

GUIDELINES FOR COVINGTON CHRISTMAS PARADE

- Covington Christmas Parade participant forms must be completed and received by the City of Covington no later than November 17, 2017. An assigned registration tag will be sent to the contact person's email address. This registration tag should be printed (8 ½ x 11 page) and be visibly displayed on the left side front of the parade participant. If email is not available, the assigned registration tag must be picked up at the CMC Building, 100 West Washington Avenue, first floor, Human Resource Office, by November 20, 2017. Parade night check in begins at 5:30 pm at Cummins and Sherrod Streets. Further directions will be given at check in point. We ask everyone to be lined up and ready to go by 6:45pm.
- All participants must be Christmas related.
- All participants must be a Civic, Religious, Business, or Educational organization. All entries **MUST** be decorated with a Christmas theme, and if sponsored, must have a visible sign indicating the business and/or organization.
- All participants must keep moving at a slow pace. Marching bands will be placed throughout the parade line up and will be allowed to stop moving during the parade to perform.
- Absolutely **NO** horses or horse drawn wagons will be allowed.
- Absolutely **NO** offensive music. All music must be Christmas music.
- The City of Covington Santa will ride atop a Covington Fire Department ladder truck and will be the only Santa allowed to ride in the parade.
- Due to safety issues, no candy will be allowed to be thrown from parade participants. If you wish to distribute candy, each participant is responsible for providing the candy and each participant **MUST** provide an adult "WALKER" that will travel the parade route and distribute (hand) the candy. Absolutely no candy is to be thrown.



PARADE ROUTE

We ask everyone to be lined up and ready to go by 6:45 pm. Parade night check in begins at 5:30pm at Cummins and Sherrod Streets. Parade participants will be lined up at Covington High School. The Parade will begin headed North on College Street to Sherrod, at the 4-Way Stop, turn East on Sherrod to Main, North on Main to Court Square, around Square to Liberty, West on Liberty to College, South on College and will disband from Covington High School.

COVINGTON CHRISTMAS PARADE
NOVEMBER 27, 2017

PARTICIPANT FORM

(Please Print)

Name of Organization or Business: _____

Mailing Address of Parade Participant: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Phone: _____

Email Address Necessary for Registration Tag: _____

If no email is provided, tag must be picked up at the CMC Building, 100 West Washington Avenue, Human Resource Office, by November 20, 2017, at the close of business hours, 5:00 pm.

Type of Entry:

Float: _____

Walking Group: _____

Band: _____

Other: _____

Description: Please include a description of your parade entry to include: total length of floats/trailers/vehicles; specific type of vehicles (example: car/truck/tractor/ATV/etc.).

Will your entry provide an adult "Walker" with candy to distribute? Yes ____ No ____

This form must be returned by November 17, 2017

Return to:

Karen Griffin

City of Covington

PO Box 768

200 West Washington St

Covington TN 38019

901-475-7170 – Human Resource Office

901-475-7139 – CMC Events Line

Email: kgriffin@covingtontn.com

Fax: 901-475-0213