

JUSTIN HANSON
Mayor



TINA DUNN
Recorder-Treasurer

City of Covington

POST OFFICE BOX 768
200 West Washington Avenue, Covington, Tennessee 38019
Telephone (901) 476-9613 Fax (901) 476-6699

THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON NOVEMBER 12, 2019 at 5:30 p.m.

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderman Danny Wallace.
3. Pledge of Allegiance to the Flag to be led by Alderman C H Sullivan.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
 - Minutes of the Covington Municipal Regional Planning Commission Meeting
 - Minutes of the Public Works Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson:
 - Request – Covington High School Cross Country Team
 - Updates
9. Report from Recorder-Treasurer Tina Dunn:
10. Report from City Attorney Rachel Witherington:
11. Old Business:
12. New Business:
 - Resolution – Public Entity Partners Property Conservation Grant
 - Ordinance 1721 (Speed Limit on Hwy 51) ready for approval on first reading
 - Ordinance 1722 (Property Maintenance Regulations) ready for approval on first reading
 - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on October 22, 2019 at 5:00 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Danny Wallace, Johnetta Yarbrough, Jeff Morris, C H Sullivan, and Keith Phelps. Also present were Police Chief Larry Lindsey, Fire Chief Richard Griggs, Public Works Director David Gray, Personnel Director Tiny Rose, Building Official Lessie Fisher, Museum Director Barrie Foster, City Attorney Rachel Witherington and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderman Keith Phelps.

Pledge of Allegiance to the Flag was led by Alderman Jeff Morris.

Motion was made by Alderman C H Sullivan and seconded by Alderwoman Johnetta Yarbrough that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached). Motion passed.

Motion was made by Alderman C H Sullivan and seconded by Alderman Jeff Morris that the Minutes of the Beer Board Meeting be approved (See Attached). Motion passed.

Motion was made by Alderman C H Sullivan and seconded by Alderwoman Johnetta Yarbrough that the Minutes of the General Welfare – Public Relations Committee Meeting be approved (See Attached). Motion passed.

Motion was made by Alderman C H Sullivan and seconded by Alderwoman Johnetta Yarbrough that the Minutes of the Finance & Administration Committee Meeting be approved (See Attached). Motion passed.

Motion was made by Alderman Keith Phelps and seconded by Alderman Danny Wallace that the Minutes of the General Welfare – Public Safety Committee Meeting be approved (See Attached). Motion passed.

Shelvie Rose approached the Board with concerns of an overgrown lot. Director Fisher and Director Gray will contact Mr. Rose for more details.

Mayor Justin Hanson presented the Resolution authorizing revenue from the gas utility fund to be appropriated to HTL Advantage for economic development purposes (See Attached).

Motion was made by Alderman Keith Phelps and seconded by Alderman C H Sullivan to approve the Resolution authorizing revenue from the gas utility fund to be appropriated to HTL Advantage for economic development purposes. Motion passed.

Mayor Justin Hanson presented the Resolution to apply for the 2019 City of Covington Multimodal Access Grant (See Attached). This will be for Phase 2 which will connect TCAT to the South Fire Station.

Motion was made by Alderman C H Sullivan and seconded by Alderwoman Johnetta Yarbrough to approve the Resolution to apply for the 2019 City of Covington Multimodal Access Grant. Motion passed.

Mayor Justin Hanson presented the request from the Civic Center for permission to have the annual Covington Christmas Parade on December 3, 2019 (See Attached).

Motion was made by Alderman C H Sullivan and seconded by Alderman Jeff Morris to approve the Civic Center Request. Motion passed.

Recorder-Treasurer Tina Dunn presented the sales tax report for collections received in October, 2019 which is \$317,982 bringing year to date collections to \$630,816 (See Attached).

Motion was made by Alderman C H Sullivan and seconded by Alderwoman Johnetta Yarbrough to approve the report from Recorder-Treasurer Tina Dunn. Motion passed.

City Attorney Rachel Witherington reported the appraisals for the conversion process have been approved by the State. A plan will be determined for the use of the replacement properties for recreational purposes.

Mayor Justin Hanson presented the Resolution imposing a three (3) month moratorium for the Hwy 51 corridor for approval (See Attached).

Motion was made by Alderman Keith Phelps and seconded by Alderwoman Johnetta Yarbrough to approve the Resolution imposing a three (3) month moratorium for the Hwy 51 corridor. Motion passed with Alderman Morris abstaining from the vote due to any conflict of interest with him being a realtor.

Mayor Justin Hanson presented a Resolution to create a Design Review Commission (See Attached).

Motion was made by Alderman C H Sullivan and seconded by Alderwoman Johnetta Yarbrough to approve the Resolution to create a Design Review Commission. Motion passed.

The following bills over/under \$1,000.00 were presented for approval:

A T & T	Various Depts	Phone	\$ 1,284.05
A2H	Museum	Museum Expansion	\$ 3,000.00
A2H	Sewer	Sewer System Rehab	\$ 1,500.00
BancorpSouth	Various Depts	Training / Misc Items	\$ 2,144.40
Barge Design Solutions	Airport	LED Lighting Project	\$ 7,706.24
Barge Design Solutions	Airport	Runway 1 Approach	\$ 1,530.00
BFI N Shelby Landfill	WWTP	Sludge Disposal	\$ 1,965.85
BNY Mellon	Biomass	Interest Pymt on Bond	\$ 3,907.08
C & C	Park & Rec	Equipment Rental	\$ 1,671.00
Chris Taylor	Sewer	Mileage	\$ 198.36

The Covington Municipal –Regional Planning Commission met at City Hall on October 1, 2019 at 12:00 p.m. with the following members present: Chairman Joe Swaim, Commissioners: Joe Auger, Alice Fisher, Sue Rose, Sammy Beasley, Danny Wallace, and Thomas Adams. Also present were Building Official Lessie Fisher, Fire Inspector Jason Jenkins, Planner Will Radford, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Chairman Joe Swaim.

Motion was made by Alice Fisher and seconded by Joe Auger that the Minutes of the Preceding Meeting be approved. Motion passed.

A minor subdivision plat has been submitted on behalf of Sloan Properties, LLC to create three lots near 392 Deen Road. The subdivision plat is re-subdividing two lots into three new lots. Lots 1 and 2 have existing structures with septic systems in working order. Lot 3 is in the process of applying for a septic permit.

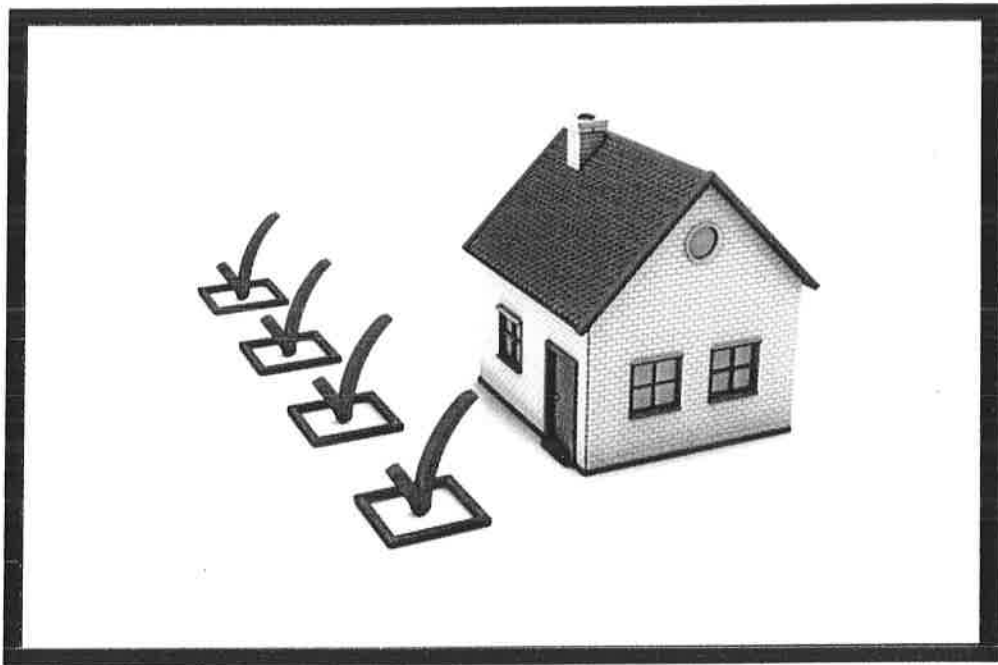
Motion was made by Alice Fisher and seconded by Joe Auger to approve the minor subdivision plat on Deen Road subject to septic approval for Lot #3. Motion passed.

Building Official Lessie Fisher gave an update on the zoning districts on the Hwy 51 corridor and the proposed Resolution. City Attorney discussed this resolution at the Finance & Administration Committee Meeting. Alternative solutions were requested to keep the development ongoing on Hwy 51. It was suggested the Planning Commission with an addition of two members serve as the Design Review Committee.

Motion was made by Alice Fisher and seconded by Joe Auger to send the Zoning Hwy 51 Moratorium Resolution as written to the Board of Mayor and Alderman for approval. Motion passed with nay vote by Wallace.

There being no further business, the meeting adjourned at 12:45 p.m.

PLANNING COMMISSION MEETING
NOVEMBER 5, 2019
12:00 PM NOON
LOWER LEVEL CONFERENCE ROOM
AT CITY HALL



**AGENDA FOR THE MEETING OF THE
COVINGTON MUNICIPAL-REGIONAL PLANNING COMMISSION
November 5, 2019
12:00 PM, City Hall (Lower Chambers)**

- I. CALL TO ORDER – ESTABLISHMENT OF A QUORUM**
- II. APPROVAL OF THE PREVIOUS MINUTES**
- III. NEW BUSINESS**
 - A. City of Covington Rezoning Request**
- IV. OLD BUSINESS**
 - A. Discussion of U.S. Highway 51 Zoning/Moratorium**
- V. OTHER BUSINESS**
 - A. Received septic application/permit for Lot 3 in the minor Subdivision plat (Sloan Properties, LLC) near 392 Deen Road**
- VI. ADJOURNMENT**

Next Meeting: December 7, 2019

The Covington Municipal –Regional Planning Commission met at City Hall on October 1, 2019 at 12:00 p.m. with the following members present: Chairman Joe Swaim, Commissioners: Joe Auger, Alice Fisher, Sue Rose, Sammy Beasley, Danny Wallace, and Thomas Adams. Also present were Building Official Lessie Fisher, Fire Inspector Jason Jenkins, Planner Will Radford, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Chairman Joe Swaim.

Motion was made by Alice Fisher and seconded by Joe Auger that the Minutes of the Preceding Meeting be approved. Motion passed.

A minor subdivision plat has been submitted on behalf of Sloan Properties, LLC to create three lots near 392 Deen Road. The subdivision plat is re-subdividing two lots into three new lots. Lots 1 and 2 have existing structures with septic systems in working order. Lot 3 is in the process of applying for a septic permit.

Motion was made by Alice Fisher and seconded by Joe Auger to approve the minor subdivision plat on Deen Road subject to septic approval for Lot #3. Motion passed.

Building Official Lessie Fisher gave an update on the zoning districts on the Hwy 51 corridor and the proposed Resolution. City Attorney discussed this resolution at the Finance & Administration Committee Meeting. Alternative solutions were requested to keep the development ongoing on Hwy 51. It was suggested the Planning Commission with an addition of two members serve as the Design Review Committee.

Motion was made by Alice Fisher and seconded by Joe Auger to send the Zoning Hwy 51 Moratorium Resolution as written to the Board of Mayor and Alderman for approval. Motion passed with nay vote by Wallace.

There being no further business, the meeting adjourned at 12:45 p.m.



MEMORANDUM

TO: The Covington Municipal-Regional Planning Commission
FROM: Will Radford, AICP
DATE: October 29, 2019
SUBJECT: Staff Recommendations for November meeting of the Municipal-Regional Planning Commission.

III. NEW BUSINESS

A. City of Covington Rezoning Request

Background

A rezoning request has been submitted by the City of Covington to rezone property on U.S. Highway 51 North (Charles Milton Southall property) from B-2 (Highway Business) District to M-1 (Industrial Park) District. The property can be further identified as Parcel 17.00 on Tipton County Tax Map 018. The property does not appear to be located in a federally identified flood hazard area.

Analysis

The property has a total of 84.5 acres (approximate) and the majority of the property is currently zoned M-1. The request is to rezone the remainder of sixty-five acres (see attached map) to M-1.

The property is adjacent to railroad right of way and is located between the railroad right of way and U.S. Highway 51.

The Covington Land Use and Transportation Plan states:

Industrial uses should locate near transportation facilities that offer the access required by the industry. Such uses should not be allowed to create demands which exceed the capacity of the existing and future transportation network without a plan for improving such transportation facilities.

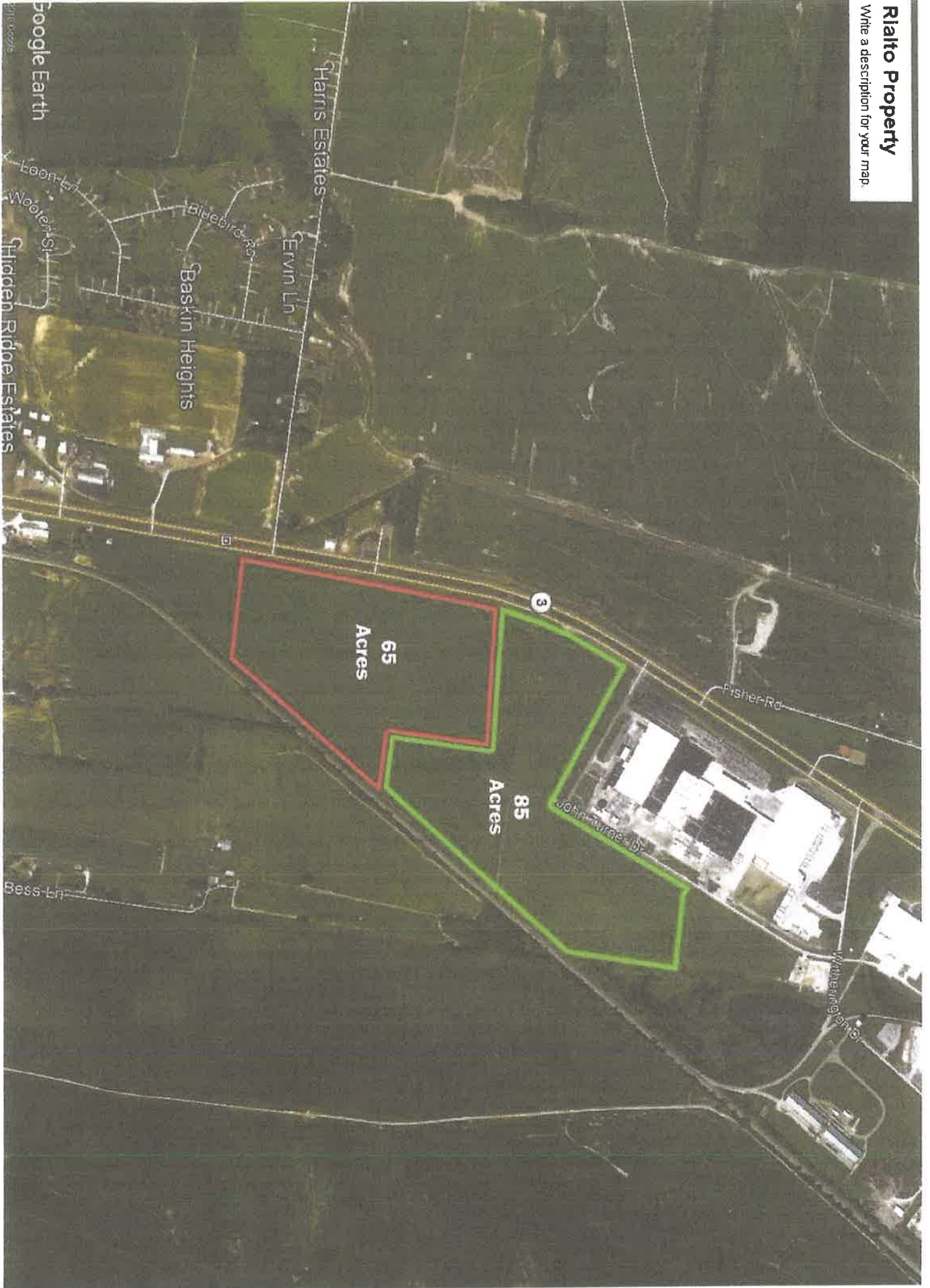
Staff has been advised that the existing utilities and infrastructure are in place to support new industrial development in this area.

Recommendation

Staff recommends approval of the rezoning request due to the majority of the property already zoned M-1 and its location on a major thoroughfare and railroad right of way.

Rialto Property

Write a description for your map.



Google Earth

Harris Estates

Ervin Ln

Baskin Heights

Bluebird Ct

Fisher Rd

John James Dr

Withering Dr

Bess Ln

Hidden Ridge Estates

Leon Ln

Wolcott St

PROJECT CODE RECAP FOR PERMITS ISSUED: 10/01/2019 TO 10/31/2019

Description	# of Permits	Fees	Value
Asbestos Removal	1	3,541.50	992,405
Demolition	1	600.00	0
Mechanical	1	42.50	0
New Single Family	1	473.50	120,000
Plumbing	42	2,797.50	0
Additions - Residential	1	816.00	269,000
Sign Installation	1	0	50
DOG	6	0	0
TOTALS	54	8271.00	1,381,455

MEMORANDUM FOR RECORD

TO: Covington Municipal-Regional Planning Commission.

RE: Performance Bonds and Letters of Credit

The following is a list of performance bonds and letters of credit held by the Covington Municipal-Regional Planning Commission. Sixty (60) days before the expiration date, the Department of Code Compliance staff, will request the developer to renew the financial instrument. If the performance bond or letter is not renewed within two weeks of notice then staff will recommend that the Covington Municipal-Regional Planning Commission "call the bond "or submit a draft on the letter of credit.

<u>Developer</u>	<u>Renewal Date</u>	<u>Expiration Date</u>
Deena, LLC 80 Deena Cove Covington, TN 38019	July 3, 2020 Irrevocable Letter of Credit \$17,000.00	September 3, 2020
Tipton Investment Properties, LLC Hidden Ridge Subdivision Street Covington, TN 38019	May 21, 2020 Irrevocable Letter of Credit \$33,000.00	August 21, 2020

The Public Works Committee met at City Hall on November 5, 2019 at 4:00 p.m. with the following members present: Chairman Alderman Jeff Morris, Alderman Danny Wallace, and Alderwoman Minnie Bommer. Also present were Public Works Director David Gray, Building Official Lessie Fisher, Alderwoman Johnetta Yarbrough, Assistant to the Mayor Rebecca Ray, IT/GIS Coordinator Nic Shaw, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Jeff Morris called meeting to order. Due to Mayor Hanson's absence, Vice-Mayor Yarbrough will be serving in his position.

Public Works Director reported the security deposit policy was reviewed and approved by City Attorney Witherington. The City has made application for the 2020 SDG Grant which includes the replacement of the asbestos water line in Rialto Industrial Park. The preliminary cost estimate is approximately \$600,000.00. This is a 70/30 matching grant which means the city share will be \$180,000.00. TDOT had a new traffic signal modernization program. Application can be made for a grant up to \$250,000.00 with no match from the city. If grant application is approved, Director Gray plans to update the LED lighting at all traffic lights and modernize the traffic signals. An update on the Biomass Gasification Plant was given. Mr. Lloyd Lipman met with Director Gray, Mayor Hanson, and Attorney Witherington. He reported the permit is still being reviewed. The plant may be temporarily started up for thirty days. After these thirty days, a test will be performed to determine if a permit can be issued. The TDOT Study on Hwy 51 was completed. It is recommended to change the speed limit to 45 mph on Hwy 51 from Wynn Street to the South City Limits. An ordinance was presented for review. The NEPA phase for the James Street Projects has been completed. The warranty deeds for easement are waiting on attorney review. The generator at City Hall was discussed. This generator is 22 years old and parts to fix it are difficult and expensive to find. It is currently being repaired and is hoped to last the budget year.

Motion was made by Alderman Danny Wallace and seconded by Alderwoman Minnie Bommer to approve the Security Deposit Policy. Motion passed.

Motion was made by Alderwoman Minnie Bommer and seconded by Alderman Danny Wallace to approve Director Gray to make application for the TDOT's New Traffic Signal Modernization Program Grant for \$250,000.00. Motion passed.

Motion was made by Alderman Danny Wallace and seconded by Alderwoman Minnie Bommer recommend Ordinance 1721 which establishes the speed limits in the area from Wynn Street to the South City Limits on Hwy 51 South be sent to the Board of Mayor and Alderman for approval. Motion passed.

Motion was made by Alderman Jeff Morris and seconded by Alderwoman Minnie Bommer to accept the report from Public Works Director David Gray. Motion passed.

Building Official Lessie Fisher gave an update on the 2018 Home Program Grant. Nine applications were received. These applicants will be called for more information if needed by the end of November. Round 3 of the Blight Program is in progress. Ordinance 1722 to amend property maintenance regulations was presented for review. This ordinance discusses the

owner's responsibilities of public right of way of any street or alley immediately adjacent to and abutting that person's property. The violation of the ordinance can result in a fine up to \$50.00 per day of violation.

Motion was made by Alderman Danny Wallace and seconded by Alderwoman Minnie Bommer to recommend Ordinance 1722 (Property Maintenance Regulations) be sent to the Board of Mayor and Alderman for approval. Motion passed.

Motion was made by Alderman Jeff Morris and seconded by Alderman Danny Wallace to accept the report from Building Official Lessie Fisher. Motion passed.

Motion was made by Alderwoman Minnie Bommer and seconded by Alderman Danny Wallace to cancel the December Public Works Committee Meeting. Motion passed.

There being no further business, the meeting adjourned at 4:45 p.m.

City of Covington

Public Works Meeting

City Hall

Down Stairs Boardroom

4:00 P.M.

November 5, 2019

- 1. Security Deposit Policy. (See attached).**
- 2. 2020 SDG Grant.**
- 3. TDOT'S Traffic Signal Modernization Program. (See attached).**
- 4. Gasifier update.**
- 5. Update on speed limit Hwy. 51 south inside City limits.**
- 6. James street project update.**
- 7. City Hall Generator. (See attached).**

Other Business:

- 1. Code Division monthly report:**

Adjourn:

COVINGTON Public Works/ Utilities

Security Deposit Policy

Subject: Security Deposits

Policy:

Security deposits, as described herein, must be paid in full before utility service can be established. The deposit may not be used by a customer as a means of routine bill payment. Security deposits shall be maintained for the duration of utility service. Deposits, shall be applied to a customer's final bill following termination of service and account closeout, with any excess deposit remaining to be returned to the customer.

Following enactment of this policy, any customer who does not have an adequate security deposit in place and whose account appears on the service termination list twice in a twelve month period for failure to pay his balance in full shall, in conjunction with payment of all past-due amounts, provide the required security deposit. Said required security deposit shall be provided within 20 days of notification or service shall be subject to termination.

Residential Security Deposits

Residential security deposits shall be based upon current adopted Administrative Ordinance.

All new residential customers shall provide a picture I. D. something official with your social security number, rent receipt with name and address, lease papers, or closing papers. CPW/U will accept payment for security deposits by cash, check, money order or credit card.

CPW/U shall require an existing residential customer to increase his security deposit to the amount listed in the current adopted Administrative Ordinance if he transfers to a new service address and does not have an adequate deposit; opens a new account; or if he becomes a payment risk as described above.

Industrial/ Large Commercial Security Deposits

All new Industrial/ Large Commercial customers shall provide a security deposit for utility service based on current adopted Administrative Ordinance. For existing facilities, determination of the highest monthly bill shall be based upon actual historical usage. For new facilities, determination of the highest monthly bill shall be based upon connected load information taken from the building plan or from comparison to similar existing buildings.

CPW/U shall require an existing utility customer to provide a new security deposit or increase his existing security deposit to an amount current with the Administrative Ordinance if he transfers to a new service address and does not have an adequate deposit; opens a new account; or if he becomes a payment risk as described above.

CPW/U will accept any one of the following for security deposits:

1. "Cash Deposit". Based on current adopted Administrative Ordinance.
2. "Bank Irrevocable Letter of Credit". The Bank Irrevocable Letter of Credit shall be worded in a manner acceptable to CPW/U. It shall be the responsibility of the customer to see that the Bank Irrevocable Letter of Credit is renewed 60 days prior to its expiration. Customer's failure to effect said renewal may cause termination of service without notice until such time as an adequate security deposit is provided.

Review of Security Deposit Amounts

The total amount of the deposit requirement, may be reviewed upon request by the customer or at CPW/U's discretion.

Effective:

IRREVOCABLE STANDBY LETTER OF CREDIT

Beneficiary:

Covington Public Works/ Utilities
PO Box 768
Covington, TN 38019

For the Account of:

Company Name
Address
City, State, Zip

CPW/Utilities Account No.

Amount: \$ _____)

Issue Date: _____

We hereby issue our Irrevocable Standby Letter of Credit # _____ in your favor available for your draft(s) drawn on us at sight for up to the aggregate of \$ _____) when accompanied by the following:

1. Dated statement signed by an authorized representative of Covington Public Works/Utilities certifying that invoice(s) issued to Company Name is/are unpaid.
2. Dated copy(ies) of unpaid invoice(s).
3. This original Letter of Credit and any amendments thereto.

This Letter of Credit shall be valid for an initial term of one (1) year from the original date of issue. It is automatically extended thereafter, without notification, for successive one (1) year periods on the anniversary date of its expiration unless we notify you in writing by certified mail or overnight courier at least sixty (60) days prior to any such expiration date that we elect not to extend it. If this occurs, you may draw hereunder within the validity of the Credit solely by presentation of: 1) Your draft at sight representing the amount due you and not exceeding the amount of this Credit; and 2) Your officially signed statement that you are in receipt of our non-extension notice and that the amount drawn represents funds due you.

Special Instructions:

- A. Partial drawings permitted.
- B. All past unpaid bills, plus any gas, water, sewer, or sanitation used but not yet billed through the date of expiration, shall be secured by this Letter of Credit, not to exceed the total amount of Credit issued.

We hereby engage with you that drafts drawn in conformity with the terms of this Credit will be duly honored upon presentation and delivery of the documents specified.

The Standby Letter of Credit is subject to the uniform Customs and Practices for Documentary Credit (1993 Revision) International Chamber of Commerce Publication Number 500.

Signed: _____
(Bank official's name and title)

David Gray

From: Mattie Cushman <mcushman@cdpllc.com>
Sent: Tuesday, September 10, 2019 4:53 PM
To: David Gray
Subject: Asbestos Water Line Replacement Grant- Rialto Industrial Park

David, the preliminary cost estimate for the line replacement is roughly \$600,000. With a 70/30 matching grant, this mean that your share will be roughly \$180,000. I am completing the final paperwork for the Friday, September 13 deadline.

Mattie

Mattie J. Cushman, Vice President
Community Development Partners, LLC
P.O. Box 210437
8122 Sawyer Brown Road, Suite 201
Nashville, Tennessee 37221
615.386.0222 phone
615.406.0577 cell
615.386.0403 fax

SDG Grant

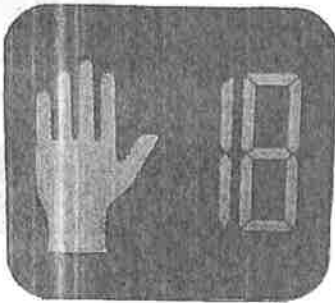
70/30 matching

Nov. 13th / 1:00 PM

Site Development Grant



LEFT TURN
YIELD
ON FLASHING
YELLOW



TSMP
Supporters



TTSUG
TENNESSEE
TRAFFIC SIGNAL
USERS GROUP

TDOT's New Traffic Signal Modernization Program

Grant Application

This grant is associated with the Traffic Signal Modernization Program (TSMP), which is a Tennessee Department of Transportation (TDOT) pilot program designed to help communities and their local traffic signal maintaining agencies modernize existing traffic signal equipment and operations. The program is being implemented through this grant application process, currently 100% state funded and state contracted, with the goal to begin traffic signal upgrades within 12 months of project selection. Grant funds are capped at \$250,000.00.

Eligible TSMP Items:

- Controller
- Controller Cabinet
- Cabinet Equipment
- Signal Head/Beacon
- Signal Head Backplates
- Supplemental Signal Head
- Timing Optimization Plan
- Stop Bar Detection
- Advance Detection
- Pedestrian Signal
- Pedestrian Push Button

What are some expected benefits to modernizing your traffic signal items?

Reduction in crashes (est. percentage of crash reduction)

- Controller/cabinet upgrade: 30% crash reduction
- Signal timings coordination: 32% crash reduction
- Supplemental signal heads: 28% crash reduction
- Detection upgrade: 20% crash reduction
- Advance signal ahead warning devices: 22% crash reduction

Other expected benefits include:

- Reduction in traffic congestion
- Increased reliability in detecting vehicles
- Improved traffic signal visibility
- Savings in energy efficiency
- Reduction in maintenance costs
- Automated collection of traffic count data

Grant Application Deadline:

Traffic Signal Modernization Grant Application must be emailed by Wednesday, November 20, 2019 to TDOT.TrafficOps@tn.gov with the subject line "Traffic Signal Modernization Grant". For questions regarding this grant, please contact Steve Bryan at Steve.Bryan@tn.gov.

David Gray

From: Justin Hanson
Sent: Tuesday, October 29, 2019 1:15 PM
To: David Gray
Cc: aldermanjeffmorris@gmail.com; Rebecca Ray
Subject: CPW Committee

David

Please add to our committee agenda discussion on the city hall generator.

I believe it's on its last leg. It is now 22 years old and parts to fix it are very difficult and expensive to find. I've given Thompson CAT the go ahead to at least get it going again in hopes it will last us until next fiscal year. If not, we will likely have to go before the Board for an emergency purchase. A new generator is approximately \$55,000.

Please update the committee Tuesday.

Chairman Morris, I am unable to attend next week's meeting. I've been selected to attend this year's Local Government Leadership Program at the UT Knoxville Naifeh Center and will be out of town Tuesday – Friday of next week for that class.

Thanks!
JMH

Justin Hanson

Mayor - City of Covington
200 West Washington Street
Covington, TN 38019
901-476-9613 – **Main**
901-258-4525 – **Mobile**
901-476-6699 – **Fax**
www.covingtontn.com



My mission is to provide positive and productive leadership that results in ongoing improved living conditions for all citizens of Covington, Tennessee

The City of Covington is an Equal Opportunity Employer

CODE COMPLIANCE DEPARTMENT



PUBLIC WORKS COMMITTEE MEETING
NOVEMBER 5, 2019



CODE COMPLIANCE DEPARTMENT

TOUCH POINTS: Asking for consideration of adopting the attached Ordinance to amend Title 13 Property Maintenance Regulations in the Municipal Code. Attorney Witherington has reviewed and agrees with the request.

1. Animal Control –
 - a. Inquiries – 42
 - b. Dogs to foster – 4
 - c. Dogs picked up by owners – 3
 - d. Dogs to Dr. Clay – 0
2. Beer Licenses –
 - a. Inquiries – 18
 - b. New Permits - 2
3. Blight Eradication –
 - a. Round 3 applicants are being reviewed by the State

CODE COMPLIANCE
DEPARTMENT



PUBLIC WORKS MEETING
NOVEMBER 5, 2019

- 4. Business Licenses –
 - a. Inquiries – 46
 - b. New Applications – 8
 - c. Renewals Processed – 1
- 5. Code Violations –
 - a. Inquiries – 54
 - b. Letters – 27
 - c. Notices – 3
- 6. Cemetery –
 - a. Inquiries – 36
 - b. Grave Sales -0
- 7. Court Clerk –
 - a. Telephone Inquiries – 25

- 8. Proclamation/Resolution –
 - a. Domestic Violence Month
 - b. Little People Proclamation
 - c. Fire Prevention Month
- 9. Public Works –
 - a. Inquiries – 35
- 10. Sign –
 - a. Inquiries – 19
 - b. Pickups – 23
 - c. Applications - 1



CODE COMPLIANCE
DEPARTMENT



PUBLIC WORKS COMMITTEE
MEETING
NOVEMBER 5, 2019

ORDINANCE NO _____

AN ORDINANCE TO AMEND TITLE 13-PROPERTY MAINTENANCE REGULATIONS, CHAPTER 1-MISCELLANEOUS, OF THE COVINGTON MUNICIPAL CODE BY ADDING THE FOLLOWING NEW SECTION 13-108.

WHEREAS, the Board of Mayor and Alderman deem it necessary, for the purpose of promoting the health, safety, prosperity, morals and general welfare of the City of Covington; and

WHEREAS, the Board of Mayor and Alderman have discussed and reviewed proposed amendment; and

NOW, THEREFORE, BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMAN OF THE CITY OF COVINGTON, TENNESSEE:

Section 1. It is unlawful for any person to allow the accumulation of any waste, waste paper, cans or other materials, litter, garbage, trash or rubble of any kind on the public right-of-way of any street or alley immediately adjacent to and abutting that person's property. The owner and/or occupant of property shall also keep right-of-ways upon which the private property abuts mowed.

Section 2. Violation of this ordinance shall subject offenders to a fine of \$50.00 per day of violation.

Section 3. BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon its passage after third and final reading, the welfare of the City requiring it.

Passed on 1st Reading _____
Passed on 2nd Reading _____
Public Hearing _____
Passed on 3rd & Final Reading _____

ATTEST: _____
Recorder-Treasurer

Mayor

City of Covington

Printed: 10/29/2019 4:55 pm

PROJECT CODE RECAP FOR PERMITS ISSUED: 10/01/2019 TO 10/29/2019

Description	# of Permits	Fees	Value
Asbestos Removal	1	3,541.50	992,405
Demolition	1	600.00	0
Mechanical	1	42.50	0
New Single Family	1	473.50	120,000
Plumbing	42	2,797.50	0
Additions - Residential	1	816.00	269,000
Sign Installation	1	0	50
DOG	6	0	0
TOTALS	54	8271.00	1,381,455

COVINGTON HIGH SCHOOL

803 SOUTH COLLEGE • COVINGTON, TENNESSEE 38019

chs.tipton-county.com

ASSISTANT PRINCIPALS

Yolanda A. Jones
D. Marty Price
Sherry Washington

PRINCIPAL
Mark McClain

TELEPHONE

901-840-9200

FAX

901-476-5778

October 23, 2019

Dear Community Stakeholder,

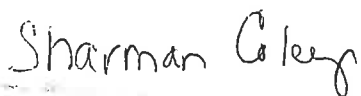
The Covington High School Cross Country Team has qualified for the state meet and will be heading to Murfreesboro next week to compete in the state tournament. Travel expenses (lodging, food, etc.) will be incurred, and we are hoping the community will support us financially and with encouragement. Any help you might be able to give our team will be greatly appreciated.

Sincerely,



Mark McClain

Principal



Sharman Coley

Cross Country Instructor



"Enter to learn; learn to succeed!"

RESOLUTION

**A RESOLUTION AUTHORIZING THE CITY OF COVINGTON
TO PARTICIPATE IN
The Public Entity Partners Property Conservation Matching Grant Program**

WHEREAS, the citizens of the City of Covington have entrusted this administration with the care and custody of city-owned property; and

WHEREAS, all efforts shall be made to protect city-owned property from various perils that may arise for the City of Covington ; and

WHEREAS , Public Entity Partners seeks to encourage members with property coverage to develop and implement a property conservation program by offering the PROPERTY CONSERVATION MATCHING GRANT PROGRAM, and

WHEREAS, the City of Covington now seeks to participate in this important program.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE the following:

SECTION 1. That the City of Covington is hereby authorized to submit application for the Property Conservation Matching Grant Program through the Loss Control Department of Public Entity Partners.

SECTION 2. That the City of Covington is further authorized to provide a matching sum for any monies provided by this grant.

Resolved this 12th day of November in the year of 2019.

Mayor

ATTEST: _____
Recorder-Treasurer

ORDINANCE 1721

**AN ORDINANCE OF THE CITY OF COVINGTON, TENNESSEE,
ESTABLISHING SPEED LIMITS IN THE AREA FROM WYNN STREET TO
THE SOUTH CITY LIMITS ON HWY 51 SOUTH.**

WHEREAS, the Board of Mayor and Aldermen of the City of Covington is interested in establishing safe speed limits for vehicles traveling in the City, and

WHEREAS, Title 15, Chapter 3 of the Municipal Code of the City of Covington, states that a speed limit of 30 miles per hour will apply in the City unless otherwise designated, and

WHEREAS, TDOT has conducted a traffic study to determine the appropriate speed limit for the above mentioned area in the city, now therefore:

**BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMEN OF
COVINGTON AS FOLLOWS:**

Section 1. There is established a maximum speed limit of 45 miles per hour for the area from Wynn Street to the South City Limits on Hwy 51 South.

Section 2. A penalty of up to \$50 shall be imposed for each violation of this ordinance.

Section 3. The Public Works Department is directed to post the appropriate signs upon final passage of this ordinance.

Section 4. This ordinance shall take effect from and after its passage, the welfare of the corporation demanding it.

First Reading: _____, 2019

Second Reading: _____, 2019

Third Reading: _____, 2019

Mayor

Recorder

ORDINANCE NO 1722

AN ORDINANCE TO AMEND TITLE 13-PROPERTY MAINTENANCE REGULATIONS, CHAPTER 1-MISCELLANEOUS, OF THE COVINGTON MUNICIPAL CODE BY ADDING THE FOLLOWING NEW SECTION 13-108.

WHEREAS, the Board of Mayor and Alderman deem it necessary, for the purpose of promoting the health, safety, prosperity, morals and general welfare of the City of Covington; and

WHEREAS, the Board of Mayor and Alderman have discussed and reviewed proposed amendment; and

NOW, THEREFORE, BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMAN OF THE CITY OF COVINGTON, TENNESSEE:

Section 1. It is unlawful for any person to allow the accumulation of any waste, waste paper, cans or other materials, litter, garbage, trash or rubble of any kind on the public right-of-way of any street or alley immediately adjacent to and abutting that person's property. The owner and/or occupant of property shall also keep right-of-ways upon which the private property abuts mowed.

Section 2. Violation of this ordinance shall subject offenders to a fine of \$50.00 per day of violation.

Section 3. BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon its passage after third and final reading, the welfare of the City requiring it.

Passed on 1st Reading _____
Passed on 2nd Reading _____
Public Hearing _____
Passed on 3rd & Final Reading _____

Mayor

Recorder-Treasurer

A2H	Sewer	Construction In Progress	\$ 6,200.00
Amazon	Various Depts	Misc Purchases	\$ 1,511.44
Axon Enterprise, Inc.	Police	Operating Supplies	\$ 1,450.00
BancorpSouth	Various Depts	Travel / Misc	\$ 4,193.97
Best-Wade	WWTP	Sewer Treatment & Disposal	\$ 7,813.49
BFI North Shelby Landfill	WWTP	Sludge Disposal	\$ 1,280.28
BNY Mellon	PB Acct	Interest Pymt on Bond	\$ 1,394.83
BNY Mellon	Biomass	Interest Pymt on Bond	\$ 3,970.36
Brenntag Mid-South	WWTP	Chemicals	\$ 4,801.50
Carolyn Scott	Police	Training	\$ 55.45
Centerpoint Energy	Gas	Purchased Natural Gas	\$ 112,853.13
Chief Larry Lindsey	Police	Training	\$ 1,065.94
Community Dev Partners	General	TAP Grant 2018	\$ 3,000.00
Community Dev Partners	Sewer	2018 CDBG	\$ 3,000.00
Diebold	General	Repair & Maint	\$ 1,671.04
Dwain Edwards	Fire	Training	\$ 56.00
Embassy Suites by Hilton	Police	Travel/Conference 2019	\$ 404.80
Evoqua Water Technologies	WWTP	Pump Repair	\$ 45,000.00
G & C Supply	Water	Fire Hose and Meter	\$ 2,481.87
G & C Supply Co.	Water	Inventory	\$ 2,092.40
G & C Supply Co.	Sewer	Sewer Collection Line Repair & Maint	\$ 1,030.00
G & C Supply Co.	Gas	Repair & Maint	\$ 1,469.70
Hach	WWTP	Misc Supplies	\$ 1,558.24
Hub City Tire	Various Depts	Tires	\$ 1,913.80
Itron	Utility Billing	Contracted Services	\$ 1,053.55
James "Nick" Tindall	Fire	Training	\$ 28.00
James Baugues	Police	Training	\$ 56.00
James "Matt" Massey	Fire	Training	\$ 71.00
Joe Mack	Park & Rec	Travel/Training	115.65
Justin Hanson	General	Travel for Conference	\$ 266.16
Local Gov Corp	General	Server/Installation	\$ 12,876.21
Mid-South Suppliers	Street	Materials	\$ 2,108.54
Regions Corporate Trust	Sewer	Series 2014	42,468.75
Regions Corporate Trust	General	Series 2014	\$ 2,156.25
Richard Griggs	Fire	Training	\$ 84.00
Russ Jones	Park & Rec	Baseball/Softball Fields Prep	\$ 1,428.00
The Memphis Sound Lab	General	Marketing Expense	\$ 4,997.62
Tipton County Trustee	General	Civil Defense	\$ 7,636.09
Titan Aviation Fuels	Airport	Repair & Maint to Nozzle	\$ 2,019.97
TN Dept of Commerce & Ins	Police	Police Basic School	\$ 3,300.00
Tri-State	Gas	Repair & Maint Distr System	\$ 2,973.01
TYMCO	General	Lease-Contracted Services	\$ 38,759.60
Verizon Wireless	Police	Telephone	\$ 2,248.90
Verizon Wireless	Various Depts	Telephone	\$ 1,304.21
Wal-Mart	Various Depts	Misc Purchases	\$ 2,621.57
Wascon	Sewer	Misc Supplies for Sewer Dept	\$ 3,097.00
WaterServ Co	WWTP	Repair & Maint	\$ 4,150.00

