



Enhancing our community's vitality through volunteerism, collaboration, partnerships and outreach.

FITNESS INSTRUCTOR CONTRACT



❖ Contract Highlights*

- ❖ Provides for a internship (New Instructors Only)
- ❖ Require CPR and Group Fitness Certification
- ❖ Wear Sportsplex attire during class (as provided)
- ❖ Carry & keep Instructor Liability Insurance
- ❖ Compensation based on #class attendees



Independent Contractor Agreement

This agreement made this _____ day of _____, 2019, by and between the City of Covington, Tennessee, a Tennessee municipal corporation, (hereinafter "the City") and _____, an Independent Contractor, (hereinafter the "Contractor"). The Contractor agrees to and will serve as a Fitness Instructor at the Covington Sportsplex (hereinafter "Sportsplex") throughout the term of this Agreement, or any subsequent renewal thereof. Both parties agree to the terms and conditions as set forth below.

INDEPENDENT CONTRACTOR. The Contractor will render all services to the City and the Sportsplex as an independent contractor, and will not be considered an employee of the City or the Sportsplex nor will they be entitled to any benefits, insurance, pension, or workers' compensation as an employee of the City or the Sportsplex.

NEW CONTRACTORS/INTERNSHIP PERIOD/EVALUATIONS. After execution of this Agreement by all new Contractors there will be a "Sportsplex Certification" period which consists of a 6-class instructor "internship" period where Contractors will teach classes at a rate of \$15 per class. During this time Contractors will be evaluated for their professionalism, attitude and efficiency. After 6 classes the Fitness Director and/or the Director of Parks and Recreation will determine if the Contractor should move forward to a permanent position or continue in the Internship period.

Upon a Contractor becoming a permanent instructor or trainer there will be an evaluation period at the three (3), six (6) and/or twelve (12) month period to determine continuation of this Agreement. For the first three months immediately following a Contractor's "intern" period the Contractor will follow routines and class formatting as agreed upon with the Fitness Director.

TERM. This Agreement shall commence on the date set forth hereinabove, and shall continue for _____.

Please READ and initial by each numbered paragraph.

The Contractor shall:

_____ 1) Maintain a current certification in group fitness and/or personal training, and keep themselves knowledgeable and informed on current fitness ideas, training philosophies, class formats and techniques. Participation in other classes and workshops to enhance professional development is encouraged and highly recommended.

_____ 2) Consistently promote the SPORTSPLEX in a positive manner, understands that they will need to **generate leads**.

_____ 3) Not solicit any SPORTSPLEX member to train outside SPORTSPLEX's premises.



Saturday May 4, 2019

Request Waive \$500 fee – Title Sponsor

- ❖ Name on Large Banner
- ❖ Logo on T-Shirts
- ❖ Signage on race route
- ❖ Social Media ad with logo
- ❖ Promo material in SWAG Bag
- ❖ 2 Free race registrations

RUN

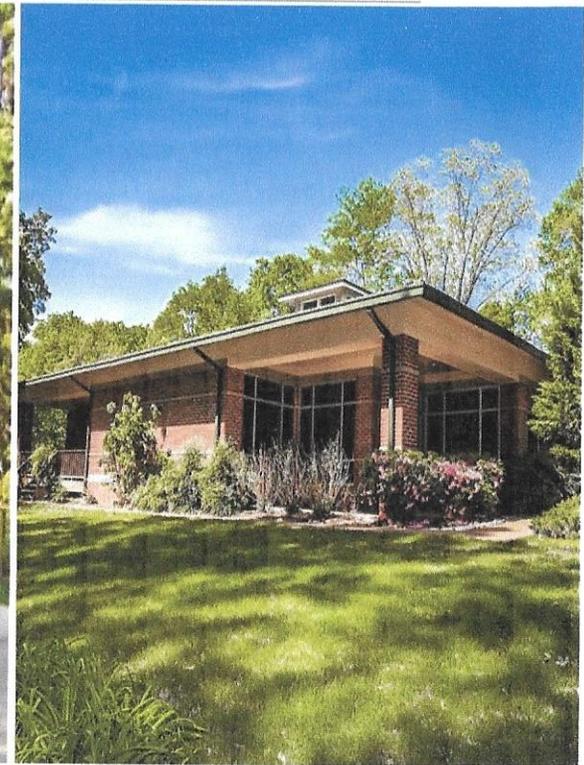
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Covington
SPORTSPLEX

901-476-3734
Let us time YOUR next race!

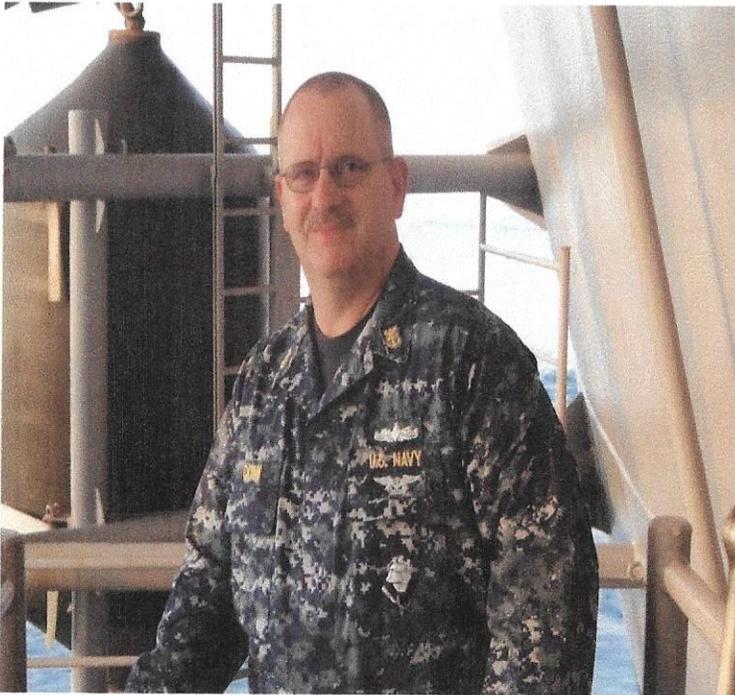


Tipton County Museum





Tipton County Museum



Veteran of the Month:
February 2019

David Quinn

His reception is Tuesday, February 11, 2019 at 6:30 p.m.



A Special Thanks to Our Program Sponsors:

Veterans of Foreign Wars Post 4840
Disabled American Veterans Auxiliary Unit 116
Woodmen Life, Neil Bringle

NELS TANNER DONATION

ARTWORK – MR. JOE AUGER



TIPTON COUNTY
M·U·S·E·U·M

VETERANS MEMORIAL
NATURE CENTER



Calling All Tipton County Artists!!!!

We need *YOU* to enter

“ASPIRATIONS”

The 2019 Tipton County Art Exhibit

Sponsored by

The Tipton County Museum, The Tipton Arts Council, Inc.
& Dyersburg State Community College, Jimmy Naifeh Center

Awards include Best of Show, 1st, 2nd, 3rd, Best Use of Color,
Best Creativity, & Honorable Mentions.

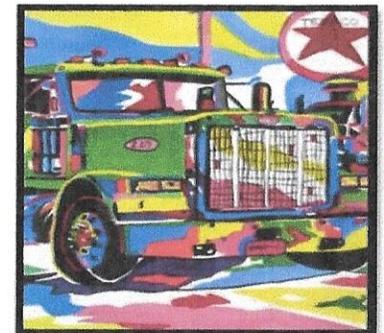
Hurry! Entry Deadline is April 12!

Download the Prospectus at www.Covingtontn.com/museum

Or pick up the form at the Tipton County Museum

751 Bert Johnston Avenue, Covington, TN

(901) 476-0242

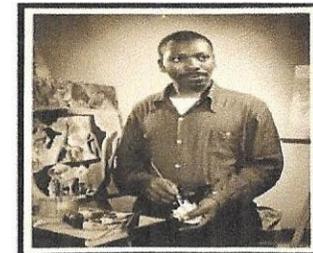




The Tipton County Museum, Veterans Memorial
& Nature Center Presents

Artist Series for Kids

Jacob Lawrence



When: Saturday, February 23, 2019, 1 to 3 p.m.

Where: Tipton County Museum, 751 Bert Johnston Ave., Covington

Fee: \$20 Museum Members, \$25 General Public

The children will learn that Jacob moved from the south to the north in an African-American migration because it was difficult for African-Americans to find work in the south. They will then paint one of his paintings in acrylics. All

materials will be furnished, and a snack will be provided. A sibling discount is available. Ages 10 and up. Please call the Tipton County Museum at (901) 476-0242 to register.



Tipton County Museum

751 Bert Johnston Ave., Covington, TN

(901) 476-0242



The Tipton County Museum, Veterans
Memorial & Nature Center Presents

Paint the World In Oil or Acrylics

With Barbara Flowers McBride

When: Friday mornings, 9:30—noon
February 8, 15, 22, & March 1, 2019

Where: Tipton County Museum
751 Bert Johnston Ave., Covington, TN

Fee: \$60 Members, \$80 General Public



FEAR NO ART!!!! Barb will show you how easy it is to paint in oil or acrylics.
No previous art experience is required. Please call the Tipton County Museum for the supply list
and to register for the course.

The Tipton County Museum, Veterans Memorial & Nature Center
751 Bert Johnston Ave., P.O. Box 768, Covington, TN 38019
(901) 476-0242

Successful Gardening—A February Event at The Tipton County Museum!



TIPTON COUNTY
MUSEUM
VETERANS MEMORIAL
NATURE CENTER



ADMISSION PER
PROGRAM:
\$5.00 General Public
**FREE to Museum
Members**

751 Bert Johnston Avenue
PO Box 768
Covington, TN 38019
Phone: 901-476-0242

Saturday, February 2nd: 10:00 - 11:30 A.M.

"Nine Things to Consider for Spring"

- Guest Speaker – Dr. Chris Cooper: Shelby County Master Gardener & creator of WKNO's "The Family Plot."

Saturday, February 9th: 10:00 - 11:30 A.M.

"Fixing the Root Problem"

- Guest Speaker – Carl Wayne Hardeman: Shelby County Master Gardener & Creator of Collierville's Victory Garden

Saturday, February 16th: 10:00 - 11:30 A.M.

"All About Onions"

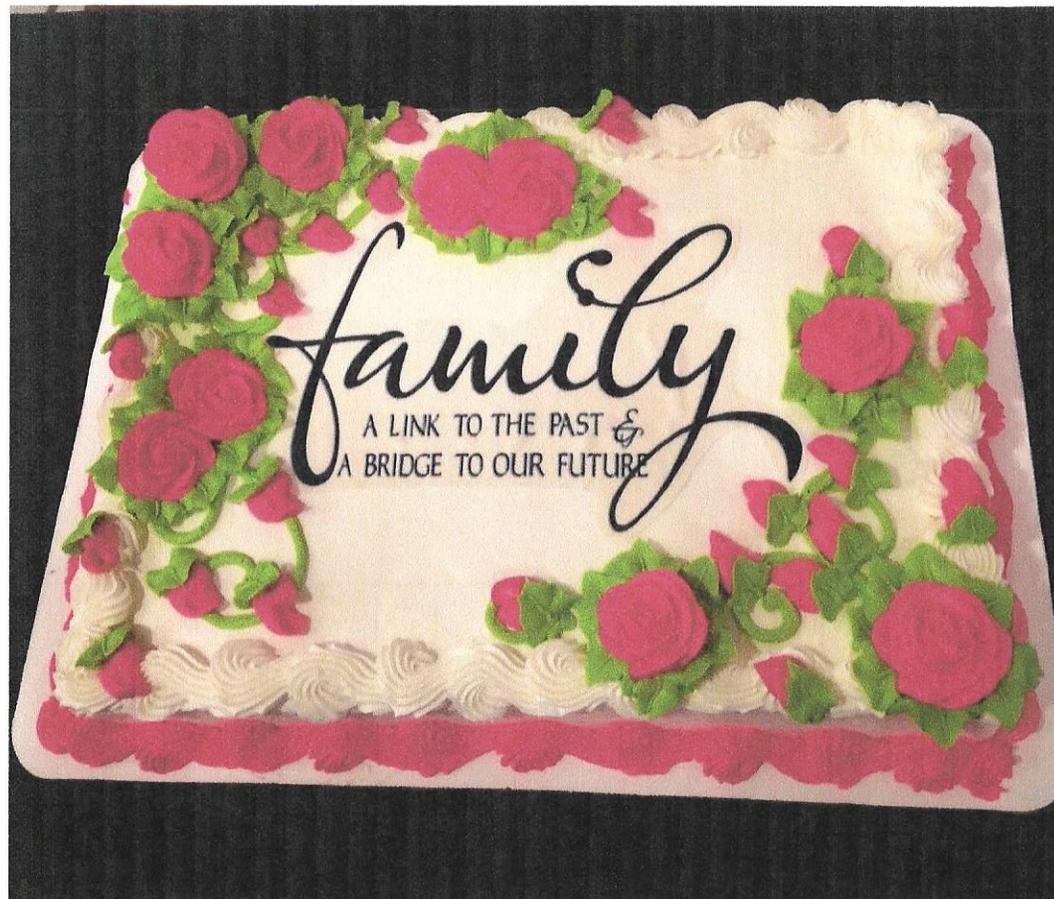
- Guest Speaker – Tom Mashour: Tipton County Master Gardener & member of Millington City Beautiful Commission.

**** Saturday, February 23rd: 10:00 - 11:30 A.M. ****

"The Bluebird of Happiness"

- Guest Speaker – Sherl Rose: Pollinator Expert & Coordinator of the Tipton County Museum's Herb Garden.
- ** Bring seeds and cuttings to share with others.

This event is being made possible in part by the following
Corporate Sponsors:



Dr. Charlotte Fisher





TIPTON COUNTY
M·U·S·E·U·M
VETERANS MEMORIAL
NATURE CENTER

**Tipton County Museum, Veterans Memorial & Nature Center
Presents**

“Minnie Bommer: *A Jewel* in Covington’s Crown”

Opening Reception: Tuesday, March 5, 2019 at 6:00 p.m.

Exhibit Dates: March 1, 2019—June 30, 2019

The Tipton County Museum celebrates Women’s Month in March by honoring Minnie Bommer, an outstanding community leader who has dedicated her life to service. She has worked tirelessly to honor women in Tipton County, and now it is our turn to honor her!

**Tipton County Museum
751 Bert Johnston Avenue
Covington, TN 38019
(901) 476-0242**





Covington Parks and Recreation Director Joseph Mack

901-592-7644

jmack@covingtontn.com



Committee Meeting Jan 2019

1. Fuel Sales

Jan Sales

2. Funding Request's Survey Rwy 1

Tree obstruction survey and
Removal

3. Security System

4. FYI/State wide Pavement Management

Annual Sales Profile

Start date: 1/1/2019
End date: 12/31/2019

Site: Covington Airport

Inventory History — Complete Summary

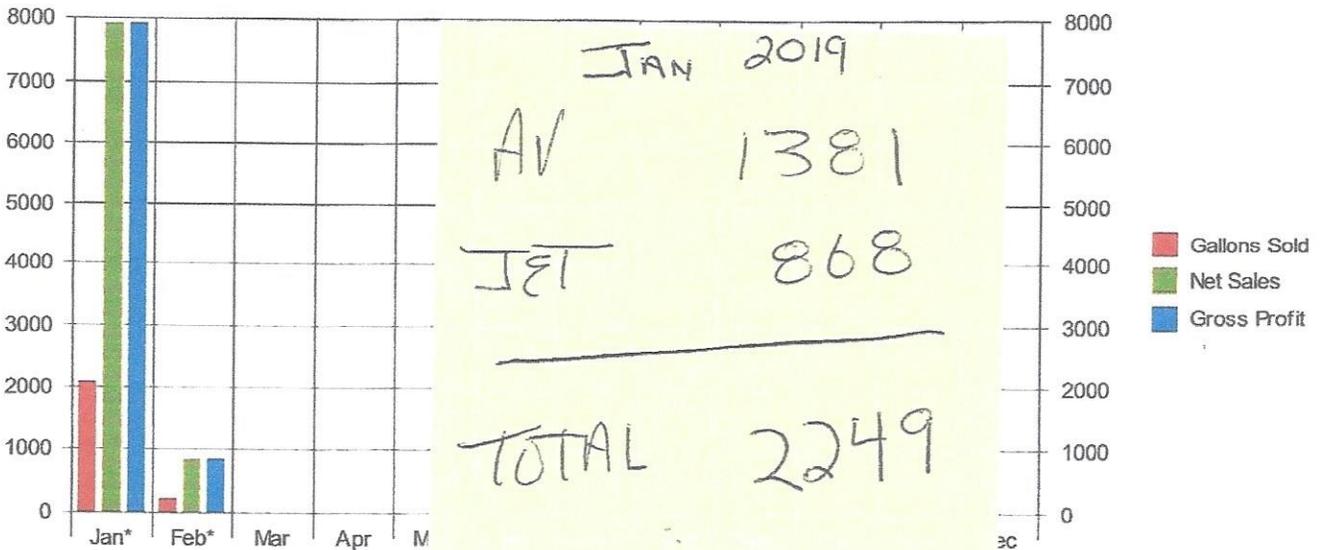
	Jan*	Feb*	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D*
Beg Inventory	(425,972.900)	(428,065.700)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)
Gal Purchased	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Adjustments	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gallons Sold	2,092.820	224.380	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	2,317.200
End Inventory	(428,065.700)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)	(428,290.100)

Financial History — Complete Summary

	Jan*	Feb*	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D*
Net Sales	7,938.760	853.370	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	8,792.130
Cost of Goods	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Gross Profit	7,938.760	853.370	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	8,792.130

Monthly Statistics — Complete Summary

	Jan*	Feb*	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D*
Avg Sale \$	149.788	94.819	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	122.303
Avg Sale Vol	39.487	24.931	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	32.209
Avg PPU Vol	3.793	3.803	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	3.798
Avg CPU Vol	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Avg Margin/Unit	3.793	3.803	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	3.798
Avg Margin/Sale	149.788	94.819	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	122.303
% of Vol YTD	90.317	9.683	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	100.000
% of Profit YTD	90.294	9.706	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	100.000
# of Sales	53.000	9.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	62.000



* INVALID DATA. Fuel sold exceeds fuel purchased.

Application for Funding Assistance

1. APPLICANT INFORMATION

DATE: 2/6/19

Airport: Covington Municipal Airport

Applicant: City of Covington

Contact Person: Robin Anderson, Airport Manager

Phone: (901) 476-1392

2. PROJECT DESCRIPTION:

Airfield Tree Survey

3. EXPLANATION OF NEED:

During the April 30th, 2018 Airport Inspection, 34:1 Approach Slope Violations were identified on Runway 1. The State recommended corrective action by performing an obstruction survey and removal project. The Covington Municipal Airport requests a grant to have a survey completed to identify the trees that penetrate the approach surface and pose a potential safety hazard.

4. SCHEDULE

PSR Approval – March 2019

Work Authorization – April 2019

Survey – May 2019

5. ESTIMATED COST:

FEDERAL SHARE:	\$	4,320.00 (90%)
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STATE SHARE:	\$	240.00 (5%)
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LOCAL SHARE:	\$	<u>240.00 (5%)</u>
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Total:	\$	<u>4,800.00 (100 %)</u>
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6. COMMENTS:

TDOT USE ONLY

Memphis Communications Corporation

SECURITY SOLUTIONS DIVISION



Total System: \$44,734.29 System Price. Plus Freight and Tax.

Extended Maintenance Agreement: 12 Months. All Parts and Labor.

Shipment, F.O.B. FACTORY will be approximately 4-8 Weeks after receipt of your order. All prices are quoted for immediate acceptance and subject to change without notice unless otherwise stated.

CASH Terms:

1/2 Due With Order. Balance Upon Delivery.

Technology Specialist: Steve Smith

Date

Please enter our order for the above, subject to the terms and conditions on the reverse: if multiple quantities or items shown, desired quantities or items are circled.

Consider this our order. Our purchase order _____ will follow.
(Number if Known)

Memphis Communications Corporation

SECURITY SOLUTIONS DIVISION



Total System: \$35,065.92 System Price. Plus Freight and Tax.

Extended Maintenance Agreement: 12 Months. All Parts and Labor.

Shipment, F.O.B. FACTORY will be approximately 4-8 Weeks after receipt of your order. All prices are quoted for immediate acceptance and subject to change without notice unless otherwise stated.

CASH Terms:

1/2 Due With Order. Balance Upon Delivery.

Technology Specialist: Steve Smith

Date

Please enter our order for the above, subject to the terms and conditions on the reverse: if multiple quantities or items shown, desired quantities or items are circled.

Consider this our order. Our purchase order _____ will follow.
(Number if Known)

Client Acceptance:

Date

Title:



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

AERONAUTICS DIVISION
607 HANGAR LANE
NASHVILLE, TENNESSEE 37217
(615) 741-3208

JOHN C. SCHROER
COMMISSIONER

BILL HASLAM
GOVERNOR

February 7, 2019

Covington Municipal Airport
169 Airport Parkway Drive, Covington, TN 38019

RE: Tennessee Airport Pavement Management System (APMS) Update

Dear Mr. Robin Anderson,

The State of Tennessee Department of Transportation (TDOT) Aeronautics Division has contracted with Applied Pavement Technology, Inc. (APTech), with assistance from CHA Consulting, Inc. (CHA), to update the State's Airport Pavement Management System (APMS). Part of the work required for this project includes collecting construction records for any work completed since the last APMS update and a visual inspection of the pavement condition at airports throughout the state. The results of this effort will assist you and TDOT in understanding the current condition of your airfield pavements and provide tools to assist in the future management of these pavements.

CHA may be contacting you to obtain needed work history information. In addition, a representative of APTech will contact you to make arrangements for the visual pavement evaluation. The inspectors will have radios and all necessary vehicle markings, including a strobe beacon, and will work around the aircraft traffic with as little interference as possible. There should be no reason to close the airport while they are there. You may issue a NOTAM about the inspection work, however, the work is weather and travel dependent so please check with APTech to confirm the schedule. If you have any date(s) that you know will make a pavement inspection difficult (such as a fly-in or airshow) please let us know as soon as possible.

Should you have any questions, please feel free to contact me at 615-741-0780 or Laura Raczkowski with APTech at 217-398-3977. Your cooperation with this effort is greatly appreciated.

Sincerely,

John-Paul Saalwaechter, P.E.
Civil Engineering Manager 2
Aeronautics Division