



JUSTIN HANSON  
Mayor

TINA DUNN  
Recorder-Treasurer

# *City of Covington*

POST OFFICE BOX 768

200 West Washington Avenue, Covington, Tennessee 38019

Telephone (901) 476-9613 Fax (901) 476-6699

**THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON JUNE 12, 2018 AT 5:30 P.M.**

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderman Drew Glass.
3. Pledge of Allegiance to the Flag to be led by Alderman C H Sullivan.
4. Minutes of the Preceding Meeting to be approved (See Attached – Blue).
5. Report from Committees:
  - Minutes of the General Welfare–Public Safety Committee Meeting (See Attached–Yellow).
  - Minutes of the Public Works Committee Meeting (See Attached–Pink).
  - Minutes of the Finance & Administration Committee Meetings (See Attached – White).
  - Minutes of Covington Municipal Regional Planning Commission (See Attached – Green).
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson:
  - Updates
9. Report from Recorder-Treasurer Tina Dunn:
10. Report from City Attorney Rachel Witherington.
11. Old Business:

12. New Business:

- Ordinance 1702 (Budget Amendment) ready for approval on second reading (See Attached – White).
- Resolution to Annex First Baptist Church Property ready for approval on second reading (See Attached – Pink).
- Ordinance 1703 (Zoning of First Baptist Church Property ready for approval on second reading ( See Attached – Yellow).
- Ordinance 1704 (Personnel Handbook) ready for approval on second reading (See Attached – Gold).
- Ordinance 1705 (Tax Rate) ready for approval on first reading (See Attached – Green).
- Ordinance 1706 (2018-19 Budget) ready for approval on first reading (See Attached –Pink).
- Ordinance 1707 (Continuation Budget) ready for approval on first reading (See Attached – Blue).
- Ordinance 1708 (Text Amendment) ready for approval on first reading (See Attached – White).
- Bills Over \$250.00 ready for Board Approval (See Attached – Green

The Board of Mayor and Aldermen met at City of Covington on May 22, 2018 at 5:30 p.m. with the following members present: Mayor Justin Hanson, Aldermen: John Edwards, Minnie Bommer, C. H. Sullivan, and Mac McGowan. Also present were Personnel Director Tiny Barton, Police Chief Buddy Lewis, Assistant Fire Chief Richard Griggs, Park and Recreation Director Joe Mack, Public Works Director David Gray, Building Official Lessie Fisher, City Attorney Rachel Witherington, and Assistant to the Mayor Sara Gangaware.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderman John Edwards.

Pledge of Allegiance to the Flag was led by Alderwoman Minnie Bommer.

Motion was made by Alderman C H Sullivan and seconded by Alderman John Edwards that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached). Motion passed.

Motion was made by Alderman John Edwards and seconded by Alderwoman Minnie Bommer that the Minutes of the General Welfare – Public Relations be approved (See Attached). Motion passed.

Motion was made by Alderman C H Sullivan and seconded by Alderman Mac McGowan that the minutes of the Public Works Committee be approved (See Attached). Motion passed.

Motion was made by Alderman C H Sullivan and seconded by Alderwoman Minnie Bommer that the Minutes of the Finance & Administration Committee Meeting be approved (See Attached). Motion passed.

Alderman John Edwards stated he is not in favor of liquidating the Covington Police Department. Alderwoman Minnie Bommer reiterated Alderman Edwards thoughts on this.

Reverend Martin Orjianoke requested permission to hold a Corpus Christi Procession on June 3, 2018 from St. Alphonsus Catholic Church to Cobb-Parr Park (See Attached).

Motion was made by Alderwoman Minnie Bommer and seconded by Alderman John Edwards to approve the request for the Corpus Christi Procession on June 3, 2018 from the church. Motion passed.

Mayor Justin Hanson recommended Nelson Williams for reappointment to the I D Board.

Motion was made by Alderman Mac McGowan and seconded by Alderman C H Sullivan to approve the reappointment of Nelson Williams to the I D Board. Mayor asked for clarification from the City Attorney regarding the vote because two of the Aldermen did not vote.

Mayor Justin Hanson recommended the appointment of Jenna Hackett to the I D Board.

Motion was made by Alderman John Edwards and seconded by Alderman C H Sullivan to approve the appointment of Jenna Hackett to the I D Board. Motion passed.

Mayor Justin Hanson recommended the reappointment of Brad Williams to the I D Board.

Motion was made by Alderman C H Sullivan and seconded by Alderman Mac McGowan to approve the reappointment of Brad Williams to the I D Board. Motion passed.

Public Hearing for Ordinance 1701 (Administrative) for third and final reading was called to order. There being no comment, the public hearing was closed (See Attached).

Motion was made by Alderman C H Sullivan and seconded by Alderwoman Minnie Bommer to approve Ordinance 1701 (Administrative) for third and final reading.

Voting Aye: Sullivan, McGowan, Bommer, Edwards

Voting Nay: None

Motion passed.

Mayor Justin Hanson presented Ordinance 1702 (Budget Amendment) for approval on first reading (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman John Edwards to approve Ordinance 1702 (Budget Amendment) on first reading. Motion passed.

Mayor Justin Hanson presented the Resolution to annex First Baptist Church Property for approval on first reading (See Attached).

Motion was made by Alderman C H Sullivan and seconded by Alderwoman Minnie Bommer to approve the Resolution to annex First Baptist Church Property on first reading. Motion passed.

Mayor Justin Hanson presented Ordinance 1703 (Zoning of First Baptist Church Property) for approval on first reading (See Attached).

Motion was made by Alderwoman Minnie Bommer and seconded by Alderman C H Sullivan to approve Ordinance 1703 (Zoning of First Baptist Church Property) on first reading. Motion passed.

Mayor Justin Hanson presented Ordinance 1704 (Personnel Handbook) for approval on first reading (See Attached).

Motion was made by Alderman C H Sullivan and seconded by Alderman Mac McGowan to approve Ordinance 1704 (Personnel Handbook) on first reading. Motion passed.

The following bills over \$250.00 were presented for approval:

A2H	20,207.91	ADAPCO	3,468.00
ActSoft	585.00	Andrew Hefner	172.00
Airgas	384.28	AT&T	1,758.55
BFI N Shelby Landfill	5,533.74	Brenntag Mid-South, Inc.	2,800.00
Brighton Lumber, LLC	999.00	Co-op	968.00
Canon Solutions America	575.17	Cummins Sales&Service	478.72
Coin Holders LLC	1,569.05	Fleet Safety Equipment, Inc.	1,685.00
Comcast	1,028.34	G&C	697.50
Eastern Aviation Fuels, Inc.	19,233.35	Glide Paddlesports, LLC	3,120.00
ESRI	800.00	GM Financial	14,101.24
Jamieson&Fisher, Inc.	1,170.00	JD Distributors, Inc	477.08
John Deere Financial	882.66	Just-N-Case Security	349.00
Mid-South Bus Center	705.13	McCarter&English	289.69
Mike Adams	500.00	Memphis Sound.com	700.00
Republic Services	75,573.28	National Water Services, LLC	4,100.00
Richard Griggs	138.00	Nitro	1,750.76
Seth Walker	500.00	Owen/Jenkins/Dedmon	2,351.66
Shawn Parker	172.00	Quill	583.99
Sherman Hearn	1,800.00	Sandstorm	462.50
Southeastern Security Con.	720.00	Sanford Geary Electric	1,884.00
Sullivan's Natural Gas	8,023.00	Shapiro Uniform	3,827.28
Summit Roofing& Restoration	2,400.00	Simonton's	480.00
TGA	2,948.40	Ted's Glass Company	347.00
The Leader	1,957.00	Tipton County Sanitation	1,344.00
Tipton County Printing Ser.	712.50	TN Law Enforce Training	430.00
Verizon Wireless	637.93	Vermeer Mid-South	444.11



The General Welfare – Public Safety Committee met at City Hall on May 22, 2018 at 2:30 p.m. with the following members present: Chairman Alderman Mac McGowan, Alderman C. H. Sullivan, Alderwoman Minnie Bommer, and Mayor Justin Hanson. Also present were: Assistant Fire Chief Richard Griggs, Police Chief Buddy Lewis, Alderman John Edwards, and Assistant to the Mayor Sara Gangaware.

Meeting was called to order by Chairman Alderman Mac McGowan.

Police Chief Buddy Lewis reported Officer Rushell Guarian has been promoted to Corporal. SRO Officer has turned in his resignation. The SRO Program was discussed. The City receives \$28,000.00 from Tipton County for the SRO Officer and the city is responsible for the rest of the salary and benefits. The officer is responsible for 5 Tipton County Schools. A new security system at the old CPD building has been installed. The CPD is accepting applications for officers at this time. He reported April statistics which includes 143 arrests, 76 citations, and responded to 2,550 calls. SWAT activity and special training will continue.

Motion was made by Alderman C H Sullivan and seconded by Alderwoman Minnie Bommer to accept the report from Police Chief Buddy Lewis. Motion passed.

Assistant Fire Chief Richard Griggs reported the landscaping at both stations is complete. There were 136 hours worked by the volunteers in April. The graduation date for the volunteer program is June 18, 2018 at the Covington North Fire Station. The run report was presented from April 24, 2018 to May 21, 2018 showing 286 calls. The Care report is attached. Active shooter training is being planned with local industries in collaboration with Covington Police department and Tipton County Sheriff's Office.

Motion was made by Alderwoman Minnie Bommer and seconded by Alderman C H Sullivan to accept the report from Assistant Fire Chief Richard Griggs. Motion passed.

There being no further business, the meeting adjourned.

**FIRE CHIEF  
MICHAEL NAIFEH**



Phone: (901) 476-2578

## **CITY OF COVINGTON**

**OFFICE OF THE FIRE CHIEF  
P.O. Box 768  
COVINGTON, TENNESSEE 38019**

**MAYOR  
JUSTIN HANSON**



Fax: (901) 476-9800

**Covington Fire Department**

**Report for May 22, 2018**

1. Landscaping @ Both stations complete. Thanks to Tim Taylor and Sherry Rose
2. ISO Training event/ 55 participants
3. Chief Naifeh is attending FEMA'S Advanced Academy
4. Volunteer Hours: 136 hours worked by Volunteers in the month of April.
5. Weststar for Richard Griggs nearing completion Graduation is June 21<sup>st</sup> 2018 Jackson Tn.
6. Volunteer Firefighter update (Graduation set for June 18<sup>th</sup> at 6:00pm Covington North Station
7. Run Report for -April 24<sup>th</sup>- May 21, 2018 attached.
8. CARE Report attached.
9. Active Shooter training Is being planned with Local Industry (In Collaboration with CPD, and TCSO)

INCIDENTS FROM: 04/24/2018  
 TO: 05/21/2018

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AGENCY: FIRE  
 JURISDICTION: CO  
 ALL DISTRICTS

REPORT BY INCIDENT TYPES

INCIDENT TYPES	NUMBER
=====	=====
411 F CALLS FOR INFORMATION	54
ABDOM F ABDOMINAL PAIN OR PROBLEMS	1
ALF F FIRE ALARM [NOTIFY APD BPD MAPD MPD]	13
ALLERGIC F ALLERGIC REACTION/ INSECT	1
ALM F MEDICAL ALARM	13
ASLT F ASSAULT	5
ASST F ASSIST	1
BACK F BACK PAIN [NON TRAUMATIC]	1
BARRI F BARRICADED SUBJECT	1
BONE F BONE INJURY [BROKEN BONES/ FRACTURES]	4
CARDIAC F CARDIAC [CHEST PAINS/HEART ATTACK	8
CHESPAIN F CHEST PAIN [NON CARDIAC]	5
CONBURN F CONTROL BURN	10
DEFAULT F DEFAULT FIRE INCIDENT	3
DIABETIC F DIABETIC	5
DOA F DEAD ON ARRIVAL	3
DOMV F DOMESTIC VIOLENCE	3
EXP F EXPLOSION	1
FALL F FALL [NON TRAUMATIC]	19
GRASS F GRASS FIRE	1
HEAD F HEADACHE	1
INTOX F INTOXICATED SUBJECT	1
LIFT F LIFT ASSISTANCE	5
MVCHR F MVC HIT & RUN	1

INCIDENTS FROM: 04/24/2018  
TO: 05/21/2018

=====  
AGENCY: FIRE  
JURISDICTION: CO  
ALL DISTRICTS

REPORT BY INCIDENT TYPES

INCIDENT TYPES	NUMBER
MVCI F MVC WITH INJURIES	10
MVCU F MVC INJURIES UNKNOWN	1
NGAS F NATURAL GAS EMERGENCY	1
OD F OVERDOSE	1
ODOR F ODOR	1
PERUNCON F PERSON UNCONSCIOUS [FAINTING OR NEAR FAINTING]	15
PREG F PREGNACY [PROBLEMS, CHILDBIRTH, MISCARRIAGE]	4
RESCUE F RESCUE	5
RESP F RESPIRATORY [DIFF BREATHING/SHORTNESS OF BREATH/RE	23
SEIZURE F SEIZURE	11
SICK F SICK PARTY [NON SPECIFIC/GEN ILLNESS/FLU]	30
SP F SPECIAL	1
STRF F STRUCTURE FIRE	3
STROKE F STROKE	5
SUIC F SUICIDAL PARTY	6
TRASH F TRASH/ GARBAGE FIRE	1
TRAUMA F TRAUMA [TRAUMATIC INJURY INCLUDING HEAD INJURY]	4
WELFARE F WELFARE CHECK	4
<b>TOTALS</b>	<b>286</b>

# Covington Fire Dept. CARE/911 Alternative Program

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## Monthly Report – May

- General Office Duties
- Attended and completed assignment, for WestStar African American Leadership Conference in Jackson Tn.
- Attended three Community Civic events at the Covington Country Club
- Twenty welfare checks
- Completed three AHA Heartsaver AED, First Aid CPR recertification Classes
- Discussed issues per Chief Naifeh, with Director of Operation of Medic One – Mr. Merriweather
- Completed one State of Tennessee EMS Practical Skills EMT- Advanced evaluations – at DSCC in Dyersburg Tn.
- Installed and issued twelve smoke alarms
- Delivered eight sympathy cards
- Conducted Fire Prevention class and tour for Ms. Helen Johnson Tyus at the North Station
- Completed one State of Tennessee EMS Practical Skills EMT -Advanced evaluations – SWCC in Memphis Tn.
- Completed one State of Tennessee EMS Practical Skills EMT – Advanced evaluations – JSCC in Jackson Tn.
- Completed Monthly - clean-up, fix up and beautification project at Shelton Park



# Covington Police Department

211 South Main Street Covington, TN 38019

Telephone (901) 475-1261

C. D. Buddy Lewis  
*Chief of Police*

## PUBLIC SAFETY COMMITTEE

MAY 22, 2018

1. Promotion of Rushell Guarian to Corporal
2. SRO Brodie Resignation
3. Security System at Old CPD Building in Place
4. Military Personnel will return on May 26/ NTC Trip Report
5. Paperwork to TLETA for 2 Officers (Taylor/Elkins)
6. Accepting Applications (3 Officers)
7. Governor Haslam's School Security Legislative Package
8. April Statistics:
  - Arrests: 114
  - Citations: 76
  - Calls: 2250
  - Patrol Division Miles Driven: 17,843
9. Departmental Updates: SWAT Activity/Special Training

*"Serving - Protecting - Caring"*

# Covington Police Department

## Investigation Report

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April 2018 | Statics

Asst. A. Wilson

Lt. McGarity, Det. Howell, Det. McCurry & Det. Hall

(SCU) Unit: Sgt. Baugues, Doss, & Perry

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### Detectives:

**Total Case Worked: 29      Total Offense Types: 35      Total Cases Solved:10**

**Total Arrest: 9                      Total Warrants: 10**

**Total Felony: 5                      Total Misdemeanor:4**

**Burglary/theft Worked:22      sex assault:1      Robbery: 0**

**Burglary/Theft Solved: 4              Shooting:0              DOA:2**

**Attempted Murder: 0**

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### Special Crime Unit:

**Total Arrests: 28                      Total Drug Arrest: 17**

**Drug Seized: 99.6g marijuana      Pills: 162              Cocaine: 3gram**

**Gun seized: 4                      Vehicle seized:0**

**Search Warrants: 2                      Cash seized-\$230.00**

INCIDENTS FROM: 04/01/2018  
 TO: 04/30/2018

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AGENCY: POLICE  
 JURISDICTION: CO  
 ALL DISTRICTS

## REPORT BY INCIDENT TYPES

INCIDENT TYPES	NUMBER
=====	
411 P CALLS FOR INFORMATION	54
911H P 911 HANG UP	149
911M P 911 MISDIAL	22
911OL P 911 OPEN LINE	41
911T P 911 TRANSFER CALL	9
ABV P ABANDONED VEHICLE	7
ALC P COMMERCIAL ALARM	49
ALF P FIRE ALARM [NOTIFY APD BPD MAPD MPD]	2
ALR P RESIDENTIAL ALRM	19
ANIM P ANIMAL COMPLAINT/HAZARD	12
ARMP P ARMED PARTY	6
ASLT P ASSAULT	13
ASST P ASSIST/BACK-UP	11
ATF P AUTO THEFT	1
ATL P ATTEMPT TO LOCATE	6
BIP P BREAK-IN IN PROGRESS	6
BOLO P BROADCAST	26
BRO P BREAK-IN REPORT	16
CHAB P CHILD ABANDONED/FOUND	1
CHCUS P CHILD CUSTODY	3
CIV P CIVIL PROCESS	1
COMP P COMPLAINT	8
DEFAULT P DEFAULT POLICE INCIDENT	1
DIST P DISTURBANCE	29

INCIDENTS FROM: 04/01/2018  
 TO: 04/30/2018

=====

AGENCY: POLICE  
 JURISDICTION: CO  
 ALL DISTRICTS

REPORT BY INCIDENT TYPES

INCIDENT TYPES	NUMBER
DISV P DISABLED VEHICLE	26
DOA P DEAD ON ARRIVAL	1
DOM P DOMESTIC	32
DOMV P DOMESTIC VIOLENCE	14
DQ P DRIVERS LICENSE QUERY	19
DRUGS P DRUGS	1
EMS P EMS CALL	32
ESCORT P ESCORT	15
FIGHT P FIGHT	7
FIRE P FIRE [NOTIFY APD BPD MAPD MPD]	9
FIREW P FIREWORKS COMPLAINT	1
FLAG P FLAGGED DOWN	9
FLOOD P FLOOD	1
FRAUD P FRAUD	8
FU P FOLLOW UP	124
HARAS P HARASSMENT	13
IDTHEFT P IDENTITY THEFT	2
INTOX P INTOXICATED SUBJECT	5
LIT P LITTERING	1
LOIT P LOITERING/ SOLICITING	2
MEET P MEET WITH SUBJ/AGENCY	32
MENT P MENTAL SUBJECT	1
METH P METH LAB	1
MP P MISSING PERSON	3

INCIDENTS FROM: 04/01/2018  
 TO: 04/30/2018

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AGENCY: POLICE  
 JURISDICTION: CO  
 ALL DISTRICTS

REPORT BY INCIDENT TYPES

INCIDENT TYPES	NUMBER
MVC P MVC NO INJURIES	38
MVCHR P MVC HIT & RUN	8
MVCI P MVC WITH INJURIES	8
NOISE P NOISE COMPLAINT	16
OD P OVERDOSE	2
PROP P PROPERTY PICKUP	3
PROW P PROWLER	3
PS P PUBLIC SERVICE	50
PURS P PURSUIT	1
RECKLESS P RECKLESS DRIVER	21
REPO P REPO	11
RESCUE P RESCUE	2
RQ P REGISTRATION QUERY	191
SCAM P SCAM	3
SEC P SECURITY CHECK	478
SEXASLT P SEXUAL OFFENSE [ASSAULT, MOLESTATION, ABUSE, RAPE]	2
SHOOTING P SHOOTING	1
SHOP P SHOPLIFTING	11
SHOTS P SHOTS FIRED/ HEARD	17
SUIC P SUICIDAL PARTY	3
SUSA P SUSPICIOUS ACTIVITY	4
SUSS P SUSPICIOUS SUBJECT	28
SUSV P SUSPICIOUS VEHICLE	17
THEFT P THEFT	25

INCIDENTS FROM: 04/01/2018  
TO: 04/30/2018

=====
AGENCY: POLICE
JURISDICTION: CO
ALL DISTRICTS

REPORT BY INCIDENT TYPES

Table with 2 columns: INCIDENT TYPES and NUMBER. Rows include THREATS, TRAFHAZ, TRANS, TREE, TRESP, TRFCNTRL, TRSP, UNK, VAND, WANT, WARRANT, WELFARE, and a TOTALS row.

The Public Works Committee met at City Hall on June 5, 2018 at 1:00 p.m. with the following members present: Chairman Alderman Mac McGowan, Alderman Drew Glass, Alderman John Edwards, and Mayor Justin Hanson. Also present were Public Works Director David Gray, Alderwoman Minnie Bommer, Utility Manager Calvin Johnson, Street/Sanitation Manager James Dowell, Scott Jones, Steve Zurhellen, Assistant to the Mayor Sara Gangaware, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Mac McGowan called meeting to order.

Public Works Director David Gray presented a petition to remove speed humps from the Countrywood Subdivision. Alderman Edwards requested to review the speed hump policy. The bid analyses for fiscal year 2019 were presented for approval. These are attached: Chemicals – Brentagg, Gas Inventory – G & C, Gas Inventory – Tri –State Meter, Water/Sewer Inventory – G & C, Road Material – Mid South Construction, Concrete – Bobby Austill. The Frazier Park Connector timeline was presented. The pre-bid date is June 11, 2018. Discussion began on the gas rate study. References were verified for D2Energy. Director Gray recommended waiting for a year to do the gas rate study so that this year can be reviewed. Director Gray recommended the repair of the underpass on College Street. The road would need to be closed for 4 to 5 days. The asphalt will be removed and concrete will be poured. An approximate cost for this repair is \$18,000.00. The TCA School Zone was discussed. Director Gray will reach out to Director Lisa Blalock to discuss the engineer review. The Pipe Meeting will be held on June 27, 2018 at the Covington Civic Center at 11:30 a.m. The TN Regulatory Authority conducted an inspection. There were no findings.

Motion was made by Alderman Drew Glass and seconded by Mayor Justin Hanson to remove all speed humps in Countrywood Subdivision keeping the speed humps in storage for future use. Motion passed.

Motion was made by Alderman John Edwards and seconded by Alderman Drew Glass to accept bid approval as presented by Public Works Director David Gray. Motion passed.

Motion was made by Alderman Mac McGowan to continue the gas rate study with D2Energy. There being no second, motion failed.

Motion was made by Alderman Drew Glass and seconded by Mayor Justin Hanson to move forward with the repair of College Street at the underpass at a cost not to exceed \$18,000.00. Motion passed.

Motion was made by Alderman Drew Glass and seconded by Alderman John Edwards to accept the report from Public Works Director David Gray. Motion passed.

Mayor Justin Hanson presented the letter from THDA approving the application under the 2018 Home Program Description in the amount of \$375,000.00. A mandatory workshop for Grantees will be June 13, 2018. The blight letters were mailed June 4, 2018. There will be clinic hours for those who receive letters on June 14<sup>th</sup> and June 15<sup>th</sup>. Alderwoman Bommer reported garbage cans being left on the street after Republic Service run their route. Steve Zurhellen approached

the committee with the blight problem in his neighborhood. Alderman Glass requested to review the property maintenance ordinance to see if we may strengthen and be more proactive in addressing blight issues when they appear. Discussion will continue at the next meeting when Building Official Lessie Fisher will be present.

There being no further business, the meeting adjourned at 2:20 p.m.

**City of Covington**  
**Public Works Meeting**

City Hall

Down Stairs Boardroom

1:00 P.M.

June 5, 2018

- 1. Removal of speed humps Country Wood subdivision. (See attached)**
- 2. Bid analysis for FY 2018-2019. (See attached)**
- 3. Frazier Park Connector project schedule. (See attached)**
- 4. Discussion on Gas study.**
- 5. Repair College Street at underpass.**
- 6. Discussion TCA school zone.**
- 7. Pipe Meeting. (See attached)**
- 8. TRA inspection report.**

**Other Business:**

- 1. Code Division monthly report: ( will be distributed at meeting)**

**Adjourn:**

**Petition to** Remove Speed Humps from Countrywood Rd

Petition summary and background  
 This petition is to remove all speed humps from Countrywood Rd. that were installed around 2011.

Action petitioned for:  
**Removal of speed humps**

Printed Name	Signature	Address	Comment	Date
Scott Jones		368 Countrywood Rd		05/09/2018
JAMIE REMUDA		380 "	"	
Josh Griffin		360 "	"	
Scottie Durham		1409 "	"	
Brian Bolton		1485 "	"	
Mark Smith		1300 Countrywood		
Andra Wallace		116 Countrywood		
Quanita West		114 Countrywood		
Row Presson		115 Countrywood		
Kim Hall		130 Countrywood		
Scott Davies		215 Countrywood		
Debbie DANIEL		215 Countrywood		

Printed Name	Signature	Address	Comment	Date
Star Sharon Whitley	Star Sharon Whitley	301 Countrywood R		5-19-18
Matt's Knott	Matt's Knott	353 Countrywood Rd.		5-19-18
Peggy Hunter	Peggy Hunter	359 Countrywood Rd		5-19-18
Keith D. Hunter	Keith D. Hunter	359 Countrywood Rd		5-19-18
Rick Tankersley	Rick Tankersley	379 Countrywood Rd		5/20/18
STEVE MYERS	Steve Myers	1413 Countrywood CV		5/20/18
Renita Myers	Renita Myers	1413 Countrywood CV		5-20-18
JoAnn Andersen	JoAnn Andersen	311 Countrywood K.		5-20-18
Richard J. Tardi	Richard J. Tardi	155 Countrywood	Address	5-20-18
Savage Turner	Savage Turner	214 Countrywood Rd		5-20-18
Connie Hill	Connie Hill	214 Countrywood		5-20-18
William S. Voss	William S. Voss	1231 Surrey Hill Rd.		5-20-18
Richard Emmons	Richard Emmons	1221 Surrey Hill		5-20-18
Bob White	Bob White	139 Countrywood		5-20-18
Bradley Dunavant	Bradley Dunavant	329 Countrywood		5-20-18

**BID ANALYSIS FOR**

**FY 2018 - 2019**

DATE: \_\_\_\_\_

APPROVED BY COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_

APPROVED BY BOARD

\_\_\_\_\_  
\_\_\_\_\_

**CHEMICALS**  
**FY 2019**

ITEM	Est. Usage	Bid	Ext. Cost
<b>BRENNTAG MIDSOUTH</b>			
150 LB CYL CHLORINE	100	0.41/lb	\$6,150.00
2000 LB CYL CHLORINE	48	0.2575/lb	\$24,720.00
50 LB BAG SOD. SIL. FL	200	0.58/lb	\$5,800.00
50 LB BAG HYD. LIME	700	0.20/lb	\$7,000.00
20000 LB SULFUR DIOX	43	0.37/lb	\$31,820.00
<b>TOTAL BID :</b>			<b>\$75,490.00</b>

ITEM	Est. Usage	Bid	Ext. Cost
<b>DPC (NO BID)</b>			
150 LB CYL CHLORINE	100	./LB	\$0.00
2000 LB CYL CHLORINE	48	./LB	\$0.00
50 LB BAG SOD. SIL. FL	200	./LB	\$0.00
50 LB BAG HYD. LIME	700	./LB	\$0.00
20000 LB SULFUR DIOX	43	./LB	\$0.00
<b>TOTAL BID :</b>			<b>\$0.00</b>

ITEM	Est. Usage	Bid	Ext. Cost
<b>HARCROS</b>			
150 LB CYL CHLORINE	100	.415/LB	\$6,225.00
2000 LB CYL CHLORINE	48	.35/LB	\$33,600.00
50 LB BAG SOD. SIL. FL	200	.625/LB	\$6,250.00
50 LB BAG HYD. LIME	700	.215/LB	\$7,525.00
20000 LB SULFUR DIOX	43	.40/LB	\$34,400.00
<b>TOTAL BID :</b>			<b>\$88,000.00</b>

ITEM	Est. Usage	Bid	Ext. Cost
<b>CHEMRITE</b>			
150 LB CYL CHLORINE	100	./LB	\$0.00
2000 LB CYL CHLORINE	48	./LB	\$0.00
50 LB BAG SOD. SIL. FL	200	.59/LB	\$5,900.00
50 LB BAG HYD. LIME	700	./LB	\$0.00
20000 LB SULFUR DIOX	43	./LB	\$0.00
<b>TOTAL BID :</b>			<b>\$5,900.00</b>

**GAS  
FY 2019**

<b>Part #</b>	<b>Description</b>	<b>G &amp; C</b>	<b>Tri-State</b>
GS0065	Coupling - Lycofit 1"	\$19.01	No Bid
GS0064	Coupling - Lycofit 3/4"	\$17.50	No Bid
GS0300	Coupling - Lycofit 2"	\$68.64	No Bid
GS0088	Meter- 275 new	\$100.00	\$99.25
GS0228	Meter spud Jbend w/mpt	\$18.00	\$25.25
GS0016	Nipple Black- 1" x 3"	\$2.25	No Bid
GS0103	PE tubing- 1" ips	\$0.44	No Bid
GS0104	PE tubing- 2" ips	\$0.87	No Bid
GS0105	PE tubing- 3/4" ips	\$0.23	No Bid
GS0119	Regulator 1" x 1"	\$55.00	\$41.50
GS0249	Riser- 1" plastic x 1" steel	\$34.50	No Bid
GS0122	Riser- 3/4 " plastic x 1" steel	\$42.00	No Bid
GS0229	Tapping Tee 2" saddle x 1" butt fusion	\$8.50	No Bid
GS0215	Tapping Tee 2" saddle x 3/4" butt fusion	\$8.00	No Bid
GS0268	Tapping Tee 4" saddle x 1" butt fusion	\$8.50	No Bid
GS0275	Tapping Tee 4" saddle x 3/4" butt fusion	\$8.00	No Bid
GS0205	Trace wire- 12 gauge	\$0.15	No Bid
GS0009	Transition tee- 3/4"	\$64.23	No Bid
GS0230	Valve Box- 5 1/4" CI -gas	\$29.00	No Bid
GS0200	Valve curb tee- no blow 2" mueller	\$169.00	No Bid
GS0040	Wing Stop-1"	\$22.00	\$32.00

**WATER  
FY 2019**

<b>PART #</b>	<b>DESCRIPTION</b>	<b>G &amp; C</b>
		<b>\$30.22</b>
WT0106	Angle valve 3/4" x 5/8"	<b>\$30.22</b>
WT0182	Ball valve- 1" fpt x 1" cts pj	<b>\$57.04</b>
WT0035	Ball valve- 3/4" fpt x 3/4 cts	<b>\$32.01</b>
WT0083	Copper Tubing- 1"	<b>\$3.55</b>
WT0084	Copper Tubing- 3/4"	<b>\$2.70</b>
WT0147	Corporation Stop- 1" cts pj x 1" cct	<b>\$39.65</b>
WT0146	Corporation Stop- 3/4" cts pj x 3/4" cct	<b>\$26.22</b>
WT0002	Hydrant- 3way-3' bury- 6" shoe	<b>\$1,475.00</b>
WT0011	Meter Box - large	<b>\$95.00</b>
WT0009	Meter Box - small	<b>\$30.00</b>
WT0295	Meter Box Lid- large	<b>\$55.00</b>
WT0287	Meter Box Lid- small	<b>\$15.00</b>
WT0110	Meter Setter - 1"	<b>\$150.48</b>
WT0021	Meter Setter - 2 " with bypass	<b>\$852.52</b>
WT0111	Meter Setter - 5/8" x 3/4"	<b>\$88.14</b>
WT0112	Meter- 1"(Itron ERT ready)	<b>\$115.00</b>
WT0007	Meter- 2" (Itron ERT ready)	<b>\$450.00</b>
WT0113	Meter- 5/8" (Itron ERT ready)	<b>\$76.00</b>
WT0123	Nipple brass - 1 x 2	<b>\$3.28</b>
WT0120	Nipple brass - 3/4 x 2	<b>\$2.27</b>
WT0163	Tapping saddle - 6 x 1	<b>\$38.00</b>
WT0151	Tapping saddle - 6 x 2 bronze	<b>\$71.70</b>
WT0167	Tapping saddle - 6 x 3/4	<b>\$38.00</b>
WT0164	Tapping saddle - 8 x 1	<b>\$52.22</b>
WT0008	Tapping saddle - 8 x 3/4	<b>\$52.22</b>
WT0277	Valve box- 5 1/4 " - water	<b>\$29.00</b>
WT0309	Valve box riser 2"	<b>\$9.95</b>

**SEWER  
FY 2019**

<b>PART #</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>G &amp; C</b>
SW0003	Cleanout 4" SCH 40 Female	each	<b>\$4.95</b>
SW0025	Coupling Plastic 4" SCH 40	each	<b>\$3.65</b>
SW0118	Coupling Rubber 6" PL x 6" PL	each	<b>\$8.46</b>
SW0113	Coupling Rubber 4" Pl x 4" Clay	each	<b>\$4.27</b>
SW0066	Coupling Rubber 4" PL x 4" Concrete	each	<b>\$4.61</b>
SW0105	Coupling Rubber 4" Pl x 4" PL	each	<b>\$4.27</b>
SW0005	Coupling Rubber 4" PL x 6" Concrete	each	<b>\$10.25</b>
SW0120	Coupling Rubber 4" PL x 6" Clay	each	<b>\$10.25</b>
SW0122	Coupling Rubber 4" Pl x 6" PL	each	<b>\$10.25</b>
SW0029	EII 22 1/2 4" SCH 40 PVC	each	<b>\$5.74</b>
SW0031	EII 45 4" SCH 40 PVC	each	<b>\$6.44</b>
SW0002	Gloves- Latex	box	<b>\$7.95</b>
SW0097	Glue Plug- 4" Male SCH 40 PVC	each	<b>\$6.95</b>
SW0040	Pipe- SCH 40 4" x 20'	foot	<b>\$1.89</b>
SW0042	Pipe- SDR 26	foot	<b>\$2.67</b>
SW0008	Rainsuit	each	<b>\$9.95</b>
SW0117	Safety Glasses	each	<b>\$4.50</b>
SW0112	Safety Vest	each	<b>\$7.95</b>
SW0047	Screw Plug 4" for female cleanout	each	<b>\$2.11</b>
SW0079	Tapping Saddle 4" Romac	each	<b>\$76.87</b>
SW0078	Tapping Sadde 6" Romac	each	<b>\$99.79</b>
SW0001	Wye 4" SCH40 w 1/8 Bend	each	<b>\$18.78</b>

**CONCRETE  
FY 2019**

<b>ITEM</b>	<b>COMPANY</b>
	<b>BOBBY AUSTILL CONCRETE CONST.</b>
Bid Per Man Hour	\$ 22.00

<b>ITEM</b>	<b>COMPANY</b>
Bid Per Man Hour	

**ROCK DELIVERED  
FY 2019**

ITEM	EST. USAGE	PRICE PER TON	TOTAL BID
<b>MID-SOUTH CONSTRUCTION</b>			
33C LIMESTONE MATERIAL	3,000	\$21.50	\$64,500.00
RED SAND	1,000	\$13.75	\$13,750.00
WASH ROCK	120	\$24.75	\$2,970.00
LIMESTONE RIP RAP (CLASS A-1)	200	\$27.50	\$5,500.00
CR 610	1,000	\$21.50	\$21,500.00
57 LIMESTONE	1,000	\$24.75	\$24,750.00
GABION STONE (4" - 8")	200	\$27.50	\$5,500.00
<b>TOTAL BID</b>			<b>\$138,470.00</b>

ITEM	EST. USAGE	PRICE PER TON	TOTAL BID
<b>FULLEN DOCK &amp; WAREHOUSE</b>			
33C LIMESTONE MATERIAL	3,000	\$25.00	\$75,000.00
RED SAND	1,000	NO BID	\$0.00
WASH ROCK	120	NO BID	\$0.00
LIMESTONE RIP RAP (CLASS A-1)	200	\$31.00	\$6,200.00
CR 610	1,000	\$25.00	\$25,000.00
57 LIMESTONE	1,000	\$27.00	\$27,000.00
GABION STONE (4" - 8")	200	\$32.00	\$6,400.00
<b>TOTAL BID</b>			<b>\$139,600.00</b>



ENGINEERS • ARCHITECTS • PLANNERS

Memphis, TN      Jackson, TN      Nashville, TN

CITY OF COVINGTON  
FRAZIER PARK CONNECTOR  
(TDOT PIN #114986.00)

### ANTICIPATED PROJECT SCHEDULE

MILESTONE	ESTIMATED COMPLETION DATE
• TDOT Notice-to-Proceed with Construction (Federal grant funds obligated)	Thursday, May 10, 2018
• Clean Bid Book (with 3/9/18 for 8-1)	Tuesday, May 22, 2018
• Bid Advertisements Submitted (TDOT website 24 day min)	Thursday, May 24, 2018
• Bid posted at TDOT website	Thursday, May 24, 2018
• Bid posted in Newspaper (Optional)	Thursday, May 24, 2018
• Pre-Bid Meeting (10 am)	Thursday, June 7, 2018
• Deadline for Bidders' Questions (close of business)	Friday, June 15, 2018
• Last Bid Addendum (Actual deadline would be June 22 midday)	Wednesday, June 20, 2018
• Bid Opening (10 am)	Tuesday, June 26, 2018
• Consultant (A2H) Bid Concurrence	Thursday, June 28, 2018
• TDOT Bid Concurrence	Wednesday, July 11, 2018
• BMA approves Bid Contract (subject to TDOT approval)	Tuesday, July 24, 2018
• Pre-Construction Meeting	Thursday, July 26, 2018
• Town issues Notice to Proceed to Contractor (at Pre-Construction)	Thursday, July 26, 2018
• TDOT's Current Completion Deadline	Tuesday, January 22, 2019

Tennessee811  
P.O. Box 3151  
Wichita, KS 67201 – 9810



# PIPE PARTNERS IN PROTECTING EVERYONE

Tennessee 811 and your local distribution and transmission pipeline operators would like to invite your organization to attend an Emergency Response & Pipeline Safety Awareness Seminar.

The purpose of this program is to discuss pipeline safety, damage prevention, and how to handle a pipeline emergency in the following counties: Tipton. This brief meeting will be held on:

Date and Location:

6/27/2018  
City of Covington Civic Center  
100 W Washington Ave  
Covington, TN 38019

Registration:

11:30AM  
Meal and Presentation to Follow

Sponsoring Companies:

Covington, City of  
First Utility District of Tipton County  
Marathon Pipe Line

Mason, Town of  
Munford Public Works, City of  
Poplar Grove Utility District

Texas Gas Transmission (Boardwalk)  
Trunkline Gas (Energy Transfer)

Prior to the dinner and presentation there will be informational displays provided by the sponsoring companies with representatives present to answer any of your questions. At the end of the presentation we will be awarding two \$50 cash door prizes.

**RSVP for the Meeting prior to 6/22/2018**  
**Register online @ <http://tennesseepipe.com>**

For this program to be effective, we need your participation. Please make every effort to attend. All persons from your organization are invited. If you can't attend, please send a representative for your organization. If you have any additional questions, please contact the Liaison Coordinator with Enertech at 316-858-8008 ext. 1009. There is no charge for the dinner or the program, but we do need RSVP's to ensure we have enough food and space.

There is **no limit** to how many individuals can attend.  
If you have more than one individual attending then please list all names.  
**If you don't have access to the internet, you may RSVP by either of the following:**  
**Fax to 316.858.8020 or Phone to 316.858.8008 ext. 1009**



# DEPARTMENT OF CODE COMPLIANCE 2018

MONTHS:	JAN.	FEB.	MAR.	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
<b><u>Beer Licenses:</u></b>												
Inquiries	12	10	9	9	13							
New Applications	1		2		0							
Renewals in Process					0							
Liquor by the drink Renewed					0							
<b><u>Business Licenses:</u></b>												
Inquiries	45	50	49	59	69							
New Applications	6	16	15	15	10							
Renewals Processed	36	53	53	50	70							
Amended Applications	10	10	10	20	20							
<b><u>Peddler Permit:</u></b>												
Inquiries	7		2	12	10							
New Applications				1	1							
Renewals Processed			1	1	3							

# DEPARTMENT OF CODE COMPLIANCE 2018

<u>MONTHS:</u>	<u>JAN.</u>	<u>FEB.</u>	<u>MAR.</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG.</u>	<u>SEPT.</u>	<u>OCT.</u>	<u>NOV.</u>	<u>DEC.</u>
<b><u>Cemetery:</u></b>												
Inquiries	32	39	26	34	47							
Grave Sales	2	2	2	2	2							
Transfer of Graves		4	4									
On-site Visits		29	30	30	38							
<b><u>Court Clerk:</u></b>												
Inquiries	4	25	31	22	36							
<b><u>Public Works:</u></b>												
Inquiries	30	35	14	19								
<b><u>Animal Control:</u></b>												
Inquiries		21			5							
Cats to County			2	1	2							
Dogs to Foster	2		1	6	1							
Dogs Picked up by Owner	1		3	5	4							
Dogs to Dr. Clay	2		2	1	4							
Dog bites reported		1	1	1								

# DEPARTMENT OF CODE COMPLIANCE 2018

<u>MONTHS:</u>	<u>JAN.</u>	<u>FEB.</u>	<u>MAR.</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG.</u>	<u>SEPT.</u>	<u>OCT.</u>	<u>NOV.</u>	<u>DEC.</u>
<u>Marketing/Community Involvement:</u>												
Covington Tipton County Chamber of Commerce	X	X	X	X	X							
Drug Free Tipton	X	X	X	X	X							
Veteran of the Month Recognition	X	X	X									
Tipton County Museum	X	X	X	X								
APAAC	X	X	X	X	X							
T.V. Covington Connect	X	X	X	X	X							
Website	X	X	X	X	X							
Facebook Pages	X	X	X	X	X							
Marketing Campaign #COVINGTONPRIDE	X	X	X	X	X							
Clean Up Fix Up - 3/24/18	X	X	X									
Rotary Club/Lions Club	X		X									
Proclamations			X	X	X							

## PROJECT CODE RECAP FOR PERMITS ISSUED: 5/01/2018 TO 5/30/2018

Description	# of Permits	Fees	Value
Accessory Building	4	187.50	23,000
Renovations - Commercial	1	3,745.50	1,069,023
Demolition	1	150.00	150
Fences	3	105.00	3,154
Plumbing	1	27.50	27
Renovations - Residential	1	66.00	10,000
Sign Installation	5	87.00	4,900
<b>TOTALS</b>	<b>16</b>	<b>4368.50</b>	<b>1,110,254</b>

Ralph M. Perrey, Executive Director



May 31, 2018

Ms. Lessie Fisher  
City of Covington  
P.O. Box 768  
Covington, TN 38019

Dear Ms. Fisher,

Congratulations. The Tennessee Housing Development Agency (THDA) has approved your application under the 2018 HOME Program Description in the amount of \$375,000, including administration.

THDA has scheduled a mandatory 2018 HOME workshop for Grantees for June 13, 2018, beginning at 10:00 AM (CDT). In addition to consultants/administrators, we strongly encourage local jurisdictions to send at least one employee who will be working with the project to attend the workshop in order to better understand the full responsibilities of the jurisdiction associated with the HOME award. The workshop will be held at the Midtown Police Precinct located at 1443 12<sup>th</sup> Avenue South in Nashville. Parking is available on-site.

In order to promote the success of THDA's HOME program to the community, please allow THDA to organize a media outreach event with you. Doreen Graves of THDA's Industry and Government Affairs Team will be reaching out to you over the next few weeks to schedule this promotional opportunity. However, if you are interested in publicizing this award immediately, please contact Doreen at (615) 815-2155 or [dgraves@thda.org](mailto:dgraves@thda.org) so that we may assist in planning this event with you.

If you have any questions, please contact Bill Lord, Housing Programs Manager, at (615) 815-2018 or [blord@thda.org](mailto:blord@thda.org). We look forward to working with you to implement your 2018 HOME funded program.

Sincerely,

Don Watt  
Director, Community Programs Division

cc: Heather Allen, Community Development Partners, LLC



Andrew Jackson Building Third Floor - 502 Deaderick St. - Nashville, TN 37243  
[www.THDA.org](http://www.THDA.org) - (615) 815-2200 - Toll Free: 800-228-THDA

THDA is an equal opportunity, equal access, affirmative action employer.



The Finance and Administration Committee met at City of Covington for a Special Called Meeting on May 22, 2018 at 1:00 p.m. with the following members present: Chairman Alderman C H Sullivan, Mayor Justin Hanson, Aldermen: Minnie Bommer, John Edwards, and Mac McGowan. Also present were: Building Official Lessie Fisher, Police Chief Buddy Lewis, Assistant Fire Chief Richard Griggs, Parks and Recreation Director Joe Mack, Public Works Director David Gray, Assistant to the Mayor Sara Gangaware, and Recorder-Treasurer Tina Dunn.

Chairman Alderman C H Sullivan called meeting to order.

United Way's representatives, Mary Sexton and Stacey Zebb, presented information on the United Way Program. Allocations for non-profits can be disbursed to this program. This allocation will be disbursed among the nonprofits at no overhead cost to the City. There is an allocation committee which will determine how these funds are disbursed. There is a program that can be offered to allow employees to donate on a voluntary basis.

Alderwoman Bommer stated she supports United Way and does not see a downside of the disbursement of funds to the program. There will be continued research on United Way and will be addressed at the next meeting.

Police Chief Buddy Lewis presented the highlights of the police department budget. There is a \$30,000.00 interest payment included in the budget. This money could be used for a grant available through USDA to purchase items such as cameras or vehicles. Public Works Director David Gray gave highlights of his budget. There was discussion on the proposed new position for sports manager in the Parks and Recreation Department.

There being no further business, the meeting adjourned at 2:20 p.m.

The Finance and Administration Committee met at City of Covington for a Special Called Meeting on May 24, 2018 at 1:00 p.m. with the following members present: Chairman Alderman C H Sullivan, Mayor Justin Hanson, Aldermen: John Edwards, Drew Glass, and Mac McGowan. Also present were: Building Official Lessie Fisher, Police Chief Buddy Lewis, Assistant Fire Chief Richard Griggs, Parks and Recreation Director Joe Mack, Public Works Director David Gray, Personnel Director Tiny Barton, Assistant to the Mayor Sara Gangaware, and Recorder-Treasurer Tina Dunn.

Chairman Alderman C H Sullivan called meeting to order.

Alderman Sullivan began discussion on the United Way Program and the non-profit/501-C requests. Alderman Glass inquired if the department heads have the operational needs funded for their department.

Chamber Director Maleia Evans approached the committee with a request for an additional donation of \$7,500.00 for support of the Main Street Designation. The recommended budget for the application is \$100,000.00. Out of this \$100,000.00, she is requesting \$7,500.00 for a three year commitment from the City.

Motion was made by Alderman C H Sullivan and seconded by Alderman John Edwards to approve the request from Chamber Director Evans making a separate line item in the gas department to fund \$7,500.00 for the Main Street Designation as a three year commitment. Motion passed.

There was discussion on the methods to fund the new position presented by the Park and Recreation Director and other needs presented by the Police Department.

Motion was made by Alderman John Edwards and seconded by Alderman C H Sullivan to table the discussion on the non-profits/501-C and United Way to the Called Finance & Administration Committee Meeting on May 29, 2018. Motion passed.

There being no further business, meeting adjourned at 2:20 p.m.

The Finance and Administration Committee met at City of Covington for a Special Called Meeting on May 29, 2018 at 1:00 p.m. with the following members present: Chairman Alderman C H Sullivan, Mayor Justin Hanson, Aldermen: John Edwards, Drew Glass, and Mac McGowan. Also present were: Police Chief Buddy Lewis, Fire Chief Michael Naifeh, Parks and Recreation Director Joe Mack, Public Works Director David Gray, Personnel Director Tiny Barton, Assistant to the Mayor Sara Gangaware, and Recorder-Treasurer Tina Dunn.

Chairman Alderman C H Sullivan called meeting to order.

Director Kerry Overton approached the committee with a request to be included in the non-profit/501-C list for the 2018-19 budget. The deadline was May 1, 2018 to submit a request. The request is \$5,000.00.

Motion was made by Alderman Mac McGowan and seconded by Alderman Drew Glass to take United Way under advisement for the upcoming 2019-20 budget year. Motion passed.

Police Chief Buddy Lewis requested the use of the \$30,000.00 included in his budget to cover the expense of overtime. This overtime will be due to the possibility of four officers being deployed for a year.

Motion was made by Alderman Mac McGowan to allocate 501-C 3 as budgeted by the Mayor or last year's appropriation not including organizations that did not request by the deadline. There was no second on the motion.

Motion was made by C H Sullivan and seconded by Alderman Drew Glass to approve the 501-C 3 at 50% requested amount or last year's allocation and appropriate \$2,500.00 to TCCA funding Park and Recreation Director Joe Mack's position and any remaining funds included in the miscellaneous section of the 501-C 3.

Voting Aye: McGowan, Hanson, Sullivan

Voting Nay: Glass, Edwards

Motion passed.

Alderman Glass voiced his concern for the funding of the police department's overtime and the operational needs of the other departments.

Director Kerry Overton stated she felt it was unfair for the TCCA appropriation to be funded at 50% due to the deadline not being met.

Motion was made by Mayor Justin Hanson and seconded by Alderman Drew Glass to not fund any 501-C 3/Nonprofit requests for the 2018-19 budget and move the \$34,600 to the police department overtime along with the \$30,000.00 interest payable to police department overtime.

Voting Aye: Glass, Hanson, McGowan

Voting Nay: Sullivan, Edwards

Motion passed.

There being no further business, the meeting adjourned at 2:00 p.m.

FIRE CHIEF  
MICHAEL NAIFEH



Phone: (901) 476-2578

# CITY OF COVINGTON

OFFICE OF THE FIRE CHIEF  
P.O. Box 768  
COVINGTON, TENNESSEE 38019

MAYOR  
JUSTIN HANSON



Fax: (901) 476-9800

2018-2019

Covington Fire Department

## Budget Highlights

- 1% cost of living increase for all City Employees
- Salary adjustment for the (3) three paramedics once they obtain license in early September
- Reporting and records software upgrade
- Lease purchase of (1) one Tahoe for FD fleet
- Allocation for purchase of demo/new extrication tools to replace aging tools
- Continued commitment to employee education and training
- Allocation for Medical Director and new Quality Assurance program for our EMS program
- Allocation for equipment for new (ordered) Pumper/Tanker
- Overall budget maintains department's readiness and response capabilities

Fire Chief

Michael Naifeh

## **2018-2019 Budget Highlights**

### **Recorder-Treasurer**

- 1% cost of living increase for all employees
- Replacement of carpet in lower level
- Replacement of carpet on stairway
- Replacement of Drive-Thru Window Deal Drawer

Budget 2018/2019  
Personnel Department  
Civic Center

Additional funding requested Personnel Department:

- Salary line -\$6,300

No additional Funding for Civic Center



# Covington Public Works/Utilities

**DIRECTOR OF PUBLIC WORKS**

---

2018-2019

Covington Public Works

Budget Highlights

## Street Department

- Lease of New Truck
- Air Hammer
- New salt shed

## City Garage

- New car lift
- New tire changer

## Ground Maintenance

- Chemical Increase
- Minor Equipment Increase

## Sanitation

- New Knuckle Boom Truck
- New Leaf Machine

## Water Transmission/Distribution

- Increase Tank maintenance to include ground storage tank
- Turbid meter and hand held fluoride meter
- Well six chemical treatment
- Downtown and south tank valve repair
- Filter media inspections

## Water Administration

- New employee for GIS and IT

## Sewer Treatment Plant

- Clarifiers/Screw pumps painted
- SCADA system software upgrade
- Disinfection system upgrade
- New backup generator

#### Sewer Collections

- New service truck
- Air Hammer

Director Public Works

David Gray

2018-19

**Police Budget Highlights**

- Additional \$5,000 to repair old cars
- Additional \$12,500 for repair of old buildings
- Additional \$2,000 for uniforms
- Additional \$1500 for helping pay for the Sheriff's Office firing range we are using
- Additional \$5,000 for cleaning materials for operating three buildings
- Additional \$5,000 for gasoline because gas prices are going up
- Additional \$12,800 to pay for previous leased vehicles
- Interest Payment for new Police Facility
- Computer Software Annual Cost \$15,000.00

We are in the process of purchasing the tablets for our officers in this year's budget due to conservative spending this year. I am not certain if we will be able to purchase the shotguns out of this year's budget. If not, that will need to be added to next year's budget.

**2018-19 Budget**

**Parks & Rec Highlights**

**Fill Vacant Staff Position – Fitness Coordinator \$31,000**  
**Replace broken AC Unit (Sportsplex) - \$5000**  
**New Field Machine - \$16,000**  
**Concessions Stands Repairs – \$10,000**  
**Outdoor Fitness Equipment and Obstacle Course Mulch - \$5000**  
**Contracted Services (Mr. Morris Jones Ballfields) -\$10,000**  
**Remove and replace old lockers in Sportsplex \$4000**  
**Replace flooring at the pool - \$11,000**  
**Pool Security System -\$9000**  
**Add Museum PT Staff position - \$6000**

**2018-19 Budget  
Highlights**

**Codes & Animal Control Department**

- **Lease of vehicle for Building Official Lessie Fisher**

Covington Municipal –Regional Planning Commission met at City Hall on May 1, 2018 at 12:00 p.m. with the following members present: Chairman Joe Swaim, Commissioners: Joe Auger, Alice Fisher, C H Sullivan, and Johnnie Walker. Also present were Building Official Lessie Fisher, Fire Inspector Sammy Beasley, Houston Gordon, Debbie Gordon, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Chairman Joe Swaim.

Motion was made by Alice Fisher and seconded by C H Sullivan that the Minutes of the Preceding Meeting be approved as written and distributed to the Board. Motion passed.

An application to change the uses permitted in the M-3 (Artesian – Industrial) District to allow retail trade-eating and drinking, retail trade-food, and accessory single family residential dwellings was received. Houston Gordon approached the Commission requesting the removal of the restriction placed on retail food and drink along with allowing residencies associated with business. A recommendation by Planner Will Radford was the Planning Commission consider the area and proposed uses and consider what factors have changed, if any, would allow restaurants to be permitted in the M-3 District.

Motion was made by C H Sullivan and seconded by Alice Fisher to recommend to the Board of Mayor and Aldermen the text amendment to the present Ordinance. Motion passed.

The first reading of this text amendment will be June 12, 2018. The third reading will be either July 10 or July 24.

There being no further business, the meeting adjourned at 12:32 p.m.

Tina

**PLANNING COMMISSION MEETING  
MAY 1, 2018  
12:00 PM NOON  
LOWER LEVEL CONFERENCE ROOM  
AT CITY HALL**



**AGENDA FOR THE MEETING OF THE  
COVINGTON MUNICIPAL-REGIONAL PLANNING COMMISSION  
May 1, 2018  
12:00 PM, City Hall (Lower Chambers)**

- I. CALL TO ORDER – ESTABLISHMENT OF A QUORUM
- II. APPROVAL OF THE PREVIOUS MINUTES
- III. NEW BUSINESS
  - A. Text Amendment – Allowing Retail Trade-Eating and Drinking, Retail Trade-Food, and accessory single family residential dwellings in the M-3 District.
- IV. OLD BUSINESS
- V. OTHER BUSINESS
- VI. ADJOURNMENT

**\*Next Meeting: June 5, 2018\***

The Covington Municipal –Regional Planning Commission met at City Hall on April 3, 2018 at 12:00 p.m. with the following members present: Chairman Joe Swaim, Commissioners: Joe Auger, Alice Fisher, C H Sullivan, Johnnie Walker, Alderman C H Sullivan and Sue Rose. Also present were Building Official Lessie Fisher, Planner Will Radford, Paul Rose, Steve Bringle, Van Bringle, Don Cole, Michael Shelton, Charles Ennis, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Chairman Joe Swaim.

Motion was made by Joe Auger and seconded by Alice Fisher that the Minutes of the Preceding Meeting be approved as written and distributed to the Board. Motion passed.

Planner Will Radford reported a site plan has been submitted for the Tennessee College of Applied Technology to build a new building in addition to but separate from their existing building at 1600 Hwy 51 South. He recommended approval contingent upon the parking spaces and approval from the fire department.

Motion was made by Alice Fisher and seconded by Joe Auger to approve the site plan for the Tennessee College of Applied Technology subject to the Covington Fire Department approval on final plans. Motion passed.

Planner Will Radford reported a request has been submitted for annexation by the First Baptist Church for land located on Hastings Way.

Motion was made by C H Sullivan and seconded by Alice Fisher to approve going forward with the resolution for plan of services. Motion passed.

Motion was made by Alice Fisher and seconded by C H Sullivan to approve going forward with the resolution to annex the First Baptist Church property. Motion passed.

Motion was made by Alice Fisher and seconded by C H Sullivan to recommend having an Ordinance establish city zoning to R-1. Motion passed.

Planner Will Radford reported a site plan has been submitted for a Natural Resource Extraction Facility (Gravel Pit) in the FAR Zoning District along Bringle Road.

Motion was made by Alice Fisher and seconded by Joe Auger to approve the site plan for the Natural Resource Extraction Facility (Gravel Pit) in the FAR Zoning District along Bringle Road including the bond amount of \$146,125 subject to TDEC approval. Motion passed.

Will Radford reported the information needed for the site plan to construct an office building at 1901 Hwy 51 South for Phil Huffman has been submitted and recommended approval.

Motion was made by C H Sullivan and seconded by Alice Fisher to approve the site plan construct an office building at 1901 Hwy 51 South for Phil Huffman. Motion passed.

There being no further business, the meeting adjourned at 12:30 p.m.

APPLICATION TO AMEND THE ZONING MAP AND/OR  
ZONING ORDINANCE  
OF THE CITY OF COVINGTON

Location of Property:

- A. Legal Description (Please Attach)  
B. Street Address: **O Menefee St./Depot Alley**  
Area in Acres: .7913 Map: #41C Parcel#L Grp. F-013.01  
-013.06  
-013.07  
C. Map of Property (Please attach a scaled drawing)-

Applicant:

Name: **BBN Properties, LLC; J. Houston Gordon and Debbie Gordon**  
Address: **183 Houston Gordon Road, Covington, TN 38019**  
Phone: **901/476-7226; 901/476-7100** Alt Phone: **901/299-4221; 901/268-4788**

Legal Owners:

Name: **BBN Properties, LLC**  
Address: **183 Houston Gordon Road, Covington, TN 38019**  
Phone: **Same as above** Alt Phone: **Same as above**

Present Zoning Classification: **M-3**

Proposed Zoning Classification: **Amended M-3**

Zoning of Surrounding Properties: **M-3**

Text Amendment Chapter: **11 & 13** Section: **11-803, M-3**

The requested amendment as stated on a separate sheet is made a part of this application.

Official Zoning Map Amendment

Provide description of intended use of property and a reason for request:

**Development of existing historic Depot site in effort to preserve it and to address blight and limited or non-use of M-3 zoned properties in area adjacent to railroad. Proposed uses of property include retail, residential, and mixed uses. (See Exhibit A attached.)**

I hereby certify that the statements on this application and any maps, drawings or other accompanying data submitted with this application are true and correct.

Signature BBN Properties, LLC Date April 9/18  
J. Houston Gordon, Member

Date of Meeting: \_\_\_\_\_ Time: \_\_\_\_\_  
Meeting Location: Covington City Hall, 200 W. Washington Ave., Covington, TN  
Someone must be present at meeting to represent this application.

Granted \_\_\_\_\_ Denied \_\_\_\_\_  
Application Fee: \_\_\_\_\_ Check # \_\_\_\_\_ Cash \_\_\_\_\_ Credit \_\_\_\_\_  
Card \_\_\_\_\_  
Date Paid \_\_\_\_\_ Accepted By \_\_\_\_\_

## REQUESTED AMENDMENT

### ORDINANCE \_\_\_\_\_

#### **AN ORDINANCE TO AMEND THE MUNICIPAL ZONING ORDINANCE OF COVINGTON, TENNESSEE: AMENDING TEXT OF THE MUNICIPAL ZONING ORDINANCE TO ALLOW FOR RETAIL TRADE – EATING AND DRINKING AND ACCESSORY SINGLE FAMILY RESIDENTIAL USES IN THE M-3 (ARTISAN-INDUSTRIAL) DISTRICT.**

WHEREAS, pursuant to *Tennessee Code Annotated* Sections 13-7-201 through 13-7-211, a municipal zoning ordinance has been adopted for City of Covington, Tennessee; and,

WHEREAS, the Covington Municipal-Regional Planning Commission has recommended the following amendment to the text of the municipal zoning ordinance; and,

WHEREAS, pursuant to *Tennessee Code Annotated* Section 13-7-203, a public hearing was held before this body, the time and place of which was published with fifteen days advance notice;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE:

**Section 1.** That the text of the municipal zoning ordinance of Covington, Tennessee, be amended by adding the following language to Section 11-803. M-3 (Artisan-Industrial) District. 1. Uses Permitted:

- M. Single-Family Dwellings as an accessory use to commercial uses subject to Site Plan review requirements contained in Section 11-324 of this Ordinance and provided the following conditions are met:
1. One space per unit must be provided on the same lot as the residential use in addition to the required parking for the commercial use as required by 11-314.
  2. Any dwelling unit to be developed shall not be less than 750 square feet in area.
  3. The character of the building as a business structure shall not be changed by the addition of a residential use.
  4. The portion of the building facing the public view shall be devoted to commercial use or shall have space available for commercial use. Residential uses shall be located only in the upstairs portion of a building or an area of the building separated from the commercial use and not visible to the general public.

5. Detailed architectural plans prepared by a licensed architect certified by the State of Tennessee may be required by the Planning Commission to ensure compliance with all pertinent state and local codes and that the provisions of this Ordinance are met. Recommendations shall be provided by the Staff Planner, Building Official, Fire Chief, or an authorized representative prior to review and site plan approval by the Planning Commission.
6. The Building Official is authorized to waive the requirement for architectural plans by a licensed architect if it is found that the nature of the work applied for is such that review of the plans is not necessary to obtain compliance with this Ordinance and the locally adopted building code.

**Section 2.** That the text of the municipal zoning ordinance of Covington, Tennessee, be amended by deleting the following language to Section 11-803. M-3 (Artisan-Industrial) District. 1. Uses Permitted:

B. Retail Trade. (Except Retail Trade-eating and drinking and Retail Trade-food)

**Section 3.** That the text of the municipal zoning ordinance of Covington, Tennessee, be amended by adding the following language to Section 11-803. M-3 (Artisan-Industrial) District. 1. Uses Permitted:

B. Retail Trade.

**Section 4.** BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after third and final reading, THE PUBLIC WELFARE REQUIRING IT.

\_\_\_\_\_  
Date Passed First Reading

\_\_\_\_\_  
Date Passed Third Reading

\_\_\_\_\_  
Date Passed Second Reading

\_\_\_\_\_  
Date of Public Hearing

ATTESTED:

APPROVED:

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

## NOTICE OF PUBLIC HEARING

### **AN ORDINANCE TO AMEND THE MUNICIPAL ZONING ORDINANCE OF COVINGTON, TENNESSEE: AMENDING TEXT OF THE MUNICIPAL ZONING ORDINANCE TO ALLOW FOR RETAIL TRADE – EATING AND DRINKING AND ACCESSORY SINGLE FAMILY RESIDENTIAL USES IN THE M-3 (ARTISAN-INDUSTRIAL) DISTRICT.**

Pursuant to *Tennessee Code Annotated* Section 13-7-203, a public hearing will be held on the \_\_\_\_\_ day of \_\_\_\_\_, 2018, at \_\_\_\_\_, in Covington City Hall. The hearing is to receive public input into a proposed text amendment to the Covington Municipal Zoning Ordinance relating to the adopting of standards for the purpose of allowing Residential uses Retail Trade – Eating and Drinking Establishments, Retail Trade-Food, and Accessory Single Family Residential as Uses Permitted in the M-3 (Artisan Industrial) District. Copies of the proposed ordinance are available for review at Covington City Hall during normal business hours. All interested persons are invited to attend and comment.

## REQUEST FOR TEXT AMENDMENT REQUEST

BBN Properties, LLC is a privately owned real estate business which (along with its owners) has purchased and renovated residential and commercial properties in the City of Covington for forty (40) years, especially within the historic areas bounded by the railroad on the east and south and Highway 51 on the West, Ripley Street on the North and Washington Street on the South.

In 2014 and 2015, BBN became the sole owner of the historic Covington Depot property located on Menefee Street and specifically described in the Warranty Deed and Quit Claim Deed attached hereto. The purchase was made in order to preserve this historic building and site, to prevent its further decay, and to prevent its adding to the blight in the M-3 area adjacent to the railroad and East Liberty Street. Significant sums were spent by BBN to replace the roof, windows and doors, add corbels to restore the historic look of the roof line, and to clean and remove trash and junk from the interior and exterior of the building.

As set forth in the deed descriptions, the property consists of three parcels shown on Map 41C, Group F, Parcels 013-01, 013.06, and 013.07. These map parcels are shown on the attached diagram and on the aerial photographs attached.

The City of Covington and the Planning Commission have, over the last few years emphasized the need to eliminate blight and to increase the value and aesthetics of areas where retail buildings/houses/commercial and light industrial operations have been abandoned or allowed to deteriorate. But for the purchase of the Depot and the expenditures made by BBN

to protect and preserve it, it would have remained another dilapidated and abandoned building on the eastern gateway to the City.

Historically, the Depot building, after it ceased to be used as a railroad passenger depot, has been used as a restaurant and bar by two separate owners, a residence, a hair and beauty salon with adjacent apartment residences, and other mixed uses.

It is a unique building, built in 1930 and contains 3200 square feet of interior space. Its concrete foundation extends 22± feet below the ground surface. Passing trains on the adjacent tracks do not shake the building. BBN's installation of insulated windows has further drastically reduced the sound of passing trains for those inside the building.

After BBN purchased the property and made the visible, exterior improvements, we received multiple inquiries from both potential buyers and renters seeking to place business in the Depot building and/or to live in the building. There were multiple inquiries of businesses people seeking to place a restaurant/food establishment in the building. One inquirer, who owned a huge antique business with locations in Florida and Chicago, wanted to place an antique store on one end and live on the other where two efficiency apartments had been previously occupied. Others wanted to use the building as a residence and retail space.

The blighted M-3 area surrounding the Depot lends itself to revitalization and aesthetic improvement that can only be achieved, in our judgment, by alteration of the existing restrictions on use. The abandonment of commercial and light industrial sites has accelerated. The area has

become a blighted, abandoned area with few useable properties and the restrictions of the present zoning, for almost all practical purposes, only insure further deterioration and blight.

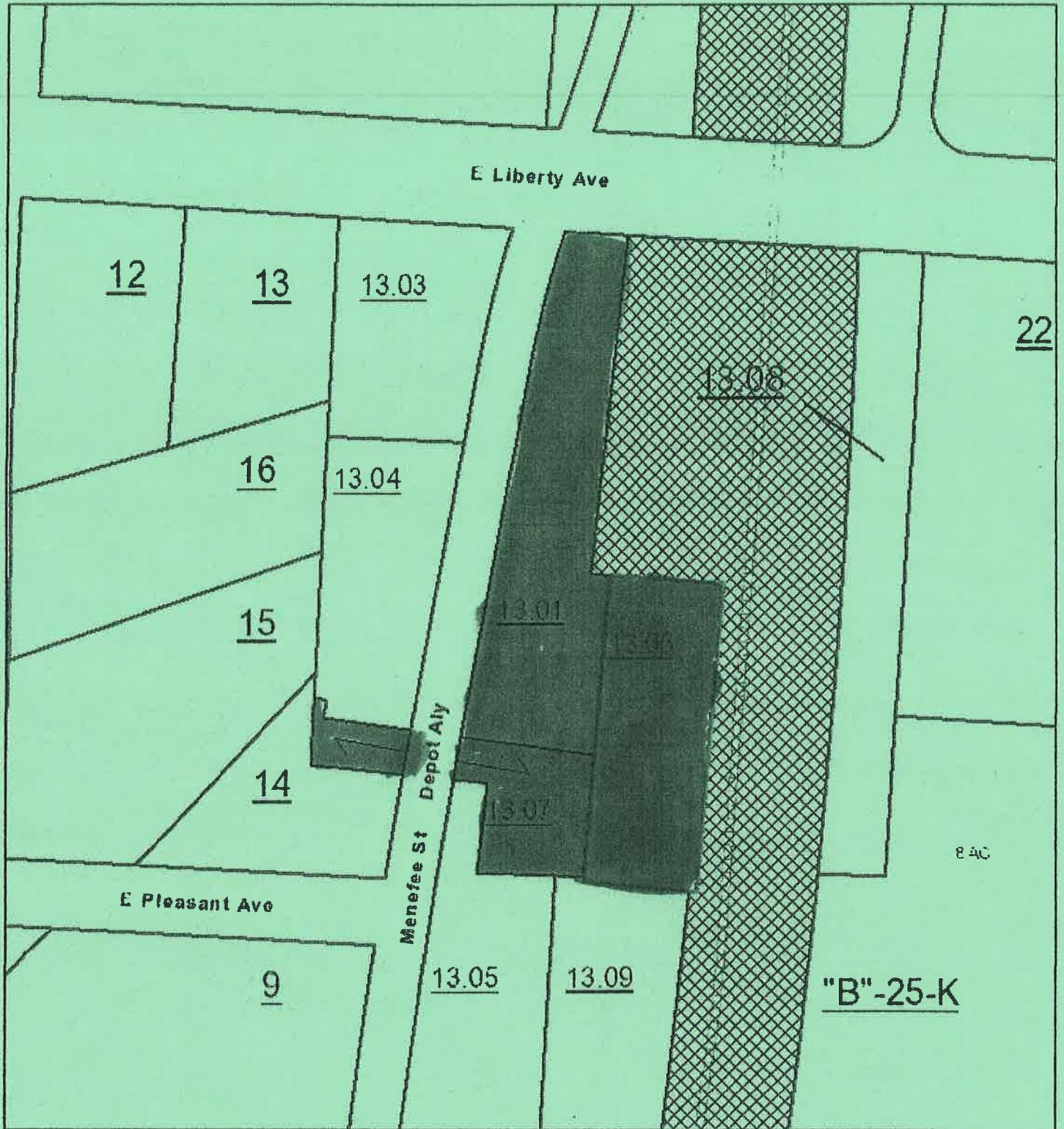
The text amendments requested are consistent with the stated purposes and goals of the City in addressing blight , improving the tax base, and making the City more aesthetically pleasing, livable, and walkable.

The owners of the Depot would like to see it become step one in the revitalization of the M-3 zoning district and in making the eastern gateway to our City aesthetically pleasing and thriving.

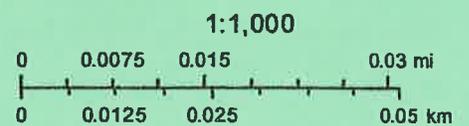
For all of the above reasons, BBN Properties, LLC respectfully requests that text of Chapter 11-803 be amended as requested.

BBN PROPERTIES, LLC  
BY:  Member  
HOUSTON GORDON

Tipton County - Parcel: 041C F 013.06



October 9, 2015





384 A Carriage House Drive  
 Jackson, TN 38305  
 731-424-7664

## MEMORANDUM

**TO: The Covington Municipal-Regional Planning Commission**

**FROM: Will Radford, AICP**

**DATE: April 19, 2018**

**SUBJECT: Staff Recommendations for the May meeting of the Municipal-Regional Planning Commission.**

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### III. NEW BUSINESS

#### A. Text Amendment – Allowing Retail Trade-Eating and Drinking, Retail Trade-Food, and accessory single family residential dwellings in the M-3 District.

##### Background

Staff has received an application to change the Uses Permitted in the M-3 (Artisan-Industrial) District to allow Retail Trade-Eating and Drinking, Retail Trade-Food and Accessory Single Family Residential Dwellings. The Text Amendment will remove the parenthesis below that places the restriction on Retail Trade – Eating and Drinking and Retail Trade- Food and will allow for all Retail Trade, Retail Trade-eating and drinking, and Retail Trade-food establishments included.

#### B. Retail Trade. (Except Retail Trade-eating and drinking and Retail Trade-food)

The M-3 is already a mixed use district by allowing commercial activities such as retail trade and services alongside industrial uses such as manufacturing. This action would be furthering the concept of a mixed use district.

The M-3 District was established in early 2007. The will of the Planning Commission at the time was to allow for retail trade but not for restaurants or retail establishments that sold food (Grocery Stores/Convenience Stores).

The other part of this Ordinance adds the following language to 11-803, Section 1. Uses Permitted:

- M. Single-Family Dwellings as an accessory use to commercial uses subject to Site Plan review requirements contained in Section 11-324 of this Ordinance and provided the following conditions are met:
1. One space per unit must be provided on the same lot as the residential use in addition to the required parking for the commercial use as required by 11-314.
  2. Any dwelling unit to be developed shall not be less than 750 square feet in area.
  3. The character of the building as a business structure shall not be changed by the addition of a residential use.
  4. The portion of the building facing the public view shall be devoted to commercial use or shall have space available for commercial use. Residential uses shall be located only in the upstairs portion of a building or an area of the building separated from the commercial use and not visible to the general public.
  5. Detailed architectural plans prepared by a licensed architect certified by the State of Tennessee may be required by the Planning Commission to ensure compliance with all pertinent state and local codes and that the provisions of this Ordinance are met. Recommendations shall be provided by the Staff Planner, Building Official, Fire Chief, or an authorized representative prior to review and site plan approval by the Planning Commission.
  6. The Building Official is authorized to waive the requirement for architectural plans by a licensed architect if it is found that the nature of the work applied for is such that review of the plans is not necessary to obtain compliance with this Ordinance and the locally adopted building code.

The M-3 is already a mixed use district by allowing commercial activities such as retail trade and services alongside industrial uses such as manufacturing. Some concern is merited for allowing residential uses alongside manufacturing as well and how conducive an "industrial" district would be for residential development. This action would be furthering the concept of a mixed use district.

Residential areas work harmoniously with commercial uses in the B-3 district, by allowing business owners reduce overhead costs. The same concept could work in the M-3; however the M-3 does not have the same pedestrian friendly infrastructure, such as sidewalks and crosswalks. "Walkability" is an area that

should be improved in order to allow for successful residential development in this district.

It should be noted that the M-3 district was created in 2007 to help revive Liberty Street/Menefee Street area. It is fair to say that the area hasn't developed in the last 11 years as it was hoped it would when adopted. Opening up this district to more uses and furthering the concept of "mixed-use development" may allow for improvement to the area.

### **RECOMMENDATION**

**The Planning Commission should consider the area and the proposed uses and consider what factors have changed, if any, that would allow for restaurants to be permitted in the M-3 district.**

ORDINANCE \_\_\_\_\_

AN ORDINANCE TO AMEND THE MUNICIPAL ZONING ORDINANCE OF COVINGTON, TENNESSEE: AMENDING TEXT OF THE MUNICIPAL ZONING ORDINANCE TO ALLOW FOR RETAIL TRADE – EATING AND DRINKING AND ACCESSORY SINGLE FAMILY RESIDENTIAL USES IN THE M-3 (ARTISAN-INDUSTRIAL) DISTRICT.

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WHEREAS, pursuant to *Tennessee Code Annotated* Section 13-7-203, a public hearing was held before this body, the time and place of which was published with fifteen days advance notice;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE:

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B. Retail Trade.

**Section 4.** BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after third and final reading, THE PUBLIC WELFARE REQUIRING IT.

\_\_\_\_\_  
Date Passed First Reading

\_\_\_\_\_  
Date Passed Third Reading

\_\_\_\_\_  
Date Passed Second Reading

\_\_\_\_\_  
Date of Public Hearing

ATTESTED:

APPROVED:

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

## NOTICE OF PUBLIC HEARING

### AN ORDINANCE TO AMEND THE MUNICIPAL ZONING ORDINANCE OF COVINGTON, TENNESSEE: AMENDING TEXT OF THE MUNICIPAL ZONING ORDINANCE TO ALLOW FOR RETAIL TRADE – EATING AND DRINKING AND ACCESSORY SINGLE FAMILY RESIDENTIAL USES IN THE M-3 (ARTISAN-INDUSTRIAL) DISTRICT.

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MEMORANDUM FOR RECORD

TO: Covington Municipal-Regional Planning Commission.

RE: Performance Bonds and Letters of Credit

The following is a list of performance bonds and letters of credit held by the Covington Municipal-Regional Planning Commission. Sixty (60) days before the expiration date, the Department of Code Compliance staff, will request the developer to renew the financial instrument. If the performance bond or letter is not renewed within two weeks of notice then staff will recommend that the Covington Municipal-Regional Planning Commission "call the bond "or submit a draft on the letter of credit.

Developer	Renewal Date	Expiration Date
Deena,LLC	July 3, 2018	September 3, 2018
80 Deena Cove Covington, TN 38019	Irrevocable Letter of Credit \$17,000.00	

ORDINANCE 1702

AN ORDINANCE TO AMEND ORDINANCE “THE ANNUAL BUDGET FOR THE CITY OF COVINGTON, TENNESSEE FOR THE FISCAL YEAR 2017-18” BEGINNING ON JULY 1, 2017 AND ENDING ON JUNE 30, 2018.

BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE:

Section 1. That there is hereby adopted the amendments to the total revenues and available funds and total expenditures (Annual Budget) for the City of Covington, Tennessee for Fiscal Year 2018 beginning on July 1, 2017 and ending on June 30, 2018 as follows:

(A) TOTAL REVENUES AND AVAILABLE FUNDS:

General Fund	<b>2018 Proposed</b>	Adjustments	Total
Local Taxes	\$ 8,792,200.00	\$ -	\$ 8,792,200.00
Licenses & Permits	\$ 33,100.00	\$ -	\$ 33,100.00
Intergovernmental	\$ 1,788,900.00	\$ -	\$ 1,788,900.00
Charges for Services	\$ 376,500.00	\$ -	\$ 376,500.00
Fines, Forfeits, & Penalty	\$ 125,000.00	\$ -	\$ 125,000.00
Other	\$ 3,312,000.00	\$ (3,000,000.00)	\$ 312,000.00
Public Enterprise	\$ 36,000.00	\$ -	\$ 36,000.00
Total Revenues	\$ 14,463,700.00	\$ (3,000,000.00)	\$ 11,463,700.00
Beginning Fund Balance	\$ 1,600,000.00		\$ 1,600,000.00
Total Available Funds	\$ 16,063,700.00	\$ (3,000,000.00)	\$ 13,063,700.00

State Street	<b>2018 Proposed</b>		
Intergovernmental	\$ 255,400.00	\$ -	\$ 255,400.00
Total Revenues	\$ 255,400.00		\$ 255,400.00
Beginning Fund Balance	\$ 70,000.00		\$ 70,000.00
Total Available Funds	\$ 325,400.00	\$ -	\$ 325,400.00

T C Museum	<b>2018 Proposed</b>		
Charges for Services	\$ 9,800.00	\$ -	\$ 9,800.00
Other	\$ 139,500.00	\$ -	\$ 139,500.00
Total Revenues	\$ 149,300.00		\$ 149,300.00
Beginning Fund Balance	\$ 60,000.00		\$ 60,000.00
Total Available Funds	\$ 209,300.00	\$ -	\$ 209,300.00

Community Development	<b>2018 Proposed</b>		
Other	\$	-	
Public Enterprise	\$	479,400.00	\$ 125,000.00 \$ 604,400.00
Total Revenues	\$	479,400.00	\$ 125,000.00 \$ 604,400.00
Beginning Fund Balance	\$	600,000.00	\$ 600,000.00
Total Available Funds	\$	1,079,400.00	\$ 125,000.00 \$ 1,204,400.00

Solid Waste			
Charges for Services	\$	1,560,000.00	\$ - \$ 1,560,000.00
Other	\$	-	\$ 33,000.00 \$ 33,000.00
Public Enterprise	\$	20,000.00	\$ - \$ 20,000.00
Total Revenues	\$	1,580,000.00	\$ 33,000.00 \$ 1,613,000.00
Beginning Fund Balance	\$	400,000.00	\$ 400,000.00
Total Available Funds	\$	1,980,000.00	\$ 33,000.00 \$ 2,013,000.00

TIIP Grant	<b>2018 Proposed</b>		
Intergovernmental	\$	609,555.00	\$ - \$ 609,555.00
Total Revenues	\$	609,555.00	\$ 609,555.00
Beginning Fund Balance	\$	-	\$ -
Total Available Funds	\$	609,555.00	\$ - \$ 609,555.00

Drug Fund	<b>2018 Proposed</b>		
Fines	\$	30,000.00	\$ - \$ 30,000.00
Other	\$	-	\$ - \$ -
Total Revenues	\$	30,000.00	\$ - \$ 30,000.00
Beginning Fund Balance	\$	60,000.00	\$ 60,000.00
Total Available Funds	\$	90,000.00	\$ - \$ 90,000.00

PBACCT Bd Skg	<b>2018 Proposed</b>		
Other	\$	211,784.00	\$ - \$ 211,784.00
Total Revenues	\$	211,784.00	\$ - \$ 211,784.00
Beginning Fund Balance	\$	5,000.00	\$ 5,000.00
Total Available Funds	\$	216,784.00	\$ - \$ 216,784.00

Airport Bond Skg	<b>2018 Proposed</b>		
Other	\$	7,750.00	\$ - \$ 7,750.00
Total Revenues	\$	7,750.00	\$ 7,750.00
Beginning Fund Balance	\$	-	\$ -
Total Available Funds	\$	7,750.00	\$ - \$ 7,750.00

GO Refunding Bonds	<b>2018 Proposed</b>			
Other	\$ 1,100.00	\$ -	\$ -	\$ 1,100.00
Total Revenues	\$ 1,100.00			\$ 1,100.00
Beginning Fund Balance	\$ 4,000.00			\$ 4,000.00
Total Available Funds	\$ 5,100.00	\$ -		\$ 5,100.00

Water	<b>2018 Proposed</b>			
Licenses & Permits	\$ 1,600.00	\$ -	\$ -	\$ 1,600.00
Other	\$ 51,500.00	\$ -	\$ -	\$ 51,500.00
Public Enterprise	\$ 1,827,100.00	\$ -	\$ -	\$ 1,827,100.00
Total Revenues	\$ 1,880,200.00	\$ -	\$ -	\$ 1,880,200.00
Beginning Fund Balance	\$ 3,000,000.00			\$ 3,000,000.00
Total Available Funds	\$ 4,880,200.00	\$ -		\$ 4,880,200.00

Sewer	<b>2018 Proposed</b>			
Intergovernmental	\$ -	\$ -	\$ -	\$ -
Other	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Public Enterprise	\$ 2,296,850.00	\$ -	\$ -	\$ 2,296,850.00
Total Revenues	\$ 2,297,850.00	\$ -	\$ -	\$ 2,297,850.00
Beginning Fund Balance	\$ 2,500,000.00			\$ 2,500,000.00
Total Available Funds	\$ 4,797,850.00	\$ -		\$ 4,797,850.00

Gas	<b>2018 Proposed</b>			
Licenses & Permits	\$ 500.00	\$ -	\$ -	\$ 500.00
Other	\$ 18,730.00	\$ -	\$ -	\$ 18,730.00
Public Enterprise	\$ 2,802,000.00	\$ -	\$ -	\$ 2,802,000.00
Total Revenues	\$ 2,821,230.00	\$ -	\$ -	\$ 2,821,230.00
Beginning Fund Balance	\$ 11,000,000.00			\$ 11,000,000.00
Total Available Funds	\$ 13,821,230.00	\$ -		\$ 13,821,230.00

Biomass Gasification	<b>2018 Proposed</b>			
Intergovernmental	\$ -			\$ -
Other	\$ 175,000.00	\$ -	\$ -	\$ 175,000.00
Total Revenues	\$ 175,000.00	\$ -	\$ -	\$ 175,000.00
Beginning Fund Balance	\$ -			\$ -
Total Available Funds	\$ 175,000.00	\$ -		\$ 175,000.00

Airport	<b>2018 Proposed</b>			
Intergovernmental	\$ 614,000.00	\$ -	\$ -	\$ 614,000.00
Other	\$ 50,000.00	\$ 20,000.00	\$ -	\$ 70,000.00

Public Enterprise	\$ 346,500.00	\$ -	\$ 346,500.00
Total Revenues	\$ 1,010,500.00	\$ 20,000.00	\$ 1,030,500.00
Beginning Fund Balance	\$ 40,000.00		
Total Available Funds	\$ 1,050,500.00	\$ 20,000.00	\$ 1,070,500.00

Cemetery	<b>2018 Proposed</b>		
Other	\$ 3,700.00	\$ -	\$ 3,700.00
Total Revenues	\$ 3,700.00	\$ -	\$ 3,700.00
Beginning Fund Balance	\$ 245,000.00		\$ 245,000.00
Total Available Funds	\$ 248,700.00	\$ -	\$ 248,700.00

(B) Expenditures:

General Fund	2018 Proposed	Adjustments	Total
Governmental			
Administrative	\$ 3,570,050.00	\$ -	\$ 3,570,050.00
City Court	\$ 12,000.00	\$ -	\$ 12,000.00
General Elections	\$ -	\$ -	\$ -
Recorder-Treasurer	\$ 363,300.00	\$ -	\$ 363,300.00
City Attorney	\$ 96,000.00	\$ -	\$ 96,000.00
Purchasing	\$ 176,860.00	\$ 6,000.00	\$ 182,860.00
Data Processing	\$ 70,000.00	\$ 6,000.00	\$ 76,000.00
Developmental Services	\$ 144,500.00	\$ -	\$ 144,500.00
Grounds Maintenance	\$ 218,100.00	\$ 40,000.00	\$ 258,100.00
City Hall	\$ 45,425.00	\$ -	\$ 45,425.00
CMC Building	\$ 108,700.00	\$ -	\$ 108,700.00
Police Department	\$ 5,334,120.00	\$ (2,500,000.00)	\$ 2,834,120.00
Fire Department	\$ 1,785,050.00	\$ 100,000.00	\$ 1,885,050.00
Outside Fire	\$ 268,000.00	\$ (190,000.00)	\$ 78,000.00
Civil Defense	\$ 34,750.00	\$ 10,000.00	\$ 44,750.00
Street Department	\$ 1,267,700.00	\$ -	\$ 1,267,700.00
Street Lighting	\$ 15,000.00	\$ -	\$ 15,000.00
City Garage	\$ 214,649.00	\$ -	\$ 214,649.00
Cemetery Maintenance	\$ 2,000.00	\$ -	\$ 2,000.00
GIS Department	\$ 9,350.00	\$ -	\$ 9,350.00
Industrial Department	\$ 54,000.00	\$ -	\$ 54,000.00
Rabies and Animal Control	\$ 56,612.00	\$ 20,000.00	\$ 76,612.00
Library	\$ 23,512.00	\$ -	\$ 23,512.00
Recreation Administration	\$ 75,350.00	\$ 2,000.00	\$ 77,350.00
Recreation Center	\$ 2,000.00		\$ 2,000.00
Playgrounds	\$ 99,270.00	\$ (2,000.00)	\$ 97,270.00

Pool	\$ 174,700.00	\$ -	\$ 174,700.00
Sportsplex	\$ 306,500.00	\$ 31,000.00	\$ 337,500.00
Park Security	\$ 33,800.00	\$ (31,000.00)	\$ 2,800.00
Music On Square	\$ -		\$ -
CDBG 2013 Comm Improve	\$ -		\$ -
Education	\$ 10,000.00	\$ 8,000.00	\$ 18,000.00
Debt Service	\$ 238,052.00	\$ 15,000.00	\$ 253,052.00
Total Appropriations	\$ 14,809,350.00	\$ (2,485,000.00)	\$ 12,324,350.00
Surplus/(Deficit)	\$ -		
Ending Fund Balance	\$ 14,809,350.00	\$ (2,485,000.00)	\$ 12,324,350.00

<b>State Street</b>	<b>2018 Proposed</b>		
Highways, Streets, Lighting	\$ 255,400.00	\$ 60,000.00	\$ 315,400.00
Total Appropriations	\$ 255,400.00	\$ 60,000.00	\$ 315,400.00
Surplus/(Deficit)	\$ -		
Ending Fund Balance	\$ 255,400.00	\$ 60,000.00	\$ 315,400.00

<b>Museum</b>	<b>2018 Proposed</b>		
Museum/nature Center	\$ 147,775.00	\$ -	\$ 147,775.00
Total Appropriations	\$ 147,775.00	\$ -	\$ 147,775.00
Surplus/(Deficit)	\$ -		\$ -
Ending Fund Balance	\$ 147,775.00	\$ -	\$ 147,775.00

<b>Community Development</b>	<b>2018 Proposed</b>	<b>Adjustment</b>	<b>Total</b>
Slum/Blighted Areas	\$ 475,900.00	\$ 125,000.00	\$ 600,900.00
Total Appropriations	\$ 475,900.00	\$ 125,000.00	\$ 600,900.00
Surplus/(Deficit)	\$ -		\$ -
Ending Fund Balance	\$ 475,900.00	\$ 125,000.00	\$ 600,900.00

<b>Solid Waste Mgmt</b>	<b>2018 Proposed</b>		
Solid Waste Mgmt	\$ 1,518,675.00	\$ 20,000.00	\$ 1,538,675.00
Debt Service	\$ 8,443.00	\$ -	\$ 8,443.00
Total Appropriations	\$ 1,527,118.00	\$ 20,000.00	\$ 1,547,118.00
Surplus/(Deficit)	\$ -		\$ -
Ending Fund Balance	\$ 1,527,118.00	\$ 20,000.00	\$ 1,547,118.00

<b>TIIP Grant</b>	<b>2018 Proposed</b>			
ELS Industries	\$ 609,555.00	\$ -	\$ -	\$ 609,555.00
Total Appropriations	\$ 609,555.00	\$ -	\$ -	\$ 609,555.00
Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 609,555.00	\$ -	\$ -	\$ 609,555.00

<b>Drug</b>	<b>2018 Proposed</b>			
Drug Investigation	\$ 41,300.00	\$ 7,000.00	\$ -	\$ 48,300.00
Total Appropriations	\$ 41,300.00	\$ 7,000.00	\$ -	\$ 48,300.00
Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 41,300.00	\$ 7,000.00	\$ -	\$ 48,300.00

<b>PBACCT BD Skg</b>	<b>2018 Proposed</b>			
Debt Service	\$ 211,784.00	\$ -	\$ -	\$ 211,784.00
Total Appropriations	\$ 211,784.00	\$ -	\$ -	\$ 211,784.00
Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 211,784.00	\$ -	\$ -	\$ 211,784.00

<b>Airport Bd Skg</b>	<b>2018 Proposed</b>			
Debt Service	\$ 7,750.00	\$ -	\$ -	\$ 7,750.00
Total Appropriations	\$ 7,750.00	\$ -	\$ -	\$ 7,750.00
Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 7,750.00	\$ -	\$ -	\$ 7,750.00

<b>GO Refunding Bonds</b>	<b>2018 Proposed</b>			
Debt Service	\$ 1,100.00	\$ -	\$ -	\$ 1,100.00
Total Appropriations	\$ 1,100.00	\$ -	\$ -	\$ 1,100.00
Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 1,100.00	\$ -	\$ -	\$ 1,100.00

<b>Water</b>	<b>2018 Proposed</b>			
Purification	\$ 351,100.00	\$ -	\$ -	\$ 351,100.00
Transmission & Distribution	\$ 394,450.00	\$ -	\$ -	\$ 394,450.00
Water Administration	\$ 724,630.00	\$ -	\$ -	\$ 724,630.00
Debt Service	\$ 44,060.00	\$ -	\$ -	\$ 44,060.00
Total Appropriations	\$ 1,514,240.00	\$ -	\$ -	\$ 1,514,240.00
Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 1,514,240.00	\$ -	\$ -	\$ 1,514,240.00

<b>Sewer</b>	<b>2018 Proposed</b>		
Collection	\$ 202,300.00	\$ -	\$ 202,300.00
Treatment & Disposal	\$ 566,925.00	\$ -	\$ 566,925.00
Sewer Administration	\$ 1,265,400.00	\$ -	\$ 1,265,400.00
Debt Service	\$ 138,688.00	\$ -	\$ 138,688.00
Total Appropriations	\$ 2,173,313.00	\$ -	\$ 2,173,313.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 2,173,313.00	\$ -	\$ 2,173,313.00

<b>Gas</b>	<b>2018 Proposed</b>		
Purchased Gas	\$ 1,320,400.00	\$ -	\$ 1,320,400.00
Transmission & Distribution	\$ 391,850.00	\$ -	\$ 391,850.00
Administrative	\$ 781,900.00	\$ -	\$ 781,900.00
Total Appropriations	\$ 2,494,150.00	\$ -	\$ 2,494,150.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 2,494,150.00	\$ -	\$ 2,494,150.00

<b>Biomass Gasification</b>	<b>2018 Proposed</b>		
Gasification	\$ 140,000.00	\$ -	\$ 140,000.00
Debt Service	\$ 35,000.00	\$ -	\$ 35,000.00
Total Appropriations	\$ 175,000.00	\$ -	\$ 175,000.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 175,000.00	\$ -	\$ 175,000.00

<b>Airport</b>	<b>2018 Proposed</b>		
Airport Expenses	\$ 991,500.00	\$ 20,000.00	\$ 1,011,500.00
Debt Service	\$ 7,750.00	\$ -	\$ 7,750.00
Total Appropriations	\$ 999,250.00	\$ 20,000.00	\$ 1,019,250.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 999,250.00	\$ 20,000.00	\$ 1,019,250.00

<b>Cemetery</b>	<b>2018 Proposed</b>		
Cemetery Expenditures	\$ 3,700.00	\$ -	\$ 3,700.00
Total Appropriations	\$ 3,700.00	\$ -	\$ 3,700.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 3,700.00	\$ -	\$ 3,700.00

Section 2. That all ordinances or parts of ordinances in conflict with this ordinance be and the same are hereby repealed; but all ordinances not in conflict with this ordinance remain in full force and effect.



## RESOLUTION

### A RESOLUTION TO ANNEX CERTAIN TERRITORY AND INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF COVINGTON, TENNESSEE: AN AREA KNOWN AS FIRST BAPTIST CHURCH PROPERTY LOCATED ALONG HASTINGS WAY, A PORTION OF PARCEL 33.03, MAP 50.

- WHEREAS, a request to be annexed has been made of the City of Covington by the current property owners of the area for annexation; and,
- WHEREAS, pursuant to *Tennessee Code Annotated* Sections 6-51-101 through 6-51-1123, the City of Covington has decided to expand its corporate boundaries through Annexation.
- WHEREAS, the Covington Municipal-Regional Planning Commission has recommended the area described below for annexation; and,
- WHEREAS, pursuant to *Tennessee Code Annotated* Sections 13-7-201 through 13-7-210 a municipal zoning ordinance has been adopted for the City of Covington; and,
- WHEREAS, the annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and of the City as a whole;
- WHEREAS, a Plan of Service for this area was adopted by resolution on June 26, 2018 as required by Section 6-51-102, Tennessee Code Annotated.
- WHEREAS, pursuant to *Tennessee Code Annotated* Section 13-7-203, a public hearing was held before this body on Tuesday, the 26<sup>th</sup> day of June, 2018, the time and place of which was published with fifteen days advance notice;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE:

- Section 1** Pursuant to authority conferred by Sections 6-51-101 through 6-51-123, *Tennessee Code Annotated*, there is hereby annexed to the City of Covington, Tennessee, and incorporated within the corporate boundaries thereof, the following described territory adjoining the present corporate boundaries:

#### **A Portion of Parcel 33.03, Tipton County Tax Map 50**

Beginning at a point, said point being the intersection of the existing corporate limits of Covington, TN and the western boundary of Parcel 33.03, Tipton County Tax Map 50; thence moving in a southerly direction along the western boundary for Parcel 33.03 to a point, said point being the southwestern most corner of Parcel 33.03; thence moving in an easterly direction along the southern boundary of Parcel 33.03 to a point, said point being the intersection of the eastern boundary of Parcel 33.03 and the existing corporate limits of the City of Covington; thence moving in a northerly direction along the eastern boundary of Parcel 33.03 and the existing corporate limits to a point, said point being the intersection of the eastern boundary of Parcel 33.03 and the southern corporate limits of the City of Covington; thence moving in a westerly direction along the corporate limits of the City of Covington to the point of beginning.

- Section 2.** BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its passage after third and final reading, THE PUBLIC WELFARE REQUIRING IT.

\_\_\_\_\_  
Passed First Reading

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Passed Second Reading

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Passed Third Reading

ORDINANCE 1703

AN ORDINANCE TO ZONE CERTAIN TERRITORY AND INCORPORATE THE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF COVINGTON, TENNESSEE: AN AREA KNOWN AS FIRST BAPTIST CHURCH PROPERTY LOCATED ALONG HASTINGS WAY, A PORTION OF PARCEL 33.03, MAP 50.

WHEREAS, pursuant to *Tennessee Code Annotated* Sections 13-7-201 through 13-7-210 a municipal zoning ordinance has been adopted for the City of Covington; and,

WHEREAS, the Covington Municipal-Regional Planning Commission has recommended the following amendment to the Zoning Map to zone said property R-1 (Low Density Residential) District); and,

WHEREAS, pursuant to *Tennessee Code Annotated* Section 13-7-203, a public hearing was held before this body on Tuesday, the 26<sup>th</sup> day of June, 2018, the time and place of which was published with fifteen days advance notice;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE:

**Section 1.** That the Covington Municipal Zoning Map be amended by providing zoning services to the annexed area, and zone said Area R-1 (Low Density Residential) District. The area is more fully described as follows:

**A portion of Parcel 33.03, Tipton County Tax Map 50**

Beginning at a point, said point being the intersection of the existing corporate limits of Covington, TN and the western boundary of Parcel 33.03, Tipton County Tax Map 50; thence moving in a southerly direction along the western boundary for Parcel 33.03 to a point, said point being the southwestern most corner of Parcel 33.03; thence moving in an easterly direction along the southern boundary of Parcel 33.03 to a point, said point being the intersection of the eastern boundary of Parcel 33.03 and the existing corporate limits of the City of Covington; thence moving in a northerly direction along the eastern boundary of Parcel 33.03 and the existing corporate limits to a point, said point being the intersection of the eastern boundary of Parcel 33.03 and the southern corporate limits of the City of Covington; thence moving in a westerly direction along the corporate limits of the City of Covington to the point of beginning.

**Section 2.** BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after third and final reading, THE PUBLIC WELFARE REQUIRING IT.

\_\_\_\_\_  
Passed First Reading

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Passed Second Reading

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Passed Third Reading

ORDINANCE 1704

AN ORDINANCE TO AMEND THE "COVINGTON MUNICIPAL CODE" BY ADOPTING, IN ACCORDANCE WITH TITLE 1, CHAPTER 8 ENTITLED PERSONNEL SYSTEM, SECTION 1-804 ENTITLED PERSONNEL RULES AND REGULATIONS, THE ATTACHED PERSONNEL RULES AND REGULATIONS, EMPLOYEE HANDBOOK, AND WORK RULES FOR THE CITY OF COVINGTON, TENNESSEE.

BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMAN OF THE CITY OF COVINGTON, TENNESSEE, THAT:

Section 1. That Title 1, Chapter 8, of the "Covington Municipal Code" is amended by adopting the attached Personnel Rule and Regulations, Employee Handbook and Work Rules in accordance with Section 1-804 entitled "Personnel Rules and Regulations:"

Section 2. If any provision of this Ordinance, or any policy or order thereafter, or the application of any provision to any person or circumstance is held invalid, the remainder of this chapter, and the application of the provision of this chapter, or of the policy or order to persons or circumstances other than those to which it is held invalid, shall not be affected thereby.

Section 3. This ordinance shall take effect from and after its passage, the welfare of the public requiring it.

Passed by the Board of Mayor and Aldermen of the City of Covington, Tennessee, this \_\_\_\_ day of \_\_\_\_\_.

Passed on 1<sup>st</sup> reading \_\_\_\_\_.

Passed on 2<sup>nd</sup> reading \_\_\_\_\_.

Passed on 3<sup>rd</sup> reading \_\_\_\_\_.

ATTEST: \_\_\_\_\_

Recorder-Treasurer

Mayor

## TATTOOS/BODY ART

While the work tasks performed by the employees of the City of Covington may vary, one goal is ultimately shared by all, namely to professionally and effectively serve the City's citizens, organizations, businesses and taxpayers. Maintaining professionalism in personal appearance and grooming helps instill in the public confidence that this ultimate goal is being recognized and pursued. For these reasons, the City adopts the following policy governing tattoos and body art:

As used herein, the term "Tattoos/Body Art" will refer to permanent markings, for example, those applied by needle and ink injection, as well as temporary markings, for example those applied by paper or plastic-based transfers or by way of paint, henna or other forms of pigmentation. The term does not include commonly used makeup such as lipstick, concealers, mascara and the like when used in an appropriate and customary manner.

"Tattoos/Body Art" must be covered or otherwise not visible during assigned work hours, when performing duties within the course and scope of employment, or at any other time an employee is representing the City. "Tattoos/Body Art" may also not be visible when an employee is off duty but is wearing a uniform that is worn during the performance of work duties or when wearing any other apparel that identifies the employee as an employee of the City. By way of example, "Tattoos/Body Art" may be covered by clothing, or the use of unobtrusive bandages, or by means of commercially available cosmetics or fabric covers intended to hide "Tattoos/Body Art."

"Tattoos/Body Art" are/is prohibited on the hands, neck, head and face.

"Tattoos/Body Art" that are/is obscene or sexually explicit or that advocate(s) or create(s) sex, gender, racial, religious, disability, ethnic or national origin discrimination or harassment, or that promote(s) or otherwise are/is associated with criminal activity, use of illegal drugs, gang affiliation, violence, supremacist, subversive or extremist groups are/is prohibited.

Employees may request an exception to the rules governing "Tattoos/Body Art" for valid reasons such as a sincerely held religious belief, a purpose related to a medical condition or treatment, or a historically recognized cultural practice. A request for an exception must be made in writing to the Human Resources Director, who will investigate and make a decision regarding the request. That decision will be provided to the employee in writing not later than ten (10) business days of receipt of the request.

ORDINANCE 1705

AN ORDINANCE TO AMEND ORDINANCE NO. 383 PASSED AND APPROVED NOVEMBER 11, 1924 AND TO PROVIDE REVENUE FROM MUNICIPAL PURPOSES FOR THE CITY OF COVINGTON, TENNESSEE, FOR THE YEAR 2018, AND OTHER YEARS THEREAFTER AND TO REPEAL ALL AMENDATORY ORDINANCES OF SAID ORDINANCE NO. 383 IN CONFLICT WITH THIS ORDINANCE.

BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE:

Section 1. That Ordinance No. 383 be amended as to provide a tax of \$1.33 on each \$100.00 worth of taxable property, real and personal within the corporate limits of the City thereafter or until otherwise provided and such tax shall be for the General Fund.

Section 2. That all public utilities assessed by the Tennessee Public Service commission shall pay an ad valorem tax upon each \$100.00 worth of taxable property within the City as shown by their assessments to the City of Covington, Tennessee, for the year 2018 and each year thereafter or until otherwise provided, as assessed by the Tennessee Public Service Commission and so assessed and collected shall be distributed as set out in Section 1 of this Ordinance.

Section 3. That all other provisions of said Ordinance No. 383 as modified and amended therein shall remain in full force and effect and that all amendatory ordinances of said Ordinance No. 383 in conflict with this ordinance be and the same are hereby repealed and that this ordinance shall take effect from and after its passage, the welfare of the corporation demanding it.

Passed by the Board of Mayor and Aldermen of the City of Covington, Tennessee, on third and final reading on the 26th day of June, 2018.

ATTEST: \_\_\_\_\_  
Recorder-Treasurer

\_\_\_\_\_  
Mayor

**ORDINANCE 1706**

**AN ORDINANCE OF THE CITY OF COVINGTON, TENNESSEE  
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR  
BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019**

WHEREAS, Tennessee Code Annotated Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each Municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND  
ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE AS FOLLOWS:**

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows for fiscal year 2019:

<b>General Fund</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Local Taxes	\$ 8,372,771.00	\$ 8,792,200.00	\$ 8,788,800.00
Licenses & Permits	\$ 40,696.00	\$ 33,100.00	\$ 34,000.00
Intergovernmental	\$ 1,558,116.00	\$ 1,788,900.00	\$ 1,915,100.00
Charges for Services	\$ 451,233.00	\$ 376,500.00	\$ 392,200.00
Fines, Forfeits, & Penalty	\$ 173,186.00	\$ 125,000.00	\$ 125,000.00
Other	\$ 1,925,120.00	\$ 3,312,000.00	\$ 337,000.00
Public Enterprise	\$ 49,437.00	\$ 36,000.00	\$ 46,000.00
Total Revenues	\$ 12,570,559.00	\$ 14,463,700.00	\$ 11,638,100.00
Beginning Fund Balance	\$ 1,700,000.00	\$ 1,600,000.00	\$ 1,600,000.00
Total Available Funds	\$ 14,270,559.00	\$ 16,063,700.00	\$ 13,238,100.00

<b>State Street</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Intergovernmental	\$ 253,453.00	\$ 255,400.00	\$ 285,400.00
Total Revenues	\$ 253,453.00	\$ 255,400.00	\$ 285,400.00
Beginning Fund Balance	\$ 20,000.00	\$ 70,000.00	\$ 70,000.00
Total Available Funds	\$ 273,453.00	\$ 325,400.00	\$ 355,400.00

<b>T C Museum</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Charges for Services	\$ 11,728.00	\$ 9,800.00	\$ 11,800.00
Other	\$ 140,971.00	\$ 139,500.00	\$ 139,500.00
Total Revenues	\$ 152,699.00	\$ 149,300.00	\$ 151,300.00
Beginning Fund Balance	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
Total Available Funds	\$ 212,699.00	\$ 209,300.00	\$ 211,300.00

<b>Community Development</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Other	\$ -	\$ -	\$ -
Public Enterprise	\$ 28,817.00	\$ 479,400.00	\$ 75,900.00
Total Revenues	\$ 28,817.00	\$ 479,400.00	\$ 75,900.00
Beginning Fund Balance	\$ 770,000.00	\$ 600,000.00	\$ 600,000.00
Total Available Funds	\$ 798,817.00	\$ 1,079,400.00	\$ 675,900.00

<b>Solid Waste</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Charges for Services	\$ 1,517,996.00	\$ 1,560,000.00	\$ 1,560,000.00
Other	\$ 1,318.00	\$ -	\$ 1,000.00
Public Enterprise	\$ 13,918.00	\$ 20,000.00	\$ 20,000.00
Total Revenues	\$ 1,533,232.00	\$ 1,580,000.00	\$ 1,581,000.00
Beginning Fund Balance	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00
Total Available Funds	\$ 1,933,232.00	\$ 1,980,000.00	\$ 1,981,000.00

<b>Drug Fund</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Fines	\$ 40,696.00	\$ 30,000.00	\$ 24,000.00
Other	\$ 111.00	\$ -	\$ 300.00
Total Revenues	\$ 40,807.00	\$ 30,000.00	\$ 24,300.00
Beginning Fund Balance	\$ 30,000.00	\$ 60,000.00	\$ 60,000.00
Total Available Funds	\$ 70,807.00	\$ 90,000.00	\$ 84,300.00

<b>PBACCT Bd Skg</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Other	\$ 375,457.00	\$ 211,784.00	\$ 218,784.00
Total Revenues	\$ 375,457.00	\$ 211,784.00	\$ 218,784.00
Beginning Fund Balance	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Total Available Funds	\$ 380,457.00	\$ 216,784.00	\$ 223,784.00

<b>Airport Bond Skg</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Other	\$ 7,927.00	\$ 7,750.00	\$ 8,400.00
Total Revenues	\$ 7,927.00	\$ 7,750.00	\$ 8,400.00
Beginning Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 7,927.00	\$ 7,750.00	\$ 8,400.00

<b>GO Refunding Bonds</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Other	\$ -	\$ 1,100.00	\$ 1,100.00
Total Revenues	\$ -	\$ 1,100.00	\$ 1,100.00
Beginning Fund Balance	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Total Available Funds	\$ 4,000.00	\$ 5,100.00	\$ 5,100.00

<b>Water</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Licenses & Permits	\$ 2,440.00	\$ 1,600.00	\$ 2,000.00
Other	\$ 68,290.00	\$ 51,500.00	\$ 80,000.00
Public Enterprise	\$ 1,824,392.00	\$ 1,827,100.00	\$ 1,871,000.00
Total Revenues	\$ 1,895,122.00	\$ 1,880,200.00	\$ 1,953,000.00
Beginning Fund Balance	\$ 3,100,000.00	\$ 3,000,000.00	\$ 3,000,000.00
Total Available Funds	\$ 4,995,122.00	\$ 4,880,200.00	\$ 4,953,000.00

<b>Sewer</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Intergovernmental	\$ -	\$ -	\$ -
Other	\$ 6,273.00	\$ 1,000.00	\$ 20,000.00
Public Enterprise	\$ 2,362,556.00	\$ 2,296,850.00	\$ 2,403,250.00
Total Revenues	\$ 2,368,829.00	\$ 2,297,850.00	\$ 2,423,250.00
Beginning Fund Balance	\$ 2,900,000.00	\$ 2,500,000.00	\$ 2,500,000.00
Total Available Funds	\$ 5,268,829.00	\$ 4,797,850.00	\$ 4,923,250.00

<b>Gas</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Licenses & Permits	\$ 417.00	\$ 500.00	\$ 500.00
Other	\$ 44,232.00	\$ 18,730.00	\$ 60,674.00
Public Enterprise	\$ 2,275,288.00	\$ 2,802,000.00	\$ 2,797,000.00
Total Revenues	\$ 2,319,937.00	\$ 2,821,230.00	\$ 2,858,174.00
Beginning Fund Balance	\$ 11,000,000.00	\$ 11,000,000.00	\$ 11,000,000.00
Total Available Funds	\$ 13,319,937.00	\$ 13,821,230.00	\$ 13,858,174.00

<b>Biomass Gasification</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Intergovernmental	\$ -	\$ -	\$ -
Other	\$ 120,000.00	\$ 175,000.00	\$ 175,000.00
<b>Total Revenues</b>	<b>\$ 120,000.00</b>	<b>\$ 175,000.00</b>	<b>\$ 175,000.00</b>
Beginning Fund Balance	\$ -	\$ -	\$ -
<b>Total Available Funds</b>	<b>\$ 120,000.00</b>	<b>\$ 175,000.00</b>	<b>\$ 175,000.00</b>
<b>Airport</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Intergovernmental	\$ 344,106.00	\$ 614,000.00	\$ 620,439.00
Other	\$ 50,147.00	\$ 50,000.00	\$ 50,000.00
Public Enterprise	\$ 315,590.00	\$ 346,500.00	\$ 358,600.00
<b>Total Revenues</b>	<b>\$ 709,843.00</b>	<b>\$ 1,010,500.00</b>	<b>\$ 1,029,039.00</b>
Beginning Fund Balance	\$ 30,000.00	\$ 40,000.00	\$ 40,000.00
<b>Total Available Funds</b>	<b>\$ 739,843.00</b>	<b>\$ 1,050,500.00</b>	<b>\$ 1,069,039.00</b>
<b>Cemetery</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Other	\$ 18,797.00	\$ 3,700.00	\$ 3,700.00
<b>Total Revenues</b>	<b>\$ 18,797.00</b>	<b>\$ 3,700.00</b>	<b>\$ 3,700.00</b>
Beginning Fund Balance	\$ 245,000.00	\$ 245,000.00	\$ 245,000.00
<b>Total Available Funds</b>	<b>\$ 263,797.00</b>	<b>\$ 248,700.00</b>	<b>\$ 248,700.00</b>
	<b>\$ 22,395,479.00</b>	<b>\$ 25,366,914.00</b>	<b>\$ 22,426,447.00</b>

SECTION 2. That the governing body appropriates from these anticipated revenues and Unexpended and unencumbered funds as follows:

<b>General Fund</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Governmental Administrative	\$ 3,162,250.00	\$ 3,568,950.00	\$ 3,410,000.00
City Court	\$ 12,026.00	\$ 12,000.00	\$ 12,000.00
General Elections	\$ -	\$ -	\$ 1,500.00
Recorder-Treasurer	\$ 336,287.00	\$ 363,300.00	\$ 373,150.00
City Attorney	\$ 113,265.00	\$ 96,000.00	\$ 66,000.00
Purchasing	\$ 133,478.00	\$ 176,860.00	\$ 186,360.00
Data Processing	\$ 76,592.00	\$ 70,000.00	\$ 81,000.00
Developmental Services	\$ 121,196.00	\$ 144,500.00	\$ 156,300.00
Grounds Maintenance	\$ 226,860.00	\$ 218,100.00	\$ 347,800.00
City Hall	\$ 48,546.00	\$ 45,425.00	\$ 55,900.00
CMC Building	\$ 52,887.00	\$ 108,700.00	\$ 114,300.00
Police Department	\$ 2,282,356.00	\$ 5,334,120.00	\$ 2,451,000.00
Fire Department	\$ 1,900,842.00	\$ 1,785,050.00	\$ 1,813,100.00

Outside Fire	\$ 85,007.00	\$ 268,000.00	\$ 303,050.00
Civil Defense	\$ 28,224.00	\$ 34,750.00	\$ 30,000.00
Street Department	\$ 680,128.00	\$ 1,267,700.00	\$ 1,260,600.00
Street Lighting	\$ 13,361.00	\$ 15,000.00	\$ 15,000.00
City Garage	\$ 167,182.00	\$ 214,649.00	\$ 180,850.00
Cemetery Maintenance	\$ 5,620.00	\$ 2,000.00	\$ 2,000.00
Gis Department	\$ 5,814.00	\$ 9,350.00	\$ 9,350.00
Industrial Department	\$ 54,000.00	\$ 54,000.00	\$ 54,000.00
Rabies and Animal Control	\$ 55,322.00	\$ 56,612.00	\$ 113,300.00
Library	\$ 47,938.00	\$ 23,512.00	\$ -
Recreation Administration	\$ 67,810.00	\$ 75,350.00	\$ 80,550.00
Recreation Center	\$ 4,638.00	\$ 2,000.00	\$ 2,000.00
Playgrounds	\$ 116,361.00	\$ 99,270.00	\$ 109,500.00
Pool	\$ 130,791.00	\$ 174,700.00	\$ 162,050.00
Sportsplex	\$ 283,648.00	\$ 306,500.00	\$ 312,600.00
Frazier Bldg	\$ -	\$ -	\$ -
Park Security	\$ 33,576.00	\$ 33,800.00	\$ -
Music On Square	\$ -	\$ -	\$ -
CDBG 2013 Comm Improve	\$ 44,967.00	\$ -	\$ -
Education	\$ 13,306.00	\$ 10,000.00	\$ 14,000.00
Debt Service	\$ 373,357.00	\$ 239,152.00	\$ 241,831.00
Total Appropriations	\$ 10,677,635.00	\$ 14,809,350.00	\$ 11,959,091.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 10,677,635.00	\$ 14,809,350.00	\$ 11,959,091.00

<b>State Street</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Highways, Streets, Lighting	\$ 206,455.00	\$ 255,400.00	\$ 285,400.00
Total Appropriations	\$ 206,455.00	\$ 255,400.00	\$ 285,400.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 206,455.00	\$ 255,400.00	\$ 285,400.00

<b>Museum</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Museum/nature Center	\$ 141,460.00	\$ 147,775.00	\$ 148,150.00
Total Appropriations	\$ 141,460.00	\$ 147,775.00	\$ 148,150.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 141,460.00	\$ 147,775.00	\$ 148,150.00

<b>Community Development</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Slum/Blighted Areas	\$ 28,817.00	\$ 475,900.00	\$ 75,900.00
Total Appropriations	\$ 28,817.00	\$ 475,900.00	\$ 75,900.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 28,817.00	\$ 475,900.00	\$ 75,900.00

<b>Solid Waste Mgmt</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Solid Waste Mgmt	\$ 1,516,238.00	\$ 1,518,705.00	\$ 1,657,912.00
Debt Service	\$ 14,026.00	\$ 8,413.00	\$ 8,456.00
Total Appropriations	\$ 1,530,264.00	\$ 1,527,118.00	\$ 1,666,368.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 1,530,264.00	\$ 1,527,118.00	\$ 1,666,368.00

<b>PBACCT BD Skg</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Debt Service	\$ 391,123.00	\$ 211,784.00	\$ 218,784.00
Total Appropriations	\$ 391,123.00	\$ 211,784.00	\$ 218,784.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 391,123.00	\$ 211,784.00	\$ 218,784.00

<b>Airport Bd Skg</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Debt Service	\$ 7,925.00	\$ 7,750.00	\$ 8,400.00
Total Appropriations	\$ 7,925.00	\$ 7,750.00	\$ 8,400.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 7,925.00	\$ 7,750.00	\$ 8,400.00

<b>GO Refunding Bonds</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Debt Service	\$ -	\$ 1,100.00	\$ 1,100.00
Total Appropriations	\$ -	\$ 1,100.00	\$ 1,100.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ -	\$ 1,100.00	\$ 1,100.00

<b>Water</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Purification	\$ 354,583.00	\$ 351,100.00	\$ 454,700.00
Transmission & Distribution	\$ 388,282.00	\$ 394,450.00	\$ 433,900.00
Water Administration	\$ 602,696.00	\$ 724,630.00	\$ 768,580.00
Debt Service	\$ 44,721.00	\$ 44,060.00	\$ 38,500.00
Total Appropriations	\$ 1,390,282.00	\$ 1,514,240.00	\$ 1,695,680.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 1,390,282.00	\$ 1,514,240.00	\$ 1,695,680.00

<b>Sewer</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Collection	\$ 235,812.00	\$ 202,300.00	\$ 211,200.00
Treatment & Disposal	\$ 550,475.00	\$ 566,925.00	\$ 679,200.00
Sewer Administration	\$ 1,083,669.00	\$ 1,265,400.00	\$ 1,238,700.00
Debt Service	\$ 142,427.00	\$ 138,688.00	\$ 135,838.00
Total Appropriations	\$ 2,012,383.00	\$ 2,173,313.00	\$ 2,264,938.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 2,012,383.00	\$ 2,173,313.00	\$ 2,264,938.00

<b>Gas</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Purchased Gas	\$ 1,549,002.00	\$ 1,320,400.00	\$ 1,593,210.00
Transmission & Distribution	\$ 372,958.00	\$ 391,850.00	\$ 399,600.00
Administrative	\$ 683,304.00	\$ 781,900.00	\$ 857,700.00
Total Appropriations	\$ 2,605,264.00	\$ 2,494,150.00	\$ 2,850,510.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 2,605,264.00	\$ 2,494,150.00	\$ 2,850,510.00

<b>Biomass Gasification</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Gasification	\$ 114,511.00	\$ 140,000.00	\$ 125,000.00
Debt Service	\$ 37,439.00	\$ 35,000.00	\$ 50,000.00
Total Appropriations	\$ 151,950.00	\$ 175,000.00	\$ 175,000.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 151,950.00	\$ 175,000.00	\$ 175,000.00

<b>Airport</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Airport Expenses	\$ 693,173.00	\$ 991,500.00	\$ 1,019,239.00
Debt Service	\$ 7,925.00	\$ 7,750.00	\$ 8,400.00
Total Appropriations	\$ 701,098.00	\$ 999,250.00	\$ 1,027,639.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 701,098.00	\$ 999,250.00	\$ 1,027,639.00

<b>Cemetery</b>	<b>2017 Actual</b>	<b>2018 Estimated</b>	<b>2019 Proposed</b>
Cemetery Expenditures	\$ 4,331.00	\$ 3,700.00	\$ 4,000.00
Total Appropriations	\$ 4,331.00	\$ 3,700.00	\$ 4,000.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 4,331.00	\$ 3,700.00	\$ 4,000.00

	\$ 19,887,985.00	\$ 24,837,130.00	\$ 22,404,560.00
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SECTION 3. At the end of the current fiscal year the governing body estimates balances/ (deficits) as follows:

General	\$	1,650,000.00
State Street	\$	90,000.00
T. C. Museum	\$	100,000.00
Community Development	\$	600,000.00
Solid Waste	\$	400,000.00
Drug Fund	\$	30,000.00
PBACCT BD Skg	\$	5,000.00
GO Refunding Bonds	\$	4,000.00
Water	\$	4,000,000.00
Sewer	\$	3,000,000.00
Gas	\$	10,000,000.00
Biomass Gasification	\$	0.00
Airport	\$	15,000.00
Cemetery	\$	300,000.00

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Principal	Interest Requirements	Debt Authorized and Unissued	Principal Outstand 6/30/18
Bonds	\$400,839.00	\$136,382.00		\$4,383,542.00
Notes	\$558,656.00	\$139,712.00		\$6,292,206.00
Capital Leases	\$193,377.00	\$ 30,341.00		\$ 15,107.00
Other Debt				

SECTION 5. During the coming fiscal year the governing body has planned capital projects and Proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
None		

SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the Tennessee Code Annotated.

SECTION 7. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the Tennessee Code Annotated. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balance and the number of full time equivalent employees required by Section 6-56-206, Tennessee Code Annotated will be attached.

SECTION 9: There is hereby levied a property tax of \$1.33 per \$100 of assessed value on all real and personal property.

SECTION 10. This annual operating and capital budget ordinance and supporting documents Shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has notes issued pursuant to Title 9, Chapter 21, Tennessee Code Annotated or loan agreements with a public building authority Issued pursuant to Title 12, Chapter 10, Tennessee Code Annotated approved by the Comptroller of the Treasury or Comptroller's Designee within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21, Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes, or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptrollers Designee.

SECTION 11. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 12. All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 13. This ordinance shall take effect July 1, 2018, the public welfare requiring it.

\_\_\_\_\_  
Mayor

Attested: \_\_\_\_\_  
Recorder-Treasurer

Passed First Reading \_\_\_\_\_

Passed Second Reading \_\_\_\_\_

Passed Third and Final Reading \_\_\_\_\_

ORDINANCE 1707

AN ORDINANCE PROVIDING FOR THE EXPENDITURE OF FUNDS BY THE VARIOUS DEPARTMENTS, INSTITUTIONS, OFFICES, AND AGENCIES OF THE CITY OF COVINGTON, TENNESSEE, UNTIL THE VARIOUS BUDGETS ARE ADOPTED AND APPROVED FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019.

BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE:

SECTION 1. That the various departments, institutions, offices, and agencies of the City of Covington, Tennessee are hereby authorized to expend funds for the Fiscal Year beginning July 1, 2018, at the same level as the previous Fiscal Year 2017-2018, but not exceed one-fourth (1/4) of said previous year's budget or until the 2018-19 Fiscal Year's Budget is adopted by said Board of Mayor and Aldermen of the City of Covington, Tennessee.

SECTION 2. That expenditures mandated by the State are rules and regulations adopted by the State shall be incorporated into the continuing budget authority.

SECTION 3. That all ordinances or parts of ordinances in conflict with the ordinance are hereby repealed, but all ordinances or parts of ordinances not in conflict with this ordinance shall remain in full force and effect.

SECTION 4. That this ordinance shall take effect from and after its passage, the welfare of the corporation demanding it.

PASSED by the Board of Mayor and Aldermen of the City of Covington, Tennessee, on third and final reading on the 26<sup>th</sup> of June, 2018.

ATTEST: \_\_\_\_\_  
Recorder-Treasurer

\_\_\_\_\_  
Mayor

## ORDINANCE 1708

### AN ORDINANCE TO AMEND THE MUNICIPAL ZONING ORDINANCE OF COVINGTON, TENNESSEE: AMENDING TEXT OF THE MUNICIPAL ZONING ORDINANCE TO ALLOW FOR RETAIL TRADE – EATING AND DRINKING AND ACCESSORY SINGLE FAMILY RESIDENTIAL USES IN THE M-3 (ARTISAN-INDUSTRIAL) DISTRICT.

WHEREAS, pursuant to *Tennessee Code Annotated* Sections 13-7-201 through 13-7-211, a municipal zoning ordinance has been adopted for City of Covington, Tennessee; and,

WHEREAS, the Covington Municipal-Regional Planning Commission has recommended the following amendment to the text of the municipal zoning ordinance; and,

WHEREAS, pursuant to *Tennessee Code Annotated* Section 13-7-203, a public hearing was held before this body, the time and place of which was published with fifteen days advance notice;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE:

**Section 1.** That the text of the municipal zoning ordinance of Covington, Tennessee, be amended by adding the following language to Section 11-803. M-3 (Artisan-Industrial) District. 1. Uses Permitted:

- M. Single-Family Dwellings as an accessory use to commercial uses subject to Site Plan review requirements contained in Section 11-324 of this Ordinance and provided the following conditions are met:
1. One space per unit must be provided on the same lot as the residential use in addition to the required parking for the commercial use as required by 11-314.
  2. Any dwelling unit to be developed shall not be less than 750 square feet in area.
  3. The character of the building as a business structure shall not be changed by the addition of a residential use.
  4. The portion of the building facing the public view shall be devoted to commercial use or shall have space available for commercial use. Residential uses shall be located only in the upstairs portion of a building or an area of the building separated from the commercial use and not visible to the general public.

5. Detailed architectural plans prepared by a licensed architect certified by the State of Tennessee may be required by the Planning Commission to ensure compliance with all pertinent state and local codes and that the provisions of this Ordinance are met. Recommendations shall be provided by the Staff Planner, Building Official, Fire Chief, or an authorized representative prior to review and site plan approval by the Planning Commission.
6. The Building Official is authorized to waive the requirement for architectural plans by a licensed architect if it is found that the nature of the work applied for is such that review of the plans is not necessary to obtain compliance with this Ordinance and the locally adopted building code.

**Section 2.** That the text of the municipal zoning ordinance of Covington, Tennessee, be amended by deleting the following language to Section 11-803. M-3 (Artisan-Industrial) District. 1. Uses Permitted:

B. Retail Trade. (Except Retail Trade-eating and drinking and Retail Trade-food)

**Section 3.** That the text of the municipal zoning ordinance of Covington, Tennessee, be amended by adding the following language to Section 11-803. M-3 (Artisan-Industrial) District. 1. Uses Permitted:

B. Retail Trade.

**Section 4.** BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after third and final reading, THE PUBLIC WELFARE REQUIRING IT.

\_\_\_\_\_  
Date Passed First Reading

\_\_\_\_\_  
Date Passed Third Reading

\_\_\_\_\_  
Date Passed Second Reading

\_\_\_\_\_  
Date of Public Hearing

ATTESTED:

APPROVED:

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

6-12-18

Admiral Custom Roofing	800.00	51 Radio, Inc	582.99
A T & T	1,113.53	A-1 Chemical Products	301.00
ATCO	1,682.00	American Express	698.33
BancorpSouth	8,322.89	American Red Cross	252.00
Barrie Foster	1,129.58	ATCO	1,682.00
Barron Brown	1,400.00	Brenntag Mid-South	5,951.25
BFI N Shelby Landfill	7,740.59	Buddy Lewis	46.00
BNY Mellon	132,528.19	Centerpoint Energy	107,763.70
BNY Mellon (Biomass)	70,100.00	Cliff Lauderale	500.00
BNY Mellon (Biomass)	4,403.20	Corrosion Solutions	452.00
Wooten Tractor Company	1,683.46	ESC Lab Science	380.00
Bob Austill Concrete	1,584.00	G&C	7,851.87
Bridges	600.00	Galls	19,734.00
Carrot Top Designs	558.00	HI-Speed Industrial Service	2,978.69
Central Exchange	250.00	Holmes Services	894.00
Chemical Feed Systems	19,755.00	Home Depot	1,483.56
Cooperative Financial	1,029.00	HT Hackney	321.85
Court Square Café	326.00	Hub City Tire Co. Inc	3,337.25
Daivd Sage	400.00	Jackson, Shields, Yeiser	303.72
DOC	3,577.67	JD Distributors	372.45
Dudley's	600.00	John Deere	387.23
Duffield Aquatics, Inc.	437.32	Jonsey Q BBQ Co.	600.00
Fidelity Search Enterprises	300.00	Jody Sigler	1,100.00
G & W Diesel	280.00	Justin Hughey	400.00
Heath Riles	800.00	MBN	300.00
Mark Heaston	335.85	Mid-South Construction	852.91
Mason Ice	279.00	Naifeh Bros	345.60
McLillie Enterprises	869.50	National Water Services	41,510.00
Memphis Pool Supply	1,276.00	Navitas Credit Corp	763.04
Michael Naifeh	281.67	Northern Safety	378.87
Naifeh's	300.01	Party Concepts	627.50
Oaklawn Garden Center	289.83	Poker Pokers	1,300.00
O'Reilly	324.50	Polydyne Inc.	4,752.00
Polydyne	4,572.00	PRI Pavement	2,913.36
Quill	305.76	Robert Luttrell	400.00
Randy Brown	400.00	Shapiro Uniforms Inc.	2,493.89
Rescue Essentials	663.99	Southern Meat Market	1,456.95
Rose Equipment	755.00	Sprinkler Systems LLC	299.50
Russ Jones	1,428.00	Tipton County Gravel	500.00
Sandford Geary Electric	2,589.00	TriTech	277.51
ScoreSports	1,907.29	Ulric Pegram	800.00
Shapiro	542.30	WalMart	2,233.55
Stitch-N-Time	480.00	WayPoint	425.00
Verizon Wireless	11,411.09	Wells Fargo	275.00
Wascon Inc.	1,240.38	Wooten Oil Company	3,263.66
Will Hair	2,200.00		
Witherington Services	1,382.00	TOTAL	519,775.83