



# Covington Public Works/Utilities

## COMMERCIAL UTILITY APPLICATION

**BEFORE ANY UTILITIES CAN BE TURNED ON ANY OLD BILLS MUST BE PAID IN FULL**

DATE: \_\_\_\_\_ TURN ON DATE \_\_\_\_\_ ACCT # \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

TRANSFERRING FROM: \_\_\_\_\_

ACCT#: \_\_\_\_\_ TURN OFF DATE: \_\_\_\_\_

SSN: \_\_\_\_\_ DRIVERS LIC : \_\_\_\_\_

PHONE # : \_\_\_\_\_ FAX: \_\_\_\_\_

TID #: \_\_\_\_\_ BUSINESS LIC # \_\_\_\_\_

BUSINESS TYPE: \_\_\_\_\_

IS THERE A MAILBOX AT THIS LOCATION:  
YES \_\_\_ NO \_\_\_ DON'T KNOW \_\_\_ (you must let us know if you mark this one)

DO YOU WANT TO PARTICIPATE IN THE ROUND-UP PROGRAM? YES NO

DEPOSITS:		OLD BILL AMOUNT:
GAS	\$ _____ .00	_____
WATER	\$ _____ .00	
SEWER	\$ _____ .00	
SANITATION	\$ _____ .00	
NON REFUNDABLE USER FEE	\$ _____ 25.00	
TOTAL COLLECTED	\$ _____ .00	

THERE WILL BE AN ADDITIONAL CHARGE FOR ALL EXTRA PICKUPS

SIGNATURE: \_\_\_\_\_

## CUSTOMER DEPOSIT CONTRACT

**I HEREBY AGREE** to authorize The City of Covington employees, agents, and representatives access to my premises for the purpose of installing, inspections, reading meters, servicing equipment, discontinuing services or for any other reason necessary or incidental to provide service.

The meter must remain easily accessible to the meter reader. The City will not be responsible for damage to any unmarked underground utilities such as septic tanks, septic field lines, water lines, electrical lines, satellite dishes, cable, etc.

I further agree that the installation of said line up to and including the meter assembly is a right of easement granted to the City of Covington. Customer shall provide a space for and exercise proper care to protect the property of distributor on its premises and in the event of loss or damage to the distributor's property arising from neglect of customer to care for same, the cost of the necessary repairs or replacements shall be paid by customer.

Failure to receive a bill will not release the customer from payment obligation should bill not be paid upon date due. If payment is not received before cut off day, The City of Covington has the right to cut customer off without further notification. **There will be a \$50 service charge on cut off day whether services have been disconnected or not. There will be an additional \$100 service charge for non-emergency after hour connections. The original bill, the \$50 cut off service charge and the \$100 after hour charge must be paid by 8:30 am the next morning or you will be cut back off and another \$25 service charge will be added.**

**When making application to get utilities turned on, you must have (A) a picture ID, (B) your social security card or something official with your social security number on it and (C) the rent receipt/ lease papers or proof of ownership. If you do not have these, we will turn your utilities temporarily on for three (3) days. After three (3) days if you have not provided The City of Covington with this information, we will turn the utilities off until you have provided this information to The City of Covington.**

**The name on the rent receipt/lease papers or ownership paper must coincide with the name on the application for services.** The name, in which the account is in, is the only one that will be able to disconnect the services. In case of death of applicant, a death certificate and Name Change Application must be provided to change information. In case of divorce, a divorce decree and Name Change Application must be provided.

The City of Covington does not discriminate based on a person's race, color, creed, religion, national origin, sex, disability or familial status.

Applicant Signature \_\_\_\_\_

Co-Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_