



JUSTIN HANSON
Mayor

TINA DUNN
Recorder-Treasurer

City of Covington

POST OFFICE BOX 768
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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF
COVINGTON, TENNESSEE ON MAY 14, 2019 at 5:30 p.m.

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderman Danny Wallace.
3. Pledge of Allegiance to the Flag to be led by Alderman C H Sullivan.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
 - Minutes of the General Welfare – Public Safety Committee Meeting
 - Minutes of the Public Works Committee Meeting
 - Minutes of the Covington Municipal-Regional Planning Commission
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson:
 - Letter of Request – Crestview Middle School Track Team
 - Proclamation – Public Works Week
 - Updates
9. Report from Recorder-Treasurer Tina Dunn:
10. Report from City Attorney Rachel Witherington
11. Old Business:
12. New Business:
 - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on April 23, 2019 at 5:30 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Johnetta Yarbrough, Jeff Morris, Danny Wallace, Minnie Bommer, Keith Phelps, and C. H. Sullivan. Also present were Parks and Recreation Director Joe Mack, Public Works Director David Gray, Police Chief Buddy Lewis, Personnel Director Tiny Barton, Assistant Fire Chief Richard Griggs, Building Official Lessie Fisher, City Attorney Rachel Witherington and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderman Keith Phelps.

Pledge of Allegiance to the Flag was led by Alderman Jeff Morris.

Motion was made by Alderman Jeff Morris and seconded by Alderman C H Sullivan that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).
Motion passed.

Motion was made by Alderwoman Minnie Bommer and seconded by Alderman Keith Phelps that the Minutes of the General Welfare – Public Relations Committee Meeting be approved (See Attached). Motion passed.

Motion was made by Alderman C.H. Sullivan and seconded by Alderman Danny Wallace that the Minutes of the Finance & Administration Committee Meeting be approved (See Attached).
Motion passed.

Mayor Justin Hanson presented the letter of request from the Covington Rotary Club for permission to host the inaugural Covington Rotary Obstacle Course on June 8, 2019 (See Attached).

Motion was made by Alderwoman Minnie Bommer and seconded by Alderman C H Sullivan to approve the request from Covington Rotary Club. Motion passed.

Mayor Justin Hanson presented the letter from the CIAA Dance Troupe requesting support for the students to attend the Tremaine National Dance Competition in Orlando, Florida (See Attached). Ms. Deborah Walker and members of the Dance Troupe approached the committee requesting assistance to attend this competition.

Motion was made by Alderwoman Minnie Bommer and seconded by Alderwoman Johnetta Yarbrough to make a donation of \$400.00 to the CIAA Dance Troupe. Motion passed.

Mayor Justin Hanson presented a letter of request from the Tipton Arts Council to block the Covington Court Square on July 4, 2019 from 8:00 a.m. to 10:30 a.m. (See Attached).

Motion was made by Alderman Keith Phelps and seconded by Danny Wallace to approve the request from Tipton Arts Council to block the Covington Court Square on July 4, 2019. Motion passed.

Mayor Justin Hanson presented the Resolution to honor the service of William W. Edwards for approval (See Attached).

Motion was made by Alderwoman Minnie Bommer and seconded by Alderman C H Sullivan to approve the Resolution honoring the service of William W. Edwards. Motion passed.

Mayor Justin Hanson presented the Proclamation to proclaim the week of April 22-26, 2019 as Healthier Tennessee Week (See Attached).

Motion was made by Alderman C H Sullivan and seconded by Alderwoman Johnetta Yarbrough to approve the Proclamation for Healthier Tennessee Week. Motion passed.

Recorder-Treasurer Tina Dunn presented the sales tax report for collections received in April, 2019. She reported the website payment system has been updated for the collections of property taxes and utility bills.

Motion was made by Alderman Danny Wallace and seconded by Alderwoman Johnetta Yarbrough to approve the report from Recorder-Treasurer Tina Dunn. Motion passed.

The following bills over \$1,000.00 were presented to the Board for approval:

A2H	Water/Sewer	Construction In Progress	\$ 20,486.00
ADAPCO	Street	Equipment	\$ 8,500.00
Atco International	Sewer	Repair & Maint	\$ 1,682.00
BFI N Shelby Landfill	WWTP	Sludge Disposal	\$ 6,728.33
BNY Mellon	Biomass	Interest on Bond Pymt	\$ 4,562.78
Bob Austill	Street	Concrete Labor	\$ 1,056.00
Brenntag Mid-South, Inc.	WWTP	Chemicals	\$ 3,025.00
Central Alabama Training Sol	Fire	Fire Protection & Control	\$ 1,020.00
Chemical Feed Systems	Water	Repair & Maint	\$ 2,219.62
Chief Buddy Lewis	Police	Travel	\$ 47.00
CO-OP	Various Depts	Supplies	\$ 3,791.00
Corporate Trust/Regions	General/Sewer	Series 2014 Bond Pymt	\$ 160,775.00
Custom Coin Holders LLC	General	2019 BBQ Fest Trophies	\$ 1,597.57
G & C Supply Co	Water	Construction In Progress	\$ 1,914.40
Integrated, LLC	Fire/Police	Supplies & Equipment	\$ 1,772.50
Jackson, Shields, Yeiser & Holt	General	General Labor Relations	\$ 3,782.81
Lessie Fisher	Codes	Travel	\$ 193.52
Mid South Bus Center	Fire	Forestry Grant	\$ 3,199.34
Natural Gas Piping	Water	Construction In Progress	\$ 3,417.88
Owen/Jenkins/Witherington	General	Attorney Fee	\$ 6,877.50
Purchase Power	General	Postage	\$ 1,072.99
Republic Services	Sanitation	Contracted Service	\$ 82,468.17
Spy Gadgets	Police	Operating Supplies	\$ 1,229.00

The General Welfare – Public Safety Committee met at City Hall on April 23, 2019 at 4:00 p.m. with the following members present: Chairman Alderman Keith Phelps, Mayor Justin Hanson, Alderman C H Sullivan, and Alderwoman Johnetta Yarbrough. Also present were: Assistant Fire Chief Richard Griggs, Police Chief Buddy Lewis, Alderman Jeff Morris, Alderman Danny Wallace, Alderwoman Minnie Bommer, Assistant to the Mayor Sara Gangaware, and Recorder-Treasurer Tina Dunn.

Motion was made by Alderman C H Sullivan and seconded by Alderwoman Johnetta Yarbrough to have Mayor Justin Hanson chair the committee meeting on the absence of Alderman Keith Phelps. Motion passed.

Police Chief Buddy Lewis reported two new certified officers have been hired. Officer Dowell will be assigned to the Gang Unit and Officer Bean will be assigned to the patrol division. The gang unit will attend training in Millington next week. Officer Stanifier was involved in a life-saving operation in Tipton County where he pulled a victim from flood water. Investigator Hall is planning to complete an assignment to the TBI Task Force. St. Luke Church will have a community vacation Bible School in July on Frazier Park Campus in which the CPD will be involved. The March Statistics were presented showing 163 arrests, 129 citations, and 2,470 calls responded.

Motion was made by Alderman C H Sullivan and seconded by Alderwoman Johnetta Yarbrough to accept the report from Police Chief Buddy Lewis. Motion passed.

Assistant Fire Chief Richard Griggs reported the Exchange Club Firefighter of the Year was Glenn Travis. In service training on Mental Health Crisis is April 22-24. The department is about 80% completed with the pre-planning process for the ISO Grading Evaluation. There were 461 volunteer hours worked for the month of March. The run report from March 22 – April 17 showed 127 calls. Allen Carter is the new firefighter and began work on April 17, 2019. Jason Jenkins was selected for the Fire Inspector Position. A code of ethics was distributed to the committee members for review. Assistant Chief Griggs asked for these ethics to be a part of the standard operating procedures. The care report was attached for review. Free smoke alarms are available and the CFD will install free of charge. There have been four new people to sign up for volunteer training. The next volunteer training class is expected to start October, 2019.

Motion was made by Alderman C H Sullivan and seconded by Mayor Justin Hanson to authorize the Code of Ethics to be part of the standard operating procedures. Motion passed.

Motion was made by Alderman C H Sullivan and seconded by Alderwoman Johnetta Yarbrough to accept the report from Assistant Fire Chief Richard Griggs. Motion passed.

Mayor Justin Hanson discussed the recruitment of the fire chief position. The deadline for applications is May 31, 2019. The assessment center will be conducted June 26-27. The assessment center will consist of an interview, in basket exercise, and board presentation.

There being no further business, the meeting adjourned at 4:30 p.m.



Covington Police Department

211 South Main Street Covington, TN 38019
Telephone (901) 475-1261

C. D. Buddy Lewis
Chief of Police

PUBLIC SAFETY COMMITTEE

APRIL 23, 2019

1. Officers Dowell/Bean hired/Assigned to the Gang Unit/Patrol Unit
2. Gang Training Information
3. Officer Stanifer's life saving event information
4. Investigator Hall assignment to TBI Task Force
5. March Statistics: Arrests – 163
Citations Issued – 129
Calls Responded To – 2470
Patrol Miles driven – 18,034
6. CPD Building Tour
7. Traffic Stops Information: January – 282
February – 479
March – 765

“Serving - Protecting - Caring”

201 Poplar Ave., Room 9-02
Memphis, TN, 38103

Office #: (901) 222-4793
Cell #: (901) 490-8664

Email: Andrew.Clark@shelby-sheriff.org



Free Basic Gang Certification Course

ONE DAY ONLY

Friday April 26, 2019 8am to 5pm

Hosted by Vice Presidents Johnny Carter (West District) & Andrew Clark (Southwest district)

Register for course by contacting Southwest V.P Andrew Clark

Email- Andrew.Clark@shelby-sheriff.org

Phone-901-490-8664

Registration MUST be submitted by Wednesday April 24, 2019

Location – Holiday Inn Express +Suites

5090 Cooper Creek Blvd.

Millington, TN, 38053

901-872-3640

Room Rates \$89.00 per Night

Special Rate Code- MPD

Day of class Friday April 26, 2019 you MUST have your DEPARTMENT ISSUED IDENTIFICATION ON YOU.
There will be a closed note and closed book test at the end of the course.

Buddy Lewis

From: Johnny Simmons
<Johnny.Simmons@tn.gov>
Sent: Monday, March 04, 2019 3:25 PM
To: Buddy Lewis
(blewis@covingtontn.com)
Subject: TBI Task Force Officer information
Attachments: Task Force MOU final 120518.docx;
TBI NDA.docx

Chief Lewis,

We've recently been given permission by Director Rausch to recruit Task Force Officers to be assigned to our Field Investigation Units. I mentioned this to General Davidson recently and he immediately responded he thought this would be a great opportunity for Officer Mario Hall. Our agents have frequently worked with Mario and like him and respect him. But, of course, if you were to decide to assign an officer to our unit it should be whoever you believe will benefit your department the most with the experience gained.

An officer assigned to us would work daily with our Field agents. I believe the experience will be rewarding to the assigned officer but invaluable to their home department upon their return. I am asking that the assignment be fulltime so both our unit and the officer receive the full benefit. I've been assigned to a task force in the past. That experience leads me to feel certain the officer has a much better opportunity to become a more valuable and dependable member of the team if they are assigned fulltime. Any officer assigned to our unit will be treated fairly and as an equal to our agents. They will regularly be exposed to a wide variety of major felony investigations and the sophisticated techniques regularly employed during the investigation. I know I'm partial, but I believe we have some of the best criminal investigators in the country in our West Tennessee Field Investigation Unit.

Please consider this request that an officer be assigned to our Field Unit as a Task Force Officer. At this time there is no overtime or vehicle funded for the position. But I want the officers to regularly ride with one of our agents to facilitate their bonding and to provide the most rewarding experience to the officer.

If you have any questions or concerns please feel free to contact me at any time.

Sincerely,

Johnny

Johnny Simmons
Special Agent in Charge - CID
Tennessee Bureau of Investigation
2399 Chiswood Street
Memphis, TN 38134
(901) 379-3421 office
(901) 331-1895 cell
Johnny.Simmons@tn.gov



Total Control Panel

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From: johnny.simmons@tn.gov Low (90): Pass
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This message was delivered because the content filter score did not exceed your filter level.

CALL TOTALS FROM JANUARY 2019 TO DECEMBER 2019

Agency	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Actual Annual	Annual Per Day Vol.
Atoka PD	876	942	855										2673	
Brighton PD	560	433	472										1465	
Covington PD	1796	2104	2470										6370	
Mason PD	312	247	271										830	
Munford PD	713	823	847										2383	
Tipton County SO	2675	2401	2863										7939	
MONTHLY LE TOTALS	6932	6950	7778	0	0	0	0	0	0	0	0	0	21660	
Atoka FD	82	90	101										273	
Brighton FD	71	53	91										215	
Charleston FD	10	19	13										42	
Covington FD	246	239	261										746	
Garland FD	14	18	15										47	
Glitgedge FD	30	28	39										97	
Mason FD	9	13	13										35	
Munford FD	105	97	122										324	
Quito FD	79	80	72										231	
Three Star FD	40	45	54										139	
MONTHLY FD TOTALS	686	682	781	0	0	0	0	0	0	0	0	0	2149	
Medic One	745	692	800										2237	
MONTHLY EMS TOTAL	745	692	800	0	0	0	0	0	0	0	0	0	2237	
Percentage *	-	-0.5%	12.4%											
MONTHLY TOTALS														
Law Enforcement	6932	6950	7778	0	0	0	0	0	0	0	0	0	0	
Fire Dept.	686	682	781	0	0	0	0	0	0	0	0	0	0	
Ambulance	745	692	800	0	0	0	0	0	0	0	0	0	0	
ALL AGENCIES	8363	8324	9359	0	0	0	0	0	0	0	0	0	26046	

INCIDENTS FROM: 03/01/2019
 TO: 03/31/2019

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AGENCY: POLICE
 JURISDICTION: CO
 ALL DISTRICTS

REPORT BY INCIDENT TYPES

INCIDENT TYPES	NUMBER
P	12
411 P CALLS FOR INFORMATION	34
911H P 911 HANG UP	137
911M P 911 MISDIAL	27
911OL P 911 OPEN LINE	39
911T P 911 TRANSFER CALL	6
ABV P ABANDONED VEHICLE	3
ALC P COMMERCIAL ALARM	46
ALF P FIRE ALARM [NOTIFY APD BPD MAPD MPD]	3
ALH P HOLD-UP ALARM	2
ALM P MEDICAL ALARM	4
ALR P RESIDENTIAL ALRM	28
ANBITE P ANIMAL BITE	1
ANIM P ANIMAL COMPLAINT/HAZARD	16
ARB P ARMED ROBBERY	1
ARMP P ARMED PARTY	4
ASLT P ASSAULT	7
ASST P ASSIST/BACK-UP	7
ATF P AUTO THEFT	3
ATL P ATTEMPT TO LOCATE	7
BIP P BREAK-IN IN PROGRESS	8
BOLO P BROADCAST	23
BRO P BREAK-IN REPORT	6
CARJ P CARJACKING	1

INCIDENTS FROM: 03/01/2019
 TO: 03/31/2019

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AGENCY: POLICE
 JURISDICTION: CO
 ALL DISTRICTS

REPORT BY INCIDENT TYPES

INCIDENT TYPES	NUMBER
CHCUS P CHILD CUSTODY	3
COMP P COMPLAINT	9
DEFAULT P DEFAULT POLICE INCIDENT	4
DIST P DISTURBANCE	32
DISV P DISABLED VEHICLE	20
DOA P DEAD ON ARRIVAL	1
DOM P DOMESTIC	26
DOMV P DOMESTIC VIOLENCE	13
DQ P DRIVERS LICENSE QUERY	5
DRUGS P DRUGS	8
EMS P EMS CALL	34
ESCORT P ESCORT	12
FIGHT P FIGHT	8
FIRE P FIRE [NOTIFY APD BPD MAPD MPD]	7
FLAG P FLAGGED DOWN	10
FLOOD P FLOOD	4
FRAUD P FRAUD	11
FU P FOLLOW UP	70
HARAS P HARASSMENT	15
HAZMAT P HAZARDOUS MATERIALS	1
IDTHEFT P IDENTITY THEFT	1
INEX P INDECENT EXPOSURE	1
INTOX P INTOXICATED SUBJECT	6
KIDNAP P KIDNAPPING	1

INCIDENTS FROM: 03/01/2019
 TO: 03/31/2019

=====

AGENCY: POLICE
 JURISDICTION: CO
 ALL DISTRICTS

REPORT BY INCIDENT TYPES

INCIDENT TYPES	NUMBER
=====	
LINESD P LINES DOWN	1
MEET P MEET WITH SUBJ/AGENCY	29
MENT P MENTAL SUBJECT	3
MP P MISSING PERSON	1
MVC P MVC NO INJURIES	30
MVCHR P MVC HIT & RUN	6
MVCI P MVC WITH INJURIES	9
NCIC P NCIC CHECK	2
NOISE P NOISE COMPLAINT	12
PROP P PROPERTY PICKUP	5
PROPDAM P PROPERTY DAMAGE	4
PS P PUBLIC SERVICE	70
PURS P PURSUIT	5
RECKLESS P RECKLESS DRIVER	17
REPO P REPO	10
RQ P REGISTRATION QUERY	160
SCAM P SCAM	4
SEC P SECURITY CHECK	361
SEXASLT P SEXUAL OFFENSE [ASSAULT, MOLESTATION, ABUSE, RAPE]	2
SHOP P SHOPLIFTING	16
SHOTS P SHOTS FIRED/ HEARD	15
SUIC P SUICIDAL PARTY	5
SUIC-DOA P SUICIDE-COMPLETED	1
SUSA P SUSPICIOUS ACTIVITY	2

INCIDENTS FROM: 03/01/2019
 TO: 03/31/2019

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AGENCY: POLICE

JURISDICTION: CO

ALL DISTRICTS

REPORT BY INCIDENT TYPES

INCIDENT TYPES	NUMBER
SUSO P SUSPICIOUS ODOR	2
SUSS P SUSPICIOUS SUBJECT	27
SUSV P SUSPICIOUS VEHICLE	24
TEST P TEST	4
THEFT P THEFT	29
THREATS P THREATS	6
TRAFHAZ P TRAFFIC HAZARD	11
TRANS P TRANSPORT	10
TREE P TREES	2
TRESP P TRESPASS COMPLAINT	5
TRFCNTRL P TRAFFIC CONTROL	21
TRSP P TRAFFIC STOP	765
UNK P UNKNOWN NATURE-USE CAUTION	1
VAND P VANDALISM	7
WANT P LOCAL WARRANT CHECK	12
WARRANT P WARRANT ATTEMPT	21
WELFARE P WELFARE CHECK	25
ZERO P LEVEL ZERO- MEDIC ONE	1
TOTALS	2,470



CITY OF COVINGTON
OFFICE OF THE FIRE CHIEF
P.O. Box 768
COVINGTON, TENNESSEE 38019



Covington Fire Department

Report for April 23,2019

1. Head start visit, Go Lucy Go 5k, Paradise Church event.
2. Firefighter of the year Glenn Travis Honored by Exchange Club
3. In-service April 22-24 (Mental Health Crisis)
4. ISO -Grading evaluation
5. Pre-Planning
6. Volunteer Hours: 461 hours worked by Volunteers in the month of March.
7. Run Report for March 22, 2019-April-17,2019 attached. Total calls
8. Kick Butts (Drug Coalition) sold 330 sack lunches
9. Allen Carter new Firefighter/Paramedic
10. Inspector Interviews
11. 2-Employees on (FML have returned to work).
12. Firefighter Code of Ethics.
13. CARE Report.
14. Smoke Alarms
15. Volunteer recruitment

Covington Fire Department

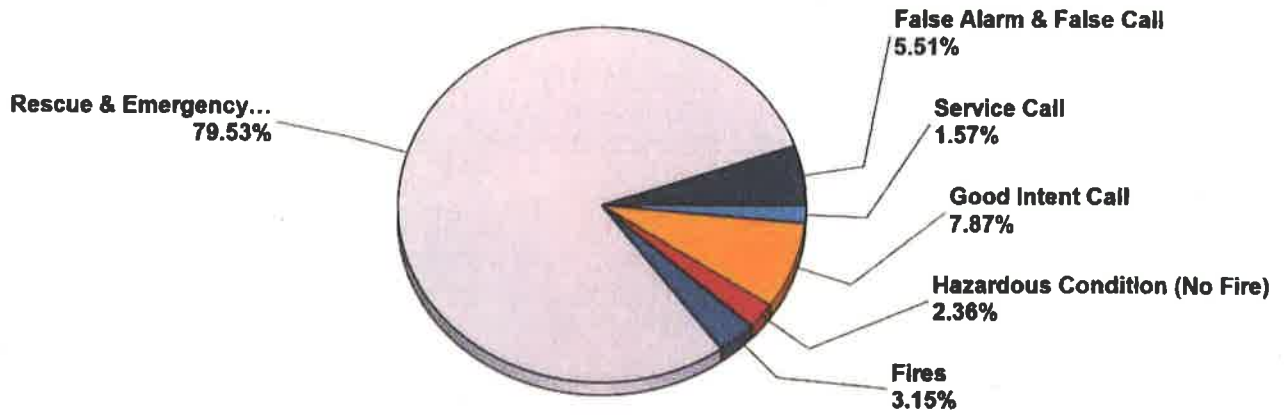
Covington, TN

This report was generated on 4/17/2019 11:06:45 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/22/2019 | End Date: 04/17/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	3.15%
Rescue & Emergency Medical Service	101	79.53%
Hazardous Condition (No Fire)	3	2.36%
Service Call	2	1.57%
Good Intent Call	10	7.87%
False Alarm & False Call	7	5.51%
TOTAL	127	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.79%
142 - Brush or brush-and-grass mixture fire	1	0.79%
143 - Grass fire	1	0.79%
151 - Outside rubbish, trash or waste fire	1	0.79%
300 - Rescue, EMS incident, other	43	33.86%
311 - Medical assist, assist EMS crew	18	14.17%
320 - Emergency medical service, other	29	22.83%
321 - EMS call, excluding vehicle accident with injury	4	3.15%
322 - Motor vehicle accident with injuries	3	2.36%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.79%
324 - Motor vehicle accident with no injuries.	2	1.57%
352 - Extrication of victim(s) from vehicle	1	0.79%
411 - Gasoline or other flammable liquid spill	1	0.79%
440 - Electrical wiring/equipment problem, other	1	0.79%
461 - Building or structure weakened or collapsed	1	0.79%
551 - Assist police or other governmental agency	2	1.57%
611 - Dispatched & cancelled en route	9	7.09%
651 - Smoke scare, odor of smoke	1	0.79%
711 - Municipal alarm system, malicious false alarm	2	1.57%
730 - System malfunction, other	1	0.79%
733 - Smoke detector activation due to malfunction	1	0.79%
735 - Alarm system sounded due to malfunction	3	2.36%
TOTAL INCIDENTS:	127	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Covington Fire Department

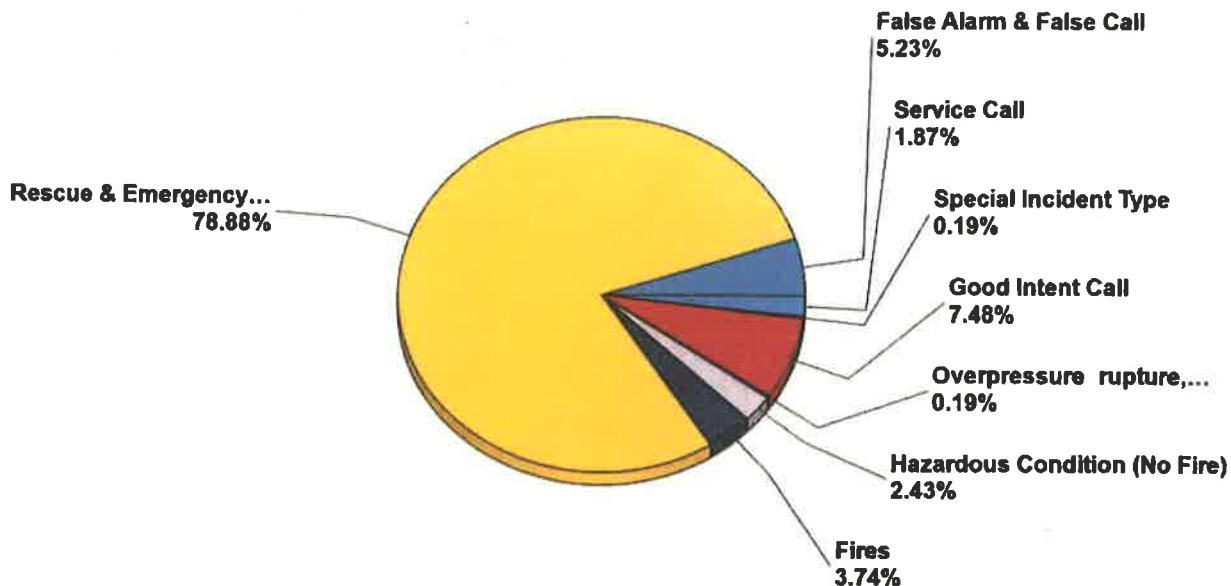
Covington, TN

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2019 | End Date: 04/17/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	20	3.74%
Overpressure rupture, explosion, overheating - no fire	1	0.19%
Rescue & Emergency Medical Service	422	78.88%
Hazardous Condition (No Fire)	13	2.43%
Service Call	10	1.87%
Good Intent Call	40	7.48%
False Alarm & False Call	28	5.23%
Special Incident Type	1	0.19%
TOTAL	535	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	6	1.12%
113 - Cooking fire, confined to container	1	0.19%
118 - Trash or rubbish fire, contained	1	0.19%
130 - Mobile property (vehicle) fire, other	1	0.19%
131 - Passenger vehicle fire	3	0.56%
137 - Camper or recreational vehicle (RV) fire	1	0.19%
142 - Brush or brush-and-grass mixture fire	2	0.37%
143 - Grass fire	3	0.56%
151 - Outside rubbish, trash or waste fire	1	0.19%
171 - Cultivated grain or crop fire	1	0.19%
251 - Excessive heat, scorch burns with no ignition	1	0.19%
300 - Rescue, EMS incident, other	150	28.04%
311 - Medical assist, assist EMS crew	66	12.34%
320 - Emergency medical service, other	141	26.38%
321 - EMS call, excluding vehicle accident with injury	43	8.04%
322 - Motor vehicle accident with injuries	15	2.80%
323 - Motor vehicle/pedestrian accident (MV Ped)	2	0.37%
324 - Motor vehicle accident with no injuries.	3	0.56%
352 - Extrication of victim(s) from vehicle	1	0.19%
360 - Water & Ice-related rescue, other	1	0.19%
411 - Gasoline or other flammable liquid spill	3	0.56%
412 - Gas leak (natural gas or LPG)	2	0.37%
413 - Oil or other combustible liquid spill	1	0.19%
422 - Chemical spill or leak	1	0.19%
440 - Electrical wiring/equipment problem, other	1	0.19%
442 - Overheated motor	2	0.37%
444 - Power line down	2	0.37%
461 - Building or structure weakened or collapsed	1	0.19%
510 - Person in distress, other	2	0.37%
511 - Lock-out	2	0.37%
551 - Assist police or other governmental agency	3	0.56%
552 - Police matter	1	0.19%
554 - Assist invalid	2	0.37%
600 - Good intent call, other	3	0.56%
611 - Dispatched & cancelled en route	35	6.54%
651 - Smoke scare, odor of smoke	2	0.37%
700 - False alarm or false call, other	8	1.50%
711 - Municipal alarm system, malicious false alarm	2	0.37%
730 - System malfunction, other	3	0.56%
733 - Smoke detector activation due to malfunction	4	0.75%
735 - Alarm system sounded due to malfunction	4	0.75%
743 - Smoke detector activation, no fire - unintentional	3	0.56%
745 - Alarm system activation, no fire - unintentional	3	0.56%
746 - Carbon monoxide detector activation, no CO	1	0.19%
900 - Special type of incident, other	1	0.19%
TOTAL INCIDENTS:	535	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



Firefighter Code of Ethics



I understand that I have the responsibility to conduct myself in a manner that reflects proper ethical behavior and integrity. In so doing, I will help foster a continuing positive public perception of the fire service. Therefore, I _____ pledge the following...

- Always conduct myself, on and off duty, in a manner that reflects positively on myself, my department and the fire service in general.
 - Accept responsibility for my actions and for the consequences of my actions.
 - Support the concept of fairness and the value of diverse thoughts and opinions.
 - Avoid situations that would adversely affect the credibility or public perception of the fire service profession.
 - Be truthful and honest at all times and report instances of cheating or other dishonest acts that compromise the integrity of the fire service.
 - Conduct my personal affairs in a manner that does not improperly influence the performance of my duties, or bring discredit to my organization.
 - Be respectful and conscious of each member's safety and welfare.
 - Recognize that I serve in a position of public trust that requires stewardship in the honest and efficient use of publicly owned resources, including uniforms, facilities, vehicles and equipment and that these are protected from misuse and theft.
 - Exercise professionalism, competence, respect and loyalty in the performance of my duties and use information, confidential or otherwise, gained by virtue of my position, only to benefit those I am entrusted to serve.
 - Avoid financial investments, outside employment, outside business interests or activities that conflict with or are enhanced by my official position or have the potential to create the perception of impropriety.
 - Never propose or accept personal rewards, special privileges, benefits, advancement, honors or gifts that may create a conflict of interest, or the appearance thereof.
 - Never engage in activities involving alcohol or other substance use or abuse that can impair my mental state or the performance of my duties and compromise safety.
 - Never discriminate on the basis of race, religion, color, creed, age, marital status, national origin, ancestry, gender, sexual preference, medical condition or handicap.
 - Never harass, intimidate or threaten fellow members of the service or the public and stop or report the actions of other firefighters who engage in such behaviors.
 - Responsibly use social networking, electronic communications, or other media technology opportunities in a manner that does not discredit, dishonor or embarrass my organization, the fire service and the public. I also understand that failure to resolve or report inappropriate use of this media equates to condoning this behavior.
- Signature: _____ Date: _____

Covington Fire Dept. CARE/911 Alternative Program

Monthly Report – April 2019

- General Office Duties
- Eighteen welfare checks
- Participated in Clean - up Fix up Covington
- Completed Advanced Medical Life Support Training, provided thru Hospital Wing at Covington Fire Department
- Attended DSCC Health Fair at the JNC
- Monthly Inspection of Fire equipment – Medical – my Infection Control Officer Duties, all equipment passed
- Took required Annual Tuberculosis Skin test
- Assisted with the Drug Free Tipton Fund raiser
- Attended Four Community Civic events at the Covington Country Club
- Completed One, AHA Heart saver AED 1st Aid CPR recertification Class
- Installed and issued Nine smoke alarms
- Delivered Seven sympathy cards
- Accepted and started preplanning for Crestview Middle School, College & Career Fair May 9th 2019 , approximately 180 students - per Erica Sherfield School Counselor

Smoke Alarms at Home

SMOKE ALARMS ARE A KEY PART of a home fire escape plan. When there is a fire, smoke spreads fast. Working smoke alarms give you early warning so you can get outside quickly.

SAFETY TIPS

- Install smoke alarms in every bedroom. They should also be outside each sleeping area and on every level of the home. Install alarms in the basement.
- Large homes may need extra smoke alarms.
- It is best to use interconnected smoke alarms. When one smoke alarm sounds, they all sound.
- Test all smoke alarms at least once a month. Press the test button to be sure the alarm is working.
- There are two kinds of alarms. Ionization smoke alarms are quicker to warn about flaming fires. Photoelectric alarms are quicker to warn about smoldering fires. It is best to use both types of alarms in the home.
- A smoke alarm should be on the ceiling or high on a wall. Keep smoke alarms away from the kitchen to reduce false alarms. They should be at least 10 feet (3 meters) from the stove.
- People who are hard-of-hearing or deaf can use special alarms. These alarms have strobe lights and bed shakers.
- Replace all smoke alarms when they are 10 years old.



FACTS

- ① A closed door may slow the spread of smoke, heat, and fire.
- ① Smoke alarms should be installed inside every sleeping room, outside each separate sleeping area, and on every level. Smoke alarms should be connected so when one sounds, they all sound. Most homes do not have this level of protection.
- ① Roughly 3 out of 5 fire deaths happen in homes with no smoke alarms or no working smoke alarms.



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PROTECTION ASSOCIATION**
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on fire, electrical and related hazards



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**www.VolunteerFireTN.org
1-844-Vol-Tenn (1-844-865-8366)**

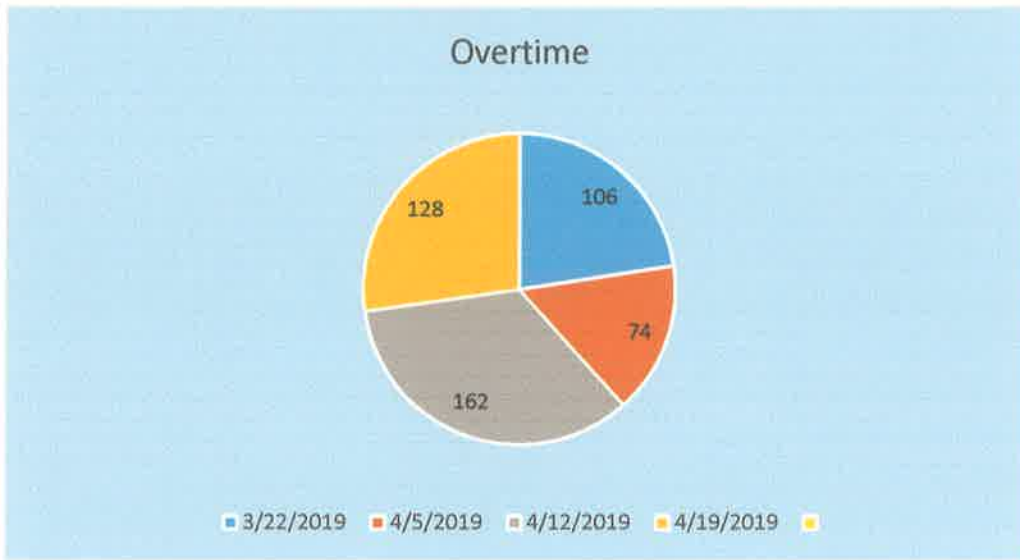


COVINGTON FIRE DEPARTMENT

101 Tennessee Avenue, Covington, TN 38019
901-476-2578

Overtime hours for Mar 22-April 19

3/22/2019	4/5/2019	4/12/2019	4/19/2019	
106	74	162	128	



Justin Hanson

From: Neill, Ronnie <ronnie.neill@tennessee.edu>
Sent: Tuesday, April 23, 2019 8:54 AM
To: Tiny Rose; Wolf, Dennis (Dennis Wolf)
Cc: Mayor Justin Hanson (jhanson@covingtontn.com)
Subject: Covington Fire Chief

Tiny, Dennis,

Below are my notes from yesterday regarding the recruitment of the fire chief.

Deadline for applications is May 31.
Both internal and external candidate applications will be accepted.
Applications will be received by Tiny.
Salary will be advertised at \$70,000 to \$75,000.

The position announcement will be prepared by Tiny and posted in the following places:
Tiny will post in all places where all positions are normally advertised
Ronnie will provide to TN City Managers, MTAS website, Town and City Newspaper
Dennis will provide to TN Fire Chiefs and Southeast Fire Chiefs websites

Dennis and I will interview the following Covington stakeholders on May 20, 21 and 22. Tiny will coordinate setting appointments for us.

- All Aldermen (6)
- All Department heads (6)
- County Fire Chief
- Fire department employees: (Tiny will randomly select the fire department employees)
 - Secretary
 - Officer (1)
 - Driver (1)
 - Firefighters (2)
 - Volunteers (2)
- Any fire department employee who asks to be interviewed

Assessment center will be conducted June 26-27 at the city personnel offices.
We hope to have five candidates for the assessment center.
Dennis will recruit the assessors.
The assessment center will consist of (1) interview, (2) in basket exercise (3) Board presentation.

Please review this and let me know if there changes.

Ronnie Neill
Municipal Management Consultant
The University of Tennessee
Municipal Technical Advisory Service
7777 Walnut Grove Road, Suite 3, Box 14
Memphis, Tennessee 38120-2130
Office & Cell (901) 412-2121 Fax (731)-425-4771
Jackson Office Phone (731) 423-3710
Ronnie.Neill@Tennessee.edu

The Public Works Committee met at City Hall on May 7, 2019 at 4:00 p.m. with the following members present: Chairman Alderman Jeff Morris, Alderman Danny Wallace and Alderwoman Minnie Bommer. Also present were Public Works Director David Gray, Building Official Lessie Fisher, Utilities Manager Calvin Johnson, Alderwoman Johnetta Yarbrough, Assistant to the Mayor Sara Gangaware, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Jeff Morris called meeting to order.

Public Works Director David Gray presented cost estimates for paving on the following streets:
Hill Street from Highway 51 to Simonton – \$35,594.60

Tuxedo Drive - \$18,432.71

Feezor from Bledsoe to Dixon - \$8,716.69

Feezor East Liberty to Bledsoe - \$6,867.70

Simonton Street TN Ave to Wortham - \$60,752.71

The total cost of paving for the above streets is \$130,360.41. Once this paving schedule is completed, the streets classified as functional streets will be placed on a schedule. There will be funding assistance from STP dollars on these functional classified streets. Utility Board Training will take place at the Covington Civic Center on May 16, 2019 from 12:00 p.m. to 7:00 p.m. National Public Works Week will be May 19 – May 25. The committee was provided with an update on the lease of the gasification plant. Lloyd Lipman and representatives from Southern Environmental Services have begun the permitting process with TDEC. Director Gray met with the West TN Hatchie River Basin Association regarding the cleaning of Town Creek. He will update the committee next month after he meets with a representative to survey the area. The water situation at the parking lot at Bald Butcher continues to be evaluated. Rye Engineering from Erin, TN has been consulted to investigate the property for a water leak. An estimate of \$2,500.00 per day was given to do further investigation.

Motion was made by Alderwoman Minnie Bommer and seconded by Alderman Danny Wallace to approve the paving schedule as presented by Public Works Director David Gray. Motion passed.

Motion was made by Alderman Danny Wallace and seconded by Alderwoman Minnie Bommer to move forward with the process of Rye Engineering investigating the Bald Butcher property for a water leak not to exceed \$5,000.00. Motion passed.

Motion was made by Alderman Jeff Morris and seconded by Alderwoman Minnie Bommer to accept the report from Public Works Director David Gray. Motion passed.

Building Official Lessie Fisher reported there were two open positions in Codes. She hopes to have interviews and these positions filled soon. An explanation of the time line for grass-cutting was addressed.

Motion was made by Alderman Jeff Morris and seconded by Alderwoman Minnie Bommer to accept the report from Building Official Lessie Fisher. Motion passed.

There being no further business, the meeting adjourned at 5:22 p.m.

City of Covington
Public Works Meeting

City Hall

LLC at 4:00 P.M.

May 7, 2019

1. **2019 Paving request. (See attached)**
2. **Utility Board training. (See attached)**
3. **National Public Works Week. (See attached)**
4. **Gasification Plant up date.**
5. **Town Creek cleaning report.**
6. **Bald butcher report.**

Other Business:

1. Code Division monthly report: (See attached)

Adjourn:

Asphalt Estimate

Date: 5/2/2019

Location Hill 51 to Simonton

Square Ft.	Square Yd	Tons 2 inch	Tons 1.5 inch	Tons 1 inch
43526	4836	532	387	266
Driveways				
0		0	0	0
Total Tons		532	387	266
Cost / Ton	\$ 92.00			

Total Cost \$ 48,942.57 \$ 35,594.60 \$ 24,471.28

Estimate \$ -

CAPITAL IMPROVEMENTS

SEWER \$ -
 WATER
 NAT. GAS
 INSPECTION FEES

TOTAL \$ -

SAY

TOTAL BOND

Asphalt Estimate

Date: 5/2/2019

Location Tuxcedo

		Tons	Tons	Tons
Square Ft.	Square Yd	2 inch	1.5 inch	1 inch
22540	2504	275	200	138
Driveways				
0		0	0	0
Total Tons		275	200	138
Cost / Ton	\$ 92.00			

Total Cost \$ 25,344.98 \$ 18,432.71 \$ 12,672.49

Estimate \$ -

CAPITAL IMPROVEMENTS

SEWER \$ -
 WATER
 NAT. GAS
 INSPECTION FEES _____

TOTAL \$ -

SAY

TOTAL BOND _____

Asphalt Estimate

Date: 5/2/2019

Location Freezer E Liberty to Bledso

		Tons	Tons	Tons
Square Ft.	Square Yd	2 inch	1.5 inch	1 inch
8398	933	103	75	51
Driveways				
0		0	0	0
Total Tons		103	75	51
Cost / Ton	\$ 92.00			

Total Cost \$ 9,443.08 \$ 6,867.70 \$ 4,721.54

Estimate \$ -

CAPITAL IMPROVEMENTS

SEWER \$ -
 WATER
 NAT. GAS
 INSPECTION FEES

TOTAL \$ -

SAY

TOTAL BOND

Asphalt Estimate

Date: 5/2/2019

Location Simonton St. TN to Wortham

Square Ft.	Square Yd	Tons 2 inch	Tons 1.5 inch	Tons 1 inch
74290	8254	908	660	454
Driveways				
0		0	0	0
Total Tons		908	660	454
Cost / Ton	\$ 92.00			

Total Cost \$ 83,534.98 \$ 60,752.71 \$ 41,767.49

Estimate \$ -

CAPITAL IMPROVEMENTS

SEWER \$ -
 WATER
 NAT. GAS
 INSPECTION FEES

TOTAL \$ -

SAY

TOTAL BOND _____

UTILITY BOARD TRAINING AGENDA
MAY 16, 2019 12:00 NOON TO 6:00 PM
100 W. WASHINGTON AVE., COVINGTON, TN

Time	Class	Instructor
11:30 AM to 12:00	Registration - Sign-In	
12:00	Welcome	Mayor Justin Hanson
12:00 to 12:50	Introduction to the Comptroller and Water and Wastewater Financing Board	John Greer
1:00 to 1:50	Open Records/Open Meetings Part 1	Rachel Buckley
2:00 to 2:50	Open Records/Open Meetings Part 2	Rachel Buckley
3:00 tp 3:50	Communicating With Customers	John Dunn (Video)
4:00 to 4:50	Case Studies Part 1	John Greer
5:00 to 5:50	Case Studies Part 2	John Greer
5:50 to 6:00	Wrap-Up	Mayor Justin Hanson
6:00	Dinner is Served	

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2019 NPWW Poster - It Starts Here!



APWA is proud to announce "It Starts Here" as the theme for the 2019 National Public Works Week. This theme represents the many facets of modern civilization that grow out of the efforts put forth by the public works professionals across North America. What starts here? Infrastructure starts with public works... Growth and innovation starts with public works... Mobility starts with public works... Security starts with public works... Healthy communities start with public works... The bottom line is that citizens' quality of life starts with public works. This year's exciting poster embraces a game board concept that puts into perspective the many responsibilities public works professionals take on to build, maintain, and support the infrastructure that helps our communities thrive. We invite those in public works as well as the general public to celebrate these efforts and the indispensable influence they have on our everyday life.

Product Code: PSTR19
Publisher: APWA
Date: January 20, 2019
Media: 20" X 30"
Member Price: \$13.00
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★ ★ ★ ★ ★ poster Mar 13, 2019 5:41 PM

By: Mr. Edward J. Kalna, PE
great poster this year!

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2019 NPWW POSTER - IT STARTS HERE!



Member Price:
\$13.00
Nonmember Price:
\$16.00
Details

David Gray

From: LL [tiburoninc@aol.com]
Sent: Thursday, April 25, 2019 9:14 AM
To: jhanson@covingtontn.com; rwitherington@lexverum.com; dgray@covingtontn.com
Cc: scottyrn@aol.com; jnokw49@gmail.com
Subject: DEC Meeting

Good Morning to All;

I am writing to follow up on my conversation with David yesterday regarding our meeting with Dr. Abkowitz and her DEC staff on Tuesday in Nashville.

We have been told the following ;

- a. The operating and solid waste permits can be secured in less than 4 weeks. A special medical waste handling permit is not necessary.
- b. The air quality permit will take 90 days.
- c. The current permits will not be valid for just a transfer of name and must be reissued.

We will be contacting David at the beginning of the week to meet in Covington with him as well as meet with the Memphis office of DEC which is much more familiar with the project than the state's main office. Only one of the six regulators at the meeting was totally familiar with the gasification project since its inception and permitting nearly five years ago.

Our opinion of the meeting was that we were well received and that we will be successful in securing all permits. We are just going to try to "speed up" the process.

I will be in touch with David Friday or Monday.

My best regards;

LLOYD

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David Gray

From: Kendra Abkowitz [Kendra.Abkowitz@tn.gov]
Sent: Monday, April 29, 2019 8:42 AM
To: LL (tiburoninc@aol.com); scottym@aol.com; jnokw49@gmail.com
Cc: Vojin Janjic; Ariel Wessel-Fuss; John Fuss; Julie Verissimo; Nickolaus Lytle; Herb Nicholson; Leland Hares; Ronne Adkins; dgray@covingtontn.com
Subject: Covington Gasification Unit Meeting Follow Up
Attachments: APC-PERM-G-02-Construction Permit Application Checklist-012418.pdf; CN-0934.pdf; CN-1035.pdf; Permits by Rule Criteria Response Template.docx; PBR Financial Assurance Worksheet.docx; City of Covington Biomass Gasification Facility (82.9 KB)

Dear Lloyd, Stephen, and John,

Thank you again for your time last week to discuss future potential plans for the Covington gasification unit. For your convenience I am summarizing major takeaways from our meeting on a program by program basis, and have included links or attachments to referenced materials. I have also included a point of contact for each program to facilitate your follow up.

Multi-Media Items

Although the meeting clarified the concepts of the overall project, specific and detailed information will be needed to be able to properly evaluate the permitting requirements. Please send a copy of the "long-format" version of the report that SES referenced numerous times during the meeting. Specific detailed needs include:

- a. A process flow diagram
- b. A facility map showing material storage locations and material transfer routes
- c. A specific and detailed list of proposed feed stock
- d. Waste acceptance procedures (including procedures for when hazardous or otherwise unacceptable waste is sent to the facility)

SES mentioned a purchasing option per the terms of the lease with the City of Covington after 90 days of operation. Per the attached correspondence from TDEC's Office of General Counsel sent to Mayor Hanson, should the City of Covington sell the gasification unit, it would be required to repay grant funds previously received for the unit to the state in the amount of \$250,000.

Please send all multi-media items to Kendra Abkowitz (Kendra.Abkowitz@tn.gov).

Water Resource Items

The current NPDES permit held by the City of Covington for their wastewater treatment plant discharge addresses conventional pollutants related to municipal discharges ([TN0020982](#)). Provided there are no changes to the use of effluent as non-contact cooling water, it likely that no changes to the permit will be needed. This permit currently includes requirements for utilizing treated effluent as non-contact cooling water in the gasification unit. The permit addresses thermal load to the receiving stream by including numeric limitations to the stream that apply only when the gasification process is running. DWR is interested in understanding how the gasification unit plans to continue to comply with these limitations in light of planned changes to facility activities/changes in materials being treated in the gasification unit. The current permit also includes narrative requirements, and those are still applicable as well.

We assume that the City of Covington will continue to be the NPDES permit holder in this circumstance, and as such, would like to see as good measure an agreement between SES and the City of Covington that describes a process as to how the two parties will handle any disputes or instances of noncompliance that relate to the current terms and

conditions of the permit. The agreement should also note that SES should provide access to their facilities during TDEC inspections.

SES described tire chipping and medical waste staging operations as occurring in a nearby enclosed facility. If material is exposed to stormwater, Tennessee Multi Sector Permit (TMSP) coverage may be needed. Specific details regarding the TMSP can be found on our website at <https://www.tn.gov/content/tn/environment/permit-permits/water-permits1/npdes-permits1/npdes-stormwater-permitting-program/npdes-industrial-stormwater-general-permit.html>. If all material is stored under roof, a certification of no exposure may be submitted. This form can be found at the above website. It is our understanding that there will be a processing site as well as the gasification site. Stormwater concerns should be addressed at each site separately.

Your contacts for all water-related permitting issues will be Vojin Janjic (Vojin.Janjic@tn.gov) and Ariel Wessel-Fuss (Ariel.Wessel-Fuss@tn.gov).

Air Items

The gasification unit has a current [air pollution control permit 072620](#), issued to the City of Covington, which restricts feedstock materials to chipped woody biomass and municipal sludge. SES has entered into an agreement with the City of Covington to assume operation of the Covington gasification/thermal oxidizer facility, with the desire to introduce new waste streams not currently authorized by the current permit 072620, specifically, medical waste, expired pharmaceuticals, and waste tires.

SES will need to apply for and obtain a new air pollution control permit to begin processing medical waste, expired pharmaceuticals, and waste tires at the Covington gasification/thermal oxidizer facility. The prepared application for a construction/modification permit should conform with the Air Pollution Control Division's Guidance on Construction Permit Application Requirements (attached). Of particular interest and concern to the Division of Air Pollution Control with respect to SES's proposal and the attached guidance document, is Federal Regulatory Review. Processing medical/infectious waste would likely cause the system to become subject to 40 CFR 60, Subpart Ec, - New Source Performance Standards for Hospital/Medical/Infectious Waste Incinerators (HMIWI). Should the applicant conclude that 40 CFR 60, Subpart Ec is not applicable, it is strongly recommended that the applicant seek and obtain a formal applicability determination directly from EPA regarding 40 CFR 60, Subpart Ec to support its conclusion. The applicant should include the EPA applicability determination letter as part of the application to promote an expedient review by the Division.

Your contacts for all air-related permitting issues will be John Fuss (John.Fuss@tn.gov) and Julie Verissimo (Julie.Verissimo@tn.gov).

Solid and Hazardous Waste Items

The proposal to gasify tires, non-RCRA medical and pharmaceutical waste, will require a "Permit-by-Rule" for being a Solid Waste Processor. This permit would apply to the location where the processing and aggregation of material occurs, which we understand to be offsite of the gasifier. Since activities involving pharmaceutical waste are proposed, the decision requires a detailed waste acceptance narrative to ensure RCRA regulated wastes will not be handled. If RCRA regulated wastes will be handled, SES would be acting as a Treatment Storage and Disposal Facility (see <https://www.tn.gov/environment/program-areas/solid-waste/hazardous-waste-management/treatment-storage-and-disposal-facilities.html>); and our Hazardous Waste group would take over regulatory responsibility.

Per state statute "Solid waste processing" means any process that modifies the characteristics or properties of solid waste, including, but not limited to, treatment, incineration, composting, separation, grinding, shredding, and volume reduction.

Information on Permit-by-Rules can be found at the following link: <https://tn.gov/environment/article/permit-waste-solid-waste-management-permit-by-rule>. The key components of this process are:

- A topographic map of the area
- Scaled drawing of the operation (including traffic flow, and material flow)
- A work sheet regarding storage capacity (attached)
- A completed application (attached)
- \$1,000 Application Fee (attached)
- A narrative explaining how the facility will comply with applicable criteria (attached)
- Permit-by-Rule activity facilities with more than 1,000 cubic yards of storage capacity must submit financial assurance documents

There is an annual fee of \$3,000 in addition which is due Oct 1st of each year and is invoiced in late July. Permit review is usually between a month to 3 months depending upon complexity and quality of submittal.

Please note that ash residuals from the gasifier destined for disposal facilities located within Tennessee will require a Special Waste evaluation and approval which is reapplied for every three years. This details of this approval process can be found at <https://www.tn.gov/environment/permit-permits/waste-permits1/special-waste-approval.html>.

Your contact for all solid and hazardous waste-related items will be Nick Lytle (Nickolaus.Lytle@tn.gov).

We look forward to working with you and please don't hesitate to contact us with any questions or concerns.

Hope you had a great weekend!



Kendra Abkowitz, PhD | Assistant Commissioner
Office of Policy and Sustainable Practices
Tennessee Tower, Second Floor
312 Rosa L. Parks Ave., Nashville, TN 37243
p. 615-532-8689 c. 615-866-7412
kendra.abkowitz@tn.gov

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Department of Code Compliance Report

May 7, 2019 Meeting

Proposing:

Once the two (2) Code Enforcement Officer positions are filled, we plan to cross train and work close together to enforce Property Maintenance Regulations. We plan to develop and implement educational materials to encourage the citizens to participate in the beautification of our City.

Report:

Animal Control – Inquires, Cats to County, Dogs to Foster, Dogs picked up by Owners – 53

Dogs to Dr Clay – 2

Beer Licenses- Inquires – 6

Business Licenses – Inquires, New Applications, Amended Applications – 75

Codes Violations – Inquiries, Letters and Notices - 46

Cemetery – Inquires, Grave Sales, On-Site Visits – 61

Court Clerk – Telephone Inquiries – 58

Proclamations – 3 (1 for Comcast Cares Day, 1 for Healthier Tennessee Week, 1 for Boys and Girls Club Week)

Resolutions – 1 for William Edwards retirement

Public Works – Inquires – 48

Sign – Inquires, Pickups, Applications – 78

Mechanical

2,960

New Educational Facility

2,761,615

City of Covington

Printed: 5/01/2019 11:12 am

PROJECT CODE RECAP FOR PERMITS ISSUED: 2/01/2019 TO 4/30/2019

687,021

Plumbing

2,483

Description	# of Permits	Fees	Value
Accessory Building	1	30.00	1,000
Additions - Commercial	1	156.00	30,000
Renovations - Commercial	2	181.50	3,629,574
Demolition	2	800.00	800
Fences	5	175.00	41,000
Mechanical	9	2,960.00	2,960
New Educational Facility	2	9,908.98	2,761,615
New Single Family	3	2,242.00	687,021
Plumbing	10	2,985.00	2,483
Additions - Residential	2	218.00	28,000
Sign Installation	18	429.00	17,800
TOTALS	55	20085.48	3,602,253

The Covington Municipal –Regional Planning Commission met at City Hall on March 5, 2019 at 12:00 p.m. with the following members present: Chairman Joe Swaim, Commissioners: Joe Auger, Alice Fisher, Sammy Beasley, Sue Rose, Danny Wallace. Also present were Building Official Lessie Fisher, Planner Will Radford, Donald M. Baskin Jr., and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Chairman Joe Swaim.

Motion was made by Joe Auger and seconded by Danny Wallace that the Minutes of the Preceding Meeting be approved as written and distributed to the Board. Motion passed.

A rezoning request was submitted on behalf of Donald M. Baskin, Jr. to rezone property near 1206 Old Brighton Road from R-2(Medium Density Residential) to B-2 (Highway Business) District. Planner Will Radford recommended in favor of the rezoning request due to a portion of the property currently zoned B-2, the location of the property, and the necessary infrastructure being in place.

Motion was made by Sammy Beasley and seconded by Danny Wallace to approve the rezoning request to rezone property near 1206 Old Brighton Road from R-2(Medium Density Residential) to B-2 (Highway Business) District. Motion passed.

There being no further business, the meeting adjourned at 12:16 p.m.

Tma

PLANNING COMMISSION MEETING

MARCH 5, 2019

12:00 PM NOON

LOWER LEVEL CONFERENCE ROOM

AT CITY HALL



**AGENDA FOR THE MEETING OF THE
COVINGTON MUNICIPAL-REGIONAL PLANNING COMMISSION
March 5, 2019
12:00 PM, City Hall (Lower Chambers)**

- I. CALL TO ORDER – ESTABLISHMENT OF A QUORUM**
- II. APPROVAL OF THE PREVIOUS MINUTES**
- III. NEW BUSINESS**
 - A. Donald M. Baskin Jr. Rezoning Request**
- IV. OLD BUSINESS**
- V. OTHER BUSINESS**
- VI. ADJOURNMENT**

Next Meeting: April 2, 2019

The Covington Municipal –Regional Planning Commission met at City Hall on February 5, 2019 at 12:00 p.m. with the following members present: Chairman Joe Swaim, Commissioners: Joe Auger, Alice Fisher, Sammy Beasley, Danny Wallace. Also present were Building Official Lessie Fisher, Planner Will Radford, Mayor Justin Hanson, Assistant to the Mayor Sara Gangaware, Lauren Fletcher, Roger Wilson, Thomas Pugh, Jeff Eakes, Jim Atkinson, Donnie Wallace and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Chairman Joe Swaim.

Motion was made by Alice Fisher and seconded by Joe Auger that the Minutes of the Preceding Meeting be approved as written and distributed to the Board. Motion passed.

A site plan was submitted to construct a new restaurant near 1655 U S Hwy 51 South. Planner Will Radford recommended approval of the site plan contingent upon engineer approval and parking requirements. A site plan was submitted to construct a new concession stand/restroom and an 800 sq. ft. addition at Covington High School located on S College. Planner Will Radford recommends approval of the site plan. Building Official Lessie Fisher discussed the text amendment for the adoption of the 2009 NFIP Model Flood Prevention Ordinance. Discussion began on short term rental units commonly called AirBnBs. A list of regulations was presented for review. These will be provided to Attorney Witherington for review.

Motion was made by Alice Fisher and seconded by Sammy Beasley to approve the site plan for Zaxby's Restaurant contingent upon engineering approval and required parking being adequately addressed. Motion passed.

Motion was made by Alice Fisher and seconded by Joe Auger to approve the site plan to construct a new concession stand/restroom and an addition at Covington High School. Motion passed.

Motion was made by Alice Fisher and seconded by Joe Auger recommending approval of the adoption of the 2009 Model Flood Prevention Ordinance to the Board of Mayor and Aldermen. Motion passed.

Building Official Lessie Fisher reported Johnnie Walker will be resigning immediately from the Planning Commission.

There being no further business, the meeting adjourned at 12:40 p.m.



384 A Carriage House Drive
Jackson, TN 38305
731-424-7664

MEMORANDUM

TO: The Covington Municipal-Regional Planning Commission
FROM: Will Radford, AICP
DATE: February 28, 2019
SUBJECT: Staff Recommendations for March meeting of the Municipal-Regional Planning Commission.

III. NEW BUSINESS

A. Donald M. Baskin Jr. Rezoning Request

Background

A rezoning request has been submitted on behalf of Donald M. Baskin Jr. along to rezone property near 1206 Old Brighton Road from R-2 (Medium Density Residential) District to B-2 (Highway Business) District. The property can be further identified as Parcel 40.00 on Tipton County Tax Map 050. The property does not appear to be located in a federally identified flood hazard area.

Analysis

The property appears to have access to Mueller Brass Road which is a Major Arterial Street and Old Brighton Road which is a Collector Street on the Covington Major Road Plan and would be conducive to commercial development.

A portion of this property has B-2 zoning established.

The Covington Future Land Use and Transportation Plan Future Land Use Map has the area dedicated as "Medium Density Residential".

The area requested for rezoning has adjacent residential properties to the south. Consideration for the potential impact of commercial zoning to these properties should be considered.

The following policies are found in the 2030 Municipal-Regional Land Use and Transportation Plan for Commercial Development:

1. All commercial developments shall be designed in compliance with appropriate site development standards.
2. **Commercial development shall be approved in only those areas where infrastructure is available to support such development.**
3. All commercial and private service developments shall be required to provide an adequate number of paved off-street parking spaces.
4. **To the extent feasible, landscaping or other screening shall be provided between commercial and residential land uses.**
5. Sidewalks shall be installed by the developer as commercial uses develop along arterial and collector-status street.

The area for rezoning is mostly developed and has the existing infrastructure (utilities) to support a new commercial development.

Recommendation

Staff recommends in favor of the rezoning request due a portion of the property currently zoned B-2, the location of the property near an intersection of an Arterial (Mueller Brass Road) and a collector (Old Brighton Road), access to Mueller Brass, and the necessary infrastructure being in place. Staff notes concern with potential impact to the residential properties to the south. The future land use map's designation as "Medium Density Residential" and the current R-2 zoning designation may suggest a desire to protect these areas from sprawling commercial development.

MEMORANDUM FOR RECORD

TO: Covington Municipal-Regional Planning Commission.

RE: Performance Bonds and Letters of Credit

The following is a list of performance bonds and letters of credit held by the Covington Municipal-Regional Planning Commission. Sixty (60) days before the expiration date, the Department of Code Compliance staff, will request the developer to renew the financial instrument. If the performance bond or letter is not renewed within two weeks of notice then staff will recommend that the Covington Municipal-Regional Planning Commission "call the bond "or submit a draft on the letter of credit.

<u>Developer</u>	<u>Renewal Date</u>	<u>Expiration Date</u>
Deena, LLC 80 Deena Cove Covington, TN 38019	July 3, 2019 Irrevocable Letter of Credit \$17,000.00	September 3, 2019
Tipton Investment Properties, LLC Hidden Ridge Subdivision Street Covington, TN 38019	May 21, 2019 Irrevocable Letter of Credit \$33,000.00	August 21, 2019

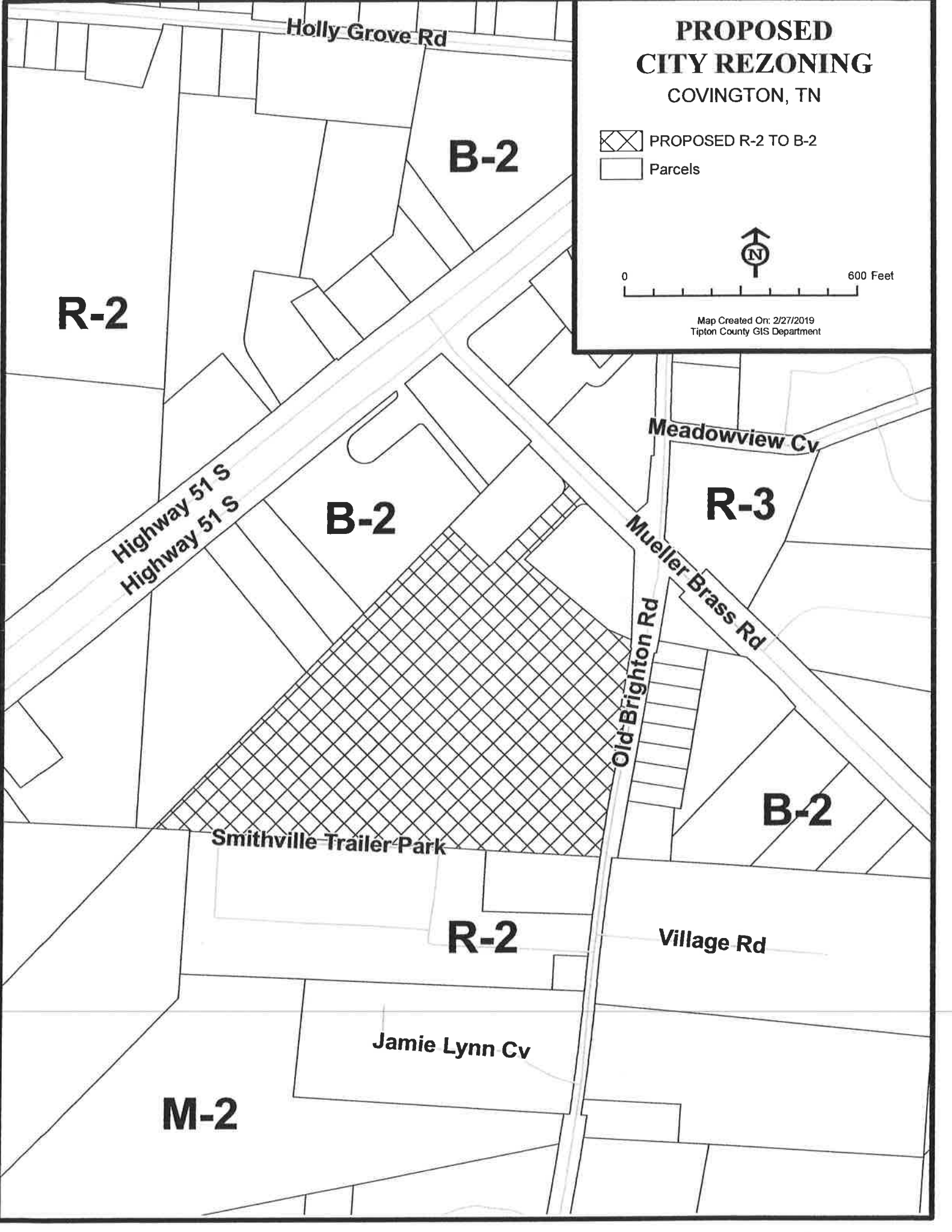
PROPOSED CITY REZONING COVINGTON, TN

-  PROPOSED R-2 TO B-2
-  Parcels



0 600 Feet

Map Created On: 2/27/2019
Tipton County GIS Department



To Whom It May Concern:

May 9, 2019

We are excited to announce our Crestview Middle School Track Team has qualified for the 2019 State Championship on May 18, 2019. This meet will take place at Austin Peay University. Last year, we were able to send several student-athletes from our team to the State Meet. The results were exciting and successful. Nick Harvell placed first in Shot Put. Shamyia Butler placed 7th in hurdles. Nakya Gilliam placed 5th in 800m. These accomplishments, the trip, the experience, could not have been possible without your help.

On Saturday, May 4, we had two athletes qualify for the TMSAA State Meet. These athletes have worked hard and deserve the same experience. Atyrun Smith qualified for Shot Put and Cameron Purham qualified for the 400m. We are asking for help once again to make this trip possible. We work very diligently every year to make productive young men and women. We encourage and coach them to strive for excellence. Your donation would greatly impact and benefit these young athletes. They showed up ready to compete and now have a great opportunity ahead of them.

Our State Meet is May 18th at Austin Peay State University. Your donations will help cover the hotel rooms, travel expenses, and food for our athletes. Please consider donating to these outstanding youth once again. I promise, they will be forever grateful and remember this trip for a lifetime.

If you would like to make a donation, contact us via email or cell. Kim Byrd's cell number is 731-413-7356 and email is kbyrd@tipton-county.com. The number at Crestview Middle School is 901-840-9250. We would love to bring the athletes by to collect any donations if possible. Again, thank you for your previous contribution and consideration of donating this year.



John Elinor
Crestview Middle School
Boys Head Coach



Kim Byrd
Crestview Middle School
Girls Head Coach



PROCLAMATION

CITY OF COVINGTON, TENNESSEE

IN RECOGNITION OF NATIONAL PUBLIC WORKS WEEK 2019

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Covington, Tennessee; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the City of Covington, Tennessee to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2019 marks the 59th annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, Justin M. Hanson, Mayor of the City of Covington, Tennessee DO HEREBY DESIGNATE THE WEEK May 19-25, 2019 as

NATIONAL PUBLIC WORKS WEEK

in the City of Covington, Tennessee and I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.


Justin M. Hanson, Mayor


Tina C. Dunn, Recorder-Treasurer



A-1 Door Company, LLC	Gas	Repair & Maint	\$ 1,385.00
BancorpSouth	Various Depts	Various Purchase/Travel	\$ 3,333.15
Barrie Foster	Museum	Travel	\$ 241.44
BFI North Shelby Landfill	WWTP	Sludge Disposal	\$ 7,427.94
BNY Mellon	Biomass	Interest Pymt on Bond	\$ 4,688.04
BNY Mellon	Biomass	Principal Pymt on Bond	\$ 73,100.00
BNY Mellon	PB Acct Bond	Interest Pymt on Bond	\$ 1,624.60
Bob Austill	Street	Concrete Finishing	\$ 1,056.00
Brenntag Mid-South	WWTP	Chemicals	\$ 1,995.00
BSN Sports	Park/Rec	Softball Uniforms	\$ 1,165.00
Centerpoint Energy	Gas	Purchased Gas	\$ 156,478.47
Climber Heavy Equip. Repair	Gas	Repair & Maint	\$ 4,143.00
Cody Faulk	Fire	Travel	\$ 101.00
Community Dev Partners	Sewer/General	Construction In Progress	\$ 8,500.00
De Lage Landen Public Fin	General	Vehicles/Transportation	\$ 14,101.24
Eagle Auto Sales	Airport	Trailer	\$ 1,450.00
Environmental Tech Sales	Sewer	Repair & Maint	\$ 2,395.39
G & C Supply	Gas	Inventory	\$ 3,352.00
G & C Supply	Water	Inventory	\$ 7,600.00
G & C Supply	Water	Supplies	\$ 7,923.02
H.T. Hackney	Park/Rec	Concession Supplies	\$ 2,385.00
High Tech Rescue, Inc.	Fire	Transportation Equipment	\$ 11,525.00
Home Depot	Various Depts	Supplies	\$ 4,226.57
Hub City Tire Co. Inc.	Gas	Repair & Maint	\$ 1,009.58
Itron	Utility Billing	Hardware Maint	\$ 1,031.01
John Deere Financial	Various Depts	Supplies	\$ 1,417.74
Joshua Posey	Fire	Travel	\$ 804.21
Kit Burrow	Fire	Travel	\$ 101.00
McKee Const/Plumbing	Park/Rec	Repair & Maint	\$ 1,540.00
Mid-South Bus Center	Fire	Other Operating Supplies	\$ 2,935.34
Mid-South Suppliers, LLC	Street	Supplies	\$ 4,262.13
Nevco Sports, LLC	Park/Rec	Scoreboard	\$ 4,304.35
Nic Shaw	Water	Travel	\$ 376.46
Owen-Witherington Law	General	Attorney Fees	\$ 4,017.50
Pavement Restorations	Street	Asphalt Repair	\$ 2,769.40
Purvis Industries	WWTP	Repair & Maint	\$ 3,337.41
Resource Entertain Group	BBQ Fest	Music Band	\$ 1,750.00
Rose Construction	Artesian	Boys & Girls Club	\$ 7,559.15
Russ Jones	Park/Rec	Field Prep	\$ 1,428.00
Score Sports	Park/Rec	Uniforms	\$ 2,005.63
Sherri Onorati	Museum	Travel	\$ 229.84
Sullivan's Natural Gas Ser	Gas	Repair & Maint	\$ 8,515.90
Tipton County Gravel	General	Simonton Street Ditch Repair	\$ 4,810.00
Truckers Lighthouse	Fire	Truck Vault	\$ 2,489.00
Verizon	Police	Phone	\$ 1,224.00
Wal-Mart	Various Depts	Supplies	\$ 3,292.17
Wascon Inc.	Sewer	Repair & Maint	\$ 1,246.20

