse disposal, and curbside pickup, and sets forth that the Public Works Director or his designee was responsible for enforcement of that chapter.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF COVINGTON BOARD OF MAYOR AND ALDERMEN, AS FOLLOWS:**

1. Public Works Director David Gray and Codes Director and Building Official Lessie Fisher hereby designate the following individuals in their respective departments as their authorized representatives to issue ordinance summons to individuals found to or believed to be in violation of the relevant municipal ordinances in the areas of sanitation, litter control and animal control:

Jennifer Nolen  
Beth McDonald

Cameron Hall  
James Dowell

**BE IT FURTHER RESOLVED** that this Resolution shall become effective immediately upon its passage the public welfare requiring it.

ADOPTED this \_\_\_\_ day of August 2022.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
RECORDER/TREASURER

