

# **CITY OF COVINGTON PLANNING AND BUILDING DIVISION INSPECTION POLICY**

The following is the inspection policy established by the Covington Public Works, Planning and Building Division:

- All permits must be obtained and paid in full before any inspections will be made.
- All inspections must be called in to the Planning and Building Division office at **901-476-7191**.
- The anticipated time period for called in inspections is as follows:
  - Morning inspections (**9 am to 12 pm**) must be called in the day before.
  - Afternoon inspections (**1:30 pm to 4 pm**) must be called in that morning prior to 12 pm.
  - The hour from **12 pm to 1 pm** is reserved for lunch.
  - In rare cases, inspections will be made prior to 9 am and after 4 pm.

If you have any questions, please contact our office at 901-476-7191.