

TINA DUNN Recorder-Treasurer

## City of Covington

## POST OFFICE BOX 768

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON FEBRUARY 23, at 5:30 p.m.

- 1. Meeting to be called to order by Mayor Justin Hanson.
- 2. Invocation to be given by Alderwoman Johnetta Yarbrough.
- 3. Pledge of Allegiance to the Flag to be led by Alderman John Edwards.
- 4. Minutes of the Preceding Meeting to be approved.
- 5. Report from Committees:
  - Minutes of the General Welfare Public Relations Committee Meeting
  - Minutes of the Finance & Administration Committee Meeting
- 6. Additions to the Agenda.
- 7. Welcome to visitors and grievances from citizens.
- 8. Report from Mayor Justin Hanson:
  - Updates
- 9. Report from Recorder-Treasurer Tina Dunn:
  - Sales Tax Report
- 10. Report from City Attorney Rachel Witherington:
- 11. Old Business:
- 12. New Business:
  - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met virtually on February 9, 2021 at 5:30 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Danny Wallace, Johnetta Yarbrough, Jeff Morris, C H Sullivan, John Edwards, and Chris Richardson. Also present were Fire Chief Richard Griggs, Police Chief Larry Lindsey, Public Works Director David Gray, Personnel Director Tiny Rose, Building Official Lessie Fisher, Parks & Recreation Director Joe Mack, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderman John Edwards.

Pledge of Allegiance to the Flag was led by Alderwoman Johnetta Yarbrough.

Motion was made by Alderman Jeff Morris and seconded by Alderwoman Johnetta Yarbrough that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).

Voting Aye: Yarbrough, Edwards, Morris, Richardson, Wallace, Sullivan. Motion passed.

Motion was made by Alderwoman Johnetta Yarbrough and seconded by Alderman C H Sullivan that the Minutes of the General Welfare – Public Safety be approved (See Attached). Voting Aye: Yarbrough, Edwards, Morris, Richardson, Wallace, Sullivan. Motion passed.

Motion was made by Alderman Danny Wallace and seconded by Alderman C H Sullivan that the Minutes of the Public Works Committee Meeting be approved (See Attached). Voting Aye: Yarbrough, Edwards, Morris, Richardson, Wallace Sullivan. Motion passed.

Mayor Justin Hanson recognized February as Black History Month. Thomas Adams gave a presentation on the importance of Black History Month. An update on COVID-19 cases was given. Currently, Tipton County has 190 active cases which is a decrease of 78 cases from last week. Mayor Hanson also reported the Covington Municipal Airport effect on the local economy as provided by TDOT economic studies.

Mayor Justin Hanson presented the Proclamation for Deputy Richard L. "Ricky" Rose supporting the two Memorial Highway Signs designating the section of Hwy 51 where Deputy Rose was shot as the Deputy Richard L. Rose Memorial Highway for approval (See Attached).

Motion was made by Alderman John Edwards and seconded by Alderman Danny Wallace to approve the Proclamation for Deputy Richard L. "Ricky" Rose. Voting Aye: Yarbrough, Edwards, Morris, Richardson, Sullivan, Wallace. Motion passed.

The following bills over/under \$1,000.00 were presented for approval:

1011			
A2H	GENERAL	VARIOUS STREETS	5.000.00
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BANCORP SOUTH VARIOUS MISCELLANEOUS 2,092.33 BFI NORTH SHELBY LANFILL WWTP SLUDGE REMOVAL 3,026.70 BRENNTAG MID SOUTH INC WWTP CHEMICALS 2,099.80 CAROLINA BIOLOGICAL SUPP MUSEUM NATURE ARTIFACTS EXHIBITS AND DISP 2,260.83 COMMUNITY DEVELOPMENT WATER 2020 SITE DEVELOPMENT GRANT 1,000.00 COTTRELL ELECTRIC WWTP LABOR / MATERIAL 1,425.96 COVINGTON ELECTRIC VARIOUS ELECTRIC 4,239.73 COVINGTON ELECTRIC VARIOUS ELECTRIC 42,904.81 DAVID CONNER, MD FIRE MED DIRECTOR AGREEMENT 1,000.00 DELL MARKETING LP AIRPORT COMPUTER 1,290.77 G & C GAS MATERIALS 1,530.50	A2H	WATER	RIALTON INDUSTRIAL PARK	2,789.00
BFI NORTH SHELBY LANFILL WWTP SLUDGE REMOVAL 3,026.70 BRENNTAG MID SOUTH INC WWTP CHEMICALS 2,099.80 CAROLINA BIOLOGICAL SUPP MUSEUM NATURE ARTIFACTS EXHIBITS AND DISP 2,260.83 COMMUNITY DEVELOPMENT WATER 2020 SITE DEVELOPMENT GRANT 1,000.00 COTTRELL ELECTRIC WWTP LABOR / MATERIAL 1,425.96 COVINGTON ELECTRIC VARIOUS ELECTRIC COVINGTON ELECTRIC VARIOUS ELECTRIC COVINGTON ELECTRIC VARIOUS ELECTRIC COVINGTON ELECTRIC DAVID CONNER, MD FIRE MED DIRECTOR AGREEMENT 1,000.00 DELL MARKETING LP AIRPORT COMPUTER 1,290.77 G & C G & C GAS MATERIALS 1,530.50 G & C WATER MATERIALS 3,600.55 G & C SEWER MATERIALS 1,100.00 G & C SEWER MATERIALS 1,100.00 MIDSOUTH SOLUTIONS POLICE UNIFORMS - JOHNATHAN GYLES 1,419.12 LOCAL GOVERNMENT CORP GAS MATERIALS NATURE-WATCH MUSEUM MATERIALS / SUPPLIES 1,001.43 NATURE-WATCH MATERIALS 1,000.00 NIDOUTH NATERI	A2H	GENERAL	TRANSPORTATION ALTERNATIVES PROJ	
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LOCAL GOVERNMENT CORP  GAS  MASS METER SWAPOUT  2,000.00  MIDSOUTH SOLUTIONS  POLICE  UNIFORMS - JOHNATHAN GYLES  1,104.73  NAFECO  FIRE  GLOVES  1,495.83  NATURE-WATCH  MUSEUM  MATERIALS / SUPPLIES  1,001.43  P & J ADVANCED FLOOR CARE  PARKS / REC  STRIP AND WAX FLOORS  1,287.00  PARASOL AWNINGS LLC  CIVIC CENTER  FABRIC AWNINGS  4,337.50  REPUBLIC SERVICES  SANITATION  SLUDGE REMOVAL  88,386.25  RYE ENGINEERING  WTP  METER TESTING  1,550.00  SULLIVAN'S GAS SERVICES  GAS  LIQUID ODORANT  2,935.08  SYNCB/AMAZON  VARIOUS  MISCELLANEOUS  1,501.50  SOUTHWEST TN ELECTRIC  AIRPORT  ELECTRIC  1,836.25  TN COMPTROLLER / TREAS  GENERAL  TAX BILLING / POSTAGE  3,024.00  TN PUBLIC UTILITY COMM  GAS  UD 2020 INSPECTION FEE  2,079.90  VISTAPRINT  PARKS / REC  MISC PROMOTIONAL  2,310.12  WOOTEN OIL CO  MAINTENANCE  DIESEL	G & C	SEWER	MATERIALS	
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NATURE-WATCH MUSEUM MATERIALS / SUPPLIES 1,001.43  P & J ADVANCED FLOOR CARE PARKS / REC STRIP AND WAX FLOORS 1,287.00  PARASOL AWNINGS LLC CIVIC CENTER FABRIC AWNINGS 4,337.50  REPUBLIC SERVICES SANITATION SLUDGE REMOVAL 88,386.25  RYE ENGINEERING WTP METER TESTING 1,550.00  SULLIVAN'S GAS SERVICES GAS LIQUID ODORANT 2,935.08  SYNCB/AMAZON VARIOUS MISCELLANEOUS 1,501.50  SOUTHWEST TN ELECTRIC AIRPORT ELECTRIC 1,836.25  TN COMPTROLLER / TREAS GENERAL TAX BILLING / POSTAGE 3,024.00  TN PUBLIC UTILITY COMM GAS UD 2020 INSPECTION FEE 2,079.90  VISTAPRINT PARKS / REC MISC PROMOTIONAL 2,310.12  WOOTEN OIL CO MAINTENANCE DIESEL 1,748.25	MIDSOUTH SOLUTIONS	POLICE	UNIFORMS - JOHNATHAN GYLES	1,104.73
P & J ADVANCED FLOOR CARE PARKS / REC STRIP AND WAX FLOORS 1,287.00  PARASOL AWNINGS LLC CIVIC CENTER FABRIC AWNINGS 4,337.50  REPUBLIC SERVICES SANITATION SLUDGE REMOVAL 88,386.25  RYE ENGINEERING WTP METER TESTING 1,550.00  SULLIVAN'S GAS SERVICES GAS LIQUID ODORANT 2,935.08  SYNCB/AMAZON VARIOUS MISCELLANEOUS 1,501.50  SOUTHWEST TN ELECTRIC AIRPORT ELECTRIC 1,836.25  TN COMPTROLLER / TREAS GENERAL TAX BILLING / POSTAGE 3,024.00  TN PUBLIC UTILITY COMM GAS UD 2020 INSPECTION FEE 2,079.90  VISTAPRINT PARKS / REC MISC PROMOTIONAL 2,310.12  WOOTEN OIL CO MAINTENANCE DIESEL 1,748.25	NAFECO	FIRE	GLOVES	1,495.83
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RYE ENGINEERING WTP METER TESTING 1,550.00  SULLIVAN'S GAS SERVICES GAS LIQUID ODORANT 2,935.08  SYNCB/AMAZON VARIOUS MISCELLANEOUS 1,501.50  SOUTHWEST TN ELECTRIC AIRPORT ELECTRIC 1,836.25  TN COMPTROLLER / TREAS GENERAL TAX BILLING / POSTAGE 3,024.00  TN PUBLIC UTILITY COMM GAS UD 2020 INSPECTION FEE 2,079.90  VISTAPRINT PARKS / REC MISC PROMOTIONAL 2,310.12  WOOTEN OIL CO MAINTENANCE DIESEL 1,748.25	REPUBLIC SERVICES	SANITATION	SLUDGE REMOVAL	88,386.25
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TN PUBLIC UTILITY COMM GAS UD 2020 INSPECTION FEE 2,079.90 VISTAPRINT PARKS / REC MISC PROMOTIONAL 2,310.12 WOOTEN OIL CO MAINTENANCE DIESEL 1,748.25	TN COMPTROLLER / TREAS	GENERAL	TAX BILLING / POSTAGE	3,024.00
VISTAPRINTPARKS / RECMISC PROMOTIONAL2,310.12WOOTEN OIL COMAINTENANCEDIESEL1,748.25	TN PUBLIC UTILITY COMM	GAS	UD 2020 INSPECTION FEE	
WOOTEN OIL CO MAINTENANCE DIESEL 1,748.25	VISTAPRINT	PARKS / REC	MISC PROMOTIONAL	
TOTAL \$ 225,377.94	WOOTEN OIL CO	MAINTENANCE	DIESEL	
			TOTAL	\$ 225,377.94

Motion was made by Alderman C H Sullivan and seconded by Alderman Jeff Morris that the preceding bills over/under \$1000.00 be paid when properly approved.

Voting Aye: Yarbrough, Edwards, Morris, Richardson, Sullivan, Wallace. Motion passed.

There being no further business, the meeting adjourned at 6:02 p.m.

Attest:			
	Recorder-Treasurer	Mayor	

The General Welfare – Public Relations Committee met virtually on February 9, 2021 at 4:00 p.m. with the following members present: Chairman Alderman Jeff Morris, Alderman C H Sullivan, Alderman John Edwards, and Mayor Justin Hanson. Also present were Alderwoman Johnetta Yarbrough, Alderman Danny Wallace, Alderman Chris Richardson, Parks and Recreation Director Joseph Mack, Museum Director Katherine Markley, Airport Manager Robin Anderson, Public Works Director David Gray, Building Official Lessie Fisher, Assistant to the Mayor Rebecca Ray, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Jeff Morris called meeting to order.

Airport Manager Anderson reported total fuel sales of 1,843 for the month of January. TDOT released the 2019 Aviation Economic Study. The Covington Municipal Airport contributes \$7,722,000 to the state's economy.

Motion was made by Alderman Jeff Morris and seconded by Alderman C H Sullivan to accept the report from Airport Manager Anderson.

Voting Aye: Edwards, Sullivan, Hanson, Morris

Motion passed.

Park and Recreation Director Joe Mack reported the Spring Sports signup fees have been reduced so that more children can participate. A status update was given on the Covington Parks Foundation. The initial Board Members are William Allen Wooten, Echo Day, Jean Johnson, Amy Baltimore, Mark Goforth, and Sheila Barlow. An anonymous donation in the amount of \$10,000,00 has been received for Baltzer Field Renovation. Park and Recreation Fees were submitted for review. These will be approved through the Administrative Ordinance. The Athletic Facility Tournament Policy was presented for review. This policy addresses all fields. The BBQ Festival will be June 4<sup>th</sup> and 5<sup>th</sup>. A change for this year is the switching from the Memphis BBQ Network to a Kansas City BBQ. There is an increase in the number of award members. Katherine Markley has been hired for the Tipton County Museum Director.

Motion was made by Alderman C H Sullivan and seconded by Alderman John Edwards to approve the report from Park and Recreation Director Mack. Voting Aye: Edwards, Sullivan, Hanson, Morris Motion passed.

There being no further business, the meeting adjourned at 4:23 p.m.

The Finance and Administration Committee met virtually on February 16, 2021 at 4:00 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Johnetta Yarbrough, Danny Wallace, C H Sullivan, Chris Richardson, John Edwards, and Jeff Morris. Also present were: Building Official Lessie Fisher, Public Works Director David Gray, Personnel Director Tiny Rose, Fire Chief Richard Griggs, Parks & Recreation Director Joe Mack, Assistant to the Mayor Rebecca Ray, and Recorder-Treasurer Tina Dunn.

Chairman Alderman C H Sullivan called meeting to order.

Alderman Sullivan presented two letters of intent for the purchase of the Anderson Field Property. Charms, LLC made an offer of \$70,000.00. for the purchase of this property. APC Rentals made an offer of \$50,000.00 for the purchase. Mayor Hanson reported Mark Herbison contacted surrounding property owners due to the absence of a real estate agent. Charms requested a Phase 1 Environmental Study. This study was paid by HTL.

Motion was made by Alderman C H Sullivan and seconded by Alderman Jeff Morris to accept Charms, LLC letter of intent to purchase the Anderson Field Property for \$70,000.00 designating the proceeds to the Park and Recreation Department Improvements.

Voting Aye: Yarbrough, Edwards, Morris, Richardson, Sullivan, Hanson Motion passed.

Director Joe Mack presented a prioritized list of projects in the amount of \$130,000.00 for review. Improvements include the basketball courts at Frazier Park, tennis courts at the Park and Recreation Building, Jaycee Building HVAC, and Baltzer Field signs, lighting, and scoreboard. An anonymous donation of \$10,000.00 has been received for Baltzer Field renovations.

Motion was made by Alderman John Edwards and seconded by Alderman C H Sullivan to proceed with the improvements requested by Director Mack funded by the proceeds from the sale of Anderson Field Property and general fund balance.

Voting Aye: Yarbrough, Edwards, Morris, Richardson, Wallace, Hanson, Sullivan.

Motion passed.

Building Official Lessie Fisher presented the proposed charter changes in Title 1 - General Administration, Title 2 - Boards & Commission, Etc., and Title 3 - Municipal Courts. These will be reviewed and brought to the March Finance & Administration Committee. MTAS Director Ronnie Neill, Attorney Rachel Witherington, David Gwinn, and Director Fisher has worked with department heads and others to make the proposed changes to be approved by the Board of Mayor and Aldermen.

There being no further business, the meeting adjourned at 4:43 p.m.

MONTH TO DATE (2.75%)

	ACTUAL	ACTUAL	-	MONTH	MONTH
REC/SALE	2019-20	2020-21	IN	IC/(DEC)	INC/DEC %
SEPT/JUL	\$ 312,834	\$ 363,501	\$	50,667	16.2
OCT/AUG	\$ 317,982	\$ 343,254	\$	25,272	7.9
NOV/SEP	\$ 287,969	\$ 334,410	\$	46,441	16.1
DEC/OCT	\$ 318,516	\$ 357,781	\$	39,265	12.3
JAN/NOV	\$ 310,079	\$ 347,045	\$	36,966	11.9
FEB/DEC	\$ 398,735	\$ 426,869	\$	28,134	7.1
MAR/JAN	\$ 281,452				0.0
APRIL/FEB	\$ 290,545				0.0
MAY/MAR	\$ 342,172				0.0
JUNE/APR	\$ 355,103				0.0
JULY/MAY	\$ 375,029				0.0
AUG/JUNE	\$ 364,603				0.0

TOTAL

**YEAR TO DATE (2.75%)** 

,	ACTUAL	ACTUAL		MONTH	MONTH
REC/SALE	2019-20	2020-21	IP	IC/(DEC)	INC/DEC %
SEPT/JUL	\$ 312,834	\$ 363,501	\$	50,667	16.2
OCT/AUG	\$ 630,816	\$ 706,755	\$	75,939	12.0
NOV/SEP	\$ 918,785	\$ 1,041,165	\$	122,380	13.3
DEC/OCT	\$ 1,237,301	\$ 1,398,946	\$	161,645	13.1
JAN/NOV	\$ 1,547,380	\$ 1,745,991	\$	198,611	12.8
FEB/DEC	\$ 1,946,115	\$ 2,172,860	\$	226,745	11.7
MAR/JAN	\$ 2,227,567				0.0
APRIL/FEB	\$ 2,518,112				0.0
MAY/MAR	\$ 2,860,284				0.0
JUNE/APR	\$ 3,215,387				0.0
JULY/MAY	\$ 3,590,416				0.0
AUG/JUNE	\$ 3,955,019				0.0

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Friday, Feb 19, 2021 04:47 PM

BNY MELLON	BIOMASS	INTEREST PYMT ON BOND	1,871.77
MEAC	GAS	PURCHASED NATURAL GAS	38,502.00
SOUTHWEST TN ELEC	VARIOUS	ELECTRIC	1,833.50
SANDSTORM	FIRE	EXCEL SPREADSHEET	1,162.50
EXPRESS BODY WORKS LLC	FIRE	REPAIRS	3,374.00
WOOTEN OIL CO	GENERAL	GAS	The same of the sa
WITHERINGTON SERVICES	MAINT	HEATER REPLACEMENT	14,869.53
TITAN AVIATION FUELS	AIRPORT	AVGAS	2,780.00
OWEN JENKINS DEDMON ETC	GENERAL	PROFESSIONAL SERVICES	13,228.73
A2H	SEWER	CIP	3,625.00
MEMPHIS GRIZZLIES	PARK / REC	JR GRIZZLIES JERSEYS	2,159.72
COLUMBIA CHRYSLER	POLICE		4,350.00
ROSE CONSTRUCTION	WATER	2021 DODGE CHARGER	25,267.00
ROSE CONSTRUCTION		RIALTO INDUSTRIAL PARK	213,538.34
ROSE CONSTRUCTION	WATER	RIALTO INDUSTRIAL PARK	180,821.27
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		Name of the Control o	
		TOTAL	4
		TOTAL	\$ 507,383.36