JUSTIN HANSON Mayor



TINA DUNN Recorder-Treasurer

City of Covington

POST OFFICE BOX 768

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON JANUARY 12, 2021 at 5:30 p.m.

- 1. Meeting to be called to order by Mayor Justin Hanson.
- 2. Invocation to be given by Alderman John Edwards.
- 3. Pledge of Allegiance to the Flag to be led by Alderman Johnetta Yarbrough.
- 4. Minutes of the Preceding Meeting to be approved.
- 5. Report from Committees:
 - Minutes of the Beer Board Meeting
 - Minutes of the Finance & Administration Committee Meeting
 - Minutes of the Public Works Committee Meeting
- 6. Additions to the Agenda.
- 7. Welcome to visitors and grievances from citizens.
- 8. Report from Mayor Justin Hanson:
 - Virtual Meetings
 - Updates
- 9. Report from Recorder-Treasurer Tina Dunn
 - Sales Tax Report
- 10. Report from City Attorney Rachel Witherington:
- 11. Old Business:
- 12. New Business:
 - Resolution CDBG Sewer System Improvements Project
 - Resolution Charter
 - Bills Over/Under \$1,000.00 ready for Board Approval.

The Board of Mayor and Aldermen met at City of Covington on December 8, 2020 at 5:34 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Danny Wallace, Chris Richardson, Johnetta Yarbrough, John Edwards, Jeff Morris, and C H Sullivan. Also present were Fire Chief Richard Griggs, Public Works Director David Gray, Personnel Director Tiny Rose, Building Official Lessie Fisher, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderwoman Johnetta Yarbrough.

Pledge of Allegiance to the Flag was led by Alderman John Edwards.

Motion was made by Alderman Jeff Morris and seconded by Alderman C H Sullivan that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached). Motion passed.

Motion was made by Alderman C H Sullivan and seconded by Alderman Chris Richardson that the Minutes of the General Welfare – Public Safety be approved (See Attached). Motion passed.

Motion was made by Alderman Jeff Morris and seconded by Alderman Danny Wallace that the Minutes of the Public Works Committee Meeting be approved (See Attached). Motion passed.

Mayor Justin Hanson presented the proposed Committee Appointments for 2020-2022. These are as follows:

Planning Commission Liaison – C H Sullivan Covington Electric Board Liaison – C H Sullivan Public Works – Danny Wallace (Chair), Jeff Morris, Johnetta Yarbrough General Welfare/Public Relations – Jeff Morris (Chair), C H Sullivan, John Edwards Finance & Administration – C H Sullivan (Chair);remaining Board Members General Welfare/Public Safety – Johnetta Yarbrough (Chair), Chris Richardson, C H Sullivan

Motion was made by Alderman John Edwards and seconded by Alderman Jeff Morris to approve the proposed committee appointments.

Motion passed.

Mayor Justin Hanson presented the contract for approval from A2H for the Various Street Project funded partially by STP funds (See Attached).

Motion was made by Alderman C H Sullivan and seconded by Alderman Jeff Morris to approve the contract from A2H for the Various Street Project.

Motion passed.

Public Hearing for Ordinance 1736 (Rezoning IDB Property) for third and final reading was called to order. There being no public comments, the public hearing was closed (See Attached).

Motion was made by Alderman Danny Wallace and seconded by Alderman C H Sullivan to approve Ordinance 1736 (Rezoning IDB Property) on third and final reading. Voting Aye: Edwards, Sullivan, Morris, Richardson, Wallace, Yarbrough Motion passed.

The following bills over/under \$1,000.00 were presented for approval:

The following bills over/under		re presented for approval: PURCHASED NATURAL GAS	\$ 89,962.41
SYMMETRY	GAS	PROJECT 19430 - SERVICES PERFORMED	\$ 1,022.00
A2H	WATER		\$ 2,023.46
AREA WIDE COMMUNICATION	POLICE	EMERGENCY EQUIPMENT	\$ 3,960.00
AXON ENTERPRISE INC	POLICE	TASERS (15)	
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	\$ 3,123.86
BRENNTAG MID SOUTH INC	WWTP	CHEMICALS	\$ 1,319.80
COTTRELL ELECTRIC	WWTP	INSTALL SOFT-START ON BRUSH MOTOR	 2,143.06
COVINGTON ELECTRIC	GENERAL	ST LIGHT ARMS / FIXTURES	\$ 3,072.00
FAIRFIELD INN & SUITES	POLICE	LODGING - SUPERVISOR SCHOOL ATTEND	\$ 1,551.00
FIRSTNET	VARIOUS	PHONE SERVICE	\$ 1,897.29
G & C	GAS	MATERIALS	\$ 1,380.00
GALLS	POLICE	RIOT DUTY HELMET (11)	\$ 1,320.00
GREG TEMPLETON	POLICE	PER DIEM - TRAVEL - 11/30 - 12/03	\$ 165.00
JACK HOWELL	POLICE	TRAVEL	\$ 450.45
JONATHAN LIGHTSEY	POLICE	PER DIEM - TRAVEL - 11/30 - 12/03	\$ 165.00
KRISTIE MAXWELL, TRUSTEE	GENERAL	NOV 2020 MIXED DRINK TAX	\$ 1,230.75
LACAL EQUIPMENT CO	SAINTATION	PARTS - TO REBUILD VACUUM	\$ 3,989.23
LACAL EQUIPMENT CO	SAINTATION	PARTS - SA12 CLUTCH; BEARING	8,680.98
LARRY LINDSEY	POLICE	TRAVEL	\$ 502.85
MAXWELL PAINTING/MTNCE	POLICE	ADDED WALL	\$ 1,200.00
MAXWELL PAINTING/MTNCE	POLICE	BATHROOM REDO	\$ 1,600.00
PENGUIN MANAGEMENT	FIRE	CAPTAIN PLAN	\$ 1,548.00
RUSHELL GUARIAN	POLICE	PER DIEM - TRAVEL - 11/30 - 12/03	\$ 165.00
SARAH MACLIN	POLICE	PER DIEM - TRAVEL - 11/30 - 12/03	\$ 165.00
THE FOD CONTROL CORP	AIRPORT	REPLACEMENT MAT	\$ 3,095.00
THE LEADER	VARIOUS	ADS	\$ 1,139.00
TRUSTMARK NAT'L BANK	PB ACCT BD	INTEREST	\$ 5,249.59
VIRTUAL ACADEMY	POLICE	TRAINING COURSES	\$ 1,863.00
WALMART COMM CARD	VARIOUS	MISCELLANEOUS	\$ 3,144.30
WILLIAM NELSON	POLICE	PER DIEM - TRAVEL - 11/30 - 12/03	\$ 165.00
		TOTAL	147,293.03

Motion was made by Alderman C H Sullivan a preceding bills over/under \$1000.00 be paid w Motion passed.	and seconded by Alderman Danny Wallace that the when properly approved.
There being no further business, the meeting a	adjourned at 5:57 p.m.
Attest:	Mayor

The Beer Board of the City of Covington, Tennessee met at City Hall on December 8, 2020 at 5:30 p.m. with the following members present: Mayor Justin Hanson Aldermen: Danny Wallace, John Edwards, Johnetta Yarbrough, C H Sullivan, Chris Richardson, and Jeff Morris. Also present were Public Works Director David Gray, Building Official Lessie Fisher, Fire Chief Richard Griggs, Personnel Director Tiny Rose, Jere Mason, Bryan Huffman, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Public Hearing on a Multi-Event Temporary Beer Permit for the Tipton Arts Council, Inc., to serve beer at the Ruffin Theater located at 113 West Pleasant Ave. during the 2021 calendar year was called to order.

Motion was made by Alderman Sullivan and seconded by Alderman Edwards that the Multi-Event Temporary Beer Permit is granted to the Tipton Arts Council, Inc., to serve beer at the Ruffin Theater located at 113 West Pleasant Ave. during the 2021 calendar for up to six events. Motion passed.

There being no further business, the meeting adjourned at 5:34 p.m.

The Finance and Administration Committee met at City of Covington on December 15, 2020 at 4:00 p.m. with the following members present: Chairman Alderman C H Sullivan, Mayor Justin Hanson, Aldermen: Chris Richardson, Danny Wallace, Johnetta Yarbrough, John Edwards, and Jeff Morris. Also present were: Building Official Lessie Fisher, Public Works Director David Gray, Fire Chief Richard Griggs, Assistant Fire Chief Jeremy Channell, Personnel Director Tiny Rose, Park and Recreation Director Joe Mack, Police Chief Larry Lindsey, MTAS Consultant Ronnie Neill, Assistant to the Mayor Rebecca Ray, Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Chairman Alderman C H Sullivan called meeting to order.

Attorney Witherington began discussion on the charter and the proposed changes. The draft was presented for final review. The changes were highlighted in the draft. In the new charter, the Mayor will become a voting member of the Board of Mayor and Aldermen. A quorum will be made when 4 out of the 7 members are present including the Mayor. Ordinances will be approved with 2 readings versus the 3 readings required in the present charter. The charter will require a Resolution to be approved by the Board of Mayor and Aldermen. The City Court Ordinance was presented and will be reviewed at the Finance & Administration Committee Meeting in January.

Motion was made by Alderman Jeff Morris and seconded by Alderman Chris Richardson to move the Charter as presented to the Board of Mayor and Alderman for approval. Motion passed with nay vote by Alderman Edwards.

Alderman Sullivan reported Covington Realty will be listing the city property at 133 East Pleasant. The appraisal for this property will be sent to the Board. Director Rose will contact Covington Realty to determine what is needed for the contract. This contract will be brought before the F&A for approval. Helen Daniel has been contacted to see if she is interested in purchasing the property on North Main Street at the offer of \$3,500.00. The city attorney is preparing a deed for Mr. Johnnie Walker for the purchase of the property on Valley. Mark Herbison is currently marketing the property known as Anderson Field. An update will be presented at the next F & A Meeting.

Police Chief Lindsey presented the Work Force Study for the Police Department. As a result of the data presented, Chief believes the reduction of three positions and the increase in salaries, as presented in the F & A Meeting, will not reduce service levels to our citizens. He stated the salary increase will improve retention and bring better quality and qualified officers into the applicant pool. He requested for the Committee to increase the officers' pay by the reduction of three officer positions.

Motion was made by Alderman C H Sullivan and seconded by Alderman Chris Richardson to approve the request from Police Chief Lindsey to increase officers' pay in which the funding will come from the permanent elimination of three officers' positions.

Motion passed.

There being no further business, the meeting adjourned at 5:01 p.m.

The Public Works Committee met virtually on January 5, 2021 at 4:00 p.m. with the following members present: Chairman Alderman Danny Wallace, Mayor Justin Hanson, Alderwoman Johnetta Yarbrough, and Alderman Jeff Morris. Also present were Public Works Director David Gray, Building Official Lessie Fisher, Alderman C H Sullivan, Alderman Chris Richardson, Assistant to the Mayor Rebecca Ray, Utilities Manager Calvin Johnson, Street Manager James Dowell, and Recorder-Treasurer Tina Dunn.

Alderman Danny Wallace called meeting to order.

Public Works Director David Gray gave an update on vehicles that have been purchased and arrived. The Solid Waste Department purchased a one-ton truck that was approved in the 2019-20 budget at a cost of \$48,920.00 on a five-year lease. The Water Department has purchased a ¾ ton crew cab pickup at a cost of \$33,182.40. A ¾ ton pickup was purchased to be used for the standby truck in the amount of \$23,956.80. These vehicles were approved in the 2020-21 budget.

Motion was made by Alderman Morris and seconded by Alderwoman Yarbrough to approve the purchase of the three vehicles as reported by Director Gray.

Voting Aye: Morris, Yarbrough, Hanson, and Wallace Motion passed.

Director Gray reported the Automated Meter Infrastructure is approximately 71% completed. The training for the system will begin January 25th. The estimated completion time is February. An update on the SDG Project for the replacement of the water line in the Rialto area was given. Director Gray reported a sink hole has developed at the South Fire Station. At the current time, he is receiving proposals for the repair. This will be an emergency purchase and he will bring proposals to the Finance & Administration Committee Meeting in January. Alderman Morris inquired about the status of the Gasification Plant. Mayor Hanson will follow up and report information to committee.

Motion was made by Alderman Jeff Morris and seconded by Alderwoman Yarbrough to accept the report from Public Works Director David Gray.

Voting Aye: Morris, Yarbrough, Hanson, and Wallace
Motion passed.

Building Official Lessie Fisher reported new legislation is being reviewed and they will move forward with new codes as applied to the city. The department is further educating the citizens with current codes.

Motion was made by Alderwoman Yarbrough and seconded by Alderman Morris to approve the report from Building Official Fisher.

Voting Aye: Morris, Yarbrough, Hanson, and Wallace Motion passed.

There being no further business, the meeting adjourned at 4:20 p.m.

MON	HTL	TO	DATE	(2.75%)
141 -				

	•	ACTUAL	ACTUAL	N	MONTH	MONTH
REC/SALE		2019-20	2020-21	IN	C/(DEC)	INC/DEC %
SEPT/JUL	\$	312,834	\$ 363,501	\$	50,667	16.2
OCT/AUG	\$	317,982	\$ 343,254	\$	25,272	7.9
NOV/SEP	\$	287,969	\$ 334,410	\$	46,441	16.1
DEC/OCT	\$	318,516	\$ 357,781	\$	39,265	12.3
JAN/NOV	\$	310,079				0.0
FEB/DEC	\$	398,735				0.0
MAR/JAN	\$	281,452				0.0
APRIL/FEB	\$	290,545				0.0
MAY/MAR	\$	342,172				0.0
JUNE/APR	\$	355,103				0.0
JULY/MAY	\$	375,029				0.0
AUG/JUNE	\$	364,603				0.0

TOTAL

YEAR TO DATE (2.75%)

YEAR TO DATE (2	. 1 3 /0)					
		ACTUAL	ACTUAL	- 1	MONTH	MONTH
REC/SALE		2019-20	2020-21	IN	IC/(DEC)	INC/DEC %
SEPT/JUL	\$	312,834	\$ 363,501	\$	50,667	16.2
OCT/AUG	\$	630,816	\$ 706,755	\$	75,939	12.0
NOV/SEP	\$	918,785	\$ 1,041,165	\$	122,380	13.3
DEC/OCT	\$	1,237,301	\$ 1,398,946	\$	161,645	13.1
JAN/NOV	\$	1,547,380				0.0
FEB/DEC	\$	1,946,115				0.0
MAR/JAN	\$	2,227,567				0.0
APRIL/FEB	\$	2,518,112				0.0
MAY/MAR	\$	2,860,284				0.0
JUNE/APR	\$	3,215,387				0.0
JULY/MAY	\$	3,590,416				0.0
AUG/JUNE	\$	3,955,019				0.0



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HILES		de la constanta de la companya de l
Callected In	Collections Type	Amount
8401 - Covington	Business Tax	-4,118.01
8401 - Covington	Local Option - DOR Admin Fee	1,261.29
8401 - Covington	Gasoline 3 Cent	4,088.47
8401 - Covington	Gasolime 1989 Increase	-2,206.49
8401 - Covington	Gasoline And Motor Fuel	-13,891.38
8401 - Covington	Motor Fuel Improve Act	-6,962.04
8401 - Covington	Petroleum Special	-1,495.27
8401 - Covington	Telecom Privilege	-0.84
8401 - Covington	TV Telecom	-839.54
8401 - Covington	Liquor by the Drink	-2,480.50
8401 - Covington	Local Option	-112,115.01
8401 - Covington	State Sales	-75,811.07
8401 - Covington	Local Option - DOR Admin Fee	5,675.84
8401 - Covington	Local Option	-504,519.53
14 Rows		-721,591.02

498,543.69/2= 249,431.85 246,927.63

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RESOLUTION

CITY OF COVINGTON, TENNESSEE

WHEREAS, the Tennessee Community Development Block Grant Program has been established to assist local governments in meeting community development and housing needs consistent with the objectives as set forth in Title I of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the City of Covington acting by and through its Mayor and Board of Aldermen proposes to apply for Community Development Block Grant (CDBG) funds for the purpose of performing eligible community development activities that will benefit the majority of the residents in the City of Covington.

WHEREAS, the City of Covington will provide local financial support in conjunction with the CDBG funds to complete the above project; and

WHEREAS, under the terms and provisions of Title I of the Housing and Community Development Act of 1974, as amended, the City of Covington as a recipient is required to designate and appoint a Financial Officer to perform certain duties in the administration of said grant.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Covington as follows:

THAT, Justin Hanson, Mayor, is hereby authorized to execute and submit an application with appropriate assurances to the State of Tennessee, Department of Economic and Community Development, Office of Program Management, requesting Fiscal Year 2021 Community Development Block Grant funds in the amount not to exceed \$600,000, plus any eligible Three-Star bonus allowance for a Sewer System Improvements Project; and

THAT, the City of Covington will be responsible for the local cash/match to be provided in full by the sewer account; and

THAT, Justin Hanson, Mayor, be and is hereby designated and appointed as Financial Officer under the terms and pursuant to the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and to perform on behalf of the City of Covington, Tennessee, those acts and assume such duties as are consistent with said position.

READ AND ADOPTED this the	_ day of, 2021.	
	CITY OF COVINGTON	
ATTEST:		

RESOI	UTION	No.	
IULOUL	10 IIOI	110.	

A RESOLUTION OF THE CITY OF COVINGTON, TENNESSEE REQUESTING THAT THE TENNESSEE GENERAL ASSEMBLY PASS A PRIVATE ACT AMENDING THE CHARTER OF THE CITY OF COVINGTON, TENNESSEE

WHEREAS, Chapter 322 of the Private Acts of 1903, as amended, constitutes the Charter of the City of Covington, Tennessee, and amendments thereto require a private act of the Tennessee General Assembly in addition to approval by the Board of Mayor and Aldermen of the City of Covington; and

WHEREAS, the Mayor, in consultation with the duly elected Aldermen of the City of Covington, the Department Heads of the City of Covington, the City Attorney, and the MTAS advisor to the City of Covington identified multiple sections of the charter in its current form that are out of date and/or inconsistent with the law or other sections of the charter, and thus need to be amended; and

WHEREAS, the Board of Mayor and Aldermen has determined that it is in the best interests of the City and its citizen that the charter of the City of Covington be updated and amended in its entirety.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN FOR THE CITY OF COVINGTON:

SECTION 1. The Tennessee General Assembly is hereby requested to amend Chapter 322 of the Private Acts of 1903, as amended, by striking the current act in its entirety and replacing it with the attached Charter of the City of Covington, which has been approved by the Board of Mayor and Aldermen of the City of Covington, Tennessee.

SECTION 2. This Resolution shall be effective immediately upon its passage and adoption, the public welfare and the welfare of the City of Covington requiring it.

Date of Passage:	
	MAYOR
	RECORDER/TREASURER

A2H	GENERAL	TRANSPORTATION ALTERNATIVES PROJECT	\$	2,150.00 10,000.00
A2H	GENERAL	TRANS ALTERNATIVE PROJECT		
A2H	WATER	RIALTO IND PARK WATER LINE REPLACEMENT	\$	2,789.00
ALLEN BATTLE	POLICE	REFUND - CONFISCATED DRUG MONEY	\$	1,643.00
AMAZON	VARIOUS	SUPPLIES	\$	4,369.91
BEST WADE PETROLEUM	WWTP	SUPPLIES WASTE WATER PLANT	\$	2,220.76
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	\$	4,584.39 1,519.54
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	\$	
BNY MELLON	BIOMASS	INTEREST PYMT ON BOND	\$	1,912.05
BRENNTAG	WWTP	CHEMICALS	\$	2,639.60
BRENNTAG	WWTP	SUPPLIES	\$	1,584.00
BURLEIGH CONSULTING	VARIOUS	ACTUARIAL VALUATION	\$	19,841.50
BURLEIGH CONSULTING	GENERAL	ACTUARIAL CONSULTING	\$	1,500.00
CLEAN AIR CONCEPT	FIRE	EXHAUST SYSTEMS		127,250.00
COMM DEVEL PARTNERS	WATER	2020 SITE DEVELOPMENT GRANT	\$	3,000.00
COTTRELL ELECTRIC	WWTP	REPAIR AT WASTE WATER PLANT	\$	1,560.96
COVINGTON ELECTRIC	VARIOUS	ELECTRIC	\$	41,444.04
DIEBOLD	GENERAL	SERVICE CONTRACT CY 2021	\$	2,116.04
FIDELITY SEARCH ENTERPRISES	GENERAL	DRUG SCREENS	\$	1,065.00
FORD MOTOR CREDIT	FIRE	TRANSPORTATION EQUIPMENT PAYMENT	\$	12,844.44
G & C SUPPLY	WATER	SUPPLIES	\$	1,528.02
G & C SUPPLY	WATER	SUPPLIES	\$	1,180.27
G & C SUPPLY	WATER	MATERIALS	\$	1,033.17
G & C SUPPLY	SEWER	GRINDER PACKAGE	\$	3,747.50
G & C SUPPLY CO	WATER	2020 SDG GRANT - WATER PROJECT	\$	3,503.14
GM FINANCIAL	SANITATION	LEASE PYMT ON VEHICLE	\$	10,655.28
HEARN TRAFFIC LIGHT SVC	STREET	SERVICE AGREEMENT 2020-2021	\$	1,800.00
HTL ADVANTAGE	GAS	ECONOMIC DEVELOPMENT	\$	50,000.00
HUB CITY TIRE CO INC	POLICE	TIRES	\$	1,402.80
JOHN DEERE FINANCIAL	VARIOUS	MISCELLANEOUS	\$	
MEAC	GAS	PURCHASED NATURAL GAS	\$	
OWEN/JENKINS/DEDMON, ET		PROFESSIONAL SERVICES	\$	
RADFORD PLANNING	CODES	PLANNING SERVICES JAN - APR 2021	\$	
REBEL EQUIPMENT & SUPPLY	PUBLIC WORK	S LEAF VACUUM	\$	
REPUBLIC SERVICES	SANITATION		\$	
SANFORD GEARY ELEC	SEWER	SEWER HOOK UP - CITY HALL BASEMENT	\$	
SANFORD GEARY ELEC	WTP	REPAIR LED LIGHTS	\$	
SANORBRIX LLC	GENERAL	CONTRACT RENEWAL	\$	
SOUTHERN STATES	WWTP	TRAILER DOLLIES	\$	
STURGIS WEB SERVICES	GENERAL	WEBSITE HOSTING - JAN-MAR 2021	\$	
SYMMETRY	GAS	PURCHASED NATURAL GAS	\$	
TIPTON CO BOARD/ED	PARKS / REC	UTILITIES - 07/19 - 06/20	\$	
TN ONE CALL SYSTEM	GAS	MEMBERSHIP FEE	\$	
TRI STATE METER	GAS	METERS	\$	
USA BLUE BOOK	WWTP	MATERIALS	\$	1,168.93
UTILITY SERVICE CO INC	WATER	ANNUAL TANK MAINTENANCE	Ş	130,168.86
WALMART	VARIOUS	MISCELLANEOUS	\$	2,691.17

1-12-2021

CIV DAVIC	VARIOUS	PROFESSIONAL SERVICES	\$	9,000.00
WHITEHRN TANKERSLY DAVIS		2021 C1500 LWB FORD	\$	23,956.20
WILSON CO MOTORS	WT/SWR/GAS		\$	33,182.40
WILSON COUNTY MOTORS	WATER	PURCHASE OF 2021 CHEVROLET	7	2,480.00
WITHERINGTON SERVICES	WTP	HEATER REPAIR	13	
WOOTEN OIL	GENERAL	GAS INVENTORY	\$	12,003.42
			+	
			+	
				779,841.07
		TOTAL	>	779,041.07