

JUSTIN HANSON
Mayor



TINA DUNN
Recorder-Treasurer

City of Covington

POST OFFICE BOX 768
200 West Washington Avenue, Covington, Tennessee 38019
Telephone (901) 476-9613 Fax (901) 476-6699

THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF
COVINGTON, TENNESSEE ON JULY 28, 2020 AT 5:30 P.M.

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderman C H Sullivan.
3. Pledge of Allegiance to the Flag to be led by Alderman Danny Wallace.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
 - Minutes of the General Welfare - Public Relations Committee Meeting
 - Minutes of the Finance & Administration Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson:
 - Municipal Appointments
9. Report from Recorder-Treasurer Tina Dunn:
 - Sales Tax Report
10. Report from City Attorney Rachel Witherington:
11. Old Business:
12. New Business:
 - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met virtually at City of Covington on July 14, 2020 at 5:30 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Danny Wallace, Johnetta Yarbrough, Jeff Morris, Minnie Bommer, C H Sullivan, and Keith Phelps. Also present were Fire Chief Richard Griggs, Police Chief Larry Lindsey, Public Works Director David Gray, Personnel Director Tiny Rose, Building Official Lessie Fisher, Parks & Recreation Director Joe Mack, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderman Jeff Morris.

Pledge of Allegiance to the Flag was led by Alderman Keith Phelps.

Motion was made by Alderman Morris and seconded by Alderman Phelps that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Motion was made by Alderman Keith Phelps and seconded by Alderman Sullivan that the Minutes of the Beer Board be approved (See Attached).

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderman Morris that the Minutes of the Covington Municipal – Regional Planning Commission Meeting be received.

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Motion was made by Alderman Phelps and seconded by Alderwoman Yarbrough that the Minutes of the General Welfare – Public Safety be approved (See Attached).

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Motion was made by Alderman Morris and seconded by Alderwoman Bommer that the Minutes of the Public Works Committee Meeting be approved (See Attached).

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Mayor Hanson reported Governor Lee has approved the use of virtual meetings through August 29, 2020.

Motion was made by Alderman Sullivan and seconded by Alderwoman Bommer to continue virtual meetings to the time frame allowed by Governor Lee's order of August 29, 2020.

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Mayor Hanson reported there will be a called Covington Municipal – Regional Planning Commission Meeting on Tuesday, July 21, 2020 at 12:00 p.m. The item to be discussed is the Holly Grove Subdivision.

Mayor Justin Hanson presented the Resolution to approve the City to enter in a contract with the following Energy Services Professionals, Rob Weatherford and Jerry Prince, as required to implement the FY 2018 Home Program Grant (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderwoman Bommer to approve the Resolution to approve the Energy Services Professionals to implement the FY 2018 Home Program Grant.

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace
 Motion passed.

The following bills over/under \$1000.00 were presented for approval:

BNY MELLON	BIOMASS	INTEREST PYMT ON BOND	\$ 1,897.99
VERIZON	POLICE	PHONE SERVICE	1,190.00
A2H	WATER	CONSTRUCTION IN PROGRESS	\$ 8,281.00
ADAPCO	A / C	PURSUIT ULV-4-4 (55 GL DR)	\$ 3,203.40
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE DISPOSAL	\$ 2,018.33
BOB AUSTILL CONCRETE	STREET	CONCRETE FINISHING	\$ 4,224.00
BRENNTAG MID SOUTH INC	WWTP	CHEMICALS	\$ 2,510.00
BRENNTAG MID SOUTH INC	WWTP	CHEMICALS	\$ 2,739.50
BRENNTAG MID SOUTH INC	WWTP	CHEMICALS	\$ 1,255.00
CHEMICAL FEED SYSTEMS	WTP	CHLORINE ROOM REHAB	\$ 20,348.44
CHEMICAL FEED SYSTEMS	WWTP	PLC UPGRADE	\$ 23,969.50
CITY OF COVINGTON	VARIOUS	VARIOUS - GAS, WATER, SEWER, SANI	\$ 3,559.32
COVINGTON ELECTRIC	VARIOUS	ELECTRIC SERVICE - VARIOUS	\$ 46,657.00
COVINGTON-TIPTON CHAMB	GAS	MEMBERSHIP DUES	\$ 13,905.00
DATA DRIVEN	POLICE	ANNUAL MAINTENANCE / UPGRADE	\$ 5,062.50
EMERGENCY REPORTING	FIRE	FIRE PACKAGE / 1ST PCR UPGRADE	\$ 4,764.00
HICH TECH RESCUE	FIRE	31" PUSH PULL RAM	\$ 11,180.00
INSOURCE SOFTWARE	SEWER	SCATA UPGRADE	\$ 5,057.16
JAMIESON & FISHER	AIRPORT	INSURANCE	\$ 3,130.00
LANE FLOORING	GENERAL	FLOORING INSTALLATION - CITY HALL	4,129.50
LEADS ONLINE	POLICE	POWER PLUS INVESTIGATION SYS	\$ 3,133.00
LOCAL GOVERNMENT CORP	GENERAL	DATA PROCESSING / SUPPLIES	\$ 50,527.75
MID SOUTH EMERG EQUIP	FIRE	EQUIPMENT	\$ 11,879.82
MID SOUTH EMERG EQUIP	FIRE	HOSES	3,533.98
MOST DEPENDABLE FOUNTAIN	PARKS / REC	SMSS BIKE REPAIR	\$ 2,180.00
OWEN , JENKINS, ETAL - LAW	GENERAL	LEGAL SERVICES	\$ 2,955.00
PATRIOT VEHICLE GRAPHICS	PARKS / REC	CUSTOM VEHICLE WRAP	\$ 4,950.00
POWER DMS	POLICE	POWER DMS ESSENTIAL PACKAGE	\$ 5,606.29

The General Welfare – Public Relations Committee met virtually at City of Covington on July 14, 2020 at 4:00 p.m. with the following members present: Mayor Justin Hanson, Alderman Keith Phelps, and Alderman C H Sullivan. Also present were Alderman Jeff Morris, Alderman Danny Wallace, Alderwoman Johnetta Yarbrough, Parks and Recreation Director Joseph Mack, Museum Director Barrie Foster, Public Works Director David Gray, Assistant to the Mayor Rebecca Ray, and Recorder-Treasurer Tina Dunn.

Motion was made by Alderman Sullivan and seconded by Alderman Phelps to elect Mayor Hanson to serve as Chairman for the Meeting due to Alderwoman Bommer's absence.

Voting Aye: Phelps, Sullivan, Hanson

Motion passed.

Park and Recreation Director Joe Mack reported the grand opening for the Bicycle Park & Playground will be Friday, July 17, 2020, at 3:30 p.m. He requested to start a 501-C3 Covington Parks Foundation. This foundation will be comprised of Friends Groups to maximize donor contributions in support of parks and recreation systems. The Foundation Board could be comprised of 3 members of the Covington Parks and Recreation Department, 3 representatives from the city at large, and 3 members of the Friends Groups. Some potential friends group consist of Frazier Park, Patriot Park, Shelton Park, and Project Play. The Adult Homerun Derby will be at Baltzer Field on Tuesday, July 21, 2020 at 6:30 p.m. The Softball Homerun Derby will be at Covington Sports Complex on Thursday, July 23, 2020, at 6:30 p.m.

Motion was made by Alderman Sullivan and seconded by Mayor Hanson to proceed with the establishment of the 501-C 3 Covington Parks Foundation.

Voting Aye: Phelps, Sullivan, Hanson

Motion Passed.

Motion was made by Alderman Sullivan and seconded by Alderman Phelps to approve the report from Parks and Recreation Director Mack.

Voting Aye: Phelps, Sullivan, Hanson

Motion passed.

Museum Director Foster reported the 2020 Area Art Exhibit will be displayed at Dyersburg State Community College from July 7th to October 30th. The Nature Connection presents Ladybugs in the month of July. The Online Academy has available educational programs on history, nature, and art.

Motion was made by Alderman Sullivan and seconded by Mayor Hanson to approve the report from Museum Director Foster.

Voting Aye: Phelps, Sullivan, Hanson

Motion passed.

Airport Manager Anderson will report at the next committee meeting.

There being no further business, the meeting adjourned at 4:31 p.m.

The Finance and Administration Committee met virtually at City of Covington on July 21, 2020 at 4:00 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Keith Phelps, Johnetta Yarbrough, Danny Wallace, C H Sullivan, Minnie Bommer, and Jeff Morris. Also present were: Building Official Lessie Fisher, Public Works Director David Gray, City Attorney Rachel Witherington, Police Chief Larry Lindsey, Personnel Director Tiny Rose, Fire Chief Richard Griggs, Parks & Recreation Director Joe Mack, Assistant to the Mayor Rebecca Ray, and Recorder-Treasurer Tina Dunn.

Chairman Alderman C H Sullivan called meeting to order.

Mayor Hanson began discussion on the State Grant Funding. The city will receive the one-time grant of \$223,000.00. During the budget process, the amount of \$141,000.00 was committed to capital purchases by department heads. There is an additional \$26,000 requested for various items. Police Chief Lindsey has requested the purchase of flock cameras and an alarm system at the CID Building. The flock cameras will require a two-year commitment which is a cost of \$12,500.00 per year. The alarm & video system is a cost of \$8,150.00 and a monthly monitoring fee which will be covered by the police department's budget. Alderman Phelps inquired about leasing the police vehicles versus the purchase of these vehicles.

Motion was made by Mayor Hanson and seconded by Alderman Sullivan to move forward with the expenditures of the one-time state grand funding as amended and changing the purchase of police vehicle to the leasing of the vehicles.

Voting Aye: Bommer, Yarbrough, Phelps, Morris, Wallace Sullivan

Motion passed.

Alderman Sullivan began the discussion on the sale and use of fireworks in the city limits. Chief Lindsey reported there were 121 complaint calls and the cost of overtime to the City was approximately \$4,000.00. Both police and fire personnel were assaulted with fireworks while responding to calls. Chief Lindsey will bring information on citations and arrests to the next Public Safety Meeting. Special events will still need to come to the Board for approval.

Motion was made by Alderman Sullivan and seconded by Alderwoman Bommer to have Attorney Witherington draft a proposal to ban the sale and use of fireworks in the city limits.

Voting Aye: Bommer, Yarbrough, Phelps, Morris, Wallace, Sullivan

Motion passed.

The sale of Anderson Field and North Main Street property was referred to the committee by the Public Relations Committee Meeting. Attorney Witherington discussed the co-ownership with Tipton County of the Anderson Field Property. She will discuss with the Tipton County Budget Director about selling the property. Director Gray reported that the Anderson Field Property does have a sewer main that runs between fields and a gas rectifier bed which would have to be relocated. Director Fisher reported the North Main Street property serves as the restroom for the park and the Farmer's Market. Attorney Witherington discussed the sale of the recently acquired property through the court at 408 Valley Street. The process to sell these properties will need to be discussed. Alderman Morris suggested putting the commercial property for auction but residential property could be listed with an agent. Attorney Witherington stated it would be

beneficial to have a policy on selling large pieces of property. Alderwoman Bommer requested to get the questions answered and clarity on the North Main Street Property and bring information to the next committee meeting.

Motion was made by Alderman Morris and seconded by Alderman Sullivan to submit a request for proposals to market the vacant property on Valley Street and present at the next Finance & Administration Committee Meeting.

Voting Aye: Bommer, Yarbrough, Phelps, Morris, Sullivan, Wallace

Attorney Witherington began discussion on the requirement of training for the temporary beer permits. There is a \$250.00 charge to make application for a temporary beer permit. Specific language could be added to the application versus the requirement of the training.

Motion was made by Alderwoman Bommer and seconded by Alderman Sullivan to move forward with the use of restrictive language on the application for the temporary beer permit.

Voting Aye: Bommer, Yarbrough, Phelps, Morris, Sullivan, Wallace

Motion passed.

There being no further business, the meeting adjourned at 5:27 p.m.

2020 COVINGTON MUNICIPAL APPOINTMENTS

INDUSTRIAL BOARD OF THE TOWN OF COVINGTON

Joe R. Swaim 2020-2026

Vernon Parimore 2020-2026

Jerry DuPriest 2020-2026

COVINGTON HISTORIC ZONING COMMISSION

Lee Huffman Anderson 2020-2025

Delores Rose Hayes 2020-2022

(to fill the unexpired term of Thomas Adams, Jr.)

COVINGTON MUNICIPAL-REGIONAL PLANNING COMMISSION

Joe R. Swaim 2020-2025

Delores Rose Hayes 2020-2026

Sarah Brasfield Carter 2020-2027

COVINGTON BOARD OF PROPERTY MAINTENANCE

Sue Rose 2020-2023

Maurine Cannon 2020-2025

COVINGTON BOARD OF ZONING APPEALS

Sue Rose 2020-2023

Maurine Cannon 2020- 2025

TIPTON COUNTY MUSEUM, VETERANS' MEMORIAL & NATURE CENTER

2020-2023

Lawson K. Dyson 2020 - 2023

John McBride 2020 -2023

(vacancy caused by the death of Jere H. Hadley in 2018)

MONTH TO DATE (2.75%)

REC/SALE	ACTUAL 2018-19	ACTUAL 2019-20	MONTH INC/(DEC)	MONTH INC/DEC %
SEPT/JUL	\$ 305,803	\$ 312,834	\$ 7,031	2.3
OCT/AUG	\$ 304,241	\$ 317,982	\$ 13,741	4.5
NOV/SEP	\$ 293,470	\$ 287,969	\$ (5,501)	-1.9
DEC/OCT	\$ 293,024	\$ 318,516	\$ 25,492	8.7
JAN/NOV	\$ 310,643	\$ 310,079	\$ (564)	-0.2
FEB/DEC	\$ 380,475	\$ 398,735	\$ 18,260	4.8
MAR/JAN	\$ 280,318	\$ 281,452	\$ 1,134	0.4
APRIL/FEB	\$ 281,071	\$ 290,545	\$ 9,474	3.4
MAY/MAR	\$ 332,855	\$ 342,172	\$ 9,317	2.8
JUNE/APR	\$ 325,078	\$ 355,103	\$ 30,025	9.2
JULY/MAY	\$ 335,012	\$ 375,029	\$ 40,017	11.9
AUG/JUNE	\$ 313,072	\$ -	\$ -	

TOTAL

YEAR TO DATE (2.75%)

REC/SALE	ACTUAL 2018-19	ACTUAL 2019-20	MONTH INC/(DEC)	MONTH INC/DEC %
SEPT/JUL	\$ 305,803	\$ 312,834	\$ 7,031	2.3
OCT/AUG	\$ 610,044	\$ 630,816	\$ 20,772	3.4
NOV/SEP	\$ 903,514	\$ 918,785	\$ 15,271	1.7
DEC/OCT	\$ 1,196,538	\$ 1,237,301	\$ 40,763	3.4
JAN/NOV	\$ 1,507,181	\$ 1,547,380	\$ 40,199	2.7
FEB/DEC	\$ 1,887,656	\$ 1,946,115	\$ 58,459	3.1
MAR/JAN	\$ 2,167,974	\$ 2,227,567	\$ 59,593	2.7
APRIL/FEB	\$ 2,449,045	\$ 2,518,112	\$ 69,067	2.8
MAY/MAR	\$ 2,781,900	\$ 2,860,284	\$ 78,384	2.8
JUNE/APR	\$ 3,106,978	\$ 3,215,387	\$ 108,409	3.5
JULY/MAY	\$ 3,441,990	\$ 3,590,416	\$ 148,426	4.3
AUG/JUNE	\$ 3,755,062	\$ -	\$ -	



City/County Clerk Monthly Summary

Welcome, Tina Dunn Settings Help Log Off

Customer City/County Clerk Monthly Summary

A If you are looking for historical data reports for periods prior to May 2018 for business tax and March 2017 for sales tax, please go to the [Business Intelligence Portal](#) and use your existing login information.

Month: 06 - June Year: 2020 Search

Collected In	Collections Type	Amount
8401 - Covington	Business Tax	-54,680.56
8401 - Covington	Local Option - DOR Admin Fee	1,322.10
8401 - Covington	Hall Income Tax	-9,405.39
8401 - Covington	Gasoline 3 Cent	-3,727.40
8401 - Covington	Gasoline 1989 Increase	-2,011.62
8401 - Covington	Gasoline And Motor Fuel	-12,813.02
8401 - Covington	Motor Fuel Improve Act	-6,436.68
8401 - Covington	Petroleum Special	-1,495.27
8401 - Covington	TV Telecom	-731.14
8401 - Covington	Liquor by the Drink	-2,809.02
8401 - Covington	Local Option	-117,519.84
8401 - Covington	State Sales	-70,223.35
8401 - Covington	Local Option - DOR Admin Fee	5,949.47
8401 - Covington	Local Option	-528,841.60
14 Rows		-803,423.32

$522,892.13 / 2 = 261,446.06$
 $(2,614.45)$

 $\$ 258,831.61$
 $+ 116,197.74$

 $375,029.35$



