

JUSTIN HANSON  
Mayor



TINA DUNN  
Recorder-Treasurer

# *City of Covington*

POST OFFICE BOX 768  
200 West Washington Avenue, Covington, Tennessee 38019  
Telephone (901) 476-9613 Fax (901) 476-6699

THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF  
COVINGTON, TENNESSEE ON APRIL 26, 2022, AT 5:30 P.M.

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderman C H Sullivan.
3. Pledge of Allegiance to the Flag to be led by Alderman Danny Wallace.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
  - Minutes of the General Welfare - Public Relations Committee Meeting
  - Minutes of the Finance & Administration Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson:
  - Updates
9. Report from Recorder-Treasurer Tina Dunn:
  - Sales Tax Report
10. Report from City Attorney Rachel Witherington.
11. Old Business:
12. New Business:
  - Resolution – 2022 CBBG Engineering Services
  - Resolution – 2022 CDBG Administrative Services
  - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on April 12, 2022 at 5:30 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Johnetta Yarbrough, Jeff Morris, C H Sullivan, Danny Wallace, and Chris Richardson. Also, present were Fire Chief Richard Griggs, Police Chief Donna Turner, Public Works Director David Gray, Building Official Lessie Fisher, Personnel Director Eboni Eaton, Parks and Recreation Director Molly Glass, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderman Danny Wallace.

Pledge of Allegiance to the Flag was led by Alderman C H Sullivan.

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached). Motion passed.

Motion was made by Alderwoman Yarbrough and seconded by Alderman Wallace that the Minutes of the General Welfare – Public Safety be approved (See Attached). Motion passed.

Motion was made by Alderman Wallace and seconded by Alderman Richardson that the Minutes of the Public Works Committee Meeting be approved (See Attached).

Mayor Hanson presented the Proclamation to proclaim April 22, 2022 as Blue & Green Day Mid-South for approval (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Morris to approve the Proclamation for Blue & Green Day Mid-South. Motion passed.

Mayor Hanson presented the Resolution to select A2H to provide assistance in the implementation of the City’s 2020-21 Multimodal Access Grant Project (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Wallace to approve the Resolution to select A2H to provide assistance in the implementation of the City’s 2020-21 Multimodal Access Grant Project. Motion passed.

The following bills over/under \$1,000.00 were presented for approval:

A2H	SEWER	WASTEWATER FLOW MONITORING	2,150.00
ACCURATE LAW ENFORCE	POLICE	AMMUNITION	1,400.00
BANCORP SOUTH	VARIOUS	MISCELLANEOUS	3,754.71
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	4,437.74
BNY MELLON	BIOMASS	INTEREST PYMT ON BOND	2,169.22

BOB AUSTILL	STREET	REPAIRS	3,000.00
BR SUPPLY	SEWER	MATERIALS	2,065.59
BRENNTAG	WWTP	CHEMICALS	1,925.00
BRENNTAG	WWTP	CHEMICALS	6,605.00
BRENNTAG	WWTP	CHEMICALS	12,000.00
BRENNTAG	WWTP	CHEMICALS	8,065.00
CHRISTIAN GEARY ELECTRIC	WTP	REPAIRS	2,600.00
COMSERV	POLICE	SAFETY LIGHTS / CAGES - NEW PATROL	7,265.95
COTTRELL ELECTRIC INC	AIRPORT	PUMP MOTOR REPLACEMENT	1,300.00
COVINGTON ELEC SYSTEM	STREET	STRANDED ST LIGHT COST AS OF 02/28/22	151,069.95
DIEBOLD	GENERAL	MTNCE CONTRACT - SAFE AND VAULT	2,221.84
FIRST NET	POLICE	PHONE SERVICE	2,324.15
FIRSTNET	VARIOUS	TELEPHONE SERVICE	2,010.15
G & C SUPPLY CO	WATER	MATERIALS	3,615.00
GREEN POINT AG	GROUND MT	CHEMICALS	1,890.00
GT DISTRIBUTORS INC	FIRE/POLICE	GUNS / HOLSTERS / LIGHTS	5,289.75
H T HACKNEY CO	PARKS / REC	CONCESSION SUPPLIES	2,021.81
HUB CITY TIRE CO INC	SANITATION	TIRES / PROCESSING FEE / DISPOSAL	2,197.40
LANE FLOORING	UTILITY BILL	CARPET REPLACED	2,110.85
MEMPHIS POOL SUPPLY	PARKS / REC	CHLORINE	2,704.00
MEMPHIS SOUND LAB LLC	CIVIC CENTER	SOUND SYSTEM / INSTALL / LABOR	2,873.38
PARISH TRANS INC	GAS	REPAIRS	1,600.00
PATH	STATE STREET	INSTALLATION LED LIGHTING CONTRACT	70,428.00
POLYDYNE INC	WWTP	CHEMICALS	5,216.40
REPUBLIC SERVICES	SANITATION	CONTRACTED SERVICES	100,736.39
RICHARD GRIGGS	FIRE	TRAVEL	174.21
ROBIN ANDERSON	AIRPORT	TRAVEL	689.46
RUSS JONES	PARKS / REC	BALL FIELD MAINTENANCE	1,426.00
SARAH DILLINGHAM	POLICE	PER DIEM - TRAINING	266.00
SARAH DILLINGHAM	POLICE	PER DIEM - TRAINING	138.00
SKEETER KELL	PARKS / REC	BASEBALL PANTS	3,439.62
SKEETER KELL SPORTING	PARKS / REC	BASEBALL BELTS	1,014.81
STURGIS	GENERAL	WEBSITE HOSTING	1,050.00
THE LIFEGUARD STORE	PARKS / REC	UNIFORMS / SUPPLIES	1,065.00
TIPTON COUNTY SANITATION	SANITATION	DUMPNG FEES	6,048.00
TITAN AVIATION FUELS	AIRPORT	JET A FUEL	28,203.49
TONY GINN	POLICE	TRAVEL	462.05
UNION CITY PAVING	STREET	PARTIAL PMT 3 - USDA PAVING PROJECT	107,173.13
USA BLUE BOOK	WTP	MATERIALS	3,475.15
USA BLUE BOOK	WTP	LAB EQUIPMENT	2,657.79
WALMART	VARIOUS	MISCELLANEOUS	1,742.81

WASCON	SEWER	FIBERGLASS STATIONS	15,405.15
WASCON INC	SEWER	LATERAL ASSEMBLY	1,685.00
WATERSERV COMPANY	WTP	LABOR	1,108.55
WATERSERV COMPANY	WTP	OLD PIPING/MTERES/VALVES REPLACE	4,475.00
WOOTEN OIL CO	PUBLIC WKS	LOAD OF GAS	25,292.18
WOOTEN OIL CO	INVENTORY	DIESEL	4,007.42
WOOTEN OIL CO	VARIOUS	FUEL	2,368.41
		<b>TOTAL</b>	<b>630,414.51</b>

Motion was made by Alderman Wallace and seconded by Alderwoman Yarbrough that the preceding bills over/under \$1000.00 be paid when properly approved.

Motion passed.

There being no further business, the meeting adjourned at 5:50 p.m.

Attest: \_\_\_\_\_

Recorder-Treasurer

Mayor

The General Welfare – Public Relations Committee met at City of Covington on April 12, 2022 at 4:00 p.m. with the following members present: Chairman Alderman Jeff Morris, Mayor Justin Hanson, and Alderman C H Sullivan. Also, present were Alderwoman Johnetta Yarbrough, Alderman Danny Wallace, Alderman Chris Richardson, Parks and Recreation Director Molly Glass, Museum Director Katherine Markley, Airport Manager Robin Anderson, Public Works Director David Gray, Personnel Director Eboni Eaton, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Morris called meeting to order.

Airport Manager Anderson reported March fuel sales totaling 7,681 gallons. The security improvement project is pending due to the late arrival of one camera. Once this is installed, training will begin. The airport layout plan has been submitted and estimated to begin in May, 2022. The security fencing and design funding request will be submitted for approval on May 27, 2022. This project is estimated at cost of \$30,000.00. The security fencing construction funding request estimated to cost \$290,000.00 is planned for submission in October, 2022. Director Anderson requested approval to proceed with the security fencing project.

Motion was made by Mayor Hanson and seconded by Alderman Sullivan to move forward with the bid process for the security fencing project.  
Motion passed.

Motion was made by Alderman Sullivan and seconded by Mayor Hanson to accept the airport report.  
Motion passed.

Parks and Recreation Director Molly Glass reported baseball, softball, and soccer has begun. A food truck festival will be on May 14, 2022 from 10 a.m. – 4 p.m. at the Cobb Parr Park. The truck and tractor pull will be on Saturday, June 4, 2022 during the BBQ Festival. Plans are underway for summer camps. Daytime and evening camps will be offered this year. The special events committee meeting minutes were presented. There will be no requests to waive fees for any of these events.

Motion was made by Alderman Morris and seconded by Alderman Sullivan to accept the park and recreation report.  
Motion passed.

Museum Director Katherine Markley reported the veteran of the month for April is Gary Vaughan and will be recognized on April 12, 2022. The museum had 461 visitors for the month. The pollinator party is Friday, May 20, 2022. The Essentials of Nature Journaling will be every Saturday in May. The Mastering Family Search course will begin on Thursday, May 12, 2022.

Motion was made by Mayor Hanson and seconded by Alderman Sullivan to accept the museum report.  
Motion passed.

There being no further business, the meeting adjourned at 4:24 p.m.

The Finance and Administration Committee met at City of Covington on April 19, 2022 at 4:00 p.m. with the following members present: Chairman Alderman C H Sullivan, Mayor Justin Hanson, Aldermen: Chris Richardson, Johnetta Yarbrough, John Edwards, Danny Wallace, and Jeff Morris. Also, present were: Public Works Director David Gray, Assistant Fire Chief Jeremy Channell, Building Official Lessie Fisher, Park and Recreation Director Molly Glass, Police Chief Donna Turner, and Recorder-Treasurer Tina Dunn.

Alderman Sullivan called meeting to order.

Auditor Rick Tankersley gave highlights on the audit for the year ending June 30, 2021. Both Governmental and Business Type Activities had a successful year. The Business Type Activities have a unrestricted net position of 23 million. The General Fund Activities have a unrestricted net position of 1.2 million. The General Fund has an unassigned fund balance of 3.5 million.

Attorney Witherington began discussion on temporary beer permits. A requested amendment was received from the Tipton Arts Council to change the number of events allowed per year. Attorney Witherington recommended to keep the ordinance the same.

Motion was made by Alderman Edwards and seconded by Alderman Sullivan to take the beer ordinance under advisement and have the city attorney review to see if a compromise can be reached. Motion passed.

Mayor Hanson presented the balanced 2022-23 proposed budget for discussion. A presentation was given by CEDC. CEDC requested an appropriation of \$30,000.00 which will be used to fund the position of a downtown director. This will allow Covington to apply for TN Main Street Designation to become a certified main street community. A request was presented from Children & Family Services for the repair of the roof on their building.

Motion was made by Alderman Edwards and seconded by Alderman Sullivan to move forward with the bid process for this roof repair. Motion passed.

Mayor Hanson began discussion on the ARPA funding. During the budget meetings, a request was made by the fire department for the expansion of the south fire station. A request for the construction of the police building containing the safe room was also discussed. Previously, a portion of the ARPA funding was set aside for utility infrastructure. TDEC will provide 1.8 million noncompetitive funding for utility infrastructure. Mayor Hanson recommended to use \$700,000 for the expansion of the fire department and the remaining balance of approximately 1.3 million to cover the construction of the police building.

Motion was made by Alderman Edwards and seconded by Alderman Sullivan to approve the recommendation by Mayor Hanson to use ARPA Funding for the expansion of the fire department and construction of the police building. Motion passed.

There being no further discussion, the meeting adjourned at 5:21 p.m.

**MONTH TO DATE (2.75%)**

<b>REC/SALE</b>	<b>ACTUAL 2020-21</b>	<b>ACTUAL 2021-22</b>	<b>MONTH INC/(DEC)</b>	<b>MONTH INC/DEC %</b>
SEPT/JUL	\$ 363,501	\$ 364,011	\$ 510	0.1
OCT/AUG	\$ 343,254	\$ 338,938	\$ (4,316)	-1.3
NOV/SEP	\$ 334,410	\$ 355,452	\$ 21,042	6.3
DEC/OCT	\$ 357,781	\$ 361,711	\$ 3,930	1.1
JAN/NOV	\$ 347,045	\$ 382,511	\$ 35,466	10.2
FEB/DEC	\$ 426,869	\$ 442,266	\$ 15,397	3.6
MAR/JAN	\$ 351,934	\$ 340,498	\$ (11,436)	-3.2
APRIL/FEB	\$ 293,353	\$ 340,374	\$ 47,021	16.0
MAY/MAR	\$ 448,032			
JUNE/APR	\$ 412,918			
JULY/MAY	\$ 387,279			
AUG/JUNE	\$ 367,614			

TOTAL

**YEAR TO DATE (2.75%)**

<b>REC/SALE</b>	<b>ACTUAL 2020-21</b>	<b>ACTUAL 2021-22</b>	<b>MONTH INC/(DEC)</b>	<b>MONTH INC/DEC %</b>
SEPT/JUL	\$ 363,501	\$ 364,011	\$ 510	0.1
OCT/AUG	\$ 706,755	\$ 702,949	\$ (3,806)	-0.5
NOV/SEP	\$ 1,041,165	\$ 1,058,401	\$ 17,236	1.7
DEC/OCT	\$ 1,398,946	\$ 1,420,112	\$ 21,166	1.5
JAN/NOV	\$ 1,745,991	\$ 1,802,623	\$ 56,632	3.2
FEB/DEC	\$ 2,172,860	\$ 2,244,889	\$ 72,029	3.3
MAR/JAN	\$ 2,524,794	\$ 2,585,387	\$ 60,593	2.4
APRIL/FEB	\$ 2,818,147	\$ 2,925,761	\$ 107,614	3.8
MAY/MAR	\$ 3,266,179			
JUNE/APR	\$ 3,679,097			
JULY/MAY	\$ 4,066,376			
AUG/JUNE	\$ 4,433,990			

**RESOLUTION  
CITY OF COVINGTON, TENNESSEE  
FOR  
ENGINEERING SERVICES**

WHEREAS, the City of Covington, Tennessee desires to apply for financial grant assistance as provided under the State of Tennessee's FY 2022 Small Cities Community Development Block Grant (CDBG) Program; and

WHEREAS, the Mayor and Board of Aldermen of the City of Covington finds it in the City's best interest to secure the assistance of an experienced and qualified engineering firm to assist in the preparation and implementation of the City's 2022 Community Development Block Grant Application; and

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional engineering firms; and

WHEREAS, the Mayor and Board of Aldermen has determined that A2H, Inc. has the most appropriate experience, background and qualifications to provide said services; and

WHEREAS, A2H, Inc. will conduct the work necessary to complete the CDBG application on a no-cost basis, and in the event the project is successfully funded, A2H, Inc. will assist in the engineering design and implementation of the project.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Board of Aldermen of the City of Covington hereby selects A2H, Inc. to provide assistance in the preparation and implementation of the City's 2022 CDBG grant application.

READ AND ADOPTED this the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Justin Hanson  
Mayor

ATTEST:

\_\_\_\_\_  
Signature, Title



**RESOLUTION**  
**CITY OF COVINGTON, TENNESSEE**  
**FOR**  
**ADMINISTRATIVE SERVICES**

WHEREAS, the City of Covington, Tennessee desires to apply for financial grant assistance as provided under the State of Tennessee's FY 2022 Small Cities Community Development Block Grant (CDBG) Program; and

WHEREAS, the Board of Aldermen of the City of Covington finds it in the City's best interest to secure the assistance of an experienced and qualified administrative management services firm to assist in preparing and administering the City's 2022 Community Development Block Grant Application; and

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional CDBG administrative assistance firms; and

WHEREAS, the Board of Aldermen of the City of Covington has determined that Community Development Partners, LLC has the most appropriate experience, background and qualifications to provide said services; and

WHEREAS, Community Development Partners, LLC will conduct the work necessary to complete the CDBG application on a no-cost basis, and in the event the project is successfully funded, Community Development Partners, LLC will assist in the administration of the project.

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen of the City of Covington hereby selects Community Development Partners, LLC to provide assistance in the preparation and administration of the City's 2022 CDBG grant application.

READ AND ADOPTED this the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Justin Hanson  
Mayor

ATTEST:

\_\_\_\_\_  
Signature, Title

