



**CITY OF COVINGTON
CODE COMPLIANCE DEPARTMENT
APPLICATION FOR BUILDING PERMIT**

*****THIS IS NOT A PERMIT*****

Application is hereby made to the Code Compliance Department of the City of Covington for the approval of plans, herewith submitted (if requested by Inspector) for the erection/renovation of the building herein described. All provisions of the Building Requirements and Zoning Requirements shall be complied with in the erection/renovation of said building(s) whether specified or not. No construction work for which a permit is required shall be commenced in any building or premises until a permit to perform such work is obtained.

Project/Building Address: _____ Date: _____

Map: _____ Group: _____ Parcel: _____

Lot #: _____ Subdivision: _____

Landowner's Name: _____

Applicants Name if different: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____

Phone #: Home _____ Business _____ Cell _____

CONTRACTOR:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: Business _____ Cell _____

Email: _____

State License Number: _____

Each dwelling requires fifty (50) feet of road frontage to a City Street

Please list any other structures on this parcel of land: Such as houses, mobile homes, accessory buildings, etc.:

Permit is being acquired for:

Residential:

New Construction Renovation Repair Carport/Garage Accessory Building Addition
Mobile Home Demolition

Commercial:

New Construction Addition Alteration Repair Temporary Structure Demolition

SQUARE FOOTAGE (must be completed for all construction):

Heated Space		Garage		Basement		Bonus		Other	
Mercantile		Business		Assembly		Industrial		Storage	
Other		TOTAL SQUARE FOOTAGE:							

Municipal Zoning Classification:

R-1 _____ R-1A _____ R-2 _____ R-3 _____ R-P _____ B-1 _____ B-2 _____ B-3 _____
B-P _____ H-M _____ M-1 _____ M-2 _____ M-3 _____

Regional Zoning Classification:

FAR _____ R-1 _____ R-2 _____ R-3 _____ C-1 _____ C-2 _____ C-3 _____ I-1 _____
Flood Zone (X, A, AE) _____ Flood Elevation _____ New Driveway (Y, N) _____

Construction Type:

I _____ II _____ III _____ IV _____ V _____

Occupancy Type:

Group A – Assembly Small _____ Group A – Assembly Large (over 1000) _____ Group B – Business _____
Group B –Restaurant (over 100) _____ Group E – Educational _____ Group F – Factory Industrial _____
Group H – Hazardous _____ Group I – Institutional _____ Group M – Mercantile _____
Group R – Residential _____ Group S – Storage _____

Have you built a house within the last two (2) years? _____

If yes, when? _____ Address: _____

THE FOLLOWING MUST BE SUBMITTED:

- Two complete sets of construction drawings on Commercial Buildings & Residential structures other than one, two family dwellings and townhouse. A stamped set of drawings on structures over 5000 sq. feet. Building site plans conforming to zoning standards.
- Copy of septic drawing or legal proof of an existing septic system
- Copy of recorded deed, if recently transferred
- Copy of survey for properties greater than five (5) acres
- A copy of current State of TN contractor's license (if project is over \$25,000, rental property, commercial or industrial property)
- Certificate of Worker's Compensation Insurance & Liability Insurance
- Detailed scope of work

*****NOTICE*****

The permit, after issuance, becomes null and void if work or construction authorized is not commenced within six (6) months, or if construction or work is suspended or abandoned for a period of six (6) months at any time after work is commenced. In the event of misrepresentation of fact, false statement, or incorrect information on this application or on plans which the permit or approval was based, the permit may be revoked.

The permit, after issuance, shall expire two (2) years from the date of issue or upon the issuance of the Use & Occupancy Certificate unless:

1. The Building Official determines that substantial progress has been made in the work authorized by the permit; and
2. The permit holder is granted an exception or extension after submitting a written request to the Building Official
3. The original permit, along with any other required state or local permit, shall be placed on site and shall be readily available for inspection. Upon completion of a request form prescribed by the Code Compliance Department, a duplicate original permit may be obtained in the event of the loss or destruction of the original permit.
4. It shall be the responsibility of all persons performing work on the site to comply with the required codes and standards.
5. The issuance of a permit shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of any state law or regulation or any ordinance of the City of Covington. The issuance of a permit based on construction documents or other data shall not prevent the Inspector from requiring the correction of errors in the construction documents or other data. The Building Official is also authorized to prevent occupancy or use of a structure where there is a violation of any adopted codes and standards.
6. The Building Official may suspend or revoke a permit issued under the provisions of the adopted codes and standards wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any state law, or adopted codes and standards.

I do hereby certify that I have read and examined this document and know the same to be true and correct.

Signature of Applicant: _____ Date: _____

LANDOWNER'S PERMISSION

If the person pulling the permit is not the landowner or licensed contractor, please have the following signed and notarized by the landowner.

Name of Landowner: _____

Address: _____ Phone: _____

Map#: _____ Group: _____ Parcel #: _____ Acreage: _____ For the land being used.

I do swear or affirm under penalties of perjury that the statements above are true and correct. I hereby acknowledge the issuance of a building permit for the property listed above.

Signature: _____ Date: _____

State of: _____ County of: _____

Personally, appeared before me, _____, with whom I am personally acquainted, and who acknowledged that he/she executed the within instrument for the purposes therein contained.

Witness my hand, at office, this ____ day of _____, 2021.

Notary Public: _____

My Commission Expires: _____



*****NOTICE*****

Call for inspections before 11am for afternoon inspections, and after 1pm for next day morning inspections.

All inspections are first come first serve basis.

Call: (901)476-7191 ext. 1046 Monday – Friday 8am – 4:30pm

Signature

Date