



Covington Public Works/Utilities

DIRECTOR OF PUBLIC WORKS

City of Covington

Public Works Meeting

City Hall

Down Stairs Board Room 4:00 P.M.

May 4, 2021

- 1. National Public Works Week. (See Attached)**
- 2. Annual Natural Gas Inspection. (See Attached)**
- 3. AMI update.**
- 4. Annual inventory bids for 2021/2022 budget cycle. (See Attached)**
- 5. Discussion on delinquent accounts. (See Attached)**

Other Business:

- 1. Code Division monthly report: (See attached)**

Adjourn:



NATIONAL PUBLIC WORKS WEEK

MAY 16-22, 2021

**Stronger
Together**

TENNESSEE PUBLIC UTILITY COMMISSION



502 Deaderick Street, 4th Floor
Nashville, Tennessee 37243

April 15, 2021

The Honorable Mayor Justin Hanson
City of Covington Gas
200 W. Washington Avenue
Covington, Tennessee 38019

Re: Natural Gas Safety Inspection Evaluation #21-010

Dear Mayor Hanson:

A Tennessee Public Utility Commission Gas Pipeline Safety inspector recently conducted an inspection of pipeline facilities operated by your company. The inspection was conducted in accordance with the Tennessee Code Annotated ("Tenn. Code Ann.") § 65-2-102, the Tennessee Comprehensive Rules and Regulations ("Tenn. Comp. R. & Regs.") 1220-4-5 and Title 49 of the Code of Federal Regulations ("CFR") Chapter 1, Subchapter D, Parts 191, 192, 193, 195 and 199, as incorporated in the Tennessee rules by reference. No violations were identified.

The mission of the Gas Pipeline Safety Division is to contribute to the safety and reliability of natural gas distribution and transmission pipeline facilities in Tennessee. We are available to provide assistance should you have any questions or comments regarding this report. I can be reached at 615.969.2042. Travis Aslinger is available to discuss technical assistance at 615.202.9848, or contact your inspector.

Thank you for your efforts in maintaining natural gas pipeline safety.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bryce Keener", is written over a horizontal line.

Bryce Keener, Director
Gas Pipeline Safety Division

Enclosures

Tennessee Public Utility Commission - Gas Pipeline Safety Division
Safety Inspection Evaluation

Operator: City of Covington Gas	Inspection Number: 21-010 & 21-010 OQ
Federal ID Number: 2853	Inspection Type: OQ Protocol 1-8; Corrosion & Protocol 9
Location: Covington, TN	Inspection Date(s): March 16, 2021 (OQ P 1-8) March 17, 2021 (Procedures Inspection) March 23-24, 2021 (Records/Field/P9)
Contacted: Calvin Johnson	TPUC: Regina Brown

Minimum Federal Safety Standards Alleged Violation(s)

Inspection #	Inspection Type	Date(s)	# Cited This Inspection	# Closed This Inspection	# Previously Cited - Still Open	Total # Open
19-008	RRO & Protocol 9	2/20-22/2019	0	0	0	0
20-010	Valves, Leak Survey & Patrolling	5/12-14/2020	0	0	0	0
21-010 OQ	Operator Qualification Protocol 1-8	3/16/2021	0	0	0	0
21-010	Corrosion & Protocol 9	3/17/2021 & 3/23-24/2021	0	0	0	0

Cited/Open/Closed Violations

No violations were cited for Inspection 20-010 & 20-010 OQ.
No violations open from previous inspections.

Date: 4/12/2021

Time: 11:53

User: LWILSON

City of Covington
Sales Statistics by Service

Page: 1

Id: UB4620

Water

March 2021

Rate Code	Description	No. of Bills	Total Consumed	Average Consumption	Revenue Dollars	Sales Tax	Other Tax	Surcharge	Total
1	Water - Outside Resident.	623	33,980	55	16,817.53	1,480.81	0.00	0.00	18,298.34
14	Water - Outside Commer.	17	2,364	139	1,030.94	41.88	0.00	0.00	1,072.82
22	Water - Inside Resident.	2,764	136,739	49	54,129.91	5,180.53	0.00	0.00	59,310.44
35	Water - Inside Commercial	601	130,001	216	56,169.48	3,441.91	0.00	0.00	59,611.39
40	Water - Inside Industrial	5	204,449	40,890	50,076.01	751.15	0.00	0.00	50,827.16
45	Water - Inside Lge Comm.	16	10,785	674	4,088.46	237.99	0.00	0.00	4,326.45
Service Totals		4,026	518,318	129	182,312.33	11,134.27	0.00	0.00	193,446.60

22% + 34,244.90

Sales Tax Summary

Sales Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	23,041.06	0.00	22,286.36	0.00	754.70	0.00
9.25	15,808.33	1,461.94	6,540.72	604.92	9,267.61	857.02
9.75	91,164.87	8,887.85	90,049.69	8,779.15	1,115.18	108.70
1.50	52,298.07	784.48	52,298.07	784.48	0.00	0.00
Totals	182,312.33	11,134.27	171,174.84	10,168.55	11,137.49	965.72

Other Tax Summary

Other Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	182,312.33	0.00	171,174.84	0.00	11,137.49	0.00
Totals	182,312.33	0.00	171,174.84	0.00	11,137.49	0.00

Date: 4/12/2021

Time: 11:53

User: LWILSON

City of Covington
Sales Statistics by Service

Page: 1

Id: UB4620

Water		March 2020							
Rate Code	Description	No. of Bills	Total Consumed	Average Consumption	Revenue Dollars	Sales Tax	Other Tax	Surcharge	Total
1	Water - Outside Resident.	623	29,608	48	14,963.74	1,324.74	0.00	0.00	16,288.48
14	Water - Outside Commer.	19	867	46	581.77	41.56	0.00	0.00	623.33
22	Water - Inside Resident.	2,738	99,583	36	42,469.36	4,038.64	0.00	0.00	46,508.00
35	Water - Inside Commercial	586	103,343	176	47,344.05	2,808.25	0.00	0.00	50,152.30
40	Water - Inside Industrial	5	170,356	34,071	41,048.16	615.71	0.00	0.00	41,663.87
45	Water - Inside Lge Comm.	16	9,816	614	3,755.22	193.50	0.00	0.00	3,948.72
Service Totals		3,987	413,573	104	150,162.30	9,022.40	0.00	0.00	159,184.70

Sales Tax Summary

Sales Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	20,101.71	0.00	19,804.91	0.00	296.80	0.00
9.25	14,326.31	1,324.51	5,694.61	526.52	8,631.70	797.99
9.75	72,279.01	7,046.06	71,048.31	6,926.10	1,230.70	119.96
1.50	43,455.27	651.83	43,455.27	651.83	0.00	0.00
Totals	150,162.30	9,022.40	140,003.10	8,104.45	10,159.20	917.95

Other Tax Summary

Other Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	150,162.30	0.00	140,003.10	0.00	10,159.20	0.00
Totals	150,162.30	0.00	140,003.10	0.00	10,159.20	0.00

Date: 4/12/2021

City of Covington

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Time: 11:54

Sales Statistics by Service

Id: UB4620

User: LWILSON

Sewer

March 2021

Rate Code	Description	No. of Bills	Total Consumed	Average Consumption	Revenue Dollars	Sales Tax	Other Tax	Surcharge	Total
1	Sewer - Outside Resident.	5	547	109	432.11	0.00	0.00	0.00	432.11
22	Sewer - Inside Resident.	2,588	133,705	52	77,789.47	0.00	0.00	0.00	77,789.47
35	Sewer - Inside Commercial	529	123,238	233	68,314.52	0.00	0.00	0.00	68,314.52
40	Sewer - Inside Industrial	1	0	0	1,548.12	0.00	0.00	0.00	1,548.12
45	Sewer - Inside Lge Comm.	14	10,022	716	5,472.41	0.00	0.00	0.00	5,472.41
	Service Totals	3,137	267,512	85	153,556.63	0.00	0.00	0.00	153,556.63

Sales Tax Summary

Sales Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	153,556.63	0.00	152,069.82	0.00	1,486.81	0.00
Totals	153,556.63	0.00	152,069.82	0.00	1,486.81	0.00

Other Tax Summary

Other Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	153,556.63	0.00	152,069.82	0.00	1,486.81	0.00
Totals	153,556.63	0.00	152,069.82	0.00	1,486.81	0.00

22% + 17,274.56
3,440.27

Date: 4/12/2021

Time: 11:54

User: LWILSON

City of Covington
Sales Statistics by Service

Page: 1

Id: UB4620

Sewer		March 2020							
Rate Code	Description	No. of Bills	Total Consumed	Average Consumption	Revenue Dollars	Sales Tax	Other Tax	Surcharge	Total
1	Sewer - Outside Resident.	4	473	118	369.20	0.00	0.00	0.00	369.20
22	Sewer - Inside Resident.	2,557	95,827	37	62,121.17	0.00	0.00	0.00	62,121.17
35	Sewer - Inside Commercial	511	95,760	187	56,979.54	0.00	0.00	0.00	56,979.54
40	Sewer - Inside Industrial	1	0	0	2,114.33	0.00	0.00	0.00	2,114.33
45	Sewer - Inside Lge Comm.	14	8,476	605	4,695.83	0.00	0.00	0.00	4,695.83
Service Totals		3,087	200,536	65	126,280.07	0.00	0.00	0.00	126,280.07

Sales Tax Summary

Sales Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	126,280.07	0.00	124,908.20	0.00	1,371.87	0.00
Totals	126,280.07	0.00	124,908.20	0.00	1,371.87	0.00

Other Tax Summary

Other Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	126,280.07	0.00	124,908.20	0.00	1,371.87	0.00
Totals	126,280.07	0.00	124,908.20	0.00	1,371.87	0.00

NOTICE TO BIDDERS

The City of Covington Public Works / Utilities Department are seeking bids for the annual supply of the following categories of items:

Category:	Bid Opening Date:	Time:
Chemicals for the WTP / WWTP	Tuesday May 18, 2021	9:30AM
Gas, Water, Sewer Inventory	Tuesday May 18, 2021	9:40AM
Concrete Placement & Finishing	Tuesday May 18, 2021	9:45AM
Road Materials Delivered E Ripley	Tuesday May 18, 2021	9:50AM

The period of supply will be from July 1, 2021 until June 30, 2022. Please call Calvin Johnson for specific information about each category at (901) 476-0583 ext. 102.

Bids will be accepted until the Scheduled Bid Opening Date at which time bids will be opened publicly. Bid envelopes shall be sealed and conspicuously marked on the outside **"Sealed Bid: Annual Supply (category for which you are bidding)"** to avoid premature opening. ***Each bid must be in a separate envelope, and marked correctly.*** The City reserves the right to reject any and all bids and to waive the bidding formalities in the best interest of the City.

22apr2w

**BEGINNING JULY 1, 2015, THE CITY OF COVINGTON
NO LONGER SENDS OUT 2ND NOTICES!**

**IF YOUR BILL IS DUE ON THE 13TH
YOU HAVE UNTIL 4:30PM ON THE 23RD
OR YOU WILL BE CHARGED A\$50.00 FEE**

**IF YOUR BILL IS DUE ON THE 24TH
YOU HAVE UNTIL 4:30PM ON THE 3RD
OR YOU WILL BE CHARGED A \$50.00 FEE**

**IF YOUR DUE DATE FALLS ON A SATURDAY, SUNDAY
OR A HOLIDAY, YOUR BILL IS DUE ON THE BUSINESS
DAY PRIOR TO THE DUE DATE OR IT MUST BE IN THE
NIGHT DEPOSIT BOX BY 8:00AM ON THE DUE DATE TO
AVOID PENALTY OR CUT OFF FEES. NO ONE IS EXEMPT
FROM PENALTY OR CUT OFF FEES.**

NO EXCEPTIONS!

The Public Works Committee met at City Hall on May 5, 2015 at 1:00 p.m. with the following members present: Chairman Alderman Mac McGowan, Alderman William Timberlake, Alderwoman Minnie Bommer, and Mayor Justin Hanson. Also present were Alderman Jere Hadley, Public Works Director Robert Simpson, Code Enforcement/Building Official Lessie Fisher, Alderman Drew Glass, Sailene Wilcox, Pam Harris, David Gwinn, Echo Day, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Mac McGowan called meeting to order.

Sailene Wilcox requested the Committee to consider the paving of her streets in her community. The Covington Housing Authority has been working on the utilities and the streets need to be repaired.

Motion was made by Minnie Bommer and seconded by William Timberlake to recommend to the Board that Public Works Director Robert Simpson approach Covington Housing Authority to research the problem at Covington Housing and correct this problem. Motion passed.

Bryan Wolfe presented the Committee with a petition requesting speed bumps be placed on South Tipton Street due to speeding and there are children present on the street (See Attached).

Motion was made by Minnie Bommer and seconded by William Timberlake to recommend to the Board to install speed bumps and children at play signs on South Tipton Street. Motion passed.

Code Enforcement/Building Official Lessie Fisher gave an update on the Building Codes as required by the State of the Tennessee and will bring to the body the amendments that will be needed for approval when they are completed.

Pam Harris requested that second notices be eliminated for a cost savings to the Utility Department which would begin July, 2015 (See Attached). Customers would have a ten day period after their due date to pay their bill before their service is terminated. Also, a request was made to raise the fire hydrant water deposit from \$100.00 to \$750.00.

Motion was made by William Timberlake and seconded by Minnie Bommer to recommend to the Board to eliminate the second notice billing beginning July, 2015. Motion passed.

Motion was made by William Timberlake and seconded by Minnie Bommer to recommend to the Board to raise the fire hydrant water meter deposit from \$100.00 to \$750.00 beginning July, 2015. Motion passed.

Public Works Director Robert Simpson reported he was looking at alternative ways into handling the waste collected curbside by city trucks. Also, he was working on a spreadsheet with Lessie Fisher to identify drainage problems and would present at the next public works meeting. The Code Enforcement/Animal Control Report for April, 2015 was submitted for approval (See Attached).

Motion was made by Minnie Bommer and seconded by William Timberlake to recommend to the Board to approve the Code Enforcement/Animal Control Report for April, 2015. Motion passed.

Alderman Mac McGowan gave an update on the Biomass Gasification Plant. A revenue/expense report for April, 2015 showing a deficit for 21,841.03 is attached.

Alderman Drew Glass inquired about the striping of streets. Public Works Director Robert Simpson will research this cost and give an update at the next meeting.

There being no further business, the meeting adjourned at 2:40 p.m.

The Board of Mayor and Aldermen met at City of Covington on May 12, 2015 at 5:30 p.m. with the following members present: Mayor Justin Hanson; Aldermen: John Edwards, Jere Hadley, Minnie Bommer, William Timberlake, Drew Glass, and Mac McGowan. Also present were Fire Chief Michael Naifeh, Police Chief C D "Buddy" Lewis, Public Works Director Robert Simpson, David Gwinn, Code Enforcement/Building Official Lessie Fisher, City Attorney T. D. Forrester, Rachel Gangaware, Recreation Director Amy Payne, Lee Johnston, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderman Mac McGowan.

Pledge of Allegiance to the Flag was led by Alderman Jere Hadley.

Motion was made by John Edwards and seconded by William Timberlake that the Minutes of the Preceding Meeting as distributed to the Board be approved (See Attached). Motion passed.

Motion was made by Jere Hadley and seconded by William Timberlake that the Minutes of the General Welfare - Public Safety Meeting be approved (See Attached). Motion passed.

Motion was made by William Timberlake and seconded by Minnie Bommer that the Minutes of the Beer Board be approved (See Attached). Motion passed.

Motion was made by John Edwards and seconded by Jere Hadley that the Minutes of the Covington Municipal -Regional Planning Commission Minutes be approved (See Attached). Motion passed.

Motion was made by Minnie Bommer and seconded by Drew Glass that the Minutes of the Public Works Committee be approved with the correction of \$17,195.05 loss on the May Biomass Expenses (See Attached). Motion passed.

Mayor Justin Hanson gave an update on the Bread of Life Outreach Ministries for the first quarter showing 72 households applying for assistance and 47 receiving help (See Attached). The request from Covington High School was presented for assistance for HOSA to attend the conference in Anaheim, California on June 23 through June 29.

Motion was made by Jere Hadley and seconded by John Edwards to approve the request to assist HOSA to attend the conference in Anaheim, California in the amount of \$200.00. Motion passed.

Mayor Justin Hanson presented the Proclamations to the Covington Manor and Covington Care for National Nursing Home Week which is May 10th through May 16th, 2015 for adoption (See Attached).

Motion was made by Minnie Bommer and seconded by Mac McGowan to adopt the Proclamations for Covington Manor and Covington Care for National Nursing Home Week which is May 10th through May 16th, 2015. Motion passed.

Mayor Justin Hanson presented the Proclamation for adoption for National Public Works Week for the week of May 17 through May 23, 2015 (See Attached).

Motion was made by Drew Glass and seconded by John Edwards to adopt the Proclamation for National Public Works Week for the week of May 17 through May 23, 2015. Motion passed.

Fire Chief Michael Naifeh gave an update on his vision for the Covington Fire Department.

Mayor Justin Hanson reported the Spring Fling Golf Tournament will be May 2, 2015 beginning at 12:30 p.m. Music on the Square will continue until June 20, 2015. The Boys and Girls Club will have a Basketball Tournament on June 13, 2015 at Covington High School Gym at 6:p.m. The Commission on Aging will have a 5K on May 30, 2015.

City Attorney T. D. Forrester gave an update on the pending judgment on the Flat Iron/Cottonwood Case against the City stating the case has been dismissed as this time. Attorney Rachel Gangaware gave an update on the conference call between the PHG Energy Attorney and the City Attorney. A more detailed proposal will be presented at the next Board Meeting.

Motion was made by Mac McGowan to temporarily cease the operation at the Biomass Gasification Plant until the City is able to see a profitable budget. Motion failed due to lack of second.

Public Hearing for Ordinance 1666 (Public Assembly Uses) for third and final reading was called to order by Mayor Justin Hanson. There being no public comment, the Public Hearing was closed.

Motion was made by Jere Hadley and seconded by William Timberlake that Ordinance 1666 (Public Assembly Uses) be approved on third and final reading.
Voting Aye: Glass, Hadley, Edwards, Bommer, McGowan, Timberlake
Voting Nay: None
Motion passed.

Mayor Justin Hanson presented the Resolution for Unclaimed Property for the Covington Electric System for approval (See Attached).

Motion was made by William Timberlake and seconded by Jere Hadley that the Resolution for Unclaimed Property for the Covington Electric System be approved. Motion passed.

The following bills over \$250.00 were presented to the Board for approval:

O'Reillys	\$ 344.78	Thomas D. Forrester	\$ 723.00
Wascon	1,353.44	Thomas D. Forrester	105.00
Mid South Bus Center	320.00	John Deere	342.00
Jamieson & Fisher Inc	280.00	Barge Waggoner Sumner Cannon	2,294.88
Robert M Simpson	98.00	Barge Waggoner Sumner Cannon	5,354.10
Sweeping Corp of America	950.00	Cooperative Financial Services	592.00
Sweeping Corp of America	980.00	Quill	271.92
BFI North Shelby Landfill	2,337.19	Tennessee Gas Association	2,913.40
West TN Ready Mix	545.00	Wells Fargo	275.00
West TN Ready Mix	440.00	Pavement Restorations	2,812.10
West TN Ready Mix	670.00	City of Covington & Others	829.59
West TN Ready Mix	282.50	TN Dept of Rev	644.20
NSI Lab Solutions	439.00	Hub City Tire Co	449.28
Revere	1,624.00	Hub City Tire Co	675.44
Wooten Oil Co	380.95	M & M Construction	1,560.00
Wooten Oil Co	1,148.71	M & M Construction	1,023.75
Thomas D. Forrester	187.50	M & M Construction	1,152.50
Cooper Janitorial Services	369.00	M & M Construction	2,622.75
Tri State Meter	409.50	West TN Ready Mix	880.00
BNY Mellon Trust	2,176.07	Mayfield Electric	631.50
Community Development Partners	2,500.00	Tractor Supply	311.76
Thomas D. Forrester	1,237.50	ADAPCO	3,297.60
Thomas D. Forrester	525.00	Infinity Band	500.00
Thomas D. Forrester	450.00	WindallSherrell Edwards	324.71
Terry Maurice Boyce	364.08	TOTAL	\$ 50,998.70

Motion was made by Minnie Bommer and seconded by Drew Glass that the preceding bills over \$250.00 be paid when properly approved. Motion passed.

There being no further business, the meeting adjourned at 7:00 p.m.

Attest: Jo C Dunn
Recorder-Treasurer

Justin Hanson
Mayor

CODE COMPLIANCE DEPARTMENT
REPORT: May 4, 2021



TOUCH POINTS:

Personnel Report: Full Staff

Training: Food Truck attended by LAF, JN, & CH

CLG (HZC) virtually JN & PM

TBOA virtually LAF

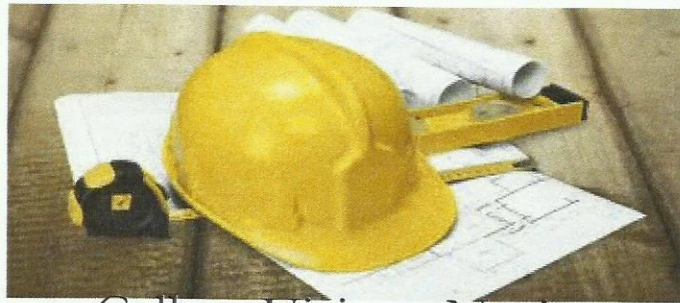
Drafting and/or Updating:

- Covington Municipal Code – Update in progress.
- Animal Control Discussion
- Administration Ordinance
- Historic Zoning Commission – Design Guidelines
- Design Review Commission -- Guidelines



GRASS IN THE GUTTER LEADS TO FLOODED STREETS.

Help us get the word out!!



Calls – Visits – Notices April 1 – 28, 2021

Cemetery – 85

Sanitation – 12

General/Complaints/Notices – 72

Curbside – 52

Business/Peddlers/Beer – 141

Planning – 50

Grass/Property Maintenance – 201

Inspections – 60

Permits – 35

Animal Control/Court – 25

Electrical/Plumbing/Signs – 20

Meetings -- 25