

JUSTIN HANSON
Mayor



TINA DUNN
Recorder-Treasurer

City of Covington

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON,
TENNESSEE ON FEBRUARY 23, at 5:30 p.m.

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderwoman Johnetta Yarbrough.
3. Pledge of Allegiance to the Flag to be led by Alderman John Edwards.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
 - Minutes of the General Welfare - Public Relations Committee Meeting
 - Minutes of the Finance & Administration Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson:
 - Updates
9. Report from Recorder-Treasurer Tina Dunn:
 - Sales Tax Report
10. Report from City Attorney Rachel Witherington:
11. Old Business:
12. New Business:
 - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met virtually on February 9, 2021 at 5:30 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Danny Wallace, Johnetta Yarbrough, Jeff Morris, C H Sullivan, John Edwards, and Chris Richardson. Also present were Fire Chief Richard Griggs, Police Chief Larry Lindsey, Public Works Director David Gray, Personnel Director Tiny Rose, Building Official Lessie Fisher, Parks & Recreation Director Joe Mack, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderman John Edwards.

Pledge of Allegiance to the Flag was led by Alderwoman Johnetta Yarbrough.

Motion was made by Alderman Jeff Morris and seconded by Alderwoman Johnetta Yarbrough that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).

Voting Aye: Yarbrough, Edwards, Morris, Richardson, Wallace, Sullivan.

Motion passed.

Motion was made by Alderwoman Johnetta Yarbrough and seconded by Alderman C H Sullivan that the Minutes of the General Welfare – Public Safety be approved (See Attached).

Voting Aye: Yarbrough, Edwards, Morris, Richardson, Wallace, Sullivan.

Motion passed.

Motion was made by Alderman Danny Wallace and seconded by Alderman C H Sullivan that the Minutes of the Public Works Committee Meeting be approved (See Attached).

Voting Aye: Yarbrough, Edwards, Morris, Richardson, Wallace Sullivan.

Motion passed.

Mayor Justin Hanson recognized February as Black History Month. Thomas Adams gave a presentation on the importance of Black History Month. An update on COVID-19 cases was given. Currently, Tipton County has 190 active cases which is a decrease of 78 cases from last week. Mayor Hanson also reported the Covington Municipal Airport effect on the local economy as provided by TDOT economic studies.

Mayor Justin Hanson presented the Proclamation for Deputy Richard L. “Ricky” Rose supporting the two Memorial Highway Signs designating the section of Hwy 51 where Deputy Rose was shot as the Deputy Richard L. Rose Memorial Highway for approval (See Attached).

Motion was made by Alderman John Edwards and seconded by Alderman Danny Wallace to approve the Proclamation for Deputy Richard L. “Ricky” Rose.

Voting Aye: Yarbrough, Edwards, Morris, Richardson, Sullivan, Wallace.

Motion passed.

The following bills over/under \$1,000.00 were presented for approval:

A2H	GENERAL	VARIOUS STREETS	5,000.00
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A2H	WATER	RIALTON INDUSTRIAL PARK	2,789.00
A2H	GENERAL	TRANSPORTATION ALTERNATIVES PROJ	26,300.00
BANCORP SOUTH	VARIOUS	MISCELLANEOUS	2,092.33
BFI NORTH SHELBY LANFILL	WWTP	SLUDGE REMOVAL	3,026.70
BRENNTAG MID SOUTH INC	WWTP	CHEMICALS	2,099.80
CAROLINA BIOLOGICAL SUPP	MUSEUM	NATURE ARTIFACTS EXHIBITS AND DISP	2,260.83
COMMUNITY DEVELOPMENT	WATER	2020 SITE DEVELOPMENT GRANT	1,000.00
COTTRELL ELECTRIC	WWTP	LABOR / MATERIAL	1,425.96
COVINGTON ELECTRIC	VARIOUS	ELECTRIC	4,239.73
COVINGTON ELECTRIC	VARIOUS	ELECTRIC	42,904.81
DAVID CONNER, MD	FIRE	MED DIRECTOR AGREEMENT	1,000.00
DELL MARKETING LP	AIRPORT	COMPUTER	1,290.77
G & C	GAS	MATERIALS	1,530.50
G & C	WATER	MATERIALS	3,600.55
G & C	SEWER	MATERIALS	5,700.00
G & C	GAS	MATERIALS	1,100.00
G & C	SEWER	MATERIALS	1,419.12
LOCAL GOVERNMENT CORP	GAS	MASS METER SWAPOUT	2,000.00
MIDSOUTH SOLUTIONS	POLICE	UNIFORMS - JOHNATHAN GYLES	1,104.73
NAFECO	FIRE	GLOVES	1,495.83
NATURE-WATCH	MUSEUM	MATERIALS / SUPPLIES	1,001.43
P & J ADVANCED FLOOR CARE	PARKS / REC	STRIP AND WAX FLOORS	1,287.00
PARASOL AWNINGS LLC	CIVIC CENTER	FABRIC AWNINGS	4,337.50
REPUBLIC SERVICES	SANITATION	SLUDGE REMOVAL	88,386.25
RYE ENGINEERING	WTP	METER TESTING	1,550.00
SULLIVAN'S GAS SERVICES	GAS	LIQUID ODORANT	2,935.08
SYNCB/AMAZON	VARIOUS	MISCELLANEOUS	1,501.50
SOUTHWEST TN ELECTRIC	AIRPORT	ELECTRIC	1,836.25
TN COMPTROLLER / TREAS	GENERAL	TAX BILLING / POSTAGE	3,024.00
TN PUBLIC UTILITY COMM	GAS	UD 2020 INSPECTION FEE	2,079.90
VISTAPRINT	PARKS / REC	MISC PROMOTIONAL	2,310.12
WOOTEN OIL CO	MAINTENANCE	DIESEL	1,748.25
		TOTAL	\$ 225,377.94

Motion was made by Alderman C H Sullivan and seconded by Alderman Jeff Morris that the preceding bills over/under \$1000.00 be paid when properly approved.

Voting Aye: Yarbrough, Edwards, Morris, Richardson, Sullivan, Wallace.

Motion passed.

There being no further business, the meeting adjourned at 6:02 p.m.

Attest:

Recorder-Treasurer

Mayor

The General Welfare – Public Relations Committee met virtually on February 9, 2021 at 4:00 p.m. with the following members present: Chairman Alderman Jeff Morris, Alderman C H Sullivan, Alderman John Edwards, and Mayor Justin Hanson. Also present were Alderwoman Johnetta Yarbrough, Alderman Danny Wallace, Alderman Chris Richardson, Parks and Recreation Director Joseph Mack, Museum Director Katherine Markley, Airport Manager Robin Anderson, Public Works Director David Gray, Building Official Lessie Fisher, Assistant to the Mayor Rebecca Ray, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Jeff Morris called meeting to order.

Airport Manager Anderson reported total fuel sales of 1,843 for the month of January. TDOT released the 2019 Aviation Economic Study. The Covington Municipal Airport contributes \$7,722,000 to the state's economy.

Motion was made by Alderman Jeff Morris and seconded by Alderman C H Sullivan to accept the report from Airport Manager Anderson.

Voting Aye: Edwards, Sullivan, Hanson, Morris

Motion passed.

Park and Recreation Director Joe Mack reported the Spring Sports signup fees have been reduced so that more children can participate. A status update was given on the Covington Parks Foundation. The initial Board Members are William Allen Wooten, Echo Day, Jean Johnson, Amy Baltimore, Mark Goforth, and Sheila Barlow. An anonymous donation in the amount of \$10,000,00 has been received for Baltzer Field Renovation. Park and Recreation Fees were submitted for review. These will be approved through the Administrative Ordinance. The Athletic Facility Tournament Policy was presented for review. This policy addresses all fields. The BBQ Festival will be June 4th and 5th. A change for this year is the switching from the Memphis BBQ Network to a Kansas City BBQ. There is an increase in the number of award members. Katherine Markley has been hired for the Tipton County Museum Director.

Motion was made by Alderman C H Sullivan and seconded by Alderman John Edwards to approve the report from Park and Recreation Director Mack.

Voting Aye: Edwards, Sullivan, Hanson, Morris

Motion passed.

There being no further business, the meeting adjourned at 4:23 p.m.

The Finance and Administration Committee met virtually on February 16, 2021 at 4:00 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Johnetta Yarbrough, Danny Wallace, C H Sullivan, Chris Richardson, John Edwards, and Jeff Morris. Also present were: Building Official Lessie Fisher, Public Works Director David Gray, Personnel Director Tiny Rose, Fire Chief Richard Griggs, Parks & Recreation Director Joe Mack, Assistant to the Mayor Rebecca Ray, and Recorder-Treasurer Tina Dunn.

Chairman Alderman C H Sullivan called meeting to order.

Alderman Sullivan presented two letters of intent for the purchase of the Anderson Field Property. Charms, LLC made an offer of \$70,000.00 for the purchase of this property. APC Rentals made an offer of \$50,000.00 for the purchase. Mayor Hanson reported Mark Herbison contacted surrounding property owners due to the absence of a real estate agent. Charms requested a Phase 1 Environmental Study. This study was paid by HTL.

Motion was made by Alderman C H Sullivan and seconded by Alderman Jeff Morris to accept Charms, LLC letter of intent to purchase the Anderson Field Property for \$70,000.00 designating the proceeds to the Park and Recreation Department Improvements.
Voting Aye: Yarbrough, Edwards, Morris, Richardson, Sullivan, Hanson
Motion passed.

Director Joe Mack presented a prioritized list of projects in the amount of \$130,000.00 for review. Improvements include the basketball courts at Frazier Park, tennis courts at the Park and Recreation Building, Jaycee Building HVAC, and Baltzer Field signs, lighting, and scoreboard. An anonymous donation of \$10,000.00 has been received for Baltzer Field renovations.

Motion was made by Alderman John Edwards and seconded by Alderman C H Sullivan to proceed with the improvements requested by Director Mack funded by the proceeds from the sale of Anderson Field Property and general fund balance.
Voting Aye: Yarbrough, Edwards, Morris, Richardson, Wallace, Hanson, Sullivan.
Motion passed.

Building Official Lessie Fisher presented the proposed charter changes in Title 1 - General Administration, Title 2 - Boards & Commission, Etc., and Title 3 - Municipal Courts. These will be reviewed and brought to the March Finance & Administration Committee. MTAS Director Ronnie Neill, Attorney Rachel Witherington, David Gwinn, and Director Fisher has worked with department heads and others to make the proposed changes to be approved by the Board of Mayor and Aldermen.

There being no further business, the meeting adjourned at 4:43 p.m.

MONTH TO DATE (2.75%)

REC/SALE	ACTUAL 2019-20	ACTUAL 2020-21	MONTH INC/(DEC)	MONTH INC/DEC %
SEPT/JUL	\$ 312,834	\$ 363,501	\$ 50,667	16.2
OCT/AUG	\$ 317,982	\$ 343,254	\$ 25,272	7.9
NOV/SEP	\$ 287,969	\$ 334,410	\$ 46,441	16.1
DEC/OCT	\$ 318,516	\$ 357,781	\$ 39,265	12.3
JAN/NOV	\$ 310,079	\$ 347,045	\$ 36,966	11.9
FEB/DEC	\$ 398,735	\$ 426,869	\$ 28,134	7.1
MAR/JAN	\$ 281,452			0.0
APRIL/FEB	\$ 290,545			0.0
MAY/MAR	\$ 342,172			0.0
JUNE/APR	\$ 355,103			0.0
JULY/MAY	\$ 375,029			0.0
AUG/JUNE	\$ 364,603			0.0

TOTAL

YEAR TO DATE (2.75%)

REC/SALE	ACTUAL 2019-20	ACTUAL 2020-21	MONTH INC/(DEC)	MONTH INC/DEC %
SEPT/JUL	\$ 312,834	\$ 363,501	\$ 50,667	16.2
OCT/AUG	\$ 630,816	\$ 706,755	\$ 75,939	12.0
NOV/SEP	\$ 918,785	\$ 1,041,165	\$ 122,380	13.3
DEC/OCT	\$ 1,237,301	\$ 1,398,946	\$ 161,645	13.1
JAN/NOV	\$ 1,547,380	\$ 1,745,991	\$ 198,611	12.8
FEB/DEC	\$ 1,946,115	\$ 2,172,860	\$ 226,745	11.7
MAR/JAN	\$ 2,227,567			0.0
APRIL/FEB	\$ 2,518,112			0.0
MAY/MAR	\$ 2,860,284			0.0
JUNE/APR	\$ 3,215,387			0.0
JULY/MAY	\$ 3,590,416			0.0
AUG/JUNE	\$ 3,955,019			0.0

A If you are looking for historical data reports for periods prior to May 2018 for business tax and March 2017 for sales tax, please go to the Business Intelligence Portal and use your existing login information.

Month: 01 - January | Year: 2021 | Search

Collected In	Collections Type	Amount
8401 - Covington	Business Tax	-17,730.18
8401 - Covington	Local Option - DOR Admin Fee	1,504.85
8401 - Covington	Gasoline 3 Cent	-3,965.83
8401 - Covington	Gasoline 1989 Increase	-2,140.30
8401 - Covington	Gasoline And Motor Fuel	-14,210.14
8401 - Covington	Motor Fuel Improve Act	-7,180.16
8401 - Covington	Petroleum Special	-1,495.27
8401 - Covington	TV Telecom	-876.02
8401 - Covington	Liquor by the Drink	-2,319.50
8401 - Covington	Local Option	-133,764.55
8401 - Covington	State Sales	-100,469.63
8401 - Covington	Local Option - DOR Admin Fee	6,771.86
8401 - Covington	Local Option	-601,942.87
13 Rows		-877,817.74

294,609.64
 132,259.70
426,869.34

595,171.02 / 2 = 297,585.50
 (2,975.86)
294,609.64

