

JUSTIN HANSON
Mayor



TINA DUNN
Recorder-Treasurer

City of Covington

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF
COVINGTON, TENNESSEE ON OCTOBER 26, 2021, AT 5:30 P.M.

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderman Jeff Morris.
3. Pledge of Allegiance to the Flag to be led by Alderman Chris Richardson.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
 - Minutes of the General Welfare - Public Relations Committee Meeting
 - Minutes of the Finance & Administration Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson:
 - Municipal Appointments
 - Updates
9. Report from Recorder-Treasurer Tina Dunn:
 - Sales Tax Report
10. Report from City Attorney Rachel Witherington.
11. Old Business:
12. New Business:
 - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on October 12, 2021 at 5:30 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Johnetta Yarbrough, Jeff Morris, Danny Wallace, C H Sullivan, John Edwards, and Chris Richardson. Also, present were Assistant Fire Chief Jeremy Channell, Lt. Tony Ginn, Public Works Director David Gray, Building Official Lessie Fisher, Personnel Director Eboni Eaton, Parks and Recreation Director Molly Glass, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderman John Edwards.

Pledge of Allegiance to the Flag was led by Alderwoman Johnetta Yarbrough.

Motion was made by Alderman C H Sullivan and seconded by Alderwoman Johnetta Yarbrough that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).

Motion passed.

Motion was made by Alderwoman Johnetta Yarbrough and seconded by Alderman Chris Richardson that the Minutes of the General Welfare – Public Safety be approved (See Attached). Motion passed.

Motion was made by Alderman Danny Wallace and seconded by Alderman C H Sullivan that the Minutes of the Public Works Committee Meeting be approved (See Attached). Motion passed.

Shelvie Rose and Reverend Ferrell approached the Board about cleaning up the neighborhoods.

Alderman John Edwards asked about the compress lot on East Liberty Avenue. This discussion was referred to the Finance & Administration Committee Meeting in October, 2021.

Mayor Hanson recommended the reappointment of Glenda Gilliam to serve as Commissioner for Covington Housing Authority for a five-year term beginning September, 2021.

Motion was made by Alderman C H Sullivan and seconded by Alderman John Edwards to approve the reappointment of Glenda Gilliam on the Covington Housing Authority. Motion passed.

Mayor Justin Hanson presented the Debt Obligation form for the Interfund Financing in the amount of 1,240,000.00 for the paving project for approval (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Wallace to approve the Debt Obligation Form for the Interfund Financing for 1,240,000.00 for the paving project. Motion passed.

Mayor Hanson presented the bids for the roof repair/replacement at the Frazier Alumni Center for approval (See Attached).

Motion was made by Alderman John Edwards and seconded by Alderman Sullivan to award the bid to Champion Roofing in the amount of \$78,000.00.

Motion passed.

Mayor Hanson presented the Resolution for the Open Records Policy for approval (See Attached).

Motion was made by Alderman C H Sullivan and seconded by Alderman Jeff Morris to approve the Resolution for the Open Records Policy.

Motion passed.

The following bills over/under \$1,000.00 were presented for approval:

BNY MELLON	BIOMASS	INTEREST PYMT ON BOND	1,685.32
ADAPCO	STREET	MOSQUITO SPRAY	2,514.00
AREA WIDE COMMUNICATIO	CIVIL DEF	SIREN REPAIR / LABOR	1,035.85
AXON ENTERPRISE INC	POLICE	TASERS	7,650.00
BANCORPSOUTH BUS CARD	VARIOUS	MISCELLANEOUS	5,421.99
BRENNTAG	WWTP	CHEMICALS	5,825.00
CENTRAL AL TRAINING SOL	FIRE	COMPRESSOR SERVICE	1,600.00
COV T CO CHAMBER COMM	GAS	CONTRIBUTIONS	13,905.00
COVINGTON ELECTRIC	VARIOUS	ELECTRIC SERVICE	5,313.19
COVINGTON ELECTRIC	VARIOUS	ELECTRIC SERVICE	43,177.33
ED MOSS	FIRE	TRAVEL - TRAINING	56.00
ED MOSS	FIRE	TRAVEL - TRAINING	56.00
FIRST NET	POLICE	PHONE SERIVCE	2,392.63
HUB CITY TIRE CO, INC	POLICE	TIRES	1,052.10
INNOVATIVE SPORT SURF	PARKS/REC	POUR & PLAY SURFACING - FRAZIER	25,790.00
JENRIC FENCE CO	CEMETERY	FENCE	4,200.00
JENRIC FENCE CO	PARKS/REC	GATE DRIVE / REPAIRS	1,850.00
RADFORD PLANNING SOL	CODES	PLANNING SERVICES OCT - DEC 2021	2,382.00
REPUBLIC SERVICES	SOLID WASTE	CONTRACTED SERVICES	98,056.59
RICHARD GRIGGS	FIRE	TRAVEL - TRAINING	109.00
RICHARD GRIGGS	FIRE	TRAVEL - TRAINING	160.00
RUSS JONES	PARKS/REC	BALL FIELD MAINTENANCE	1,428.00
SULLIVAN NATURAL GAS	GAS	GAS METER REPAIR / SCADA SET UP	2,464.88
SULLIVAN NATURAL GAS	GAS	SCADA REPAIR	2,396.83
TITAL	AIRPORT	JET A FUEL	19,070.78
TITAN AVIATION FUELS	AIRPORT	AVGAS	30,545.67
TONY DOSS	POLICE	TRAVEL	717.52
VERMEER MIDSOUTH INC	GAS	TRENCHER / PIERCING TOOL / FREIGHT	64,740.40

WALKER'S COMM CUT & TRIM	PARKS/REC	TREE REMOVAL	2,150.00
WHITEHORN TANKERSLY DAVIS	VARIOUS	AUDIT SERVICES	5,000.00
WOOTEN OIL CO	VARIOUS	FUEL	1,244.51
WOOTEN TRACTOR CO	STREET	R & R KUBOTA 9540 TRANSMISSION	4,868.09
YARD DOCTOR	CODES	PROPERTY MAINTENANCE	1,575.00
		TOTAL	360,433.68

Motion was made by Alderman Wallace and seconded by Alderwoman Yarbrough that the preceding bills over/under \$1000.00 be paid when properly approved.
Motion passed.

There being no further business, the meeting adjourned at 6:04 p.m.

Attest: _____
Recorder-Treasurer Mayor

The General Welfare – Public Relations Committee met at City of Covington on October 12, 2021 at 4:00 p.m. with the following members present: Chairman Alderman Jeff Morris, Mayor Justin Hanson, and Alderman C H Sullivan. Also, present were Alderman Chris Richardson, Alderman Danny Wallace, Alderwoman Johnetta Yarbrough, Parks and Recreation Director Molly Glass, Museum Director Kathrine Markley, Public Works Director David Gray, Assistant to the Mayor Rebecca Ray, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Morris called meeting to order.

Parks and Recreation Director Molly Glass reported flag football finished last week. Fall Baseball will have a closing ceremony on October 28, 2021. This ceremony will be a fall festival/trunk or treat. This will be open to the entire public. Signups for Covington Youth Basketball are now underway. The Christmas Parade will be December 13, 2021. The department will be hosting a swim meet on October 23rd. The Pour and Place Surfacing Project and Versa Court at Frazier Park are complete. The repairs at the tennis court are still in process. Five new bike park elements have been installed at the bike park. The Special Event Committee Meeting minutes were presented. The requests to waive fees for the Veterans Day Parade and the Haunted Hustle Event will be discussed at the Finance & Administration Committee Meeting.

Motion was made by Alderman C H Sullivan and seconded by Mayor Justin Hanson to accept the park and recreation report.

Motion passed.

Museum Director Kathrine Markley reported the veteran of the month is Edward Odell Kinney and will be recognized on October 12, 2021. The museum had 730 visitors for the month. Upcoming events are Nature Journaling Classes, Gardening Series, December Festival of Trees, and December Christmas Exhibit.

Motion was made by C H Sullivan and seconded by Mayor Hanson to accept the museum report.

Motion passed.

There being no further business, the meeting adjourned at 4:38 p.m.

The Finance and Administration Committee met at City of Covington on October 19, 2021 at 4:00 p.m. with the following members present: Chairman Alderman C H Sullivan, Mayor Justin Hanson, Aldermen: Chris Richardson, Johnetta Yarbrough, Danny Wallace, John Edwards, and Jeff Morris. Also, present were: Public Works Director David Gray, Building Official Lessie Fisher, Police Chief Larry Lindsey, Assistant Fire Chief Jeremy Channel, Park and Recreation Director Molly Glass, Personnel Director Eboni Eaton, Maintenance Manager Brad Kinney, Assistant to the Mayor Rebecca Ray, and Recorder-Treasurer Tina Dunn.

Chairman Alderman C H Sullivan called meeting to order.

Alderman Sullivan presented the request to waive fees that were received at the Special Events Committee Meeting. The Veteran's Council has requested the fees to be waived for the use of the stage at the Veterans' Day Parade.

Motion was made by Alderman Wallace and seconded by Mayor Hanson to waive the fees for the Veteran's Council.

Motion passed.

Public Works Director Gray began the discussion on the paving project. Pat Harcourt with A2H presented the punch list of ten items for the project. These items will be repaired by November 1, 2021. Mr. Harcourt reported there is a one-year warranty on the paving.

Alderman Sullivan began discussion on the compress lot. Director Fisher reported she has contacted the owner of the property and he is currently discussing the sale of the property. Also, she reported she received two estimates to clean the property. The estimates were approximately \$100,000.00. Alderman Edwards proposed if the city is offered the property that the city take ownership. Alderman Wallace requested a feasible study be completed by the city before any consideration of acquiring the property.

Director Fisher presented proposed changes to chapter nine in the Municipal Code. These changes will be discussed at the Finance & Administration Committee Meeting in November.

Alderman Wallace requested Director Glass look at the condition of the Jaycee Building.

There being no further business, the meeting adjourned at 4:50 p.m.

MONTH TO DATE (2.75%)

REC/SALE	ACTUAL 2020-21	ACTUAL 2021-22	MONTH INC/(DEC)	MONTH INC/DEC %
SEPT/JUL	\$ 363,501	\$ 364,011	\$ 510	0.1
OCT/AUG	\$ 343,254	\$ 338,938	\$ (4,316)	-1.3
NOV/SEP	\$ 334,410			
DEC/OCT	\$ 357,781			
JAN/NOV	\$ 347,045			
FEB/DEC	\$ 426,869			
MAR/JAN	\$ 351,934			
APRIL/FEB	\$ 293,353			
MAY/MAR	\$ 448,032			
JUNE/APR	\$ 412,918			
JULY/MAY	\$ 387,279			
AUG/JUNE	\$ 367,614			

TOTAL

YEAR TO DATE (2.75%)

REC/SALE	ACTUAL 2020-21	ACTUAL 2021-22	MONTH INC/(DEC)	MONTH INC/DEC %
SEPT/JUL	\$ 363,501	\$ 364,011	\$ 510	0.1
OCT/AUG	\$ 706,755	\$ 702,949	\$ (3,806)	-0.5
NOV/SEP	\$ 1,041,165			
DEC/OCT	\$ 1,398,946			
JAN/NOV	\$ 1,745,991			
FEB/DEC	\$ 2,172,860			
MAR/JAN	\$ 2,524,794			
APRIL/FEB	\$ 2,818,147			
MAY/MAR	\$ 3,266,179			
JUNE/APR	\$ 3,679,097			
JULY/MAY	\$ 4,066,376			
AUG/JUNE	\$ 4,433,990			

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