

JUSTIN HANSON
Mayor



TINA DUNN
Recorder-Treasurer

City of Covington

POST OFFICE BOX 768
200 West Washington Avenue, Covington, Tennessee 38019
Telephone (901) 476-9613 Fax (901) 476-6699

THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON MAY 10, 2022, AT 5:30 P.M.

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderman Jeff Morris.
3. Pledge of Allegiance to the Flag to be led by Alderman Chris Richardson.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
 - Minutes of the Covington Municipal-Regional Planning Commission Meeting
 - Minutes of the General Welfare - Public Safety Committee Meeting
 - Minutes of the Public Works Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson:
 - Municipal Appointments
 - Covington Industrial Development Board
 - Covington Municipal Regional Planning Commission
 - Tipton County Board of Equalization
 - 2022 Public Works Week Proclamation
 - 2022 Building Safety Month Proclamation
 - Updates
9. Report from Recorder-Treasurer Tina Dunn.
10. Report from City Attorney Rachel Witherington.

11. Old Business:

12. New Business:

- Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on April 26, 2022 at 5:30 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Johnetta Yarbrough, Jeff Morris, C H Sullivan, Danny Wallace and Chris Richardson. Also, present were Fire Chief Richard Griggs, Police Chief Donna Turner, Public Works Director David Gray, Personnel Director Eboni Eaton, Parks and Recreation Director Molly Glass, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderman C H Sullivan.

Pledge of Allegiance to the Flag was led by Alderman Danny Wallace.

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).
Motion passed.

Motion was made by Alderman Morris and seconded by Alderman Wallace that the Minutes of the General Welfare – Public Relations be approved (See Attached).
Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderman Morris that the Minutes of the Finance & Administration Committee Meeting be approved (See Attached).

Scott Jones approached the Board with the concern of cybersecurity.

Chief Donna Turner approached the Board with the request to purchase two new vehicles to replace vehicles that have been wrecked. The cost to purchase these vehicles is estimated to be \$70,000.00 which will include the installation of equipment. There will be approximately \$15,000 received from insurance proceeds.

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough to approve the purchase of two new vehicles for the police department amending the budget not to exceed \$70,000.00.
Motion passed.

Recorder-Treasurer Tina Dunn gave the sales tax report for collections in February showing a increase of \$47,021.00 or 16%. Year to date collections is \$2,926,000.00 which is an increase of 3.8% (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough to accept the report from Recorder-Treasurer Dunn.
Motion passed.

Mayor Hanson presented the Resolution to select A2H for engineering services for the 2022 CDBG Grant application for approval(See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Morris to approve the Resolution to select A2H for engineering services for the 2022 CDBG Grant application. Motion passed.

Mayor Hanson presented the Resolution to select Community Development Partners, LLC for administrative services for the 2022 CDBG Grant application for approval (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Morris to approve the Resolution to select Community Development Partners, LLC for administrative services for the 2022 CDBG Grant application. Motion passed.

The following bills over/under \$1,000.00 were presented for approval:

A T & T MOBILITY	VARIOUS	PHONE SERVICE	3,521.02
A2H	GENERAL	ENGINEERING SERVICES	4,750.00
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	5,286.74
BOB AUSTILL	AIRPORT	SIDEWALK / CURB MAINTENANCE	1,800.00
BOB AUSTILL	STREET	SIDEWALK / CURB MAINTENANCE	3,000.00
BRENTAG MIDSOUTH	WWTP	CHEMICALS	12,065.00
BRENTAG MIDSOUTH	WTP	CHEMICALS	7,777.55
CABLE TEL SERVICES INC	GAS	BORE 4" GAS	5,680.00
CITY OF COVINGTON	VARIOUS	UTILITY BILLING	5,275.15
COVINGTON ELECTRIC	ALL DEPTS	ELECTRIC SERVICE	51,097.59
DELL TECHNOLOGIES	PARKS / REC	COMPUTER	1,018.47
EBONI EATON	HR	REIMBURSEMENT - COMPUTER	1,499.00
FIRST NET	POLICE	PHONE SERVICE	2,654.17
G & W DIESEL SERVICES INC	FIRE	FIRE EQUIPMENT NOZZLES	8,013.51
GREENPOINT AG	GROUND	CHEMICALS	1,325.00
HOME DEPOT	VARIOUS	MISCELLANEOUS	2,608.75
KRISTIE MAXWELL, TRUSTEE	GENERAL	MIXED DRINK TAX	1,830.00
LADD'S	PARKS / REC	INFIELD CONDITIONER	1,760.00
MEAC	GAS	PURCHASED NATURAL GAS	74,214.00
RADFORD PLANNING SOLUTIONS	CODES	PLANNING SRVCS - 04-06/2022	2,382.00
RICHARD GRIGGS	POLICE	TRAVEL	254.00
ROY BLACKWELL ENTERPRISES	WWTP	ROLLER BEARING REPLACEMENT	31,781.84
SEZ SEW INC	PARKS / REC	SPORTS UNIFORMS	1,926.00
SOUTHWEST TN EMC	AIRPORT	ELECTRIC SERVICE	1,565.86
SULLIVAN'S NATURAL GAS SRVC	GAS	MATERIALS / PROGRAMMING	5,004.76
SULLIVANS NATURAL GAS SRVCS	GAS	SCADA SYSTEM	8,500.00
SYMMETRY	GAS	PURCHASED NATURAL GAS	81,554.02

The Covington Municipal-Regional Planning Commission met on April 5, 2022 at 12:00 p.m. with the following members present: Commissioners: Joe Auger, Alice Fisher, Sue Rose, C.H. Sullivan, Sammy Beasley, Louise McBride, and Annette Johnson. Also present were Code Enforcement/Building Official Lessie Fisher, Planner Will Radford, Codes Officer Jennifer Nolen, Fire Inspector Jason Jenkins, and Codes Technician Phyllis Mayfield.

Meeting was called to order by Chairman Joe Auger.

Motion was made by Alice Fisher and seconded by C.H. Sullivan that the minutes of the preceding meeting be approved.

Motion passed.

Major Road Plan review and update:

Lessie Fisher and Will Radford discussed Federal Functional Classification System

Major road plan

Future proposed road plan.

Subdivision Regulations review and update:

Plan Unit Development

Discussed Overlay districts or mixed use.

Residential plan development

Blue Oval City report:

Lessie Fisher handed out a link that TNECD has put together to answer questions.

Mr. Joe Swaim has resigned from Planning Commission:

Mayor and Board of Alderman will acknowledge Mr. Swaim's long service.

Planning Commission will acknowledge his service also, Alice would like to present him with a plaque.

There being no further business, the meeting adjourned at 12:52 p.m.

The General Welfare – Public Safety Committee met at City of Covington on April 26, 2022 at 4:00 p.m. with the following members present: Chairman Alderwoman Johnetta Yarbrough, Mayor Justin Hanson, Alderman C H Sullivan, and Alderman Chris Richardson. Also, present were Police Chief Donna Turner, Fire Chief Richard Griggs, Alderman Danny Wallace, Alderman Jeff Morris, Public Works Director David Gray, Personnel Director Eboni Eaton, Park and Recreation Director Molly Glass, Personnel Director Eboni Eaton, Maintenance Manager Brad Kinney, and Recorder-Treasurer Tina Dunn.

Chairman Alderwoman Johnetta Yarbrough called meeting to order.

Police Chief Donna Turner reported the department currently has four open positions. Officer Daniel Carter completed his Basic Law Enforcement training at TLETA and his graduation ceremony was held April 1st. The statistics for the month was presented showing 1085 calls for the month and 535 traffic stops.

Motion was made by Alderman Sullivan and seconded by Alderman Richardson to approve the police department report.

Motion passed.

Fire Chief Richard Griggs reported there were 25 hours worked by the volunteers in March. The run report was presented showing 218 calls from March 17th to April 21st. There has been a total of 827 calls for the year. The county coverage area collections to date are \$81,205.00. The Tennessee Fire Chiefs Association (Volunteer Workforce Solutions) grant was awarded and will be used to recruit volunteer firefighters. The Crestview weather siren is being repaired. The Care Report and Fire Inspection Report were presented for review. There are currently three firefighters out for FMLA and one is out on short term disability. The medical agreement with Dr. Conner will be terminated. Dr. Joe Holley will be the medical director moving forward. National CPR Week will be June 1st – June 7th.

Motion was made by Alderman Sullivan and seconded by Alderman Richardson to approve the fire department report.

Motion passed.

Chief Donna Turner reported the department has six police vehicles that have been wrecked. There are two available dodge chargers at a cost of \$29,552.00 per vehicle. The cost to add equipment to these vehicles is \$8,000.00. A request was made to amend the budget to include the cost of these new vehicles.

Motion was made by Alderman Sullivan and seconded by Alderman Richardson to recommend the amendment of the police budget in the amount not to exceed \$70,000.00 for the purchase of the two dodge chargers and refer this recommendation to the Board of Mayor and Aldermen for full approval

Motion passed.

There being no further business, the meeting adjourned at 4:33 p.m.

The Public Works Committee met at City Hall on May 3, 2022 at 4:00 p.m. with the following members present: Chairman Alderman Danny Wallace, Aldermen: Jeff Morris and Johnetta Yarbrough and Mayor Justin Hanson. Also present were Public Works Director David Gray, Building Official Lessie Fisher, Senior Accountant Kristin Mathis, Street / Sanitation Manager James Dowell, Utilities Manager Calvin Johnson and Police Chief Donna Turner.

Meeting was called to order by Chairman Alderman Danny Wallace.

Public Works Director David Gray presented a revised Utility Service Extension Policy for review and approval. The revised policy contains several options the City can pursue for further property development located outside the city limits.

A motion was made by Chairman Alderman Wallace and seconded by Alderman Morris to forward the revised Utility Service Extension Policy to the May Finance & Administration Committee meeting for approval based on Director Gray's recommendation. Motion passed.

Director Gray gave an update regarding the February 3rd and 4th ice storm. There have been 2 virtual meetings held with personnel from FEMA and an in-person meeting is scheduled for May 4th at 10:00 a.m. He also gave an update on the LED Street Lighting Project stating some lights have been received and hopefully the rest will be delivered by the end of May. This project is projected to be completed the middle of July. He also stated they are aware approximately 20 to 30 streetlights are out but are unable to obtain parts or bulbs in which to repair and replace them. Director Gray informed the committee paving was finished as of Monday and the striping and painting of stop bars will complete the project. He announced National Public Works is May 15th -21st and the theme is "Ready and Resilient". A fish fry will be held on Friday May 20th from 11:00 a.m. until 1:00 p.m. at the city barn.

A motion was made by Mayor Hanson and seconded by Alderwoman Yarbrough to approve Director Gray's report as presented. Motion passed.

Building Official Lessie Fisher informed the committee the department has been busy drafting and updating guidelines and regulations for each Commission to review. She wanted to make the committee aware they are getting calls about RV parks possibly due to Blue Oval City coming to the area. Director Fisher stated she and Jennifer Nolen attended the Annual TBOA Conference last week in Gatlinburg and provided information on other training attended by her departmental employees. May is Building Safety month and she will coordinate with Director Gray to incorporate this in with Public Works week.

A motion was made by Alderman Morris and seconded by Alderwoman Yarbrough to approve the Code Compliance Department report as presented. Motion passed.

There being no further business, the meeting adjourned at 4:26 p.m.



PROCLAMATION

National Public Works Week, 2022

"Ready and Resilient"

WHEREAS, public works professionals focus on infrastructure, facilities, emergency management and services that are of a vital importance to sustainable and resilient communities and the public health, high quality of life, and well-being of the people of Covington, Tennessee; and,

WHEREAS, these infrastructures, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are federally mandated first responders, and the engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Covington, Tennessee to have a general knowledge and maintain an ongoing interest and understanding of the importance of public works first responders and public works programs in their respective communities; and,

WHEREAS, 2022 marks the 62nd annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association; and

NOW, BE IT RESOLVED THAT, I, JUSTIN M. HANSON, Mayor of the City of Covington do hereby designate the week May 15-21, 2022 as

NATIONAL PUBLIC WORKS WEEK

and I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Covington to be affixed, this the 10th day of May 2022.

A handwritten signature in blue ink, appearing to read "Justin M. Hanson", written over a horizontal line.

Justin M. Hanson
Mayor

A handwritten signature in blue ink, appearing to read "Tina C. Dunn", written over a horizontal line.

Tina C. Dunn
Recorder-Treasurer

Proclamation

Building Safety Month – May 2022

Whereas, our City is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike, and;

Whereas, our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

Whereas, these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal and federal officials who are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work and play, and;

Whereas, these modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and;

Whereas, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety—our local code officials who assure us of safe, sustainable and affordable buildings that are essential to our prosperity, and;

Whereas, "Safety for All: Building Codes in Action," the theme for Building Safety Month 2022, encourages us all to raise awareness about planning for safe and sustainable construction; career opportunities in building safety; understanding disaster mitigation, energy conservation; and creating a safe and abundant water supply to all of our benefit, and;

Whereas, each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Mayor Justin M. Hanson of the City of Covington, Tipton County, of Tennessee, do hereby proclaim the month of May 2022 as Building Safety Month.

Accordingly, I encourage our citizens to join us as we participate in Building Safety Month activities.

Justin M. Hanson
Mayor

Tina C. Dunn
Recorder-Treasurer

