

Tipton County Museum May Festival

Booth Rental Agreement

All activities will be held on the property of the Tipton County Museum in Covington, TN. If the festival must be cancelled for inclement weather, there will be **no refunds** and **no rain date** rescheduled.

Anyone renting space hereafter referred to as a Vendor, by signing this agreement, hereby accepts the following terms and conditions.

1. The vendor is solely responsible for obtaining insurance coverage, **if desired**.
2. The vendor agrees to hold the Tipton County Museum, City of Covington, and Tipton County, Tennessee, **harmless** for any/all claims, damages or injuries arising from the vendor's use of booth space.
3. No color hairspray, Silly String, Firecrackers, or water balloons may be sold. No glitter may be used in the Festival.
4. No alcoholic beverages may be **sold/consumed** within the May Day Festival. If alcohol is found, the vendor will be asked to leave and will not be allowed to return as a vendor. No refunds will be given.
5. **Taxes and permits** are the sole responsibility of the vendor.
6. Booth setup will begin at 7:00 a.m. No vendors will be allowed to set up after 9:00 a.m. We have the right to refuse entrance to anyone who is late. No money will be refunded.
7. We are not able to help load, unload, or help set up.
8. Vendor agrees to stay open from 10:00 a.m. until 3:00 p.m. Vendor agrees not to take down booth early. No vehicles in the parking lot until 3:00 p.m. unless it is an emergency.
9. Vendor is responsible for their own trash/clean up.
10. Booths are to be set up on site – no booths are to be constructed on site.
11. Vendor may set up tents, umbrellas, or other shelters providing they are structurally sound and securely anchored and pose no threat of injury to the public or another vendor. Vendor will NOT drive stakes, nails, nor pins into the pavement for any reason.
12. Vendor agrees to confine operations to his own booth assigned space and agrees not to infringe upon neighboring vendor. ALL BOOTHS ARE APPROXIMATELY 12 X 12.
13. Vendor agrees that the space being rented will be used for the selling or giving away of products or services and that the space will not be left vacant.
14. There will be no electricity available. NO GENERATORS ALLOWED IN VENDOR BOOTHS.
15. There will be NO WEAPONS FOR SALE IN ANY BOOTH. If found, you will be escorted off the premises by law enforcement officials.
16. EDUCATIONAL GROUPS THAT DO NOT SELL THEIR PRODUCTS CAN SET UP FREE TO DEMONSTRATE, but they must complete this form to reserve a booth and be approved.
17. **No open flame grills will be allowed.**

Please feel free to call the Museum at 901-476-0242 if you have any questions.

Tipton County Museum May Festival will take place on Saturday, May 6, 2017 from 10 am. To 3 pm.

Only items listed by vendor will be allowed to be sold the day of the event unless other arrangements have been made. Please mention type of vendor and/or if you represent a trademark name such as Pampered Chef or Southern Living Homes, etc.

CRAFT or MERCHANDISE DESCRIPTION: _____

I have read, FULLY UNDERSTAND/AGREE, to the above listed terms and conditions.

Vendor Name (Please Print) Date Signature

Mailing Address City State Zip

Email address: _____

Cell Phone: _____

2nd Contact Person: _____ Their cell phone: _____

Spaces are approx. 12 X 12 feet.

Number of spaces needed: _____ **12 X 12 space: \$25.00 per booth**

We have limited reserved spaces with 110 volt service/electricity for food vendors. Food Vendors will need to rent 2 booths if serving area and/or trailer tongue extends beyond allowed width. If serve from side which is 10' wide and your customers are forced to stand in adjoining space, another booth will need to be rented. PLEASE LET US KNOW AMPS NOT VOLTAGE USED. NO EXTRA AMPS ARE AVAILABLE.

NO ANIMALS ALLOWED. NO OPEN FIRE GRILLS PERMITTED. IF YOU BRING AN OPEN FIRE GRILL, YOU WILL BE ASKED TO LEAVE THE PREMISIS.

Payments must accompany application. Mail payments to:
Tipton County Museum May Festival
P.O. Box 768
Covington, TN 38019

Contact: Sherri Onorati/Barrie Foster at (901) 476-0242
sonorati@covingtontn.com or bfoster@covingtontn.com