

JUSTIN HANSON  
Mayor



TINA DUNN  
Recorder-Treasurer

# *City of Covington*

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON AUGUST 11, 2020 AT 5:30 P.M.

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderman Danny Wallace.
3. Pledge of Allegiance to the Flag to be led by Alderman C H Sullivan.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
  - Minutes of the General Welfare - Public Safety Committee Meeting
  - Minutes of the Public Works Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson.
9. Report from Recorder-Treasurer Tina Dunn.
10. Report from City Attorney Rachel Witherington.
11. Old Business:
12. New Business:
  - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met virtually at City of Covington on July 28, 2020 at 5:30 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Danny Wallace, Johnetta Yarbrough, Jeff Morris, Minnie Bommer, C H Sullivan, and Keith Phelps. Also present were Fire Chief Richard Griggs, Police Chief Larry Lindsey, Public Works Director David Gray, Personnel Director Tiny Rose, Building Official Lessie Fisher, Parks & Recreation Director Joe Mack, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderman C H Sullivan.

Pledge of Allegiance to the Flag was led by Alderman Danny Wallace.

Motion was made by Alderman Sullivan and seconded by Alderman Morris that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Motion was made by Alderwoman Bommer and seconded by Alderman Wallace that the Minutes of the General Welfare – Public Relations be approved (See Attached).

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderman Phelps that the Minutes of the Finance & Administration Committee Meeting be approved (See Attached).

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Alderman Phelps reported the General Welfare - Public Safety Committee approved the sole source purchases of two all traffic solutions traffic sign board trailers and the purchase of the flock camera system. Both sole source letters were presented.

Motion was made by Alderman Phelps and seconded by Alderman Morris to approve the sole source purchases for the traffic sign board trailers and the flock camera system as recommended by the General Welfare – Public Safety Committee.

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed

Mayor Justin Hanson presented the new 2020 Covington Municipal Appointments for the following:

Industrial Board: Joe Swaim 2020-25, Vernon Parimore, 2020-26, Jerry Dupriest, 2020-26

Historic Zoning Commission: Lee Anderson, 2020-2025, Delores Hayes, 2020-2022

Planning Commission: Joe Swaim, 2020-25, Delores Hayes, 2020-26, Sarah Carter, 2020-27

Board of Property Maintenance: Sue Rose, 2020-2023, Maurine Cannon, 2020-2025

Board of Zoning Appeals: Sue Rose, 2020-2023, Maurine Cannon, 2020-2025

Tipton County Museum: Lawson Dyson, 2020-2023, John McBride, 2020-2023



Motion was made by Alderman Sullivan and seconded by Alderwoman Bommer to approve the 2020 appointments as recommended by Mayor Hanson.

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Recorder-Treasurer Tina Dunn presented the sales tax report for collections received in July, 2020 showing an increase of \$40,000 for month to date and an increase of \$148,000.00 year to date collections (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough to approve the report from Recorder-Treasurer Tina Dunn.

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Attorney Witherington reported the Fireworks Ordinance will be presented for approval at the August Board of Mayor and Aldermen Meeting.

The following bills over/under \$1000.00 were presented for approval:

MEAC	GAS	PURCHASED NATURAL GAS	\$ 23,940.00
BRENTAG MID SOUTH	WWTP	CHEMICALS	\$ 1,859.60
COVINGTON ELECTRIC	VARIOUS	ELECTRIC SERVICE	\$ 4,658.12
FAIL SAFE TESTING	FIRE	ANNUAL FIRE HOSE TESTING	\$ 3,420.00
G & C SUPPLU	WATER	MATERIALS	\$ 1,800.00
GULF STATES ENGINEERING	SEWER	PREVENTATIVE MAINTENANCE	\$ 6,637.00
GULF STATES ENGINEERING	SEWER	HWY 59 PUMP STATION REPAIR	\$ 3,633.11
HOME DEPOT CREDIT	VARIOUS	MISCELLANEOUS	\$ 1,858.06
ITRON	GAS	ELECTRONIC METER SUPPLIES	\$ 1,106.23
MID SOUTH BUSINESS CTR	FIRE	ANNUAL TESTING / SUPPLIES	\$ 2,925.89
MID SOUTH SOLUTIONS	POLICE	BALLISTIC VESTS	\$ 1,707.00
MID SOUTH SOLUTIONS	POLICE	BALLISTIC VESTS	\$ 1,138.00
PARISH TRANS INC	PARK/REC	REPLACE TRANSMISSION & CONVERTOR	1,800.00
PAVEMENT RESTORATIONS	STATE ST AID	PAVEMENT REPAIRS	\$ 2,965.82
ROSE CONSTRUCTION	AIRPORT	MAINTENANCE ON HANGAR	\$ 1,105.05
RUGGED DEPOT	POLICE	LAPTOPS	\$ 31,486.60
RUGGED DEPOT	POLICE	PRINTERS	\$ 3,357.52
RUGGED DEPOT	POLICE	DOCKING STATIONS	\$ 2,387.88
SANFORD GEARY ELECTRIC	GENERAL	LIGHT REPLACEMENT - CITY HALL BLDG	\$ 1,500.00
SIMONTONS	PARK/REC	PERGOLA	\$ 4,750.00
SOUTHWEST EMC	AIRPORT	ELECTRIC SERVICE	1,599.38
SYMMETRY	GAS	PURCHASED NATURAL GAS	55,296.28
TITAL AVIATION FUELS	AIRPORT	FUEL - 8,000 GALLONS	11,928.47
TN MUNICIPAL LEAGUE	GENERAL	2020-2021 MEMBERSHIP DUES	\$ 3,060.00



The General Welfare – Public Safety Committee met virtually on July 28, 2020 at 4:00 p.m. with the following members present: Chairman Alderman Keith Phelps, Mayor Justin Hanson, Alderwoman Johnetta Yarbrough, and Alderman C H Sullivan. Also present were: Police Chief Larry Lindsey, Fire Chief Richard Griggs, Alderwoman Minnie Bommer, Alderman Danny Wallace, Alderman Jeff Morris, Public Works Director David Gray, Assistant to the Mayor Rebecca Ray, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Phelps called the meeting to order.

Police Chief Larry Lindsey reported the department has eight open positions which includes two civilian positions. The Watson's R.M.S. upgrade is complete. Laptops and mobile printers are installed in all the cars and the Mobile C.A.D. software is in the process of being installed. The department has received a total of three new grants. The Cops Grant (\$375,000.00) will fill three positions in the department. The equipment from the DOJ Grant (\$35,000.00) is being purchased. Chief Lindsey requested approval to accept the T.H.S.O Grant (\$20,000.00) for the reimbursement of overtime. He presented two sole source letters for the purchase of the All Traffic Solutions Traffic Sign Board Trailers and the Flock Camera System. The statistics for the month was presented along with the total calls.

Motion was made by Mayor Hanson and seconded by Alderwoman Yarbrough to accept the THSO Grant of \$20,000.00.

Voting Aye: Sullivan, Phelps, Yarbrough, Hanson

Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough to approve the sole source letters for the purchase of the All Traffic Solutions Traffic Sign Board Trailers and the Flock Camera System.

Voting Aye: Sullivan, Phelps, Yarbrough, Hanson

Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough to accept the report from Police Chief Larry Lindsey.

Voting Aye: Sullivan, Phelps, Yarbrough, Hanson

Motion passed.

Fire Chief Richard Griggs reported the department was present at the Bicycle Park Grand Opening. There were 108 volunteer hours in the month of June. The run report was presented showing 275 calls from June 18<sup>th</sup> to July 23<sup>rd</sup>. The county coverage area collections to date is \$79,495.00. The CFD was awarded a micro grant from FEMA to purchase personal protective equipment related to the COVID-19 response. A representative from FEMA Assistance to Firefighter Grants asked for additional environmental information for each fire station. This grant will allow us to install an exhaust removal system in each fire station and additional turn our gear for firefighters. Ordinance 1684 was presented for the review of the sick time policy. At the current time, the 56-hour employees' sick time is accumulated at sixteen hours per month and they are charged sixteen hours per occurrence. Chief Griggs will discuss with Director Rose

and bring back a recommendation to the committee for approval. The care report was presented for review. Tommy Dunavant will be retiring on August 18, 2020.

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough to accept the report from Fire Chief Richard Griggs.

Voting Aye: Sullivan, Phelps, Yarbrough, Hanson

Motion passed.

There being no further business, the meeting adjourned at 4:39 p.m.



The Public Works Committee met virtually on August 4, 2020 at 4:00 p.m. with the following members present: Chairman Alderman Jeff Morris, Aldermen: Danny Wallace and Minnie Bommer, and Mayor Justin Hanson. Also present were Public Works Director David Gray, Building Official Lessie Fisher, Senior Accountant Kristin Mathis, Assistant to the Mayor Rebecca Ray, Utilities Manager Calvin Johnson, and Street/Sanitation Supervisor James Dowell.

Meeting was called to order by Chairman Alderman Jeff Morris.

Public Works Director David Gray informed the committee the paving project to pave Hope Street from Industrial Road to Hwy 51 and Town Creek Rd is set to start the 2<sup>nd</sup> or 3<sup>rd</sup> week in September. He gave an update on the TDOT contract with STP funds and the functional classified streets in this contract. Of those streets is South College and sections of it will have to be milled before it can be paved, and he will be bringing a proposal to the August Finance and Administration meeting on the 18<sup>th</sup>. He will have representatives from USDA at the meeting as well to give options on how to finance a major resurfacing project. Director Gray gave an update on the new AMI system in which they will begin installing new meters on Monday. He stated they have been contacted by a solicitor who would like to buy us out of our water tank contract with AT&T. Currently, Suez leases the water tank out for cell phone services to AT&T and our lease is up in 2033. We receive approximately \$89,000 from AT&T annually. Representatives with Suez will obtain the offer from the solicitor and this information will be presented to the committee for review. Director Gray reported to the committee the ongoing problems concerning our sanitation issues with Republic whom we are under a 5-year contract with.

A motion was made by Alderwoman Minnie Bommer to have Mayor Hanson send an official letter to Republic and have them attend our next Public Works Committee meeting. The motion was seconded by Alderman Danny Wallace.

Voting Aye: Bommer, Wallace, Morris, and Hanson.

Voting Nay: None

Motion passed.

A motion was made by Mayor Hanson to approve Director Gray's report as presented. The motion was seconded by Alderwoman Bommer. Motion passed.

Voting Aye: Hanson, Bommer, Wallace, and Morris.

Voting Nay: None

Motion passed

Building Official Lessie Fisher stated they are working on their information packets to send out explaining Property Maintenance violations and discussing with the City Attorney on the proper process of citing people into court for these violations. Once complete the packet will be presented to the committee for review.

A motion was made by Alderman Wallace to approve the Code Compliance Department report as presented. The motion was seconded by Alderwoman Bommer.

Voting Aye: Wallace, Bommer, Hanson, and Morris.

Voting Nay: None

Motion passed.

There being no further business, the meeting adjourned at 4:45 p.m.



