

JUSTIN HANSON
Mayor



TINA DUNN
Recorder-Treasurer

City of Covington

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON APRIL 12, 2022, AT 5:30 P.M.

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderman Danny Wallace.
3. Pledge of Allegiance to the Flag to be led by Alderman C H Sullivan.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
 - Minutes of the General Welfare - Public Safety Committee Meeting
 - Minutes of the Public Works Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson:
 - National Donate Life Month Proclamation
 - Updates
9. Report from Recorder-Treasurer Tina Dunn:
10. Report from City Attorney Rachel Witherington.
11. Old Business:
12. New Business:
 - Resolution – 2020-21 Multimodal Access Grant Engineering Services
 - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on March 22, 2022 at 5:30 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Johnetta Yarbrough, Jeff Morris, C H Sullivan, John Edwards, and Chris Richardson. Also, present were Fire Chief Richard Griggs, Interim Police Chief Jack Howell, Public Works Director David Gray, Building Official Lessie Fisher, Personnel Director Eboni Eaton, Parks and Recreation Director Molly Glass, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderman Chris Richardson.

Pledge of Allegiance to the Flag was led by Alderman Jeff Morris.

Motion was made by Alderman Sullivan and seconded by Alderman Richardson that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).

Motion passed.

Motion was made by Alderman Morris and seconded by Alderman Edwards that the Minutes of the General Welfare – Public Relations be approved (See Attached).

Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderman Morris that the Minutes of the Finance & Administration Committee Meeting be approved (See Attached).

Mayor Hanson reported Donna Turner will be administered the Oath of Office on April 4, 2022 at 5:00 p.m. at the Covington Civic Center. He reported the 2022-23 proposed budget will be sent next week to Board Members for review. The proposed budget will be discussed at the Finance & Administration Committee Meeting in April, May, and June. The three readings will be on May 24th, June 14th, and June 28th.

Recorder-Treasurer Tina Dunn gave the sales tax report for collections in January showing a decrease of \$11,436.00 or 3.2%. Year to date collections is \$2,585,000.00 which is an increase of 2.4% (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Edwards to accept the report from Recorder-Treasurer Dunn.

Motion passed.

Attorney Witherington reported she will be sending proposed amendments to the Beer Ordinance and these will be discussed at the Finance & Administration Committee Meeting in April.

Public Hearing for Ordinance 1744 (Establishing Districts) for third and final reading was called to order. There being no public comments, the public hearing was closed (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Richardson to approve Ordinance 1744 (Establishing Districts) on third and final reading. Alderman Edwards stated he was not able to vote to approve on third and final reading due to his concern that the ordinance violated Section 2 of the Voter Rights Act.

Voting Aye: Richardson, Yarbrough, Morris, Sullivan

Voting Nay: Edwards

Mayor Hanson presented the Resolution for the authorization to make application for the Community Development Block Grant for blight remediation or community livability project activity not to exceed \$400,000.00 for approval (See Attached).

Motion was made by Alderman Edwards and seconded by Alderman Sullivan to approve the Resolution for the authorization to make application for the Community Development Block Grant for blight remediation or a community livability project activity not to exceed \$400,000.00
Motion passed.

The following bills over/under \$1,000.00 were presented for approval:

A2H	GENERAL	ENGINEER SERVICES	5,250.00
A2H	GENERAL	ENGINEER SERVICES	2,507.02
AREA WIDE COMMUNICATION	CIV DEF	FUSE/BATTERY REPLACEMENT ON SIREN	1,165.00
AT & T SERVICES	WATER	SETTLEMENT AGREEMENT	1,000.00
BANCORP BUSINESSCARD	VARIOUS	MISCELLANEOUS	3,131.29
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	1,653.83
BNY MELLON	BIOMASS	INTEREST PYMT ON BOND	1,763.34
BRENNTAG MID SOUTH	WTP	CHEMICALS	1,305.00
BRENNTAG MID SOUTH	WWTP	CHEMICALS	10,505.00
CITY OF COVINGTON	VARIOUS	UTILITY SERVICE	12,128.33
CONNELL BODY SHOP	POLICE	REAPIRS - FORD F150	2,721.79
COVINGTON ELEC SYSTEM	VARIOUS	ELECTRIC SERVICE	46,583.93
COVINGTON ELEC SYSTEM	VARIOUS	UTILITY SERVICE	5,299.00
DOC	VARIOUS	STATEMENT PROCESSING	1,077.16
G & C SUPPLY CO INC	WATER	FIRE HYDRANT SUPPLIES	3,883.28
INTRENSIC	POLICE	BODY CAM ANNUAL RENEWAL	14,622.49
JENRIC FENCO CO	DEV SERV	FENCE REPAIR (DAMAGED BY STORM)	2,125.00
JIM'S AUTO BODY & TOWING	STREET	REPAIRS	2,730.00
KRISTIE GLASS MAXWELL	GENERAL	MARCH 2022 MIXED DRINK TAX	1,630.65
MEAC	GAS	PURCHASED NATURAL GAS	99,624.00
MID SOUTH SALES	PUBLIC WORKS	OIL INVENTORY	2,997.50
PAVEMENT RESTORATIONS	SSA	REPAIRS	2,854.05
REPUBLIC SERVICES	SANITATION	CONTRACTED SERVICES	90,644.75
ROSE CONSTRUCTION	AIRPORT	HANGAR DOOR REPAIR	1,500.00
SANORBIX, LLC	GENERAL	ANN CONTRACT RENEWAL	1,000.08

SOUTHWEST EMC	GAS	ELECTRIC SERVICE	1,472.57
STRINGFELLOW	STREET	REBUILD / REFUSBISH SUCTION HEAD	2,108.50
STUART C IRBY	PARKS / REC	MATERIAL / SUPPLIES	6,529.28
SYMMETRY	GAS	PURCHASED NATURAL GAS	263,845.76
TONY DOSS	POLICE	TRAVEL	64.69
WADE ELECTRIC CO	AIRPORT	SECURITY IMPROVEMENTS	75,506.00
WALKER COMM CUT & TRIM	DEV SERV	DEBRIS CLEANUP - MUNFORD CEM	1,200.00
WALKER COMML CUT & TRIM	MUSEUM	CUT & REMOVE TREE	1,000.00
WALMART ~ CAPITAL ONE	VARIOUS	MISCELLANEOUS	2,433.20
WHITEHORN TANKERSLEY	VARIOUS	CONTRACTED SERVICES	6,300.00
WOOTEN OIL CO	VARIOUS	GAS	2,060.48
		TOTAL	682,222.97

Motion was made by Alderman Edwards and seconded by Alderman Morris that the preceding bills over/under \$1000.00 be paid when properly approved.

Motion passed.

There being no further business, the meeting adjourned at 5:50 p.m.

Attest: _____

Recorder-Treasurer

Mayor

The General Welfare – Public Safety Committee met at City of Covington on March 22, 2022 at 4:00 p.m. with the following members present: Chairman Alderwoman Johnetta Yarbrough, Mayor Justin Hanson, Alderman C H Sullivan, and Alderman Chris Richardson. Also, present were Interim Police Chief Jack Howell, Fire Chief Richard Griggs, Public Works Director David Gray, Park and Recreation Director Molly Glass, Personnel Director Eboni Eaton, and Recorder-Treasurer Tina Dunn.

Chairman Alderwoman Johnetta Yarbrough called meeting to order.

Interim Police Chief Jack Howell reported the department has one vacant position. Detective Doss attended the Drug Related Death Investigation Course in February. The statistics for the month was presented showing 907 calls for the month and 427 traffic stops.

Motion was made by Alderman Sullivan and seconded by Alderman Richardson to approve the police department report.

Motion passed.

Fire Chief Richard Griggs reported he will be attending the Tennessee Fire Chiefs Meeting and the Emergency Management Association of Tennessee Conference in April. The CFD will partner with the State Fire Marshall's Office and American Red Cross on May 14, 2022 for the installation of smoke alarms. The run report was presented showing 211 calls from February 17th to March 17th. There has been a total of 606 calls for the year. The county coverage area collections to date are \$78,955.00. A memorandum of understanding between the Tennessee Fire Chief Association and Tipton County was presented. This memo is for the commitment to actively participate in the Volunteer Workforce Solution (VWS) Program to improve the department's recruitment and retention efforts. The weather sirens are tested weekly. The department will make application for a hazard mitigation grant for the replacement of all sirens for the city at a preliminary cost of \$400,000.00. The Care and Inspector Report was presented for review. The LOSAP program for volunteer firefighters is being reviewed and an update will be presented at the next public safety meeting. The lease agreement for the new fire vehicle was presented for approval. The amount to be financed is \$50,222.00. This lease was included in the 2021-22 budget.

Motion was made by Alderman Sullivan and seconded by Mayor Hanson to approve the lease purchase for the new vehicle for the fire department.

Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderman Richardson to approve the fire department report.

Motion passed.

There being no further business, the meeting adjourned at 4:12 p.m.

The Public Works Committee met at City of Covington on April 5, 2022 at 4:00 p.m. with the following members present: Chairman Alderman Danny Wallace, Alderman Jeff Morris, Alderwoman Johnetta Yarbrough, and Mayor Justin Hanson. Also present were Public Works Director David Gray, Building Official Lessie Fisher, Alderman Chris Richardson, Alderman C H Sullivan, Utilities Manager Calvin Johnson, Street/Sanitation Manager James Dowell, and Recorder-Treasurer Tina Dunn.

Alderman Danny Wallace called meeting to order.

Public Works Director Gray began discussion on the current main extension polices. He will bring proposed changes to the next public works committee meeting. After review by the Public Works Committee, the changes will be referred to the F & A Committee Meeting in May, 2022. The administrative ordinance will include any changes in the charges for services. The ice storm that occurred on February 3rd through the 4th was declared a disaster by FEMA. Application to FEMA was submitted for the reimbursement of costs that are related to this storm. Discussion began on the LED Project. Covington Electric has been paid for the stranded cost. The installation should be complete by the end of June. The additional paving is scheduled to begin April 18th. The streets on the list to be paved are Best, Hatchie, Hall Alley, Long and Davis. Director Gray discussed the rising natural gas price.

Motion was made by Alderman Morris and seconded by Alderwoman Yarbrough to accept the report from Public Works Director David Gray.

Motion passed

Director Fisher presented information on the municipal sign ordinance. She discussed the regulations of temporary signs for candidates. Information on the occupancy classification and use designation was discussed. The application for the 2022 CDBG Blight Grant will be submitted by April 15, 2022. There are 25 to 30 sites for consideration if this grant is approved. The department is performing a survey of signage on Hwy 51. Letters will be sent to sign property owners to notify the owners if signs on the property need to be removed. A list of addresses will be provided to the committee of the sign locations. The Historic Zoning Commission and Design Review Commission Guidelines have the first drafts ready for review.

Motion was made by Alderman Morris and seconded by Alderwoman Yarbrough to accept the report from Building Official Lessie Fisher.

Moton passed.

There being no further business, the meeting adjourned at 4:48 p.m.

PROCLAMATION

BLUE & GREEN DAY MID-SOUTH

WHEREAS, the Mid-South Transplant Foundation is recognized for its commitment to saving lives and improving quality of life of all citizens in need of transplants; and

WHEREAS, since 1968, when a tissue typing laboratory was set up in Memphis, Tennessee, the Mid-South Transplant Foundation has continued to work to connect people in need of life-saving organ and tissue transplants with donors; and

WHEREAS, serving as an organ donor network for counties in West Tennessee, North Mississippi and East Arkansas, the Mid-South Transplant Foundation works diligently to establish close relationships with the hospitals and the communities they serve; and

WHEREAS, promoting awareness of donation throughout the area, the Mid-South Transplant Foundation also educates the public about the importance of organ and tissue donation, how the process works, and how to become registered donors; and

NOW, THEREFORE, I, JUSTIN M. HANSON, Mayor of the City of Covington, Tennessee, do proclaim April 22, 2022 as

BLUE & GREEN DAY MID – SOUTH

in Covington, Tennessee and extend the sincerest gratitude to the Mid-South Transplant Foundation for their many years of service and dedication to promoting health and awareness. In witness whereof I have hereunto set my hand and caused the Seal of the City of Covington to be affixed this, the 12th day of April 2022.



Justin M. Hanson

Mayor



Tina C. Dunn

Recorder-Treasurer

**RESOLUTION
CITY OF COVINGTON, TENNESSEE
FOR
ENGINEERING SERVICES**

WHEREAS, the City of Covington, Tennessee has been awarded financial grant assistance as provided under the Tennessee Department of Transportation – **2020-21 Multimodal Access Grant** Project; and

WHEREAS, the Board of Aldermen finds it in the City's best interest to secure the assistance of an experienced and qualified Engineering firm to assist in the implementation of the Multimodal Access Grant Project; and

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional Engineering firms; and

WHEREAS, the Board of Aldermen has determined that A2H, Inc. has the most appropriate experience, background and qualifications to provide said services; and

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen of City of Covington hereby selects A2H, Inc. to provide assistance in the implementation of the City's 2020-21 Multimodal Access Grant Project.

READ AND ADOPTED this the _____ day of _____, 2022.

Justin Hanson
Mayor

ATTEST:

Signature, Title

A2H	SEWER	WASTEWATER FLOW MONITORING	2,150.00
ACCURATE LAW ENFORCEMENT	POLICE	AMMUNITION	1,400.00
BANCORP SOUTH	VARIOUS	MISCELLANEOUS	3,754.71
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	4,437.74
BNY MELLON	BIOMASS	INTEREST PYMT ON BOND	2,169.22
BOB AUSTILL	STREET	REPAIRS	3,000.00
BR SUPPLY	SEWER	MATERIALS	2,065.59
BRENNTAG	WWTP	CHEMICALS	1,925.00
BRENNTAG	WWTP	CHEMICALS	6,605.00
BRENNTAG	WWTP	CHEMICALS	12,000.00
BRENNTAG	WWTP	CHEMICALS	8,065.00
CHRISTIAN GEARY ELECTRIC	WTP	REPAIRS	2,600.00
COMSERV	POLICE	SAFETY LIGHTS / CAGES - NEW PATROL UNIT	7,265.95
COTTRELL ELECTRIC INC	AIRPORT	PUMP MOTOR REPLACEMENT	1,300.00
COVINGTON ELEC SYSTEM	STREET	STRANDED ST LIGHT COST AS OF 02/28/22	151,069.95
DIEBOLD	GENERAL	MTNCE CONTRACT - SAFE AND VAULT	2,221.84
FIRST NET	POLICE	PHONE SERVICE	2,324.15
FIRSTNET	VARIOUS	TELEPHONE SERVICE	2,010.15
G & C SUPPLY CO	WATER	MATERIALS	3,615.00
GREEN POINT AG	GROUND MTNCE	CHEMICALS	1,890.00
GT DISTRIBUTORS INC	FIRE/POLICE	GUNS / HOLSTERS / LIGHTS	5,289.75
H T HACKNEY CO	PARKS / REC	CONCESSION SUPPLIES	2,021.81
HUB CITY TIRE CO INC	SANITATION	TIRES / PROCESSING FEE / DISPOSAL	2,197.40
LANE FLOORING	UTILITY BILLING	CARPET REPLACED	2,110.85
MEMPHIS POOL SUPPLY	PARKS / REC	CHLORINE	2,704.00
MEMPHIS SOUND LAB LLC	CIVIC CENTER	SOUND SYSTEM / INSTALL / LABOR (DEPOSIT)	2,873.38
PARISH TRANS INC	GAS	REPAIRS	1,600.00
PATH	STATE STREET	INSTALLATION LED LIGHTING CONTRACT	70,428.00
POLYDYNE INC	WWTP	CHEMICALS	5,216.40
REPUBLIC SERVICES	SANITATION	CONTRACTED SERVICES	100,736.39
RICHARD GRIGGS	FIRE	TRAVEL	174.21
ROBIN ANDERSON	AIRPORT	TRAVEL	689.46
RUSS JONES	PARKS / REC	BALL FIELD MAINTENANCE	1,426.00
SARAH DILLINGHAM	POLICE	PER DIEM - TRAINING	266.00
SARAH DILLINGHAM	POLICE	PER DIEM - TRAINING	138.00
SKEETER KELL	PARKS / REC	BASEBALL PANTS	3,439.62
SKEETER KELL SPORTING GOODS	PARKS / REC	BASEBALL BELTS	1,014.81
STURGIS	GENERAL	WEBSITE HOSTING	1,050.00
THE LIFEGUARD STORE	PARKS / REC	UNIFORMS / SUPPLIES	1,065.00
TIPTON COUNTY SANITATION	SANITATION	DUMPNG FEES	6,048.00
TITAN AVIATION FUELS	AIRPORT	JET A FUEL	28,203.49
TONY GINN	POLICE	TRAVEL	462.05
UNION CITY PAVING	STREET	PARTIAL PMT 3 - USDA PAVING PROJECT	107,173.13
USA BLUE BOOK	WTP	MATERIALS	3,475.15
USA BLUE BOOK	WTP	LAB EQUIPMENT	2,657.79
WALMART	VARIOUS	MISCELLANEOUS	1,742.81
WASCON	SEWER	FIBERGLASS STATIONS	15,405.15

WASCON INC	SEWER	LATERAL ASSEMBLY	1,685.00
WATERSERV COMPANY	WTP	LABOR	1,108.55
WATERSERV COMPANY	WTP	OLD PIPING/MTERES/VALVES REPLACEMENT	4,475.00
WOOTEN OIL CO	PUBLIC WORKS	LOAD OF GAS	25,292.18
WOOTEN OIL CO	INVENTORY	DIESEL	4,007.42
WOOTEN OIL CO	VARIOUS	FUEL	2,368.41
		TOTAL	630,414.51