

JUSTIN HANSON
Mayor



TINA DUNN
Recorder-Treasurer

City of Covington

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF
COVINGTON, TENNESSEE ON JULY 14, 2020 AT 5:30 P.M.

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderman Jeff Morris.
3. Pledge of Allegiance to the Flag to be led by Alderman Keith Phelps.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
 - Minutes of the Beer Board Meeting
 - Minutes of the Covington Municipal – Regional Planning Commission Meeting
 - Minutes of the General Welfare - Public Safety Committee Meeting
 - Minutes of the Public Works Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson:
 - Virtual Meetings
9. Report from Recorder-Treasurer Tina Dunn:
10. Report from City Attorney Rachel Witherington:
11. Old Business:
12. New Business:
 - Resolution -Energy Services for Home Program
 - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met virtually at City of Covington on June 23, 2020 at 5:49 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Danny Wallace, Johnetta Yarbrough, Jeff Morris, Minnie Bommer, C H Sullivan, and Keith Phelps. Also present were Fire Chief Richard Griggs, Police Chief Larry Lindsey, Public Works Director David Gray, Personnel Director Tiny Rose, Building Official Lessie Fisher, Parks & Recreation Director Joe Mack, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderwoman Minnie Bommer.

Pledge of Allegiance to the Flag was led by Alderwoman Johnetta Yarbrough.

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).
Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace
Motion passed.

Motion was made by Alderwoman Bommer and seconded by Alderman Phelps that the Minutes of the General Welfare – Public Relations be approved (See Attached).
Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace
Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderman Phelps that the Minutes of the Finance & Administration Committee Meeting be approved (See Attached).
Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace
Motion passed.

Mayor Hanson requested the reappointment of Dr. Jim Baddour to serve on the Covington Electric Board.

Motion was made by Alderman Morris and seconded by Alderman Phelps to approve the reappointment of Dr. Jim Baddour on the Covington Electric Board.
Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace
Motion passed.

Mayor Hanson reported the new certified tax rate for the 2020 property year is 1.2413. This tax rate will be for approval on third and final reading of the tax ordinance. He reported the THDA grant is a three-year grant program and three homes have been selected and inspected. This program will be completed by June 30, 2021. The Blight Grant was completed and was a voluntary program and all homeowners signed off on the demolition of their property.

Mayor Hanson presented a fireworks request for approval for the annual fireworks show at First Baptist Church on July 1, 2020.

Motion was made by Alderman Phelps and seconded by Alderman Sullivan to approve the request from First Baptist Church for the annual fireworks show on July 1, 2020.

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Recorder-Treasurer Tina Dunn presented the sales tax collections in the month of June, 2020 showing an increase of \$30,000 or 9.2%. The year to date collections are \$3,215,000 which is an increase of \$108,000 or 3.5%. The state shared taxes decreased \$11,400.00

Motion was made by Alderman Sullivan and seconded by Alderman Morris to accept the report from Recorder-Treasurer Dunn.

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Public Hearing for Ordinance 1727 (Administrative) for third and final reading was called to order. There being no public comments, the public hearing was closed (See Attached).

Motion was made by Alderman Keith Phelps and seconded by Alderman Sullivan to approve Ordinance 1727 (Administrative) on third and final reading.

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Public Hearing for Ordinance 1728(Heavy Truck) for third and final reading was called to order. There being no public comments, the public hearing was closed (See Attached).

Motion was made by Alderwoman Bommer and seconded by Alderman Sullivan to approve Ordinance 1728(Heavy Truck) on third and final reading.

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Public Hearing for Ordinance 1729(2019-20 Budget Amendment) for third and final reading was called to order. There being no public comments, the public hearing was closed (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Morris to approve Ordinance 1729 (2019-20 Budget Amendment) with the changes as recommended by Recorder-Treasurer Dunn on third and final reading. Motion passed.

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Public Hearing for Ordinance 1730(Continuation) for third and final reading was called to order. There being no public comments, the public hearing was closed (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough to approve Ordinance 1730 (Continuation) on third and final reading.

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

Public Hearing for Ordinance 1731(2020-21 Budget) for third and final reading was called to order. There being no public comments, the public hearing was closed (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Morris to approve Ordinance 1731 (2020-21 Budget) on third and final reading.

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed

Public Hearing for Ordinance 1732(Tax Rate) for third and final reading was called to order. There being no public comments, the public hearing was closed (See Attached).

Motion was made by Alderman Wallace and seconded by Alderman Sullivan to approve Ordinance 1732 (Tax Rate) with the new certified tax rate of 1.2413 on third and final reading.

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed

The following bills over/under \$1000.00 were presented for approval:

A2H	WATER	CONSTRUCTION IN PROGRESS	\$ 16,562.00
A2H	POLICE	SCHEMATIC DESIGN - NEW POLICE STATION	\$ 1,500.00
ADAPCO	STREET	ANIMAL CONTROL	\$ 3,277.80
AMAZON	VARIOUS	VARIOUS	\$ 1,765.40
BIKE THE PLANET	PARKS/REC	LOANER BIKES FOR BIKE PARK	\$ 1,724.99
BIKES PLUS INC	PARKS/REC	GIANT TALON 2 / TOOL KIT	1,650.00
BNY MELLON	BIOMASS	INTEREST PYMT ON BOND	\$ 2,128.51
CITY OF MEMPHIS FIRE SERVICE	FIRE	ROPE RESCUE / TRAINING / TEXTBOOK	\$ 1,200.00
COMM DVLMT PARTNERS	WATER	CONSTRUCTION IN PROGRESS	\$ 3,000.00
COMSERV	POLICE	EMERGENCY LIGHTS; SIREN/2016 JEEP	2,297.95
COTTERELL ELECTRIC	WWTP	LABOR/MAT HWY 51 BOOSTER STATION	\$ 4,034.36
COVINGTON ELECTRIC	VARIOUS	ELECTRIC SERVICE	\$ 3,758.15
DATA DRIVEN	POLICE	WATSON CLOUD BASE - FINAL PMT	\$ 16,095.50
FOWLER TREE SERVICE	MUSEUM	TREE REMOVAL	\$ 1,500.00
G & W DIESEL	FIRE	POWER JET/NOZZLE/HANDLINE	\$ 3,943.17
G & W DIESEL	FIRE	COAT / PANTS	\$ 2,204.51
HOME DEPOT CREDIT SERVICE	VARIOUS	VARIOUS	\$ 2,054.97
JAMIESON & FISHER INC	GENERAL	INSURANCE	\$ 1,280.00
JENKINS, DEDMON; HAYES	GENERAL	LEGAL SERVICES	\$ 3,655.00
JENRIC FENCO CO	PARK & REC	FENCE	\$ 2,480.00
K & K PLUMBING	PARK & REC	BACKFLOW REPLACEMENT	\$ 1,175.00
LAKESIDE EQUIPMENT	WWTP	AERATION BRUSH	\$ 6,970.00

MEAC	GAS	PURCHASED NATURAL GAS	\$ 26,412.00
MIDSOUTH SOLUTIONS	FIRE	CLOTHING ALLOWANCE	\$ 6,472.38
NAFECO	FIRE	THERMAL IMAGING CAMERA / ACCESSORIES	\$ 3,324.04
POLYDYNE	WWTP	CHEMICALS	\$ 4,732.20
PURCHASE POWER	REC / TREAS	POSTAGE	\$ 1,005.00
PURVIS INDUSTRIES	WWTP	BACKSTOP	\$ 1,967.31
REPUBLIC SERVICES	SANITATION	CONTRACTED SERVICES	91,126.34
RUGGED DEPOT	POLICE	LAPTOP MOUNTS / STABILIZERS	\$ 1,698.77
RUSS JONES	PARKS & REC	BALL FIELD MAINTENANCE	\$ 1,428.00
SYMMETRY	GAS	PURCHASED NATURAL GAS	\$ 57,491.98
TRI STATE METER / REG	GAS	MAINTENANCE	\$ 4,300.00
		TOTAL	284,215.33

Motion was made by Alderwoman Yarbrough and seconded by Alderman Morris that the preceding bills over/under \$1000.00 be paid when properly approved.

Voting Aye: Sullivan, Morris, Bommer, Yarbrough, Phelps, Wallace

Motion passed.

There being no further business, the meeting adjourned at 6:23 p.m.

Attest:

Recorder-Treasurer

Mayor

The Beer Board of the City of Covington, Tennessee met virtually at City Hall on June 23, 2020 at 5:30 p.m. with the following members present: Mayor Justin Hanson Aldermen: Danny Wallace, Keith Phelps, Minnie Bommer, Johnetta Yarbrough, C H Sullivan, and Jeff Morris. Also present were Public Works Director David Gray, Building Official Lessie Fisher, Fire Chief Richard Griggs, Personnel Director Tiny Rose, Police Chief Larry Lindsey, Park and Recreation Director Joe Mack, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Public Hearing on Temporary Beer Permit for the Tipton Arts Council, Inc. to hold an event to be held on Saturday, June 27, 2020, as a fundraiser for the Ruffin Theater from the hours of 6:00 p.m. to 12:00 p.m. was called to order.

Jere Mason, TAC Board Member/Event Coordinator, presented the TAC Policy and Procedure for the June 27th event regarding COVID-19 and beer service. All proceeds from the event will go to benefit the TAC and Ruffin Theater.

Motion was made by Alderman Phelps and seconded by Alderwoman Bommer that the Temporary Beer Permit is granted to the Tipton Arts Council, Inc. for an event to be held on Saturday, June 27, 2020, as a fundraiser for the Ruffin Theater from the hours of 6:00 p.m. to 12:00 p.m.

Voting Aye: Bommer, Yarbrough, Morris, Phelps, Wallace, and Sullivan
Motion passed.

Public Hearing on Beer Permit for Charles Lee Williams, dba The Venue Entertainment Center, located at 224 North College Street, for Class II, On Premise Consumption was called to order.

Motion was made by Alderman Sullivan and seconded by Alderwoman Bommer that the Beer Permit is granted to Charles Lee Williams, dba The Venue Entertainment Center, located at 224 North College Street, for Class II, On Premise Consumption.

Voting Aye: Bommer, Yarbrough, Morris, Phelps, Wallace, and Sullivan
Motion passed.

There being no further business, the meeting adjourned at 5:49 p.m.

The Covington Municipal –Regional Planning Commission met virtually on June 2, 2020 at 12:00 p.m. with the following members present: Chairman Joe Swaim, Commissioners: Joe Auger, Alice Fisher, Danny Wallace, Sammy Beasley, and Sue Rose. Also present were Code Enforcement/Building Official Lessie Fisher, Planner Will Radford and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Chairman Joe Swaim.

Motion was made by Joe Auger and seconded by Alice Fisher that the Minutes of the Preceding Meeting be approved as written and distributed to the Board.

Voting Aye: Auger, Fisher, Rose, Wallace, and Swaim

Building Official Lessie Fisher reported Jacks will resubmit a site plan at the next Planning Commission Meeting.

There being no further business, the meeting adjourned at 12: 20 p.m.

The General Welfare – Public Safety Committee met virtually on June 23, 2020 at 4:00 p.m. with the following members present: Chairman Alderman Keith Phelps, Mayor Justin Hanson, Alderwoman Johnetta Yarbrough, and Alderman C H Sullivan. Also present were: Police Chief Larry Lindsey, Fire Chief Richard Griggs, Alderwoman Minnie Bommer, Alderman Danny Wallace, Public Works Director David Gray, Assistant to the Mayor Rebecca Ray, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Phelps called the meeting to order.

Police Chief Larry Lindsey reported the department has eight open position which includes one civilian position. Chief Lindsey requested approval for an emergency purchase to purchase personal protection equipment for employees due to the recent civil unrest occurring across the country. A quote from Galls was presented at a cost of 17,887.01. The Police Department assisted on Sunday, June 14, 2020, with an unpermitted Unity Walk that covered approximately 3.1 mile of the city streets. This event required the full complement of CPD Personnel, six THP Troopers, and 25 Tipton County Deputies. The total cost for personnel and equipment for this event was approximately \$10,000.00. The statistics were presented showing 924 calls. A copy of the canine policy was presented for the committee to review. The complete policy will be presented to the Board of Mayor and Aldermen. There was a meeting with Jenny Moss to discuss the 8 Can't Wait Campaign. The department is completing all but one of these steps and this will be implemented in the new policy.

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough to approve the emergency purchase of personnel protection equipment at a cost of \$18,000.00.

Voting Aye: Sullivan, Phelps, Yarbrough, Hanson

Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough to accept the report from Police Chief Larry Lindsey.

Voting Aye: Sullivan, Phelps, Yarbrough, Hanson

Motion passed.

Fire Chief Richard Griggs reported the department will be involved in the Professional Care Services drive for the backpack school supply on August 8, 2020. There were 190 volunteer hours in the month of May. The run report was presented showing 170 calls from May 22nd to June 18th. The county coverage area collections to date is \$78,820.00. The CFD implemented the online training platform, Target Solutions. Firefighter Gardiner, Faulk, and Hadley completed Rope Operations at Memphis Fire Department. The Tipton County Fire Department went in service in the Drummonds area as of June 12, 2020. Chief Griggs reported the Mason Water Department was awarded a grant to extend a much-needed water line around Grant Lane near Hwy 14. This will help with the ISO evaluation. The OSHA Committee met on June 17, 2020. Inspector Jenkins will contact each department to discuss an updated organizational chart and building inspections for all city buildings. The Holiday Inn Express has met all requirements and passed test on June 15, 2020. There will be a new ambulance service labeled Baptist Ambulances beginning June 15, 2020. The care report was presented for review.

Motion was made by Alderman Sullivan and seconded by Alderwoman Yarbrough to accept the report from Fire Chief Richard Griggs.

Voting Aye: Sullivan, Phelps, Yarbrough, Hanson

Motion passed.

There being no further business, the meeting adjourned at 4:56 p.m.

The Public Works Committee met virtually on July 7, 2020 at 4:00 p.m. with the following members present: Chairman Alderman Jeff Morris, Mayor Justin Hanson, Alderman Danny Wallace, and Alderwoman Minnie Bommer. Also present were Public Works Director David Gray, Building Official Lessie Fisher, Alderwoman Johnetta Yarbrough, Alderman C H Sullivan, Assistant to the Mayor Rebecca Ray, IT/GIS Coordinator Nic Shaw, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Jeff Morris called meeting to order.

Public Works Director David Gray began discussion on street paving. He presented a functional classification system map of streets. The streets on this map can be paved with STP dollars. At the current time, we have approximately \$150,000.00 for this project. There will be additional STP dollars available on October 1, 2020. However, this resurfacing project to be funded with STP dollars will not be completed until 2021. Two estimates were presented for Town Creek Road and South College from Mill Street to Mueller Brass Road. The total of these estimates is approximately \$103,000.00. The estimate to pave Hope Street is \$99,000.00. There is \$130,000.00 in the State Street Aid fund available for paving. The paving project with State Street Aid revenue can be completed in 2020. Director Gray discussed the option to borrow \$1,000,000.00 from USDA for the paving of streets. This loan will be funded with State Street Aid revenue. The discussion for the USDA loan will be presented at the Finance & Administration Meeting in July. There will be a pre-construction meeting with Suez on July 15, 2020 for the meter installation. Meters will be installed at five test sites next week. Mosquito spraying is on Monday and Friday nights. Additional spraying will be completed at the parks for events.

Motion was made by Alderwoman Bommer and seconded by Alderman Morris to pave Hope Street and Town Creek with revenue from the State Street Aid Fund as recommended by Director Gray.

Voting Aye: Bommer, Wallace, Hanson, Morris

Motion passed.

Motion was made by Alderman Morris and seconded by Alderman Wallace to accept the report from Public Works Director David Gray.

Voting Aye: Bommer, Wallace, Hanson, Morris

Motion passed.

Building Official Lessie Fisher reported the 2018 Home Grant is moving along. The homes that have been selected will be put out to bid in the next two months. The work will be a mixture of new construction and rehab. There will be a Resolution presented at the Board Meeting to approve the energy services for this Home Grant. She reported there will be an addition of two new members on the Planning Commission. The new members for approval are Sarah Carter and Delores Hayes. Ms. Hayes will also serve on the Historic Zoning Commission finishing Mr. Thomas Adam's term.

Motion was made by Alderman Wallace and seconded by Alderman Morris to approve the report from Building Official Fisher.

Voting Aye: Bommer, Wallace, Hanson, Morris

Motion passed.

There being no further business, the meeting adjourned at 4:32 p.m.

**RESOLUTION
COVINGTON, TENNESSEE
FOR ENERGY SERVICES**

WHEREAS, the City of Covington, Tennessee has been awarded financial grant assistance as provided under the HOME Program from the Tennessee Housing Development Agency; and

WHEREAS, the Board of Aldermen of the City of Covington, finds it in the City's best interest to secure the assistance of an experienced and qualified Energy Services Professional, to assist in the implementation for the HOME Program grant;

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested Energy Services Professionals; and

WHEREAS, the Board of Aldermen has determined that both Rob Weatherford and Jerry L. Prince have the most appropriate experience, background and qualifications to provide said services.

NOW, THEREFORE BE IT RESOLVED, by the Board of Aldermen of the City of Covington, that Mayor Justin Hanson and successors in title, is hereby authorized to negotiate and enter into a contract with any or all of the following Energy Services Professionals: Rob Weatherford and Jerry L. Prince - to provide professional Energy Services as required to implement the FY 2018 HOME Program Grant.

READ AND ADOPTED this the _____ day of _____, 2020.

CITY OF COVINGTON

ATTEST:

Signature, Title

BNY MELLON	BIOMASS	INTEREST PYMT ON BOND	\$ 1,897.99
VERIZON	POLICE	PHONE SERVICE	1,190.00
A2H	WATER	CONSTRUCTION IN PROGRESS	\$ 8,281.00
ADAPCO	A / C	PURSUIT ULV-4-4 (55 GL DR)	\$ 3,203.40
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE DISPOSAL	\$ 2,018.33
BOB AUSTILL CONCRETE	STREET	CONCRETE FINISHING	\$ 4,224.00
BRENNTAG MID SOUTH INC	WWTP	CHEMICALS	\$ 2,510.00
BRENNTAG MID SOUTH INC	WWTP	CHEMICALS	\$ 2,739.50
BRENNTAG MID SOUTH INC	WWTP	CHEMICALS	\$ 1,255.00
CHEMICAL FEED SYSTEMS INC	WTP	CHLORINE ROOM REHAB	\$ 20,348.44
CHEMICAL FEED SYSTEMS INC	WWTP	PLC UPGRADE	\$ 23,969.50
CITY OF COVINGTON	VARIOUS	VARIOUS - GAS, WATER, SEWER, SANITATION	\$ 3,559.32
COVINGTON ELECTRIC	VARIOUS	ELECTRIC SERVICE - VARIOUS	\$ 46,657.00
COVINGTON-TIPTON CHAMBER	GAS	MEMBERSHIP DUES	\$ 13,905.00
DATA DRIVEN	POLICE	ANNUAL MAINTENANCE / UPGRADE	\$ 5,062.50
EMERGENCY REPORTING	FIRE	FIRE PACKAGE / 1ST PCR UPGRADE	\$ 4,764.00
HIGH TECH RESCUE	FIRE	31" PUSH PULL RAM	\$ 11,180.00
INSOURCE SOFTWARE	SEWER	SCATA UPGRADE	\$ 5,057.16
JAMIESON & FISHER	AIRPORT	INSURANCE	\$ 3,130.00
LANE FLOORING	GENERAL	FLOORING INSTALLATION - CITY HALL	4,129.50
LEADS ONLINE	POLICE	POWER PLUS INVESTIGATION SYSTEM	\$ 3,133.00
LOCAL GOVERNMENT CORP	GENERAL	DATA PROCESSING / SUPPLIES	\$ 50,527.75
MID SOUTH EMERG EQUIP	FIRE	EQUIPMENT	\$ 11,879.82
MID SOUTH EMERG EQUIP	FIRE	HOSES	3,533.98
MOST DEPENDABLE FOUNTAIN	PARKS / REC	SMSS BIKE REPAIR	\$ 2,180.00
OWEN , JENKINS, ETAL - LAW	GENERAL	LEGAL SERVICES	\$ 2,955.00
PATRIOT VEHICLE GRAPHICS	PARKS / REC	CUSTOM VEHICLE WRAP	\$ 4,950.00
POWER DMS	POLICE	POWER DMS ESSENTIAL PACKAGE	\$ 5,606.29
PROGRESSIVE BIKE RAMPS	PARKS / REC	SPRIPER ADD ON PACKAGE	\$ 2,395.87
RADFORD PLANNING	GENERAL	TECH ASSISTANCE - JULY-SEPT 2020	\$ 2,382.00
RUSS JONES	PARKS / REC	BALL FIELD MAINTENANCE	\$ 1,428.00
THOMPSON MACHINERY	STREET	WHEEL DRIVE/OVERHAUL PARTS	\$ 1,515.85
THYSSEN KRUPP	GENERAL	ELEVATOR MAINTENANCE	\$ 1,408.01
TIPTON CO TRUSTEE	GENERAL	CIVIL DEFENSE	\$ 6,124.75
TIPTON CO TRUSTEE	GENERAL	CIVIL DEFENSE	\$ 7,585.76
TN ASSOC UTILITY DISTRICTS	WATER	ANNUAL MEMBERSHIP DUES	\$ 2,438.40
VISTAPRINT	PARKS / REC	FIRST AID PACK / HAND SANITIZER	\$ 1,081.50
WASCON INC	SEWER	PUMP REPAIR	\$ 1,669.38
WOOTEN OIL CO INC	SOLID WASTE	DIESEL	\$ 1,156.99
WOOTEN TRACTOR CO	PUBLIC WORKS	GRASS CATCHER	\$ 3,250.00
ZOLL MEDICAL CORP	FIRE	MONITOR / DEFIBRILLATOR	\$ 22,591.00
		TOTAL	308,874.99