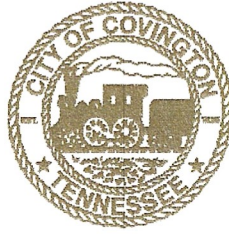


JUSTIN HANSON  
Mayor



TINA DUNN  
Recorder-Treasurer

# *City of Covington*

POST OFFICE BOX 768  
200 West Washington Avenue, Covington, Tennessee 38019  
Telephone (901) 476-9613 Fax (901) 476-6699

THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF  
COVINGTON, TENNESSEE ON MARCH 22, 2022, AT 5:30 P.M.

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderman Chris Richardson.
3. Pledge of Allegiance to the Flag to be led by Alderman Jeff Morris.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
  - Minutes of the General Welfare - Public Relations Committee Meeting
  - Minutes of the Finance & Administration Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson:
  - Updates
9. Report from Recorder-Treasurer Tina Dunn:
10. Report from City Attorney Rachel Witherington.
11. Old Business:
12. New Business:
  - Ordinance 1744 (Establishing Districts) (Public Hearing) ready for approval on third and final reading
  - Resolution – CDBG Application for Blight not to exceed \$400,000.00
  - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on March 8, 2022 at 5:30 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Johnetta Yarbrough, Jeff Morris, C H Sullivan, John Edwards, Chris Richardson, and Danny Wallace. Also, present were Fire Chief Richard Griggs, Public Works Director David Gray, Building Official Lessie Fisher, Personnel Director Eboni Eaton, Parks and Recreation Director Molly Glass, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderwoman Johnetta Yarbrough.

Pledge of Allegiance to the Flag was led by Alderman John Edwards.

Motion was made by Alderman Edwards and seconded by Alderwoman Yarbrough that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached). Motion passed.

Motion was made by Alderwoman Yarbrough and seconded by Alderman Morris that the Minutes of the General Welfare – Public Safety be approved (See Attached). Motion passed.

The LED Street Lighting Contract between the City of Covington and Covington Electric System Board of Public Utilities was presented for approval. The city agrees to make a payment in the amount of \$151,069.95 to Covington Electric for the existing street light fixtures (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Morris that the LED Street Lighting Contract between the Covington Electric System Board and the City of Covington be approved(See Attached). Motion passed.

Mayor Hanson recommended the appointment of Donna Turner as Police Chief.

Motion was made by Alderman Morris and seconded by Alderman Sullivan to approve the appointment of Donna Turner as Police Chief.

Voting Aye: Wallace, Richardson, Yarbrough, Sullivan, Morris

Voting Nay: Edwards

Motion passed.

Mayor Hanson presented Ordinance 1744 (Establishing Districts) for approval on second reading (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough to approve Ordinance 1744 (Establishing Districts) on second reading.

Motion passed with nay vote by Edwards.

Mayor Hanson presented the Resolution for the Single Article Cap and State Shared Taxes for approval (See Attached).

Motion was made by Alderman Edwards and seconded by Alderman Morris to approve the Resolution for the Single Article Cap and State Shared Taxes.

Motion passed.

The following bills over/under \$1,000.00 were presented for approval:

AMAZON	VARIOUS	MISCELLANEOUS	1,012.47
ATCO INTERNATIONAL	SEWER	SUPER VINDICATOR	1,642.00
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	4,406.30
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	5,379.90
BLUE OTTER SOLUTIONS LLC	GAS	AUTO SURVEY	2,144.58
BRENNTAG MID SOUTH	WWTP	CHEMICALS	8,265.00
BRENNTAG MID SOUTH	WTP	CHEMICALS	2,826.73
CITY OF COVINGTON	VARIOUS	TRANSFERS	27,500.01
CITY OF COVINGTON	VARIOUS	TRANSFERS	13,666.67
COMSERV WIRELESS	POLICE	PURCH/INSTALL/EQUIP NEW POLICE	5,202.09
COTTRELL ELECTRIC INC	WWTP	SERVICE CALL - CHECK SLUDGE PRESS	2,314.96
FIRST NET	VARIOUS	TELEPHONE SERVICE	2,004.43
G & C SUPPLY CO INC	STREET	MATERIALS	1,645.75
G & C SUPPLY CO INC	WATER	METER BOXES / COPPER TUBING	5,198.00
GLANKER BROWN PLLC	SSA	CONTRACTED SERVICES	10,000.00
GREENPOINT AG	GROUNDS	CHEMICALS	1,520.00
J D DISTRIBUTORS	WWTP	OFFICE FURNITURE	2,739.62
JACKSON SHIELDS YEISER, ETC	HR	GENERAL LABOR RELATIONS	4,111.99
JOSEPH BLOECHL	WATER	TRAVEL	46.00
JOSEPH BLOECHL	WATER	TRAVEL	46.00
KRISTIE MAXWELL, TRUSTEE	GEN	FEB 2022 MIXED DRINK TAX	1,566.36
REBEL SERVICE LLC	AIRPORT	EXPLOSION PROOF MOTOR	4,480.94
RUSS JONES	PARKS / REC	SPORTS FIELD MAINTENANCE	1,428.00
SULLIVANS NATURAL GAS	GAS	ODORANT INJECTION SYSTEM	31,800.00
SYMMETRY	GAS	PURCHASED NATURAL GAS	93,540.36
THE UNIFORM SOURCE	FIRE	SHIRTS	1,474.80
TITAN AVIATION FUEL	AIRPORT	JET FUEL	13,137.67
TITAN AVIATION FUEL	AIRPORT	AVGAS	16,855.06
TN FIRE SERVICE / CODES ENFORC	FIRE	TRAINING MATERIALS	2,490.00
TN PUBLIC UTILITY COMM	GAS	UD INSPECTION FEE	2,079.90
USA BLUEBOOK	WWTP	SUPPLIES	1,135.70
WALKER COMMERCIAL CUT	PARKS / REC	TREE REMOVAL	1,800.00
WOOTEN OIL CO	VARIOUS	GAS	1,822.95



WOOTEN OIL CO	SANIT/ST	FUEL	1,545.73
		<b>TOTAL</b>	<b>276,829.97</b>

Motion was made by Alderman Wallace and seconded by Alderman Richardson that the preceding bills over/under \$1000.00 be paid when properly approved.  
Motion passed.

There being no further business, the meeting adjourned at 5:45 p.m.

Attest: \_\_\_\_\_  
Recorder-Treasurer                      Mayor



The General Welfare – Public Relations Committee met at City of Covington on March 8, 2022 at 4:00 p.m. with the following members present: Chairman Alderman Jeff Morris, Mayor Justin Hanson, and Alderman C H Sullivan. Also, present were Alderwoman Johnetta Yarbrough, Alderman Danny Wallace, Parks and Recreation Director Molly Glass, Museum Director Katherine Markley, Airport Manager Robin Anderson, Public Works Director David Gray, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Morris called meeting to order.

Airport Manager Anderson reported February fuel sales totaling 2,698 gallons. The funding request has been submitted for approval for the Airport Coronavirus Response Grant Program in the amount of \$13,000.00. The funding request was submitted for approval on 2/25/2022 for the airport layout plan. This will be a two-year project.

Motion was made by Alderman Sullivan and seconded by Mayor Hanson to accept the airport report.

Motion passed.

Parks and Recreation Director Molly Glass reported baseball, softball, and soccer sign-ups have been completed. The draft for the teams will be completed this week. The basketball season concluded on Saturday, March 5<sup>th</sup>. Pickleball continues to be successful. Spring break camp will be March 21<sup>st</sup> – 25<sup>th</sup>. It will consist of crafts, cooking, gardening, swimming, and bike riding. The new versacourt at Frazier Park has been installed. Landers Ford will be the title sponsor for the 50<sup>th</sup> Annual BBQ Festival. The Kicking Lawyer will be the 38019 Contest Title Sponsor. There was no special events committee meeting this month.

Motion was made by Alderman Sullivan and seconded by Alderman Morris to accept the park and recreation report.

Motion passed.

Museum Director Katherine Markley reported the veteran of the month for March is Linda Coffield and will be recognized on March 8, 2022. The museum had 318 visitors for the month. Art classes with Barbara McBride will be on Friday's at 9:30 a.m. Upcoming events are the wildflower walk, cars and coffee, and party with the pollinators. The Earth Day Festival will be on April 23<sup>rd</sup>.

Motion was made by Mayor Hanson and seconded by Alderman Sullivan to accept the museum report.

Motion passed.

There being no further business, the meeting adjourned at 4:19 p.m.

The Finance and Administration Committee met at City of Covington on March 15, 2022 at 4:00 p.m. with the following members present: Chairman Alderman C H Sullivan, Chris Richardson, Johnetta Yarbrough, John Edwards, and Jeff Morris. Also, present were: Public Works Director David Gray, Fire Chief Richard Griggs, Building Official Lessie Fisher, Park and Recreation Director Molly Glass, Personnel Director Eboni Eaton, Interim Police Chief Jack Howell, Lt. Baugues, and Recorder-Treasurer Tina Dunn.

Alderman Sullivan called meeting to order.

Discussion began on the fire sick leave policy. Recorder-Treasurer Tina Dunn presented a comparison of sick leave accrual rates. Currently the fire department shift employees are accruing 24 hours per month for sick leave. This was approved in October, 2020. Prior to this the sick accrual rate was 16 hours per month. After completion of the compensated absence report for the audit, the fire department sick leave liability showed an increase. Director Dunn recommended the sick leave accrual rate be changed to the accrual rate of 16 hours per month which is more feasible to the city. Fire Department Representatives: Nick Tindall, Cody Faught, and Lee Wallace approached the committee requesting to continue with the accrual rate of 24 hours. Chief Griggs recommended the sick leave accrual rate remain the same.

Motion was made by Alderman Edwards and seconded by Alderman Morris to keep the sick leave policy for the fire department shift employees the same.  
Motion passed.

Discussion began on the salaries of the Aldermen and Mayor. A list of salaries for other cities were presented for review.

Motion was made by Alderman Edwards to keep the salaries of the Aldermen and Mayor at the current rate. Due to the lack of a second, the motion failed.

Motion was made by Alderman Morris and seconded by Alderwoman Yarbrough to increase the mayor's salary from \$75,000.00 to \$85,000.00 and the Aldermen's salaries remain the same. This change will begin after the election in November.  
Motion passed with nay vote by Edwards.

Discussion began on the repairs for the roof for the Police Patrol Division Building located at 211 S. Main Street. There has been damage to the building.  
The repairs are estimated at a cost up to \$75,000.00.

Motion was made by Alderman Sullivan and seconded by Alderman Richardson to amend the budget to include the estimated cost of \$75,000.00 for the roof/building repairs located at the Police Patrol Division Building located at 211 S. Main Street. This project will need to be advertised for bids.  
Motion passed.

There being no further discussion, the meeting adjourned at 4:36 p.m.



## **ORDINANCE 1744**

### **AN ORDINANCE ESTABLISHING THE THREE ALDERMAN DISTRICTS FOR THE CITY OF COVINGTON.**

Whereas the Covington City Charter requires that the aldermen shall be elected by district; and

Whereas the Covington City Charter in Section 4.(4) requires that the districts be reapportioned every ten years based upon the most recent federal census; and

Whereas the 2020 federal census has now been published;

### **NOW, THEREFORE BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMEN OF COVINGTON, THAT:**

SECTION 1. The City of Covington is hereby divided into three (3) alderman districts:

#### **DISTRICT ONE**

Beginning at a point where the western right of way of U.S. Highway 51 intersects with the northern right of way of Liberty Avenue, then in a western direction following the northern right of way of Liberty Avenue to the western city limits, then in a northern direction following the western city limits to the northwest corner of the city limits, then in a eastern direction along the city limits to a point in the western right of way boundary of U.S. Highway 51, then in southern direction along the western right of way boundary of U.S. Highway 51 to a point of intersection with the southern right of way of Ervin Lane, then in a western direction along the southern right of way of Ervin Lane to a point of intersection with the western right of way of Sandpiper Drive, then in a southern direction along the western right of way of Sandpiper Drive to the southern right of way of Loon Lane, then in a western and southern direction along the southern right of way of Loon Lane to eastern right of way to Cardinal Drive, then in a southern direction along the eastern right of way of Cardinal Drive to the northern right of way of Wortham Road, then in a eastern direction along the northern right of way of Wortham Road to a point that intersects with the western right of way of U.S. Highway 51, then in a southwestern direction along the western right of way of U.S. Highway 51 to the point of beginning.

#### **DISTRICT TWO**

Beginning at a point where the western right of way of U.S. Highway 51 intersects with the northern right of way of Wortham Road, then in western direction along the northern right of way of Wortham Road to the eastern right of way of Cardinal Drive, then in a northern direction along the eastern right of way of Cardinal Drive to the southern right of way of Loon Lane, then in a eastern and northern direction along the southern right of way of Loon Lane to the western right of way of Sandpiper Drive to the southern right of way of Ervin Lane, then in eastern direction along the southern right of way of Ervin Lane to a point in the western right of way of U.S. Highway 51, then in a northern direction along the western right of way of U.S. Highway 51 to the southern right of Leighs Chapel Road, then in a eastern direction crossing U.S. Highway 51 to the southern right of way of Rialto Road, then continuing in an eastern direction along the southern right of way of Rialto Road and the northern city limits of Rialto Road to a point that is the most northeastern corner of the city limits, then in a southern direction following the city limits to a point that is the most southeastern corner of the city limits, then in a western direction along the city limits to a point in the western right of way of South College Street, then in northern direction along the western right of way of South College Street to a point of intersection of the northern right of way of East Liberty Avenue, then in a western direction along the northern right of way of East Liberty Avenue to a point in the western right



of way of U.S. Highway 51, then in a northern direction along the western right of way of U.S. Highway 51 to the point of beginning.

### **DISTRICT THREE**

Beginning at a point where the western right of way of South College Street intersects with southern right of way of East Liberty Avenue, then in a western direction along the southern right of way of East Liberty and West Liberty Avenue to a point in the western city limits, then in a southern direction following the western city limits to the most southwestern point in the city limits, then in a eastern direction along the city limits to a point in the western right of way of Mount Carmel Road (South College Street) then in a northern direction along the western right of way of South College Street to the point of beginning.

SECTION 2. The districts established by this ordinance shall become effective upon final adoption of this ordinance.

SECTION 3. That all ordinances or parts of ordinances in conflict herewith, are to the extent of such conflict, hereby repealed.

Section 4. "This ordinance shall take effect from and after its passage, the welfare of the corporation demanding it.

First passage \_\_\_\_\_, 2022

Second Passage \_\_\_\_\_, 2022

Third Passage \_\_\_\_\_, 2022

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Recorder

Approved to form:

\_\_\_\_\_  
City Attorney

# RESOLUTION

## CITY OF COVINGTON, TENNESSEE

WHEREAS, the Tennessee Community Development Block Grant Program has been established to assist local governments in meeting community development and housing needs consistent with the objectives as set forth in Title I of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the City of Covington acting by and through its Mayor and Board of Aldermen proposes to apply for Community Development Block Grant (CDBG) funds for the purpose of performing eligible community development activities that will benefit the majority of the residents in the City of Covington.

WHEREAS, the City of Covington will provide local financial support in conjunction with the CDBG funds to complete the above project; and

WHEREAS, under the terms and provisions of Title I of the Housing and Community Development Act of 1974, as amended, the City of Covington as a recipient is required to designate and appoint a Financial Officer to perform certain duties in the administration of said grant.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Covington as follows:

THAT, Justin Hanson, Mayor, is hereby authorized to execute and submit an application with appropriate assurances to the State of Tennessee, Department of Economic and Community Development, Office of Program Management, requesting Fiscal Year 2022 Community Development Block Grant funds in the amount not to exceed \$400,000, plus any eligible Three-Star bonus allowance for a Blight Remediation or Community Livability Project activity; and

**THAT, the City of Covington will be responsible for the local cash/match to be provided in full by the general fund account; and**

THAT, Justin Hanson, Mayor, or successor in title, be and is hereby designated and appointed as Financial Officer under the terms and pursuant to the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and to perform on behalf of the City of Covington, Tennessee, those acts and assume such duties as are consistent with said position.

READ AND ADOPTED this the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

CITY OF COVINGTON

---

ATTEST:

---



[illegible]