

JUSTIN HANSON  
Mayor



TINA DUNN  
Recorder-Treasurer

# *City of Covington*

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF  
COVINGTON, TENNESSEE ON JUNE 28, 2022, AT 5:30 P.M.

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderman Chris Richardson.
3. Pledge of Allegiance to the Flag to be led by Alderman Jeff Morris.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
  - Minutes of the General Welfare - Public Relations Committee Meeting
  - Minutes of the Finance & Administration Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson:
  - Updates
9. Report from Recorder-Treasurer Tina Dunn
  - Sales Tax Report
10. Report from City Attorney Rachel Witherington.
11. Old Business:
  - Ordinance 1746 (Budget Continuation)(Public Hearing) ready for approval on third and final reading.
  - Ordinance 1747 (Budget Amendment 21-22)(Public Hearing) ready for approval on third and final reading.

- Ordinance 1748 (Property Tax)(Public Hearing) ready for approval on third and final reading.
- Ordinance 1749 (22-23 Budget)(Public Hearing) ready for approval on third and final reading.
- Ordinance 1750 (Administrative)(Public Hearing) ready for approval on third and final reading.
- Ordinance 1751(Salary of Mayor) ready for approval on second reading

12. New Business:

- Ordinance 1745 (Purchasing) ready for approval on first reading.
- Ordinance 1752 (Beer) ready for approval on first reading.
- Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on June 14, 2022 at 5:30 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Jeff Morris, C H Sullivan, Danny Wallace, Johnetta Yarbrough, Chris Richardson, and John Edwards. Also, present were Fire Chief Richard Griggs, Police Chief Donna Turner, Personnel Director Eboni Eaton, Parks and Recreation Director Molly Glass, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderwoman Johnetta Yarbrough.

Pledge of Allegiance to the Flag was led by Alderman John Edwards.

Motion was made by Alderman Sullivan and seconded by Alderman Richardson that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).  
Motion passed.

Motion was made by Alderwoman Johnetta Yarbrough and seconded by Alderman Edwards that the Minutes of the General Welfare – Public Safety be approved (See Attached).  
Motion passed.

Motion was made by Alderman Wallace and seconded by Alderman Sullivan that the Minutes of the Public Works Committee Meeting be approved (See Attached).  
Motion passed.

Motion was made by Alderman Edwards to reconsider the approval of a salary increase of \$10,000.00 for the Mayor's position and move the additional \$10,000.00 to purchase cameras for the city. There being no second, the motion failed.

Mayor Hanson recommended the appointment of Christy Hayden on the Covington Electric Board.

Motion was made by Alderman Sullivan and seconded by Alderman Morris to approve the appointment of Christy Hayden on the Covington Electric Board.  
Motion passed.

Attorney Witherington reported Ordinance 1752 (Beer Ordinance) will need to be moved to the next meeting for it is still being reviewed.

Mayor Justin Hanson presented Ordinance 1746 (Budget Continuation) for approval on second reading (See Attached).

Motion was made by Alderman Edwards and seconded by Alderman Morris to approve 1746 (Budget Continuation) on second reading.  
Motion passed.

Mayor Justin Hanson presented Ordinance 1747 (Budget Amendment 21-22) for approval on second reading (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough to approve Ordinance 1747 (Budget Amendment 21-22) on second reading.  
Motion passed.

Mayor Justin Hanson presented Ordinance 1748 (Property Tax) for approval on second reading (see Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Morris to approve Ordinance 1748 (Property Tax) on second reading.  
Motion passed.

Mayor Justin Hanson presented Ordinance 1749 (2022-23 Budget) for approval on second reading (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Morris to approve Ordinance 1749 (2022-23 Budget) on second reading.  
Motion passed with nay vote by Edwards.

Mayor Hanson presented Ordinance 1750 (Administrative) with the addendum for traffic/court charges for approval on second reading (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Morris to approve Ordinance 1750 (Administrative) including addendum on second reading.  
Motion passed.

Mayor Justin Hanson presented the Resolution authorizing the application for the 2022-23 Multimodal Access Grant Funds (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Morris to approve the Resolution authorizing the application for the 2022 Multimodal Access Grant Funds.  
Motion passed.

Mayor Justin Hanson presented Ordinance 1751(Salaries of Mayor and Aldermen) for approval on first reading.

Motion was made by Alderman Sullivan and seconded by Alderman Morris to approve Ordinance 1751(Salaries of Mayor and Aldermen) on first reading.  
Motion passed.

The following bills over/under \$1,000.00 were presented for approval:

A T & T MOBILITY	POLICE	PHONE SERVICE	1,865.70
A2H	STREET	STBG - VARIOUS STREETS	1,800.00
A2H	CODES	TN ON CALL PLAN REVIEW	1,897.50
AREA WIDE COMMUNICATION	CIVIL DEF	REPAIR	1,040.00
BARGE DESIGNS SOLUTION	AIRPORT	PROJECT EXPENSE	2,158.66
BARGE DESIGNS SOLUTION	AIRPORT	PROJECT EXPENSE	1,718.34
BARGE DESIGNS SOLUTION	AIRPORT	PROJECT EXPENSE	3,198.00
BARGE DESIGNS SOLUTION	AIRPORT	PROJECT EXPENSE	3,198.00
BNY MELLON	BIOMASS	INTEREST PYMT ON BOND	2,716.26
BRENNTAG MID SOUTH	WWTP	CHEMICALS	12,065.00
CHRISTIAN GEARY ELECTRIC	PARKS / REC	POLES FOR BBQ FESTIVAL	5,100.00
COTTRELL ELECTRIC INC	WWTP	1200A SERVICE - LABOR & MAT	52,229.97
COVINGTON ELECTRIC	ALL	ELECTRIC	51,678.54
DATA DRIVEN	POLICE	SERVICE FEES - WATSON CLOUD	12,582.00
G & S SUPPLY CO INC	WATER/GAS	MATERIALS	1,147.28
GULF STATES ENGINEERING	SEWER	CONCRETE REINFORCED SLAB TOP	5,499.00
INSOURCE	WTP	ANNUAL SOFTWARE MAINT	2,290.60
INSOURCE	WWTP	ANNUAL SOFTWARE MAINT	3,077.00
KRISTIE GLASS MAXWELL	GENERAL	MAY 2022 MIXED DRINK TAX	1,931.50
LABTRONX	WWTP	ANNUAL OPERATION & CALIBRATE	2,176.25
MID SOUTH SOLUTIONS	FIRE	LEFTOVER INVENTORY	3,142.55
NAIFEH CASH SAVER	VARIOUS	MISCELLANEOUS	1,021.74
REPUBLIC SERVICES	SANITATION	CONTRACTED SERVICES	99,462.99
ROSE CUSTOM CARTS	PARKS / REC	CART RENTAL - DELIVERY - PICK UP	1,100.00
ROY BLACKWELL ENT	WTP	WATER TOWER REPAIRS	40,676.28
STARNES SERVICES	PARKS / REC	POTTIES / DELIVERY / SERVICE	1,480.00
SULLIVANS NATURAL GAA	GAS	MATERIALS	2,350.00
SULLIVANS NATURAL GAA	GAS	MATERIALS	2,115.00
SYMMETRY	GAS	PURCHASED NATURAL GAS	69,280.16
SYNCB / AMAZON	VARIOUS	MISCELLANEOUS	1,483.45
THE MEMPHIS SOUND LAB LLC	CIVIC CENTER	AV UPDATES / INSTALL - 50% DEP	4,236.13
TITAN AVIATION FUEL	AIRPORT	JET A FULE	36,593.37
TN ASSOC OF UTILITY DISTRICTS	WATER/GAS	CRAM SESSIONS	1,200.00
WADE ELECTRIC	AIRPORT	SECURITY IMPROVEMENTS	60,316.76
WADE ELECTRIC	AIRPORT	SECURITY IMPROVEMENTS	42,754.26
WALMART - CAPITAL ONE	VARIOUS	MISCELLANEOUS	6,969.27
WEBSTAURANTSTORE	RECORDER	MINUTE BOOKS	1,027.92
WOOTEN OIL CO	FIRE	FUEL	1,099.26
WOOTEN OIL CO	SANITATION / ST	FUEL	1,509.37
		<b>TOTAL</b>	<b>\$ 547,188.11</b>

Motion was made by Alderman Sullivan and seconded by Alderman Morris that the preceding bills over/under \$1000.00 be paid when properly approved.  
Motion passed.

There being no further business, the meeting adjourned at 5:47 p.m.

Attest: \_\_\_\_\_  
Recorder-Treasurer                      Mayor

The General Welfare – Public Relations Committee met at City of Covington on June 14, 2022 at 4:00 p.m. with the following members present: Chairman Alderman Jeff Morris, Mayor Justin Hanson, Alderman John Edwards, and Alderman C H Sullivan. Also, present were Alderwoman Johnetta Yarbrough, Alderman Danny Wallace, Alderman Chris Richardson, Parks and Recreation Director Molly Glass, Personnel Director Eboni Eaton, Police Chief Donna Turner, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Morris called meeting to order.

Due to Airport Manager Andersons's absence, Alderman Morris reported May fuel sales totaling 10,173 gallons. A report showing project updates was presented.

Motion was made by Alderman Edwards and seconded by Alderman Sullivan to accept the airport report.

Motion passed.

Parks and Recreation Director Glass reported the veteran of the month for June is Tommye Cooper and will be recognized on June 14, 2022. The museum had 629 visitors for the month. There were 138 in attendance at Armed Forces Day, Memorial Garden, and Bench Dedication.

Motion was made by Alderman Sullivan and seconded by Alderman Edwards to accept the museum report.

Motion passed.

Parks and Recreation Director Glass reported soccer season finished and the department hosted a pool party for the participants. Closing ceremonies were held for softball and baseball. The city hosted a softball tournament on May 28<sup>th</sup>. The city will host a baseball tournament at Cobb Parr Park starting on June 24<sup>th</sup>. Food Truck Fridays will be every Friday in June and July across from City Hall except for July 1<sup>st</sup>. The 50<sup>th</sup> Annual BBQ Festival was June 3<sup>rd</sup> and 4<sup>th</sup>. The inaugural pickleball tournament was on June 4<sup>th</sup>. The special events committee meeting minutes were presented. There are not any requests for fees to be waived for these events.

Motion was made by Alderman Sullivan and seconded by Alderman Edwards to accept the park and recreation report.

Motion passed.

There being no further business, the meeting adjourned at 4:21 p.m.

The Finance and Administration Committee met at City of Covington on June 21, 2022 at 4:00 p.m. with the following members present: Chairman Alderman C H Sullivan, Mayor Justin Hanson, Aldermen: Johnetta Yarbrough, Danny Wallace, and Chris Richardson. Also, present were: Public Works Director David Gray, Fire Chief Richard Griggs, Building Official Lessie Fisher, Park and Recreation Director Molly Glass, Police Chief Donna Turner, Personnel Director Eboni Eaton, and Recorder-Treasurer Tina Dunn.

Alderman Sullivan called meeting to order.

Chamber Director Fletcher requested an appropriation of \$30,000.00 which will be used to fund the position of a downtown director. This will allow Covington to apply for TN Main Street Designation to become a certified main street community. After discussion, it was determined that additional funding is not available at the present time.

Personnel Director Eaton presented the revised purchasing ordinance for review. The amount required for bids was changed from \$25,000.00 to \$10,000.00. Additional verbiage was requested for Section 5-503 (2)(D) which involves accepting the lowest and best quote.

Motion was made by Mayor Hanson and seconded by Alderman Richardson to recommend the purchasing ordinance with amendment to the Board of Mayor and Alderman for approval. Motion passed.

Police Chief Turner presented the roof bid for the police department building for review. Champion Roofing submitted a bid of \$38,500.00. In a previous meeting, the budget was amended to include an additional \$75,000.00 for the damage that occurred from the February ice storm to the building. The work is estimated to begin in few months.

Motion was made by Mayor Hanson and seconded by Alderman Wallace to proceed and accept bid from Champion Roofing for the roof repair at the police department building. Motion passed.

Alderman Sullivan started the budget discussion for fiscal year 2022-23. The budget will need to be amended to include the roof repair at Children Family Services once the bid is opened on July 11<sup>th</sup>. This information will be brought for approval at the Finance & Administration Meeting on July 19, 2022.

There being no further discussion, the meeting adjourned at 4:45 p.m.



**MONTH TO DATE (2.75%)**

<b>REC/SALE</b>	<b>ACTUAL 2020-21</b>	<b>ACTUAL 2021-22</b>	<b>MONTH INC/(DEC)</b>	<b>MONTH INC/DEC %</b>
SEPT/JUL	\$ 363,501	\$ 364,011	\$ 510	0.1
OCT/AUG	\$ 343,254	\$ 338,938	\$ (4,316)	-1.3
NOV/SEP	\$ 334,410	\$ 355,452	\$ 21,042	6.3
DEC/OCT	\$ 357,781	\$ 361,711	\$ 3,930	1.1
JAN/NOV	\$ 347,045	\$ 382,511	\$ 35,466	10.2
FEB/DEC	\$ 426,869	\$ 442,266	\$ 15,397	3.6
MAR/JAN	\$ 351,934	\$ 340,498	\$ (11,436)	-3.2
APRIL/FEB	\$ 293,353	\$ 340,374	\$ 47,021	16.0
MAY/MAR	\$ 448,032	\$ 406,623	\$ (41,409)	-9.2
JUNE/APR	\$ 412,918	\$ 401,528	\$ (11,390)	-2.8
JULY/MAY	\$ 387,279			
AUG/JUNE	\$ 367,614			

TOTAL

**YEAR TO DATE (2.75%)**

<b>REC/SALE</b>	<b>ACTUAL 2020-21</b>	<b>ACTUAL 2021-22</b>	<b>MONTH INC/(DEC)</b>	<b>MONTH INC/DEC %</b>
SEPT/JUL	\$ 363,501	\$ 364,011	\$ 510	0.1
OCT/AUG	\$ 706,755	\$ 702,949	\$ (3,806)	-0.5
NOV/SEP	\$ 1,041,165	\$ 1,058,401	\$ 17,236	1.7
DEC/OCT	\$ 1,398,946	\$ 1,420,112	\$ 21,166	1.5
JAN/NOV	\$ 1,745,991	\$ 1,802,623	\$ 56,632	3.2
FEB/DEC	\$ 2,172,860	\$ 2,244,889	\$ 72,029	3.3
MAR/JAN	\$ 2,524,794	\$ 2,585,387	\$ 60,593	2.4
APRIL/FEB	\$ 2,818,147	\$ 2,925,761	\$ 107,614	3.8
MAY/MAR	\$ 3,266,179	\$ 3,332,384	\$ 66,205	2.0
JUNE/APR	\$ 3,679,097	\$ 3,733,912	\$ 54,815	1.5
JULY/MAY	\$ 4,066,376			
AUG/JUNE	\$ 4,433,990			

## ORDINANCE 1746

AN ORDINANCE PROVIDING FOR THE EXPENDITURE OF FUNDS BY THE VARIOUS DEPARTMENTS, INSTITUTIONS, OFFICES, AND AGENCIES OF THE CITY OF COVINGTON, TENNESSEE, UNTIL THE VARIOUS BUDGETS ARE ADOPTED AND APPROVED FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023.

BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE:

SECTION 1. That the various departments, institutions, offices, and agencies of the City of Covington, Tennessee are hereby authorized to expend funds for the Fiscal Year beginning July 1, 2021, at the same level as the previous Fiscal Year 2021-2022, but not exceed one-fourth (1/4) of said previous year's budget or until the 2022-23 Fiscal Year's Budget is adopted by said Board of Mayor and Aldermen of the City of Covington, Tennessee.

SECTION 2. That expenditures mandated by the State are rules and regulations adopted by the State shall be incorporated into the continuing budget authority.

SECTION 3. That all ordinances or parts of ordinances in conflict with the ordinance are hereby repealed, but all ordinances or parts of ordinances not in conflict with this ordinance shall remain in full force and effect.

SECTION 4. That this ordinance shall take effect from and after its passage, the welfare of the corporation demanding it.

PASSED by the Board of Mayor and Aldermen of the City of Covington, Tennessee, on third and final reading on the 28<sup>th</sup> of June, 2022.

ATTEST: \_\_\_\_\_  
Recorder-Treasurer Mayor

ORDINANCE 1747

AN ORDINANCE TO AMEND ORDINANCE "THE ANNUAL BUDGET FOR THE CITY OF COVINGTON, TENNESSEE FOR THE FISCAL YEAR 2021-22 " BEGINNING ON JULY 1, 2021 AND ENDING ON JUNE 30, 2022.

BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE:

Section 1. That there is hereby adopted the amendments to the total revenues and available funds and total expenditures (Annual Budget) for the City of Covington, Tennessee for Fiscal Year 2022 beginning on July 1, 2021 and ending on June 30, 2022 as follows:

(A) TOTAL REVENUES AND AVAILABLE FUNDS:

<b>General Fund</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Local Taxes	\$ 8,671,000.00	\$ -	\$ 8,671,000.00
Licenses & Permits	\$ 45,100.00	\$ -	\$ 45,100.00
Intergovernmental	\$ 2,190,200.00	\$ 1,500,000.00	\$ 3,690,200.00
Charges for Services	\$ 469,050.00	\$ -	\$ 469,050.00
Fines, Forfeits, & Penalty	\$ 175,000.00	\$ -	\$ 175,000.00
Other	\$ 342,500.00	\$ -	\$ 342,500.00
Public Enterprise	\$ 22,000.00	\$ -	\$ 22,000.00
Total Revenues	\$ 11,914,850.00		\$ 11,914,850.00
Beginning Cash Balance			\$ -
Total Available Funds	\$ 11,914,850.00	\$ 1,500,000.00	\$ 13,414,850.00

<b>State Street</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Intergovernmental	\$ 1,831,000.00	\$ 800,000.00	\$ 2,631,000.00
Total Revenues	\$ 1,831,000.00	\$ 800,000.00	\$ 2,631,000.00
Beginning Fund Balance			\$ -
Total Available Funds	\$ 1,831,000.00	\$ 800,000.00	\$ 2,631,000.00

<b>T C Museum</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Charges for Services	\$ 12,900.00	\$ -	\$ 12,900.00
Other	\$ 194,950.00	\$ -	\$ 194,950.00
Total Revenues	\$ 207,850.00		\$ 207,850.00
Beginning Fund Balance			\$ -
Total Available Funds	\$ 207,850.00	\$ -	\$ 207,850.00

Community Development	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Other	\$ -		
Public Enterprise	\$ 10,000.00	\$ -	\$ 10,000.00
Total Revenues	\$ 10,000.00	\$ -	\$ 10,000.00
Beginning Fund Balance			\$ -
Total Available Funds	\$ 10,000.00	\$ -	\$ 10,000.00

Solid Waste	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Charges for Services	\$ 1,590,000.00	\$ -	\$ 1,590,000.00
Other	\$ 2,000.00	\$ -	\$ 2,000.00
Public Enterprise	\$ 12,000.00	\$ -	\$ 12,000.00
Total Revenues	\$ 1,604,000.00	\$ -	\$ 1,604,000.00
Beginning Fund Balance			\$ 400,000.00
Total Available Funds	\$ 1,604,000.00	\$ -	\$ 1,604,000.00

Drug Fund	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Fines	\$ 14,000.00	\$ -	\$ 14,000.00
Other	\$ -	\$ -	\$ -
Total Revenues	\$ 14,000.00	\$ -	\$ 14,000.00
Beginning Fund Balance			\$ -
Total Available Funds	\$ 14,000.00	\$ -	\$ 14,000.00

PBACCT Bd Skg	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Other	\$ 168,500.00	\$ -	\$ 168,500.00
Total Revenues	\$ 168,500.00	\$ -	\$ 168,500.00
Beginning Fund Balance	\$ -		\$ -
Total Available Funds	\$ 168,500.00	\$ -	\$ 168,500.00

Water	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Licenses & Permits	\$ 5,000.00	\$ -	\$ 5,000.00
Other	\$ 85,000.00	\$ -	\$ 85,000.00
Public Enterprise	\$ 2,002,000.00	\$ -	\$ 2,002,000.00
Total Revenues	\$ 2,092,000.00	\$ -	\$ 2,092,000.00
Beginning Fund Balance			\$ -
Total Available Funds	\$ 2,092,000.00	\$ -	\$ 2,092,000.00

Sewer	2022 Proposed	Adjustments	Total
Intergovernmental	\$ -	\$ -	\$ -
Other	\$ 10,000.00	\$ -	\$ 10,000.00
Public Enterprise	\$ 2,549,000.00	\$ -	\$ 2,549,000.00
Total Revenues	\$ 2,559,000.00	\$ -	\$ 2,559,000.00
Beginning Fund Balance			\$ -
Total Available Funds	\$ 2,559,000.00	\$ -	\$ 2,559,000.00

Gas	2022 Proposed	Adjustments	Total
Licenses & Permits	\$ 1,000.00	\$ -	\$ 1,000.00
Other	\$ 51,210.00	\$ -	\$ 51,210.00
Public Enterprise	\$ 2,744,500.00	\$ -	\$ 2,744,500.00
Total Revenues	\$ 2,796,710.00	\$ -	\$ 2,796,710.00
Beginning Fund Balance	\$ -		\$ -
Total Available Funds	\$ 2,796,710.00	\$ -	\$ 2,796,710.00

Biomass Gasification	2022 Proposed	Adjustments	Total
Intergovernmental	\$ -		\$ -
Other	\$ 183,000.00	\$ -	\$ 183,000.00
Total Revenues	\$ 183,000.00	\$ -	\$ 183,000.00
Beginning Fund Balance	\$ -		\$ -
Total Available Funds	\$ 183,000.00	\$ -	\$ 183,000.00

Airport	2022 Proposed	Adjustments	Total
Intergovernmental	\$ 252,500.00	\$ 25,000.00	\$ 277,500.00
Other	\$ 50,000.00	\$ -	\$ 50,000.00
Public Enterprise	\$ 364,700.00	\$ -	\$ 364,700.00
Total Revenues	\$ 667,200.00	\$ 25,000.00	\$ 692,200.00
Beginning Fund Balance	\$ -		
Total Available Funds	\$ 667,200.00	\$ 25,000.00	\$ 692,200.00

Cemetery	2022 Proposed	Adjustments	Total
Other	\$ 3,500.00	\$ 10,000.00	\$ 13,500.00
Total Revenues	\$ 3,500.00	\$ -	\$ 3,500.00
Beginning Fund Balance	\$ -		\$ -
Total Available Funds	\$ 7,000.00	\$ -	\$ 7,000.00

(B) Expenditures:

<b>General Fund</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Governmental Administrative	\$ 3,104,684.00	\$ 400,000.00	\$ 400,000.00
City Court	\$ 12,000.00	\$ 125.00	\$ 12,125.00
General Elections	\$ -	\$ -	\$ -
Recorder-Treasurer	\$ 399,650.00	\$ 10,000.00	\$ 409,650.00
City Attorney	\$ 66,000.00	\$ -	\$ 66,000.00
Purchasing	\$ 206,840.00	\$ 15,000.00	\$ 221,840.00
Data Processing	\$ 73,500.00	\$ -	\$ 73,500.00
Developmental Services	\$ 202,700.00	\$ -	\$ 202,700.00
Grounds Maintenance	\$ 403,700.00	\$ -	\$ 403,700.00
City Hall	\$ 46,800.00	\$ -	\$ 46,800.00
CMC Building	\$ 98,400.00	\$ -	\$ 98,400.00
Police Department	\$ 2,491,431.00	\$ 350,000.00	\$ 2,841,431.00
Fire Department	\$ 2,009,500.00	\$ 100,000.00	\$ 2,109,500.00
Outside Fire	\$ 109,000.00	\$ -	\$ 109,000.00
Civil Defense	\$ 30,000.00	\$ 20,000.00	\$ 50,000.00
Street Department	\$ 917,570.00	\$ (200,000.00)	\$ 717,570.00
Street Lighting	\$ 17,000.00	\$ -	\$ 17,000.00
City Garage	\$ 182,400.00	\$ -	\$ 182,400.00
Cemetery Maintenance	\$ 1,000.00	\$ 4,000.00	\$ 5,000.00
GIS Department	\$ 8,500.00	\$ -	\$ 8,500.00
Industrial Department	\$ 2,000.00	\$ -	\$ 2,000.00
Rabies and Animal Control	\$ 24,600.00	\$ -	\$ 24,600.00
Recreation Administration	\$ 92,400.00		\$ 92,400.00
Recreation Center	\$ 5,000.00	\$ 80,000.00	\$ 85,000.00
Playgrounds	\$ 103,000.00	\$ 125,000.00	\$ 228,000.00
Pool	\$ 158,300.00	\$ -	\$ 158,300.00
Sportsplex	\$ 267,500.00	\$ -	\$ 267,500.00
Sports/Recreation Program	\$ 238,660.00	\$ 15,000.00	\$ 15,000.00
Home Program	\$ 375,000.00	\$ (200,000.00)	\$ 175,000.00
Education	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Debt Service	\$ 218,625.00	\$ -	\$ 218,625.00
Total Appropriations	\$ 11,880,760.00	\$ 734,125.00	\$ 12,614,885.00

<b>State Street</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Highways, Streets, Lighting	\$ 1,831,000.00	\$ 800,000.00	\$ 2,631,000.00
Total Appropriations	\$ 1,831,000.00	\$ 800,000.00	\$ 2,631,000.00

<b>Museum</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Museum/nature Center	\$ 195,810.00	\$ -	\$ 195,810.00
Total Appropriations	\$ 195,810.00	\$ -	\$ 195,810.00

<b>Community Development</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Slum/Blighted Areas	\$ 10,000.00	\$ -	\$ 10,000.00
Total Appropriations	\$ 10,000.00	\$ -	\$ 10,000.00

<b>Solid Waste Mgmt</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Solid Waste Mgmt	\$ 1,572,697.00	\$ -	\$ 1,572,697.00
Debt Service	\$ 2,217.00	\$ -	\$ 2,217.00
Total Appropriations	\$ 1,574,914.00	\$ -	\$ 1,574,914.00

<b>Drug</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Drug Investigation	\$ 10,000.00	\$ -	\$ 10,000.00
Total Appropriations	\$ 10,000.00	\$ -	\$ 10,000.00

<b>PBACCT BD Skg</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Debt Service	\$ 168,500.00	\$ -	\$ 168,500.00
Total Appropriations	\$ 168,500.00	\$ -	\$ 168,500.00

<b>Water</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Purification	\$ 517,100.00	\$ -	\$ 517,100.00
Transmission & Distribution	\$ 566,500.00	\$ -	\$ 566,500.00
Water Administration	\$ 865,480.00	\$ -	\$ 865,480.00
Debt Service	\$ 56,300.00	\$ -	\$ 56,300.00
Total Appropriations	\$ 2,005,380.00	\$ -	\$ 2,005,380.00

<b>Sewer</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Collection	\$ 245,800.00	\$ 30,000.00	\$ 275,800.00
Treatment & Disposal	\$ 743,400.00	\$ 300,000.00	\$ 1,043,400.00
Sewer Administration	\$ 1,232,300.00	\$ -	\$ 1,232,300.00
Debt Service	\$ 144,890.00	\$ -	\$ 144,890.00
Total Appropriations	\$ 2,366,390.00	\$ 330,000.00	\$ 2,696,390.00

<b>Gas</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Purchased Gas	\$ 1,587,000.00	\$ -	\$ 1,587,000.00
Transmission & Distribution	\$ 410,500.00	\$ -	\$ 410,500.00
Administrative	\$ 798,670.00	\$ -	\$ 798,670.00
Total Appropriations	\$ 2,796,170.00	\$ -	\$ 2,796,170.00

<b>Biomass Gasification</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Gasification	\$ 123,000.00	\$ -	\$ 123,000.00
Debt Service	\$ 60,000.00	\$ -	\$ 60,000.00
Total Appropriations	\$ 183,000.00	\$ -	\$ 183,000.00

<b>Airport</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Airport Expenses	\$ 662,800.00	\$ 25,000.00	\$ 687,800.00
Debt Service		\$ -	\$ -
Total Appropriations	\$ 662,800.00	\$ 25,000.00	\$ 687,800.00

<b>Cemetery</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Cemetery Expenditures	\$ 3,500.00	\$ 10,000.00	\$ 13,500.00
Total Appropriations	\$ 3,500.00	\$ 10,000.00	\$ 13,500.00

\$ 23,688,224.00	\$ 1,899,125.00	\$ 25,587,349.00
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Section 2. That all ordinances or parts of ordinances in conflict with this ordinance be and the same are hereby repealed; but all ordinances not in conflict with this ordinance remain in full force and effect.

Section 3. That this ordinance shall take effect from and after its passage, the welfare to the corporation demanding it.

Passed by the Board of Mayor and Aldermen of the City of Covington, Tennessee on third and final reading on this 28<sup>th</sup> day of June 2022.

ATTEST:

\_\_\_\_\_  
Recorder-Treasurer

\_\_\_\_\_  
Mayor

Passed 1<sup>st</sup> Reading

Passed 2<sup>nd</sup> Reading

Public Hearing

Passed 3<sup>rd</sup> and Final Reading



## ORDINANCE 1748

AN ORDINANCE TO AMEND ORDINANCE NO. 383 PASSED AND APPROVED NOVEMBER 11, 1924 AND TO PROVIDE REVENUE FROM MUNICIPAL PURPOSES FOR THE CITY OF COVINGTON, TENNESSEE, FOR THE YEAR 2022, AND OTHER YEARS THEREAFTER AND TO REPEAL ALL AMENDATORY ORDINANCES OF SAID ORDINANCE NO. 383 IN CONFLICT WITH THIS ORDINANCE.

BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE:

Section 1. That Ordinance No. 383 be amended as to provide a tax of \$1.2413 (certified tax rate) on each \$100.00 worth of taxable property, real and personal within the corporate limits of the City thereafter or until otherwise provided and such tax shall be for the General Fund.

Section 2. That all public utilities assessed by the Tennessee Public Service commission shall pay an ad valorem tax upon each \$100.00 worth of taxable property within the City as shown by their assessments to the City of Covington, Tennessee, for the year 2022 and each year thereafter or until otherwise provided, as assessed by the Tennessee Public Service Commission and so assessed and collected shall be distributed as set out in Section 1 of this Ordinance.

Section 3. That all other provisions of said Ordinance No. 383 as modified and amended therein shall remain in full force and effect and that all amendatory ordinances of said Ordinance No. 383 in conflict with this ordinance be and the same are hereby repealed and that this ordinance shall take effect from and after its passage, the welfare of the corporation demanding it.

Passed by the Board of Mayor and Aldermen of the City of Covington, Tennessee, on third and final reading on the 28<sup>th</sup> day of June, 2022.

ATTEST: \_\_\_\_\_  
Recorder-Treasurer

\_\_\_\_\_  
Mayor

## ORDINANCE 1749

### AN ORDINANCE OF THE CITY OF COVINGTON, TENNESSEE ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023.

WHEREAS, Tennessee Code Annotated Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each Municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

### NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows for fiscal year 2023:

<b>General Fund</b>	<b>2021 Actual</b>	<b>2022 Estimated</b>	<b>2023 Proposed</b>
Local Taxes	\$ 9,594,242.00	\$ 8,671,000.00	\$ 8,818,000.00
Licenses & Permits	\$ 79,658.00	\$ 45,100.00	\$ 64,100.00
Intergovernmental	\$ 1,858,329.00	\$ 2,190,200.00	\$ 1,965,600.00
Charges for Services	\$ 475,516.00	\$ 469,050.00	\$ 389,550.00
Fines, Forfeits, & Penalty	\$ 166,131.00	\$ 175,000.00	\$ 200,000.00
Other	\$ 609,001.00	\$ 342,500.00	\$ 569,000.00
Public Enterprise	\$ 23,907.00	\$ 22,000.00	\$ 22,000.00
Total Revenues	\$ 12,806,784.00	\$ 11,914,850.00	\$ 12,028,250.00
Beginning Fund Balance			
Total Available Funds	\$ 12,806,784.00	\$ 11,914,850.00	\$ 12,028,250.00

<b>State Street</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Intergovernmental	\$ 330,878.00	\$ 1,831,000.00	\$ 326,000.00
Total Revenues	\$ 330,878.00	\$ 1,831,000.00	\$ 326,000.00
Beginning Fund Balance			
Total Available Funds	\$ 330,878.00	\$ 1,831,000.00	\$ 326,000.00

<b>T C Museum</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Charges for Services	\$ 7,953.00	\$ 12,900.00	\$ 12,900.00
Other	\$ 154,244.00	\$ 194,950.00	\$ 194,950.00
Total Revenues	\$ 162,197.00	\$ 207,850.00	\$ 207,850.00
Beginning Fund Balance			
Total Available Funds	\$ 162,197.00	\$ 207,850.00	\$ 207,850.00

<b>Community Development</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Other	\$ -	\$ -	\$ -
Public Enterprise	\$ 671.00	\$ 10,000.00	\$ 8,000.00
Total Revenues	\$ 671.00	\$ 10,000.00	\$ 8,000.00
Beginning Fund Balance			
Total Available Funds	\$ 671.00	\$ 10,000.00	\$ 8,000.00

<b>Solid Waste</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Charges for Services	\$ 1,605,957.00	\$ 1,590,000.00	\$ 1,625,000.00
Other	\$ 49,471.00	\$ 2,000.00	\$ -
Public Enterprise	\$ 15,206.00	\$ 12,000.00	\$ 12,000.00
Total Revenues	\$ 1,670,634.00	\$ 1,604,000.00	\$ 1,637,000.00
Beginning Fund Balance			
Total Available Funds	\$ 1,670,634.00	\$ 1,604,000.00	\$ 1,637,000.00

<b>Drug Fund</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Fines	\$ 32,012.00	\$ 14,000.00	\$ 10,000.00
Other	\$ 23,360.00	\$ -	\$ -
Total Revenues	\$ 55,372.00	\$ 14,000.00	\$ 10,000.00
Beginning Fund Balance			
Total Available Funds	\$ 55,372.00	\$ 14,000.00	\$ 10,000.00

<b>PBACCT Bd Skg</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Other	\$ 163,424.00	\$ 168,500.00	\$ 173,900.00
Total Revenues	\$ 163,424.00	\$ 168,500.00	\$ 173,900.00
Beginning Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 163,424.00	\$ 168,500.00	\$ 173,900.00

<b>Water</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Licenses & Permits	\$ 4,485.00	\$ 5,000.00	\$ 5,000.00
Other	\$ 450,256.00	\$ 85,000.00	\$ 76,000.00
Public Enterprise	\$ 2,078,470.00	\$ 2,002,000.00	\$ 2,164,000.00
Total Revenues	\$ 2,533,211.00	\$ 2,092,000.00	\$ 2,245,000.00
Beginning Fund Balance			
Total Available Funds	\$ 2,533,211.00	\$ 2,092,000.00	\$ 2,245,000.00

<b>Sewer</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Intergovernmental	\$ -	\$ -	\$ -
Other	\$ 12,848.00	\$ 10,000.00	\$ 1,000.00
Public Enterprise	\$ 2,616,893.00	\$ 2,549,000.00	\$ 2,690,000.00
Total Revenues	\$ 2,629,741.00	\$ 2,559,000.00	\$ 2,691,000.00
Beginning Fund Balance			
Total Available Funds	\$ 2,629,741.00	\$ 2,559,000.00	\$ 2,691,000.00

<b>Gas</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Licenses & Permits	\$ 1,750.00	\$ 1,000.00	\$ 1,000.00
Other	\$ 3,581.00	\$ 51,210.00	\$ 5,608.00
Public Enterprise	\$ 2,594,861.00	\$ 2,744,500.00	\$ 3,219,000.00
Total Revenues	\$ 2,600,192.00	\$ 2,796,710.00	\$ 3,225,608.00
Beginning Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 2,600,192.00	\$ 2,796,710.00	\$ 3,225,608.00

<b>Biomass Gasification</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Intergovernmental	\$ -	\$ -	\$ -
Other	\$ 128,108.00	\$ 183,000.00	\$ 160,000.00
Total Revenues	\$ 128,108.00	\$ 183,000.00	\$ 160,000.00
Beginning Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 128,108.00	\$ 183,000.00	\$ 160,000.00

<b>Airport</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Intergovernmental	\$ 107,717.00	\$ 252,500.00	\$ 320,425.00
Other	\$ 51,358.00	\$ 50,000.00	\$ 50,000.00
Public Enterprise	\$ 368,872.00	\$ 364,700.00	\$ 377,750.00
Total Revenues	\$ 527,947.00	\$ 667,200.00	\$ 748,175.00
Beginning Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 527,947.00	\$ 667,200.00	\$ 748,175.00

<b>Cemetery</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Other	\$ 11,440.00	\$ 3,500.00	\$ 6,000.00
Total Revenues	\$ 11,440.00	\$ 3,500.00	\$ 6,000.00
Beginning Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 11,440.00	\$ 3,500.00	\$ 6,000.00
	\$ 23,620,599.00	\$ 24,051,610.00	\$ 23,466,783.00

SECTION 2. That the governing body appropriates from these anticipated revenues and Unexpended and unencumbered funds as follows:

<b>General Fund</b>	<b>2021 Actual</b>	<b>2022 Estimated</b>	<b>2023 Proposed</b>
Governmental Administrative	\$ 3,259,698.00	\$ 3,104,684.00	\$ 3,079,883.00
City Court	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
General Elections	\$ -	\$ -	\$ -
Recorder-Treasurer	\$ 378,134.00	\$ 399,650.00	\$ 361,100.00
City Attorney	\$ 40,581.00	\$ 66,000.00	\$ 56,000.00
Purchasing	\$ 208,038.00	\$ 206,840.00	\$ 202,890.00
Data Processing	\$ 92,211.00	\$ 73,500.00	\$ 78,000.00
Developmental Services	\$ 165,604.00	\$ 202,700.00	\$ 266,600.00
Grounds Maintenance	\$ 359,489.00	\$ 403,700.00	\$ 386,400.00
City Hall	\$ 43,485.00	\$ 46,800.00	\$ 41,800.00
CMC Building	\$ 81,980.00	\$ 98,400.00	\$ 79,900.00
Police Department	\$ 2,627,530.00	\$ 2,491,431.00	\$ 2,698,000.00
Fire Department	\$ 2,178,014.00	\$ 2,009,500.00	\$ 2,134,900.00
Outside Fire	\$ 92,605.00	\$ 109,000.00	\$ 112,000.00
Civil Defense	\$ 41,822.00	\$ 30,000.00	\$ 44,800.00
Street Department	\$ 451,165.00	\$ 917,570.00	\$ 1,097,850.00
Street Lighting	\$ 14,024.00	\$ 17,000.00	\$ 10,300.00
City Garage	\$ 171,127.00	\$ 182,400.00	\$ 185,500.00
Cemetery Maintenance	\$ 326.00	\$ 1,000.00	\$ 2,000.00
Gis Department	\$ 8,323.00	\$ 8,500.00	\$ 8,500.00
Industrial Department	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Rabies and Animal Control	\$ 46,052.00	\$ 24,600.00	\$ 18,000.00
Recreation Administration	\$ 88,002.00	\$ 92,400.00	\$ 85,200.00
Recreation Center	\$ 17,866.00	\$ 5,000.00	\$ 10,000.00
Playgrounds	\$ 203,973.00	\$ 103,000.00	\$ 82,000.00
Pool	\$ 159,738.00	\$ 158,300.00	\$ 147,300.00
Sportsplex	\$ 261,708.00	\$ 267,500.00	\$ 308,100.00
Sports/Recreation Programs	\$ 246,905.00	\$ 238,660.00	\$ 238,220.00
Home Program	\$ 418.00	\$ 375,000.00	\$ -

Education	\$ 17,744.00	\$ 15,000.00	\$ 25,000.00
Debt Service	\$ 193,367.00	\$ 218,625.00	\$ 224,700.00
Total Appropriations	\$ 11,463,929.00	\$ 11,880,760.00	\$ 11,998,943.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 11,463,929.00	\$ 11,880,760.00	\$ 11,998,943.00

<b>State Street</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Highways, Streets, Lighting	\$ 413,839.00	\$ 1,831,000.00	\$ 326,000.00
Total Appropriations	\$ 413,839.00	\$ 1,831,000.00	\$ 326,000.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 413,839.00	\$ 1,831,000.00	\$ 326,000.00

<b>Museum</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Museum/nature Center	\$ 163,846.00	\$ 195,810.00	\$ 197,710.00
Total Appropriations	\$ 163,846.00	\$ 195,810.00	\$ 197,710.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 163,846.00	\$ 195,810.00	\$ 197,710.00

<b>Community Development</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Slum/Blighted Areas	\$ (3,069.00)	\$ 10,000.00	\$ 8,000.00
Total Appropriations	\$ (3,069.00)	\$ 10,000.00	\$ 8,000.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ (3,069.00)	\$ 10,000.00	\$ 8,000.00

<b>Solid Waste Mgmt</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Solid Waste Mgmt	\$ 1,523,591.00	\$ 1,572,697.00	\$ 1,600,800.00
Debt Service	\$ 10,782.00	\$ 2,217.00	\$ 2,243.00
Total Appropriations	\$ 1,534,373.00	\$ 1,574,914.00	\$ 1,603,043.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 1,534,373.00	\$ 1,574,914.00	\$ 1,603,043.00

<b>Drug</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Drug Investigation	\$ 8,629.00	\$ 10,000.00	\$ 49,000.00
Total Appropriations	\$ 8,629.00	\$ 10,000.00	\$ 49,000.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 8,629.00	\$ 10,000.00	\$ 49,000.00

<b>PBACCT BD Skg</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Debt Service	\$ 163,423.00	\$ 168,500.00	\$ 173,900.00
Total Appropriations	\$ 163,423.00	\$ 168,500.00	\$ 173,900.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 163,423.00	\$ 168,500.00	\$ 173,900.00

<b>Water</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Purification	\$ 398,628.00	\$ 517,100.00	\$ 551,800.00
Transmission & Distribution	\$ 605,411.00	\$ 561,500.00	\$ 526,300.00
Water Administration	\$ 799,555.00	\$ 870,480.00	\$ 1,047,280.00
Debt Service	\$ 60,299.00	\$ 56,300.00	\$ 55,700.00
Total Appropriations	\$ 1,863,893.00	\$ 2,005,380.00	\$ 2,181,080.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 1,863,893.00	\$ 2,005,380.00	\$ 2,181,080.00

<b>Sewer</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Collection	\$ 422,624.00	\$ 245,800.00	\$ 261,300.00
Treatment & Disposal	\$ 736,993.00	\$ 738,400.00	\$ 876,200.00
Sewer Administration	\$ 1,153,359.00	\$ 1,237,300.00	\$ 1,271,400.00
Debt Service	\$ 153,217.00	\$ 144,890.00	\$ 90,600.00
Total Appropriations	\$ 2,466,193.00	\$ 2,366,390.00	\$ 2,499,500.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 2,466,193.00	\$ 2,366,390.00	\$ 2,499,500.00

<b>Gas</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Purchased Gas	\$ 1,535,914.00	\$ 1,587,000.00	\$ 1,988,000.00
Transmission & Distribution	\$ 398,144.00	\$ 410,500.00	\$ 351,000.00
Administrative	\$ 715,697.00	\$ 783,270.00	\$ 853,100.00
Debt Service	\$ -	\$ 15,400.00	\$ 15,400.00
Total Appropriations	\$ 2,649,755.00	\$ 2,796,170.00	\$ 3,207,500.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 2,649,755.00	\$ 2,796,170.00	\$ 3,207,500.00

<b>Biomass Gasification</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Gasification	\$ 33,166.00	\$ 123,000.00	\$ 36,000.00
Debt Service	\$ 22,769.00	\$ 60,000.00	\$ 124,000.00
Total Appropriations	\$ 55,935.00	\$ 183,000.00	\$ 160,000.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 55,935.00	\$ 183,000.00	\$ 160,000.00

<b>Airport</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Airport Expenses	\$ 446,482.00	\$ 662,800.00	\$ 747,900.00
Debt Service			
Total Appropriations	\$ 446,482.00	\$ 662,800.00	\$ 747,900.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 446,482.00	\$ 662,800.00	\$ 747,900.00
<b>Cemetery</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Cemetery Expenditures	\$ 2,217.00	\$ 3,500.00	\$ 6,000.00
Total Appropriations	\$ 2,217.00	\$ 3,500.00	\$ 6,000.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 2,217.00	\$ 3,500.00	\$ 6,000.00
	\$ 21,229,445.00	\$ 23,688,224.00	\$ 23,158,576.00

SECTION 3. At the end of the current fiscal year the governing body estimates balances/ (deficits) as follows:

General	\$ 3,000,000.00
State Street	\$ 50,000.00
T. C. Museum	\$ 100,000.00
Community Development	\$ 150,000.00
Solid Waste	\$ 1,000,000.00
Drug Fund	\$ 50,000.00
PBACCT BD Skg	\$ 2,000.00
Water	\$ 5,500,000.00
Sewer	\$ 4,000,000.00
Gas	\$ 10,000,000.00
Biomass Gasification	\$ 0.00
Airport	\$ 100,000.00
Cemetery	\$ 300,000.00

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Principal	Interest Requirements	Debt Authorized and Unissued	Principal Outstand 6/30/21
Bonds	\$349,755.00	\$104,943.00	\$1,255,000.00	\$2,890,313.00
Notes	\$428,992.00	\$117,797.00		\$5,089,098.00
Capital Leases	\$630,438.00	\$ 65,655.00		\$ 2,380,657.00
Other Debt				



SECTION 5. During the coming fiscal year, the governing body has planned capital projects and Proposed funding as follows:  
Pavement Project – Various Roads

SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the Tennessee Code Annotated.

SECTION 7. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the Tennessee Code Annotated. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balance and the number of full-time equivalent employees required by Section 6-56-206, Tennessee Code Annotated will be attached.

SECTION 9: There is hereby levied a property tax of the certified tax rate of \$1.2413 per \$100 of assessed value on all real and personal property.

SECTION 10. This annual operating and capital budget ordinance and supporting documents Shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has notes issued pursuant to Title 9, Chapter 21, Tennessee Code Annotated or loan agreements with a public building authority Issued pursuant to Title 12, Chapter 10, Tennessee Code Annotated approved by the Comptroller of the Treasury or Comptroller's Designee within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21, Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes, or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptrollers Designee.

SECTION 11. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 12. All ordinances or parts of ordinances in conflict with any provision of this ordinance is hereby repealed.

SECTION 13. This ordinance shall take effect July 1, 2022, the public welfare requiring it.

\_\_\_\_\_  
Mayor

Attested: \_\_\_\_\_  
Recorder-Treasurer

Passed First Reading \_\_\_\_\_

Passed Second Reading \_\_\_\_\_

Passed Third and Final Reading \_\_\_\_\_

**ORDINANCE NUMBER 1750**

**AN ORDINANCE TO AMEND ORDINANCE 1741 THE "ADMINISTRATIVE ORDINANCE" OF THE CITY OF COVINGTON.**

WHEREAS, Ordinance 1750 has not been codified as a part of the Covington Municipal Code but is maintained along with any amendments in the Office of the Recorder-Treasurer; and

WHEREAS, the Board of Mayor and Aldermen wish to amend the Administrative Ordinance;

**NOW, THEREFORE BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TN, THAT:**

Section 1. Ordinance "Administrative Ordinance" shall be amended by: adding the following rates and fees: The following rates and/or fees are being added civic center optional add-ons, discounts, damage deposits The following rates and/or fees will be increased AC pick up, AC housing per night, maintenance fee per grave, life safety inspections, fence permit, nonrefundable processing fee, building permit, sign permit, natural gas rate, water and weights monthly (line 15), museum conference room rental, BZA and BPMA fees, planning commission all fees, sewer tap, pressurized sewer system, industrial surcharge, all sewer rates, solid waste RO, dumpsters, special event cpw per hour per person, special events percent allowed to waive, water tap, all water rates. The following rates and/or fees will be decreased sportsplex or pool monthly (line 4), water & weights monthly (line 4), sportsplex or pool monthly (line15), art classes' members & non-members, sale of brick. The following rates and/or fees are being deleted taxicab license & permit, taxicab license & permit renewal, stage rental.

Section 2. Automatic adjustment of Rates to Reflect Cost of Living: shall be adjusted on an annual basis in an amount equal to the percentage change in the Consumer Price Index for Urban Areas (CPI U, US City Average, and All Items) for the prior calendar year as determined by the U.S. Department of Labor. Said annual adjustment shall be effective with the July billing cycle each year. This will apply to water, sewer, and natural gas rates for FY 2022/2023. The Board of Mayor and Aldermen may reject the automatic adjustment by passage of a resolution.

Section 3. This ordinance shall take effect from and after its passage, the welfare of the corporation demanding it.

**PASSED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON 3<sup>RD</sup> AND FINAL READING THIS 28th DAY OF June, 2022.**

Attest: \_\_\_\_\_

Recorder-Treasurer

Mayor

Passed on 1<sup>st</sup> Reading May 24, 2022

Passed on 2<sup>nd</sup> Reading June 14, 2022

Public Hearing June 28, 2022

Passed on 3<sup>rd</sup> Reading June 28, 2022

[illegible]

Animal Control  
FY 2022/2023

1	Description	Fee								
2										
3	Pick Up	\$40.00								
4	Housing per night	\$20.00								
5	Veterinary Care & Testimony	actual cost								
6	Fowl Permit	\$35.00								
7										
8	Fine per violation upon conviction in City Court	\$50.00								
9										
10										
11										
12										
13										
14										
15										
16										
17										
18										
19										
20										
21										
22										
23										
24										
25										
26										

## FY 2022/2023

[illegible]

Civic Center  
FY 2022/2023

[illegible]

Code Department  
FY 2022/2023

[illegible]



Code Department  
FY 2022/2023

[illegible]

## FY 2022/2023

[illegible]

COURT  
FY 2022/2023

[illegible]

Fire Department  
FY 2022/2023

1	Description						Fee	
2	Hazardous Materials-Cost Recovery						actual cost	
3	<b>MUNICIPAL</b>							
4	False Alarm - Commercial							
5	First 3 per year						\$0.00	
6	Each Additional per year						\$50.00	
7								
8								
9	<b>RURAL</b>							
10	Fire Subscription - Annual						\$75.00	
11	Deposit - One Commercial - per Incident						\$500.00	
12	Deposit - One Residential & Accessory & Motor Vehicle - per Incident						\$500.00	
14	per Incident Fee - insured						\$1,000.00	
15	per Incident Fee - uninsured					\$400 per hour with minimum of 2 hours		
	<b>MISCELLANEOUS</b>							
16	Permit - Open Burn						\$50.00	
17	Fire Reports					As allowed per TCA 10-7-503		
19	Food Truck Annual Inspection						\$50.00	
20	Pyrotechnics						\$50.00	
22	Fire Hydrant Flow Reports						\$75.00	
23	Fire hydrant inspection-private						\$50.00 ea	

Fire Department  
FY 2022/2023

[illegible]

Miscellaneous  
FY 2022/2023

1	Description		Fee:		
2	<b>Business Licenses</b>				
3	Privilege Tax - Business License		\$15.00	TCA 67-4-723 (a)(1)	
4	Privilege Tax - Minimum Business License		\$15.00	TCA 67-4-723(b)(1)	
5	Renewal Minimum Business License		\$15.00	TCA 67-4-723(b)(1)	
6	<b>Beer</b>				
	Beer Permits Application Fee				
7	(nonrefundable)		\$250.00	TCA 57-5-104(a)	
8	Beer Permits Annual Renewal		\$100.00	TCA 57-5-104(b)(1)	
9	Beer Civil Penalty - sale to minors	Not to exceed	TCA 57-5-108 (2)(a) \$1000.00 each offense if a Responsible Vendor		
10	Beer Civil Penalty - sale to minors		TCA 57-5-108 (2)(b) \$2500.00 each offense if not a Responsible Vendor		
11	Beer Civil Penalty -any other offense	Not to exceed	TCA 57-5-108-(2)(b) \$1000.00 each offense		
12	<b>Liquor</b>				
	Intoxicating Liquor License - Package and				
13	Wine in Grocery Stores		\$250.00		
14	Inspection Fee - Liquor		5%	TCA 57-3-503(a)	
	Failure to collect, report, and/or pay				
15	Inspection fee - penalty		10% of the fee due	TCA 57-3-503(b)	
16	Renewal of Liquor License		Same as paid to TN ABC TCA 57-4-301		
17					
18	Nonpayment of Check		\$20.00	TCA 9-1-109	
19	Nonpayment of Check/Handling		\$30.00	TCA 47-29-102	
20	Notary Fee		\$5.00		

Miscellaneous  
FY 2022/2023

21	Utility Fees					
22	Reconnect during business hours			\$50.00		
23	After Hours Service Call			\$100.00		
24	Reconnect fee - if bill not paid by 8:30am morning after services are reestablished			\$25.00		
25	Nonrefundable User Fee			\$25.00		
26	Transfer			\$25.00		
27						
28						
29						
30	Transient Vendor Permits					
31	Permit Application & Renewal			\$50.00 for each 14 day period	TCA 67-4-710	
32	Permit Surety Bond			\$2,500.00		
33	<b>SOB</b>					
34	Sexually Oriented Business Permit			\$100.00		
35	SOB Injunction Fee			\$500.00		
36	SOB Annual Permit Fee			\$850.00		
37	SOB Permit Transfer Fee			20%		
38	SOB Employee License			\$25.00		
39	SOB Employee Annual Renewal			\$25.00		
40						
41						
42						
43						

Natural Gas Service  
FY 2022/2023

[illegible]



Parks Rec  
FY 2022/2023

1	Description											
2	<b>Membership</b>											
3												
4	Single Resident			Season Oct.- April								
5	Family Resident			Annual								
6	Single Non-Resident											
7	Family Non-Resident											
8	Senior (55 & Over)											
9	Special Needs Adults											
10	Corporate Rate											
11	Corporate Family											
12	City Employee Single											
13	City Employee Family											
14	Students (College ID Required)											
15	Military/Fire/Police/Teacher-Single											
16	Military/Fire/Police/Teacher-Family											
17	Guest Fee											

Parks Rec  
FY 2022/2023

			Starts the day school lets out ends day school starts back				Military Discounts \$54.00
18	Kids Summer Pass ages 8-17		\$60.00				
19	2 or more at the same addressed home		\$90.00				\$81.00
20							
	Swim Lessons: 1st Session 2nd Session 3rd Session				\$100(3)perfamily		
21	4 or more Sessions	\$50 Siblings					
22							
23	Pool Admission -Non-member		\$7.00				\$6.00
		\$150.00 for 2 hours; \$25.00 per additional hour \$45.00 deposit includes lifeguard					\$135.00
24	Pool Party						
25							
26	Race Timing System		\$750.00				\$675.00
27							
28	Pavilion Usage/Pole Barn	\$50.00 4 hours or less; \$20.00 per hour after 4 hours					\$45.00
29	Turf (field drying material)	\$20.00 per bag					
30	Parks & Recs Employees & Contractors	\$25.00 per hour per employee between games only					
31	Ballfield Rentals (Practice)	Time Slot for a rental - One and a half hours (90 minutes)	\$30.00 without lights \$40.00 with lights				
32	<b>Park Bench Dedications</b>						
33	Park Bench New Only	\$1,000.00					
34	Park Bench Plaque	\$350.00					

Parks Rec  
FY 2022/2023

	Tipton County Museum, Veterans' Memorial and Nature Center				Military Discount			
54				\$100.00 per hour during business hours. \$150.00 per hour after business hours. \$150.00 refundable deposit				
55	Museum Conference Room							
56	Dues							
57	Individual, Military Family, Senior Family			\$25.00				
58	Family Membership			\$30.00				
59	Contributor			\$50.00				
60	Philanthropist			\$100.00				
61	Benefactor			\$200.00				
62	Corporate Sponsor			\$500.00				
63								
64	Lecture Series - Non Members			\$5.00		\$4.00		
65	Art Classes - Members			\$15.00 per		\$14.00		
66	Art Classes - Non Members			\$20.00 per		\$19.00		
67	Brick, Sale of			\$100.00				
68	Education							
69	School programs of 10 or more			\$5.00 per child				
70	Saturday Workshops for school age children			\$8.00 per child Non Members		\$7.00		
	Booth Rentals - If selling products - *not applicable to Core Member							
71	Organization			\$25.00				

Parks Rec  
FY 2022/2023

	*Core Member Organization Examples - VFW, OCR, Veteran Council, American Legion, TRABBA, DAR, Out of the Woods Wildlife, ect.									

Planning  
FY 2022/2023

1	Description							Fee				
2												
3	<b>BZA and BPMA</b>											
4	Administrative Review							No Charge				
5	Special Exception							\$200.00				
6	Variance							\$200.00				
7												
8	<b>Planning Commission</b>											
9												
10	Rezoning/Text Amendment							\$200.00 plus \$5.00 per required mailed notice				
11	Site Plan Review/Design Guidelines							\$300.00				
12	Minor Subdivision Plat							\$150.00				
13	Major Subdivision Preliminary Plat							\$300.00 plus \$10.00 per lot				
14	Major Subdivision Construction Plat							\$300.00 plus \$40.00 per lot				
15	Major Subdivision Final Plat							\$300.00 plus \$25.00 per lot				
16												
17												
18	Zoning Verification Request							\$40.00				
19												
20												
21	Advertising Fee per Agenda Item							\$75.00				
22												
23	HZC/Processing Fee							\$25.00				
24												

Police Department  
FY 2022/2023

1	Description				Fee	
2						
3	Reports accident/incident			As allowed per TCA 10-7-503		
4						
5	Seized Vehicles					
6	Impounding Fee				Impounding fee shall be equal to the wrecker service fee for towing the vehicle	
7	Daily Storage Fees				\$40.00	
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						

Records Copies  
FY 2022/2023[illegible]

## FY 2022/2023

[illegible]



[illegible]

[illegible]

Solid Waste  
FY 2022/2023[illegible]

Solid Waste  
FY 2022/2023[illegible]

Solid Waste  
FY 2022/2023[illegible]

Special Event  
FY 2022/2023

[illegible]

Water Service  
FY 2022/2023

[illegible]

Water Service  
FY 2022/2023

[illegible]



Water Service  
FY 2022/2023

[illegible]

ORDINANCE NUMBER 1751

AN ORDINANCE TO AMEND TITLE 1, SECTION 1-104 OF THE COVINGTON MUNICIPAL CODE RELATIVE TO THE SALARY OF THE BOARD OF MAYOR AND ALDERMEN.

BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON;

SECTION 1. Title 1, Section 1-104 of the Covington Municipal Code is amended by deleting the current language in its entirety and substituting instead the following:

**1-104. Salaries of aldermen and mayor.** The salary of each alderman shall be six hundred dollars (\$600.00) per month effective with the term of office beginning November 2020.

The salary of the mayor shall be eighty-five thousand dollars (\$85,000.00) per year effective with the term beginning November 2022. The mayor shall devote full time to the duties and demands of the office.

SECTION 2. This ordinance shall take effect from and after its passage, the welfare of the corporation demanding it.

First Reading \_\_\_\_\_, 2022

Second Reading \_\_\_\_\_, 2022

Public Hearing \_\_\_\_\_, 2022

Third Reading \_\_\_\_\_, 2022

ATTEST: \_\_\_\_\_

Recorder-Treasurer

\_\_\_\_\_  
Mayor

## ORDINANCE 1745

AN ORDINANCE TO AMEND THE "COVINGTON MUNICIPAL CODE" BY DELETING, TITLE 5 CHAPTER 5, PURCHASING.

BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMAN OF THE CITY OF COVINGTON, TENNESSEE, THAT:

Section 1. That Title 5 Chapter 5, Purchasing, Sections 5-501 through 5-510 be deleted in its entirety and replaced with:

### CHAPTER 5

### PURCHASING

#### SECTION

- 5-501. Purchasing Director.
- 5-502. General powers and duties.
- 5-503. Purchasing procedures.
- 5-504. Award of bid or contract.
- 5-505. Performance bonds.
- 5-506. Surplus supplies materials and equipment.
- 5-507. Cooperative purchasing.
- 5-508. Emergency purchases.
- 5-509. Blanket purchase orders.

**5-501. Purchasing officer.** The purchasing director is designated by the mayor with consent of the board. (Ord. #1149, Nov. 1983, modified)

**5-502. General powers and duties.** The general powers and duties of the purchasing director shall be:

- (1) Procure for the city the highest quality in supplies, materials, equipment, and contractual services at the least expense. He/She shall keep informed of current developments in the field of purchasing, prices, market conditions and new products, and secure for the city the benefits of research done in the field of purchasing by other governmental jurisdictions, national technical societies, trade associations having national recognitions, and by private businesses and organizations.
- (2) Discourage uniform bidding and endeavor to obtain as full and open competition as possible on all purchases and sales.
- (3) Exploit the possibilities of bulk and seasonal buying.
- (4) Adopt as standards the minimum number of qualities, sizes, and varieties of supplies consistent with the successful operation of the city government. Such standards shall be

developed in cooperation with the directors of using departments.

(5) Prepare and adopt written specifications for supplies, materials, equipment and services, as may be required. Specifications shall be developed with information available through governmental and private sources and in cooperation with the using departments.

(6) Prescribe and maintain such forms as may be reasonable and necessary to the operation of these rules and the purchasing ordinance.

(7) Prepare, adopt, and maintain such files as may be necessary to the operation of these rules and the purchasing ordinance. To notify the board of mayor and aldermen of the vendors who default on their quotations, irresponsible bidders and to recommend their disqualification from receiving any business from the municipality for a stated period of time.

(8) Obtain all federal and state tax exemptions to which the city is entitled.

(9) In the purchasing of supplies, materials and equipment for the city's requirements, preference shall be given to those dealers within the City of Covington--price, quality, delivery and service being equal.

(10) Purchases for the city shall be distributed or rotated among the various merchants regularly handling or stocking such merchandise--price, quality, delivery and service being equal.

(11) Upon the advice and consent of the board of mayor and aldermen shall dispose of supplies, materials, and equipment by sale or otherwise. Surplus, unuseable, or obsolete supplies, materials, and equipment shall be sold in accordance with the provisions of the purchasing ordinance and the resolution regarding surplus property approved June 22, 2021. (Ord. #1149, Nov. 1983)

(12) Develop and maintain an inventory control system on all supplies, materials and equipment of the city. (Ord. #1149, Nov. 1983)

**5-503. Purchasing procedures.** (1) Authorized employees making purchases of nine hundred ninety-nine dollars and ninety-nine cents (\$999.99) or less:

- A. Such purchases must be authorized by the department director.
- B. Each purchase shall require a bill or invoice from the place of business, showing the date of purchase, item purchased, and sales price.
- C. The employee making such purchases shall sign the bill or invoice. The department director, or designee, shall also be required to sign the bill or invoice and see that it is delivered to the accounts payable department.

(2) Purchases of one thousand dollars (\$1,000.00) to nine thousand nine hundred ninety-nine dollars and ninety-nine cents (\$9,999.99), the following shall apply:

- A. The department director shall get quotations by personal contact, phone, letter, email or catalog price from two suppliers, if possible. If there is only one supplier,

a quote will still be required. This information shall be reflected on the requisition with a listing of the goods or services to be purchased.

- B. The requisition shall be forwarded to the accounts payable department and signed by the department director.
- C. The department director, after consulting with the accounts payable department, shall verify funds are available for such purchases.
- D. The accounts payable department shall issue a purchase order to the vendor with the lowest and best quotation. If the accounts payable department deems it necessary, he/she may secure additional quotations. The City of Covington reserves the right to accept and/or reject any or all or any portion of any quotation and to waive any informality.
- E. The department director shall not "split-up" purchases to circumvent this limit.

(3) Bids are required for all materials, equipment, supplies and contractual services, when the estimated cost thereof shall exceed ten thousand dollars (\$10,000.00) and shall be purchased by formal written contract from the lowest and best bidder, and after due notice inviting proposals. Purchases shall not be "split-up" to circumvent this limit. The sale and disposal of property determined to be surplus to the City's needs should follow the currently adopted resolution known as the "Covington Surplus Property Policy."

- A. The purchasing director in conjunction with the department director, mayor, and regular committee with an appropriate relationship to the specific purchase shall obtain authorization from the board of mayor and aldermen to develop plans and/or bid specifications.
- B. Upon approval of the board of mayor and aldermen, the purchasing director, in conjunction with the department director, mayor and regular committee with an appropriate functional relationship to the specific purchase, shall develop bid specifications and submit them to the board of mayor and aldermen for approval and for authorization to advertise for bids.
- C. Upon approval of the board of mayor and aldermen, the purchasing director shall publish notices inviting bids once in at least one official newspaper in the city at least fifteen (15) days preceding the last day for receipt of proposals. The newspaper notice, when it is used, shall include a general description of the articles to be purchased or sold, shall state where bid blanks and specifications may be secured, and the time and place for opening bids. In all cases a notice inviting bids will be posted in an appropriate place in the city hall at least ten (10) days preceding the last day for the receipt of bids. The purchasing director may solicit bids from all prospective vendors and contractors by mailing or emailing them copies of the bids with the necessary specifications, and any other information which will acquaint them with the proposed purchases.

- D. When deemed necessary by the purchasing director and/or board of mayor and aldermen, bid deposits shall be prescribed in the public notices inviting bids. The amounts of such deposits shall be at least five percent (5%) of the bids and shall be in the form of a bond or certified check. Bonds and certified checks shall be returned to the unsuccessful bidders within five (5) days after the awarding of the contracts. The successful bidder shall forfeit any deposit required upon failure on his part to enter into a contract within fifteen (15) days after the award.
- E. Bids shall be sealed, shall be identified on the envelope, shall be submitted at the place and no later than the time stated in the public notice inviting bids and shall be opened at a public meeting at the time and place stated in the public notice. The purchasing director shall tabulate all bids and submit the results (along with recommendations and verification that money is available) to the regular committee with an appropriate relationship to the specific purchase, who shall submit a committee recommendation at the next meeting of the board of mayor and aldermen. (Ord. #1149, Nov. 1983, as amended by Ord. #1516, July 2003)

**5-504. Award of bid or contract.** The board of mayor and aldermen shall award all bids for purchases exceeding ten thousand dollars (\$10,000.00) and award all formal contracts, the dollar limits of this chapter notwithstanding.

**5-505. Performance bonds.** To protect the interest of the city, a performance bond in the amount of one hundred percent (100%) of the proposed contract shall be required from the successful bidder before entering into the contract. If such bond is not provided within fifteen (15) days of the award of such bid, the award shall be void. The contractor shall furnish such other bonds or insurances as may be required by law, the city, or specifications. The amounts and types of these bonds and insurances shall be set forth in the bid specifications. (Ord. #1149, Nov. 1983)

**5-506. Surplus supplies, materials and equipment.** Surplus, unuseable, or obsolete supplies, materials, and equipment shall be sold in accordance with the provisions of the purchasing ordinance and the resolution regarding surplus property approved June 22, 2021. (Ord. #1149, Nov. 1983)

**5-507. Cooperative purchasing.** The purchasing director shall have the authority to join with other units of government in cooperation purchasing plans so that the best interest of the city shall be served thereby. (Ord. #1149, Nov. 1983)

**5-508. Emergency purchases.** An emergency purchase is any purchase of supplies, materials, equipment or services whose immediate procurement is essential to prevent delays of the department which may vitally affect the life, health, or convenience of the citizens. The purchasing director, in conjunction with the department director, shall submit

to the board of mayor and aldermen a record of the emergency purchasing together with a report of the circumstances of the emergency. (Ord. #1149, Nov. 1983, modified)

**5-509. Blanket purchase orders.** The department directors at their discretion may issue blanket purchase orders for those merchants from whom repeated purchases are made as supplies are required. One (1) purchase order shall be issued for a specified time period not to exceed one (1) year. (Ord. #1149, Nov. 1983)

Section 2. If any provision of this Ordinance, or any policy or order thereafter, or the application of any provision to any person or circumstances is held invalid, the remainder of this title, and the application of the provision of this title, or the policy or order to persons or circumstances other than those to which it is held invalid, shall not be affected thereby.

Section 3. This ordinance shall take effect from and after its passage, the welfare of the public requiring it.

Passed by the Board of Mayor and Alderman of the City of Covington, Tennessee, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Passed on 1st reading: \_\_\_\_\_

Passed on 2nd reading: \_\_\_\_\_

Public Hearing: \_\_\_\_\_

Passed on 3rd reading: \_\_\_\_\_

ATTEST: \_\_\_\_\_

**Recorder-Treasurer**

\_\_\_\_\_  
**Mayor**

MEAC	GAS	PURCHASED NATURAL GAS	123,876.00
SYMMETRY	GAS	PURCHASED NATURAL GAS	4,636.84
A2H	FIRE	S FIRE STATION - STRUCTURAL REPAIRS	1,500.00
A2H	FIRE	S FIRE STATION ADDITION	9,450.00
AIRESERV	FIRE	GENERATOR - REPEATER BLDG	9,417.68
ALEX VAN FLEET	POLICE	TRAVEL	36.65
AMERICAN PETROLEUM	VARIOUS	REPLACE / RESTORE FUEL MODEM	1,918.78
BFI NORTH SHELBY LANDFILL	WWTP	CONTRACTED SERVICES	5,204.34
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	5,897.72
BRENNTAG MID-SOUTH INC	WTP	CHEMICALS	16,386.30
CARROT TOP DESIGNS	PARKS/REC	SHIRT LOGOS	1,039.00
CARROT TOP DESIGNS	PARKS/REC	JERSEYS	2,006.00
CARROT TOP DESIGNS	PUBLIC WORKS	SHIRTS	1,371.00
CITY OF BRIGHTON	FIRE	REIMBURSEMENT	2,035.53
CITY OF COVINGTON	ALL	UTILITY BILLING	6,056.43
OV-TIPTON CHAMBER COMMER	GAS	CONTRIBUTIONS	13,905.00
FIRST NET	VARIOUS	PHONE SERVICE	2,305.63
G & C SUPPLY CO INC	WATER	SUPPLIES	1,283.29
G & C SUPPLY CO INC	SEWER	SUPPLIES	1,155.00
HOME DEPOT	VARIOUS	MISCELLANEOUS	4,219.19
JAMIESON & FISHER INS	AIRPORT	AVIATION INSURANCE	3,537.00
KRISTIE GLASS MAXWELL	GENERAL	MIXED DRINK TAX	2,571.57
METRO GRAPHICS	PARKS/REC	PROMOTIONAL ITEMS	4,515.00
MID SOUTH SUPPLIERS LLC	STREET	SAND / BASE	2,862.40
MID SOUTH SUPPLIERS LLC	STREET	BASE	2,262.05
ROSE FABRICATION	GENERAL	PARTIAL RELEASE REFUND	9,300.26
SOUTHWEST TN EMC	AIRPORT	ELECTRIC	1,614.92
STEVE BRINGLE	PARKS/REC	DIRT WORK	2,500.00
SULLIVAN'S NATURAL GAS	GAS	MATERIALS	1,175.00
SULLIVAN'S NATURAL GAS	GAS	MATERIALS	2,514.88
SYNCB / AMAZON	VARIOUS	MISCELLANEOUS	5,174.66
THE LEADER	VARIOUS	NOTICES / BIDS	1,431.00
THOMPSON RENTAL STORE	PARKS/REC	LIGHT TOWERS	1,520.84
TIPTON CO SANITATION	SANITATION	DUMPING FEES	1,456.00
TITAN AVIATION FUELS	AIRPORT	AVGAS	23,857.97
N COLLEGE APPLIED TECH (TCA	POLICE	EXCEL CLASS - ADMIN & S WYNN	1,500.00
UNIQUE FITNESS	PARKS/REC	FITNESS EQUIPMENT	7,399.00
ALKERS COMMERCIAL CUT & TR	CODES	TREE STUMP REMOVAL (5)	1,750.00
WILLIAM NELSON	POLICE	TRAVEL	163.00
WITHERINGTON LAW FIRM	CITY ATTORNEY	LEGAL SERVICES	1,551.00
WOOTEN OIL	VARIOUS	FUEL	2,193.96
WOOTEN OIL	FIRE	FUEL	1,199.80
		TOTAL	295,750.69