



# Public Safety Committee Meeting

## Law Enforcement Agenda

### September 22, 2020



1. Personnel
2. Technology Upgrades Presentation
3. State of the Department
4. Stats
5. Calls For Service Report
6. The Venue – Parking and Complaint Issues

#### 1. Personnel:

We have hired four (4) certified officers, of which three have started working, and the 4<sup>th</sup> will begin September 26, 2020. We have also made conditional offers to 3 non-certified personnel who will begin employment in the next two (2) to three (3) weeks

	Personnel		
	Present	Vacant	Full Staff
Chief	1	0	1
Captain	1	0	1
Lieutenant	2	0	2
Sergeant	4	0	4
Corporal	3	0	3
Detectives	6	0	6
SRO's	2	0	2
Patrol Officer	16	3	19
Civilian	1	2	3
<b>Total</b>	<b>32</b>	<b>9</b>	<b>41</b>

## 2. Technology Upgrades Presentation

Sgt Tony Ginn

## 3. State of the Department

Question on Report

## 4. Stats

August 2020

<a href="#">Offense Category</a> ^	<a href="#">Previous Yr Qty</a>	<a href="#">Current Yr Qty</a>	<a href="#">Change</a>
Homicide	0	1	100.0%
Sex Offenses, Forcible	4	1	-75.0%
Kidnapping/Abduction	0	1	100.0%
Human Trafficking	0	1	100.0%
Assault	12	14	16.7%
Domestic Offenses	5	8	60.0%
Weapon	7	2	-71.4%
Miscellaneous Reports	57	38	-33.3%
Counterfeiting/Forgery	2	1	-50.0%
Burglary	8	4	-50.0%
Motor Vehicle Theft	3	2	-33.3%
Fraud	7	5	-28.6%
Larceny/Theft	25	29	16.0%
Embezzlement	0	1	100.0%
Stolen Property	0	1	100.0%
Vandalism	8	10	25.0%
Drug/Narcotic	8	14	75.0%
Sex Offenses, Nonforcible	1	0	-100.0%
Memo	61	118	93.4%

<a href="#">Arrest Type</a> ^	<a href="#">Previous Yr Qty</a>	<a href="#">Current Yr Qty</a>	<a href="#">Change</a>
Adult (On-View Arrest)	38	25	-34.2%
Adult (Summoned/Cited)	28	27	-3.6%
Adult (Taken Into Custody)	40	44	10.0%
Juvenile (On-View Arrest)	0	1	100.0%
Juvenile (Summoned/Cited)	3	8	166.7%
Juvenile (Taken Into Custody)	0	2	200.0%
Remanded Juvenile (Summoned/Cited)	0	1	100.0%

<a href="#">Ticket Type</a> ^	<a href="#">Previous Yr Qty</a>	<a href="#">Current Yr Qty</a>	<a href="#">Change</a>
Traffic	0	291	29100.0%
Traffic Charges	0	447	44700.0%
Red Flex	0	0	0.0%
Parking	0	17	1700.0%
Ordinance	0	3	300.0%
Tow	0	0	0.0%
Warning	0	259	25900.0%

<a href="#">Crash Type</a> ^	<a href="#">Previous Yr Qty</a>	<a href="#">Current Yr Qty</a>	<a href="#">Change</a>
Injury (non-incapacitating)	0	1	100.0%
Injury possible	0	4	400.0%
Property damage (over \$400)	0	25	2500.0%
Property damage (under \$400)	0	7	700.0%

## 5. Total Calls For Service

**CALL TOTALS FROM JANUARY 2020 TO DECEMBER 2020**

Agency	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Actual Annual	Annual Per Day Vol.
Atoka PD	710	816	619	437	643	605	640	744					5214	
Brighton PD	463	361	283	195	357	392	399	518					2968	
Covington PD	990	816	826	668	924	930	985	954					7093	
Mason PD	237	187	167	81	146	121	70	38					1047	
Munford PD	894	899	737	364	839	888	780	784					6185	
Tipton County SO	2689	2540	2124	1518	1663	1891	2420	2224					17069	
<b>MONTHLY LE TOTALS</b>	<b>5983</b>	<b>5619</b>	<b>4756</b>	<b>3263</b>	<b>4572</b>	<b>4827</b>	<b>5294</b>	<b>5262</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>39576</b>	
Atoka FD	85	97	94	80	83	100	124	110					773	
Brighton FD	73	75	53	58	53	58	74	62					506	
Charleston FD	2	5	7	9	7	9	6	6					51	
Covington FD	245	203	205	160	217	239	298	261					1828	
Garland FD	12	12	15	15	10	10	19	13					106	
Giltedge FD	37	26	42	33	39	43	53	57					330	
Mason FD	23	19	27	33	21	27	20	31					201	
Munford FD	88	98	88	79	71	95	103	97					719	
Quito FD	79	95	68	83	102	60	51	49					587	
Tipton County FD	51	45	30	42	16	49	68	75					376	
Three Star FD	33	25	17	25	30	34	41	47					252	
<b>MONTHLY FD TOTALS</b>	<b>728</b>	<b>700</b>	<b>646</b>	<b>617</b>	<b>649</b>	<b>724</b>	<b>857</b>	<b>808</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5729</b>	
Medic One	633	626	606	491	577	651	791	809					5184	
<b>MONTHLY EMS TOTAL</b>	<b>633</b>	<b>626</b>	<b>606</b>	<b>491</b>	<b>577</b>	<b>651</b>	<b>791</b>	<b>809</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5184</b>	
<b>Percentage *</b>	-	-5.4%	-13.5%	-27.2%	32.6%	7.0%	11.9%	-0.9%						
<b>MONTHLY TOTALS</b>														
Law Enforcement	5983	5619	4756	3263	4572	4827	5294	5262	0	0	0	0		
Fire Dept.	728	700	646	617	649	724	857	808	0	0	0	0		
Ambulance	633	626	606	491	577	651	791	809	0	0	0	0		
<b>ALL AGENCIES</b>	<b>7344</b>	<b>6945</b>	<b>6008</b>	<b>4371</b>	<b>5798</b>	<b>6202</b>	<b>6942</b>	<b>6879</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50489</b>	

## 6. The Venue – Parking and Complaint Issues

At the request of Alderwoman Bommer, I want to bring to the attention of this committee several complaints about noise (loud music) and major parking issues directly connected to the newly opened Restaurant Bar, The Venue located on N. College.

We have had multiple loud music from this business and have sited the owner one a city ordinance. Additionally, parking has become a significant problem. We have placed no parking signs up on N. College and have issued citations and have towed vehicles for obstructing traffic.



# City of Covington

OFFICE OF THE FIRE CHIEF

P.O. Box 768

Covington, Tennessee 38019



## Covington Fire Department

### Report for September 22, 2020

1. Community Events: Fire prevention 2020 October 4th-10<sup>th</sup> Serve Up Fire Safety in the Kitchen as cooking remains the leading cause of home fires. This year's Prevention Week campaign works to better educate the public about where potential cooking hazards exist and basic but critical ways to prevent them. Drug Free Tipton Drug Takeback/Narcan Distribution 10/3/2020 11-1 Cobb Parr Park. & 9/11 Remembrance service.
2. Volunteer Hours: 132 hours worked by Volunteers in the month of August.
3. Run Report for August 20<sup>th</sup> -Sept 17<sup>th</sup>, 2020 attached. Total calls for 2020.
4. County coverage area collections: \$79,720.00
5. Equipment: Engine-4 repairs, Boat -1 status.
6. Personnel report: Lt Baker McCool accepted a position at Dyersburg State Community College as the EMS Program Director. Baker will remain on our volunteer roster. An assessment for the LT. position scheduled November 5<sup>th</sup>. Working with HR. to do an open hire for vacant Firefighter position.
7. Sanitizing units purchased by the city are in service.
8. The Covington Fire Department hosted The Tennessee Fire Commissions Test validation at station one September 14-17.
9. Training: 2021 Inservice submitted for approval. Rope technician class was rescheduled for some time in December due to TNTF-1 Hurricane deployment.
10. Care Report-(Free Smoke Alarms) call (901)-476-2578 to schedule.

# Covington Fire Department

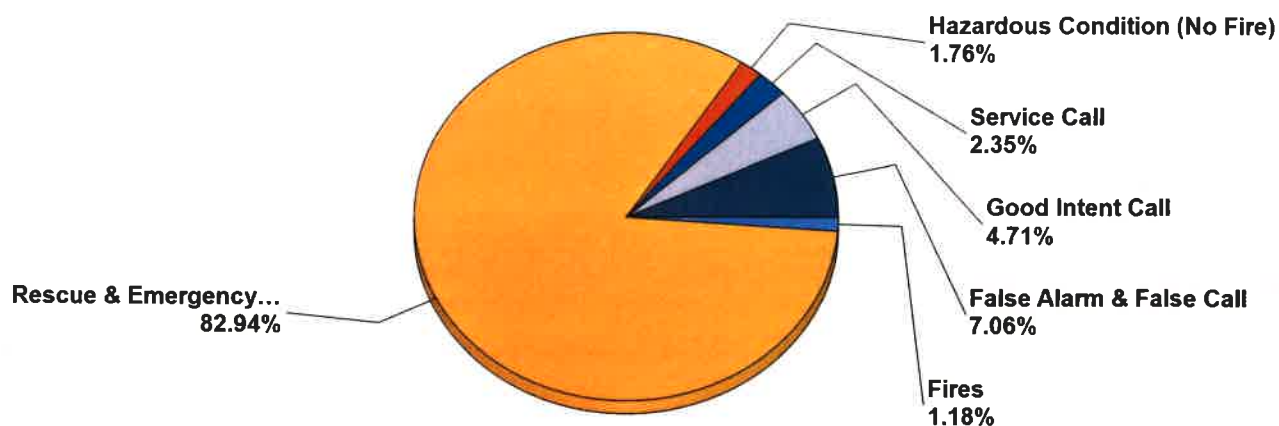
Covington, TN

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/20/2020 | End Date: 09/17/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	1.18%
Rescue & Emergency Medical Service	141	82.94%
Hazardous Condition (No Fire)	3	1.76%
Service Call	4	2.35%
Good Intent Call	8	4.71%
False Alarm & False Call	12	7.06%
<b>TOTAL</b>	<b>170</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.59%
131 - Passenger vehicle fire	1	0.59%
311 - Medical assist, assist EMS crew	40	23.53%
321 - EMS call, excluding vehicle accident with injury	94	55.29%
322 - Motor vehicle accident with injuries	4	2.35%
324 - Motor vehicle accident with no injuries.	2	1.18%
352 - Extrication of victim(s) from vehicle	1	0.59%
442 - Overheated motor	1	0.59%
444 - Power line down	1	0.59%
461 - Building or structure weakened or collapsed	1	0.59%
510 - Person in distress, other	3	1.76%
511 - Lock-out	1	0.59%
611 - Dispatched & cancelled en route	8	4.71%
700 - False alarm or false call, other	1	0.59%
710 - Malicious, mischievous false call, other	2	1.18%
731 - Sprinkler activation due to malfunction	1	0.59%
733 - Smoke detector activation due to malfunction	2	1.18%
735 - Alarm system sounded due to malfunction	2	1.18%
743 - Smoke detector activation, no fire - unintentional	2	1.18%
744 - Detector activation, no fire - unintentional	1	0.59%
745 - Alarm system activation, no fire - unintentional	1	0.59%
<b>TOTAL INCIDENTS:</b>	<b>170</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Covington Fire Department

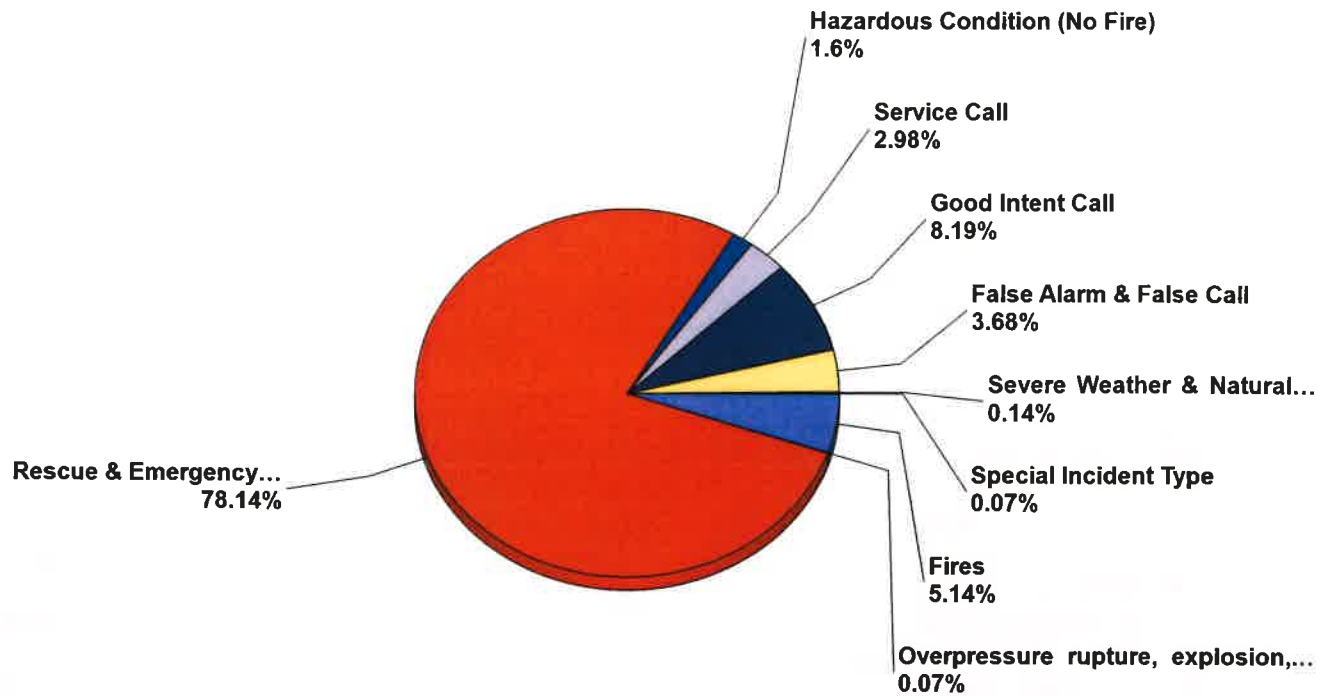
Covington, TN

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2020 | End Date: 12/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	74	5.14%
Overpressure rupture, explosion, overheating - no fire	1	0.07%
Rescue & Emergency Medical Service	1126	78.14%
Hazardous Condition (No Fire)	23	1.6%
Service Call	43	2.98%
Good Intent Call	118	8.19%
False Alarm & False Call	53	3.68%
Severe Weather & Natural Disaster	2	0.14%
Special Incident Type	1	0.07%
<b>TOTAL</b>	<b>1441</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	18	1.25%
112 - Fires in structure other than in a building	1	0.07%
113 - Cooking fire, confined to container	7	0.49%
117 - Commercial Compactor fire, confined to rubbish	1	0.07%
118 - Trash or rubbish fire, contained	4	0.28%
123 - Fire in portable building, fixed location	1	0.07%
131 - Passenger vehicle fire	8	0.56%
132 - Road freight or transport vehicle fire	1	0.07%
140 - Natural vegetation fire, other	1	0.07%
142 - Brush or brush-and-grass mixture fire	8	0.56%
143 - Grass fire	20	1.39%
153 - Construction or demolition landfill fire	1	0.07%
154 - Dumpster or other outside trash receptacle fire	2	0.14%
162 - Outside equipment fire	1	0.07%
251 - Excessive heat, scorch burns with no ignition	1	0.07%
300 - Rescue, EMS incident, other	1	0.07%
311 - Medical assist, assist EMS crew	309	21.44%
320 - Emergency medical service, other	7	0.49%
321 - EMS call, excluding vehicle accident with injury	746	51.77%
322 - Motor vehicle accident with injuries	34	2.36%
323 - Motor vehicle/pedestrian accident (MV Ped)	6	0.42%
324 - Motor vehicle accident with no injuries.	15	1.04%
331 - Lock-in (if lock out , use 511 )	3	0.21%
352 - Extrication of victim(s) from vehicle	3	0.21%
357 - Extrication of victim(s) from machinery	1	0.07%
361 - Swimming/recreational water areas rescue	1	0.07%
411 - Gasoline or other flammable liquid spill	1	0.07%
412 - Gas leak (natural gas or LPG)	4	0.28%
413 - Oil or other combustible liquid spill	1	0.07%
421 - Chemical hazard (no spill or leak)	1	0.07%
424 - Carbon monoxide incident	1	0.07%
440 - Electrical wiring/equipment problem, other	1	0.07%
441 - Heat from short circuit (wiring), defective/worn	1	0.07%
442 - Overheated motor	2	0.14%
444 - Power line down	3	0.21%
445 - Arcing, shorted electrical equipment	2	0.14%
461 - Building or structure weakened or collapsed	5	0.35%
463 - Vehicle accident, general cleanup	1	0.07%
500 - Service Call, other	2	0.14%
510 - Person in distress, other	22	1.53%
511 - Lock-out	2	0.14%
512 - Ring or jewelry removal	1	0.07%
520 - Water problem, other	1	0.07%
551 - Assist police or other governmental agency	7	0.49%
552 - Police matter	1	0.07%
554 - Assist invalid	5	0.35%
561 - Unauthorized burning	2	0.14%
600 - Good intent call, other	3	0.21%
611 - Dispatched & cancelled en route	100	6.94%
622 - No incident found on arrival at dispatch address	6	0.42%
650 - Steam, other gas mistaken for smoke, other	1	0.07%
651 - Smoke scare, odor of smoke	6	0.42%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.07%
671 - HazMat release investigation w/no HazMat	1	0.07%
700 - False alarm or false call, other	7	0.49%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
710 - Malicious, mischievous false call, other	2	0.14%
711 - Municipal alarm system, malicious false alarm	1	0.07%
715 - Local alarm system, malicious false alarm	3	0.21%
730 - System malfunction, other	1	0.07%
731 - Sprinkler activation due to malfunction	1	0.07%
733 - Smoke detector activation due to malfunction	11	0.76%
734 - Heat detector activation due to malfunction	2	0.14%
735 - Alarm system sounded due to malfunction	6	0.42%
741 - Sprinkler activation, no fire - unintentional	1	0.07%
743 - Smoke detector activation, no fire - unintentional	12	0.83%
744 - Detector activation, no fire - unintentional	2	0.14%
745 - Alarm system activation, no fire - unintentional	4	0.28%
813 - Wind storm, tornado/hurricane assessment	2	0.14%
911 - Citizen complaint	1	0.07%
<b>TOTAL INCIDENTS:</b>	<b>1441</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.







COVINGTON FIRE DEPARTMENT - STANDARD OPERATING PROCEDURES	
<b>SUBJECT:</b> WATER RESCUE OPERATIONS	<b>S.O.P.</b> 4.14
<b>CATEGORY:</b> GENERAL EMERGENCY OPERATIONS	<b>PAGE:</b> 1 OF 6
<b>APPROVED BY:</b> R.GRIGGS  Chief, Covington Fire Department	<b>DATE:</b>  September 9, 2020

**Purpose:**

The purpose of this procedure is to establish guidelines for the response of fire department personnel and equipment to water rescue incidents. Because water rescue operations present a significant danger to fire department personnel, the safe and effective management of these operations require special considerations. This procedure identifies some of the critical issues which must be included in managing these incidents. It shall be the policy of this department to not allow personnel to participate in water rescue activity without proper training and use of appropriate PPE.

**Objective:**

To ensure that all Fire Department personnel understand the importance and need for Water Rescue Teams. To realize that these operations are High Risk-Low Frequency operations.

**Responsibility:**

It shall be the responsibility of the Incident Commander to enforce this policy.

**Guideline:**

**Initial Alarm Response Guideline**

1. Upon receipt of the alarm to respond to a water rescue, if not dispatched on the original alarm, the on-duty Company Officer shall be notified and dispatched.
2. Equipment response to any body of water excluding the Mississippi River
  - a. Rescue Boat 1
  - b. Engine 4
  - c. Rescue Boat 1 can be pulled with any fire department pick-up including the Brush Truck.
3. If the alarm requires responding to the Mississippi River, the USCG Lower Mississippi Sector (Memphis) shall be notified.
  - a. Phone # 901-521-4804
  - b. Advise that you are responding to an incident on the Mississippi River and give pertinent information.
  - c. Ask if a Marine Radio Channel needs to be assigned (i.e. 21A, 23A, etc.)

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4. Marine radio channel 16 is the distress channel, initial contact may be made on this channel.
5. Tipton County Sheriff's Office and Tipton County Emergency Unit shall be notified. Millington Fire Department shall be requested to respond with boat for Rapid Intervention Team (RIT).
6. Millington Fire Department can be contacted by the Shelby County Fire Department Alarm Office.
7. If responding to a county outside Tipton County all attempts shall be made through the respective county Emergency Management Agency to have a second boat respond. If another boat is not available, a Risk Benefit analysis shall be made by the Company Officer to determine if one responding boat is safe.

### Training Requirements

1. Surface Water Rescue
  - a. All personnel operating at Surface Water Rescue incidents as defined by *NFPA 1006, Surface Water Rescue; Chapter 16; 2017 edition* shall at a minimum meet Awareness Level
    - i. Reference: *NFPA 1006, Surface Water Rescue; Chapter 16, Section 16.1; 2017 edition.*
  - b. All personnel conducting Surface Water rescues shall meet Operations and/or Technician Level
    - i. Reference: *NFPA 1006, Surface Water Rescue; Chapter 16, Section 16.2 and/or 16.3; 2017 edition.*
2. Floodwater Rescue
  - a. All personnel operating at Floodwater Rescue incidents as defined by *NFPA 1006, Floodwater Rescue; Chapter 22; 2017 edition* shall at a minimum meet Awareness Level
    - i. Reference: *NFPA 1006, Floodwater Rescue; Chapter 22, Section 22.1; 2017 edition.*
  - b. All personnel conducting Floodwater rescues shall meet Operations and/or Technician Level
    - i. Reference: *NFPA 1006, Floodwater Rescue; Chapter 22, Section 22.2 and/or 22.3; 2017 edition.*

COVINGTON FIRE DEPARTMENT - STANDARD OPERATING PROCEDURES	
<b>SUBJECT:</b> WATER RESCUE OPERATIONS	<b>S.O.P.</b> 4.14
<b>CATEGORY:</b> GENERAL EMERGENCY OPERATIONS	<b>PAGE:</b> 1 OF 6
<b>APPROVED BY:</b> R.GRIGGS  Chief, Covington Fire Department	<b>DATE:</b>  September 9, 2020

### 3. Swiftwater Rescue

- a. All personnel operating at Swiftwater Rescue incidents as described by *NFPA 1006, Swiftwater Rescue; Chapter 17; 2017 edition* shall at a minimum meet Awareness Level requirement.
  - i. Reference: *NFPA 1006, Swiftwater Rescue; Chapter 17, Section 17.1; 2017 edition.*
- b. All personnel conducting Swiftwater rescues shall meet Technician Level requirements.
  - i. Reference: *NFPA 1006, Swiftwater Rescue; Chapter 17, Section 17.3; 2017 edition.*

### 4. Boat Operators

- a. All personnel operating at Surface Water Rescue, Floodwater Rescue and Swiftwater Rescue incidents and assigned as Boat Operators as described by *NFPA 1006, Watercraft Rescue; Chapter 21; 2017 edition* shall at a minimum meet Technician Level requirement.
  - i. Reference: *NFPA 1006, Watercraft Rescue; Chapter 21, Section 21.3; 2017 edition.*
- b. All Covington Fire Department personnel assigned as Boat Operators shall also complete the Covington Fire Department Boat Operator Task Book.

## Operational Guideline

Due to the inherent dangers associated with these operations a phased approach shall be applied to all water rescue operations and shall be continuously re-assessed throughout the incident. A phased approach to water rescue operations includes Arrival, Pre-rescue operations, Rescue operations, and Termination, and can be utilized to mitigate safely and effectively these high-risk / low-frequency events.

### 1. Arrival

- a. Establish Command and begin an immediate size-up of situation.
- b. Identify hazards and critical factors
  - i. Standing water or flowing water
  - ii. The volume of water
  - iii. The velocity of water

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<b>CATEGORY:</b> GENERAL EMERGENCY OPERATIONS	<b>PAGE:</b> 1 OF 6
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- iv. Debris in the water
  - v. Depth of the water – rising/falling
  - vi. Ambient air temperature and estimated water temperature
  - vii. Wind speed and direction
  - viii. Current weather conditions and forecast weather conditions throughout the operational period
  - ix. Time of day (daylight vs. nighttime) and projected conditions at conclusion of rescue operation
- c. Designate a qualified Safety Officer and Operation Officer
- d. Assign personnel that will be required for the operation
  - i. Upstream/Downstream personnel with throw bags
  - ii. Personnel to ready boat(s) for launch.
  - iii. Personnel to assist rescue personnel in donning/doffing personnel protective equipment
  - iv. Personnel to assemble necessary equipment for the operation
  - v. Establish Medical Sector for Rescuers and Rescues.
- 2. Pre-Rescue Operations
  - a. It must be determined if this operation will be RESCUE operation or a RECOVERY operation.
  - b. Establish a hazard zone and keep all non-essential personnel out of the hazard zone.
  - c. All personnel operating within 10 feet of the water's edge shall wear, at a minimum, a USCG Type III Personal Floatation Device (PFD).
    - i. Structural firefighting gear is not considered proper personal protection equipment (PPE) for Surface Water, Floodwater, or Swiftwater operations and should not be worn during these types of operations. The wearing of structural firefighting gear can inhibit the ability of the rescuer to swim and conduct water rescue operations.
  - d. For operations on small rivers or creeks with high velocity, debris and problems with access, an upstream and downstream spotter group shall be assigned.
    - i. Downstream spotter groups shall be in proper PPE, preferably at water's edge with throw rope in hand.

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- ii. If staffing allows two 2-man teams one team River Right and one team River Left should be established.

### 3. Rescue Operations

- a. Rescue operations should be conducted with as little risk to the rescuers as necessary to affect the rescue. Low-risk operations may not always be possible but should be considered first. The order of rescue from low-risk to high-risk are: "Talk-Reach-Throw-Row-Go-Helo"
  - i. **TALK** – if water is calm or slow moving, try to talk the victim into self-rescue if possible.
  - ii. **REACH** – extend an arm, pike pole, rescue hook, or any other such object to reach the victim and pull from the water.
  - iii. **THROW** – attempt to throw the victim(s) a throw-bag rescue line or some other type of approved safety flotation device and "pendulum-belay" or "haul" the victim(s) to the bank.
  - iv. **ROW** - If it is determined that a boat-based operation shall be utilized, personnel assigned shall meet the minimum training requirements defined in this Guide.
  - v. **GO** - If it is not possible to row to the victim, Incident Commander may consider putting a rescuer or rescuers in the water to reach the victim. This is a very high-risk operation and shall be conducted exclusively by trained personnel. Prior to entering the water, rescue personnel shall be briefed on the plan, the back-up plan and emergency procedures. Rescue personnel shall never be attached to a lifeline without the benefit of a quick-release mechanism approved for water rescue. Rescue personnel shall never do a "breath-hold" surface dive in an attempt to locate a victim beneath the surface of the water.
  - vi. **HELO** - Helicopter operations are considered high-risk. Prior to considering the use of a helicopter for rescue operations, Command must determine if a rescue-qualified pilot is available for the rescue operation. If so, the Pilot In Command (PIC) will have the final say on if and how the helicopter will be used in the rescue operation.
- b. The Incident Commander shall manage the incident using the National Incident Management System (NIMS). The Incident Commander shall assign



COVINGTON FIRE DEPARTMENT - STANDARD OPERATING PROCEDURES	
<b>SUBJECT:</b> WATER RESCUE OPERATIONS	<b>S.O.P.</b> 4.14
<b>CATEGORY:</b> GENERAL EMERGENCY OPERATIONS	<b>PAGE:</b> 1 OF 6
<b>APPROVED BY:</b> R.GRIGGS  Chief, Covington Fire Department	<b>DATE:</b>  September 9, 2020

a Safety Officer, Operations Officer, develop a Risk Management Assessment and Incident Action Plan. The Risk Management Assessment should include the following:

- i. Identify risk exposure
- ii. Evaluate risk potential
- iii. Rank and prioritize risks
- iv. Determine and implement control actions
- v. Evaluate and revise actions and techniques

#### 4. Termination

- a. Ensure personnel accountability.
- b. Consider decontamination of victim(s) and rescuer(s).
- c. Recover all tools and equipment used in the rescue/recovery. In cases of a fatality, consider leaving everything in place until the investigative process has been completed.
- d. Consider a Post Incident Critique (may be more appropriate at a later date).
- e. Return to service after returning all equipment to apparatus

#### 5. Communications

- a. Communications for boat-based operations shall be achieved through Shelby County Fire Department -Alarm Office via assigned Talk Group. In addition, Incident Commander may assign personnel to utilize 8-tac channels, Marine Radios, and/or cell phones.

#### 6. Other Considerations

- a. Water rescue incidents attract news media. A P.I.O. may need to be assigned.

**COVINGTON FIRE DEPARTMENT**  
**INTERDEPARTMENTAL MEMO**

**TO: Departmental Personnel**

**FROM: Chief, Richard Griggs**

**DATE: September 17, 2020**

**RE: Sanitizing Units**

**This memo is to inform every one of the guidelines we will follow concerning the sanitizing units used to disinfect our apparatus, and buildings.**

- 1. Units are to remain at the respected stations.**
- 2. Sanitizing will be utilized daily on buildings and apparatus at the beginning of each shift, and on apparatus after each ems call.**
- 3. Sanitizing units will need to be charged weekly with supplied chargers.**
- 4. Sanitizing solution HDQ-Neutral will be the chemical used in this unit.**
- 5. Turn unit on, make sure regulator is set to 100 psi, spray area and let dry.**
- 6. This unit should be used in unison with previously established infection control practices, this unit does not replace prior cleaning procedures.**

**Any questions or concerns please let me know.**

**Fire Chief  
Richard Griggs  
September 17, 2020**



# Covington Fire Dept. CARE/911 Alternative Program

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## Monthly Report – September, 2020

- General Office Duties
- September monthly Inspection of Fire equipment – Medical – my Infection Control Officer Duties, all equipment passed
- Assisted on One cardiac arrest
- Completed One AHA BLS recertification class
- Completed Three AHA Heart Saver 1<sup>st</sup> Aid CPR AED recertification classes
- Installed Thirty-six smoke Alarms
- Approximately Thirty welfare checks
- Delivered at this time, approximately 3200 masks from the Tipton County Health Department to Churches and various citizens
- Assisted on Two EMS calls
- Three visits to Baptist Hospital Tipton Emergency Department